

Office Chair

Instruction Manual



Thank you for choosing our office chair and welcome as a valued customer.

Please read

1. Do not discard any of the packaging until you are certain that you have all the necessary parts for the assembly.
2. Please ensure that the packaging is disposed of in a safe and environmentally responsible way.
3. During assembly, tighten screws by hand only. Once all screws are in place, you may tighten all screws completely.

Caution

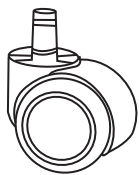
1. Never use this chair as a step ladder.
2. Check that screws have not become loosened every 6 months.
Retighten if necessary.
3. Do not allow children to play with or operate the mechanism.
4. Keep hands and feet clear of mechanism.
5. Only the occupant should operate mechanism.

Usage Troubleshoot

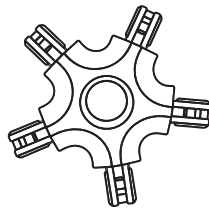
- Adjust the height of the chair to suit your height. If it is not suitable for you, please contact us for help.
- If the chair is tilted to one side or forward, make sure the screws the seat plate are tightened, make sure the chassis is not upside down, and contact us if the problem cannot be resolved.
- If the fabric of the chair is torn or stained when you receive it, please contact us to get the replacement part or compensation.
- If the chassis is broken, please contact us for a replacement or partial refund, please contact us for help.
- If part is missing, please contact us and provide the picture of the missing part, we will replace it.

Accessories List

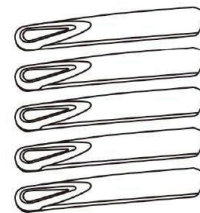
(A) 5 Castors



(B) Central Base Tube



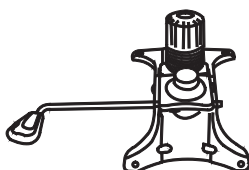
(C) 5 Split Base Tubes



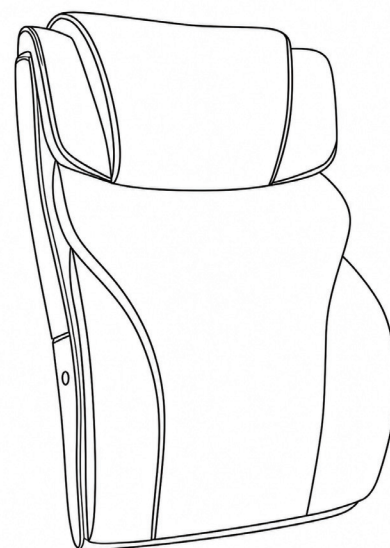
(D) Air Rod



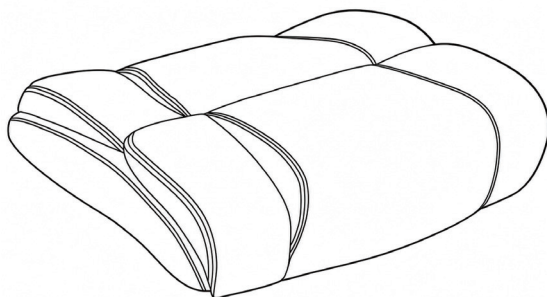
(E) Base Plate



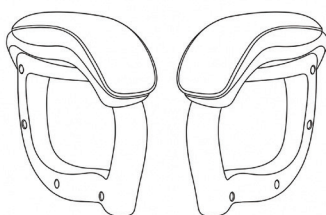
(F) Backrest



(G) Seat Cushion



(H) 2 Armrests



**(I) 4 M6*30mm
Screws**



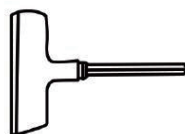
(J) 4 Gaskets



**(K) 8 Decoration
Caps**



**(L) Hexagon
Wrench**



**(M) 8 M8x30mm
Screws**

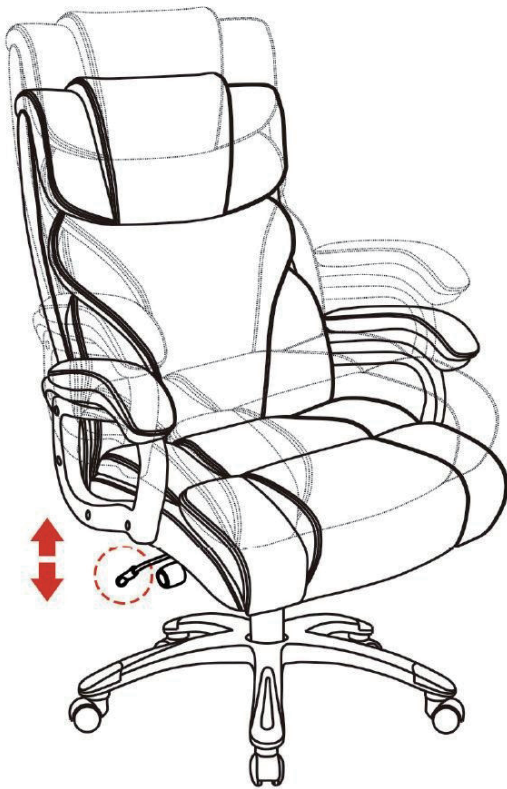


**(N) 2 M6x20mm
Screws**



An L-shaped hex wrench can tighten screws more effectively. It is recommended to use it on the last few turns of each screw.

Instruction of Use



Adjustable Height



Adjustable Lumbar Support



Rocking Function

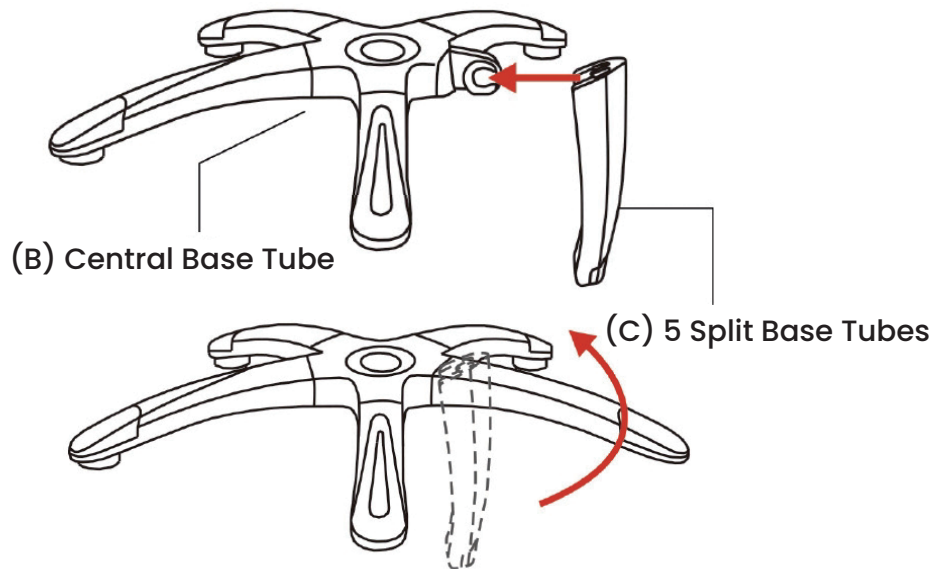


360° Rotation

Thanks for purchasing our products. Please read this manual before assembly. And please assemble in order. After the assembly, keep the instruction properly. Make sure all the parts are included.

Step 1

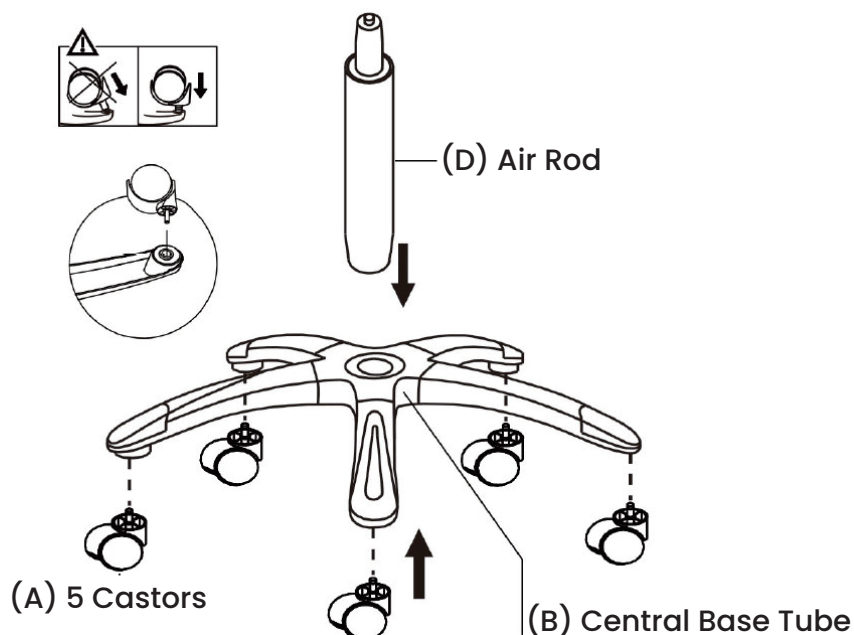
Take out 5 Split Base Tubes (C) and Central Base Tube (B). Insert 5 Split Base Tubes (C) into Central Base Tube (B) as shown. Hold the Split Base Tube (C) perpendicular to the Central Base Tube (B) and press the inside bulge on the foot stool into the groove of the central tube. Once it is pressed in, lift the foot stool up. Repeat it five times.



Step 2

Take out 5 Castors (A) and Air Rod (D). Insert 5 Castors (A) into part of Step 1 as shown. Insert Air Rod (D) into the hole of Central Base Tube (B) as shown. Put it aside and we'll use it in Step 7.

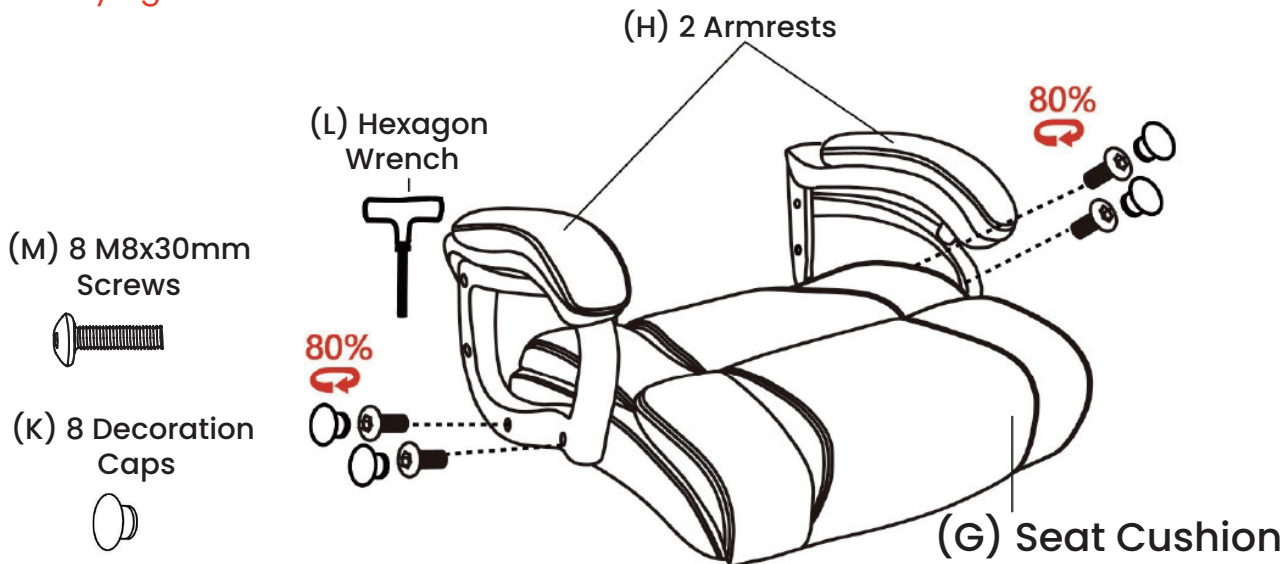
***Caution:** Confirm Castors (A) must be inserted deeply. Otherwise the castors could easily fall out and the chair could fall down.



Step 3

Take out the 2 Armrests (H), tighten the 4 M8x30mm Screws (M) with Hexagon Wrench (L), and fix the 2 Armrests (H) to the 2 sides of the Seat Cushion (G). Tighten the 4 screws firmly and then cover the screws with 4 Decoration Caps (K).

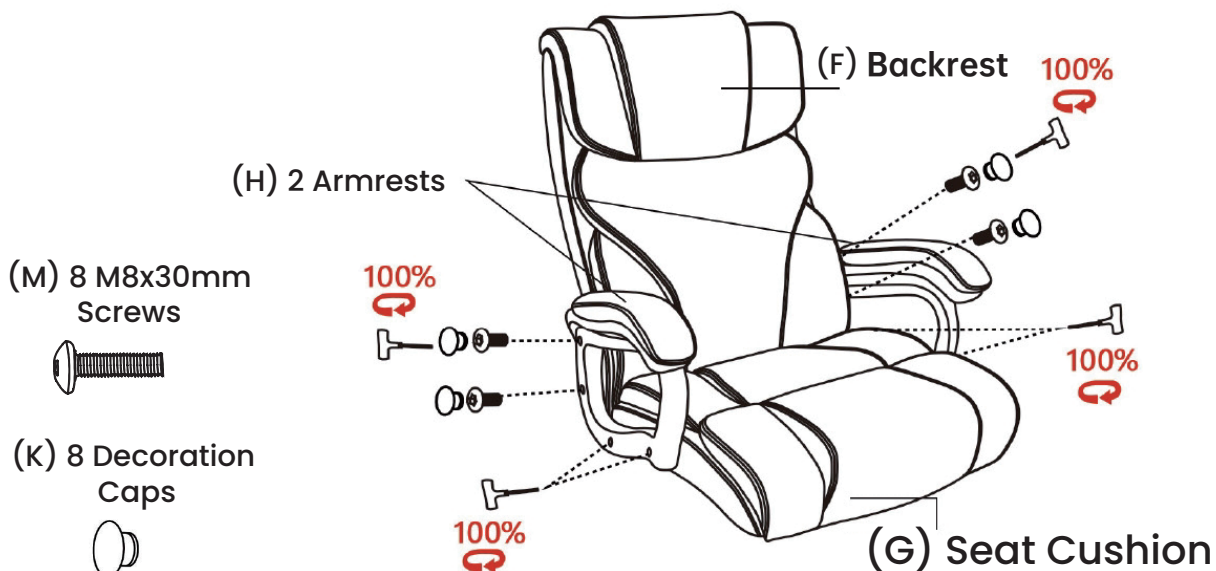
**Caution: Align the 4 screws with the holes until they are screwed in 80%, then after the backrest has been inserted between the two armrests, fasten all the screw holes and finally tighten them in 100%.*



Step 4

Insert the Backrest (F) between the 2 Armrests (H), align the holes then press the armrests in and fasten them. Then tighten the 4 M8x30mm Screws (M) to 80% first, and when all 8 screws are aligned with the holes, tighten all the screws to 100%. Tighten the 4 screws firmly and then cover the screws with 4 Decoration Caps (K).

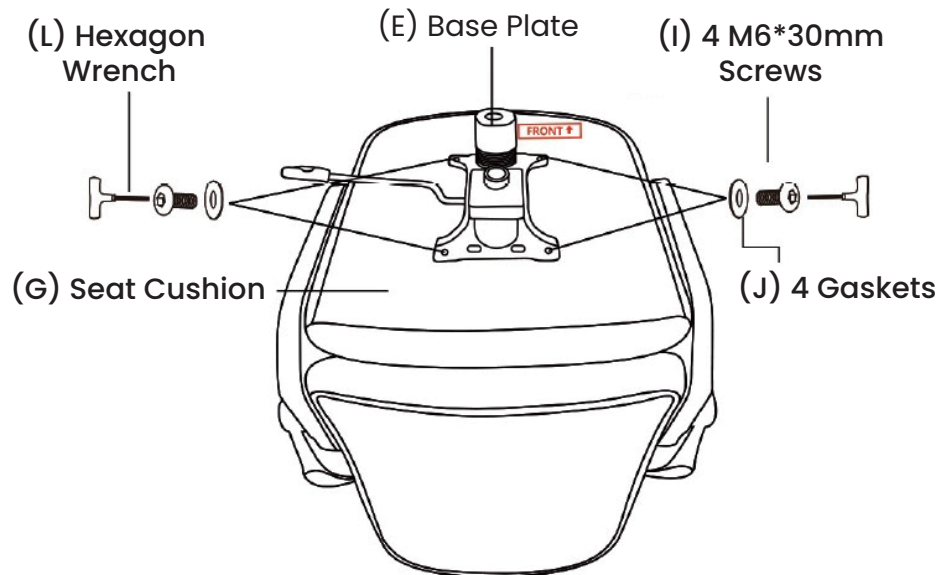
**Caution: As the chair is heavy, it is better for two people to put the backrest into the middle of the armrests together.*



Step 5

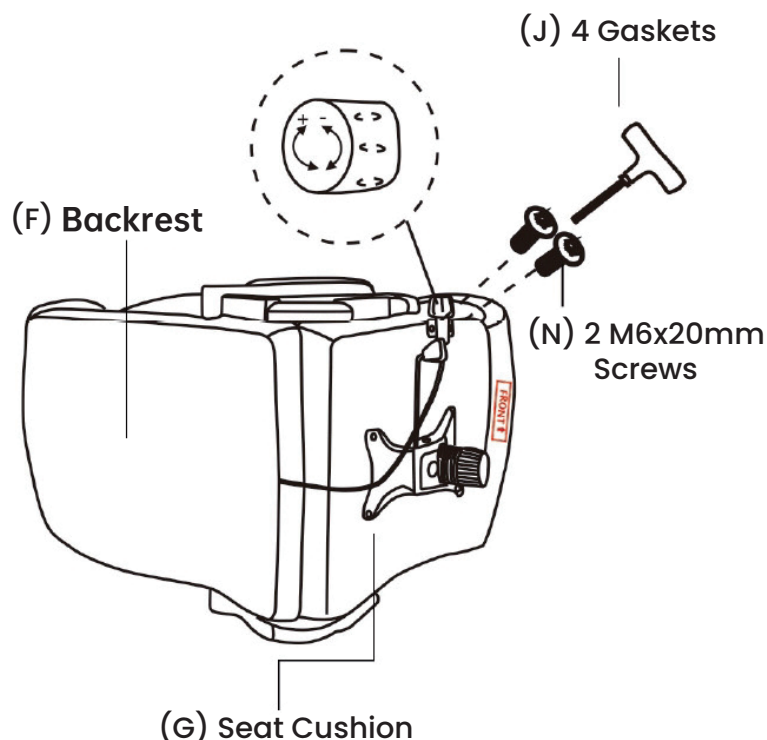
Fix the Base Plate (E) to the bottom of the Seat Cushion (G). Tighten the 4 M6x30mm Screws (I) and 4 Gaskets (J) with Hexagon Wrench (K) firmly.

**Caution: Align the direction with the 'FRONT' mark for installation, half-tighten the screws first, and tighten the 4 screws after aligning the holes to prevent the chassis from shifting and being difficult to tighten.*



Step 6

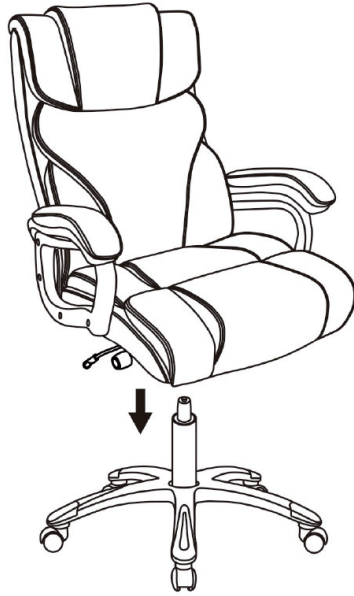
Install the lumbar support adjuster on the Backrest (F) of the chair on the bottom of the Seat Cushion (G), align the adjuster with the holes according to the 'FRONT' mark, and install with 2 M6x20mm Screws (N).



Step 7

Pick up the Step 2's Air Rod (D) and Central Base Tube (B). Insert the Air Rod (D) into Step 5's Base Plate (E). There's a hole in the middle of Base Plate (E). Press the Seat Cushion (G) from top to bottom, and use your whole body's strength to insert it firmly, the assembly is complete now.

*Caution: if the Air Rod (D) isn't inserted into Base Plate (E) firmly, it's likely to fall off when the chair rises up. As the chair is heavy, it is better for two people to put the Air Rod (F) into Step 5's Base Plate (E) together.



Step 8



Safety Information



INSTRUCTION MANUAL