

Instructions for the Sectional Flagpole

See back for assembly instructions including how to fly at half-mast.

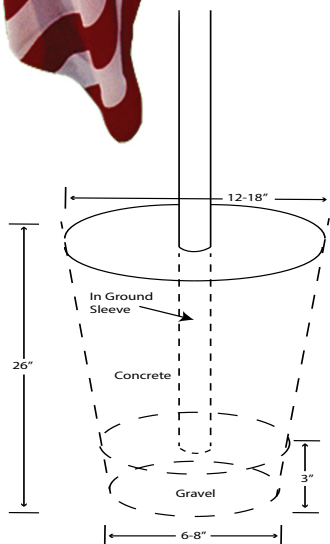


Flagpole Kit Includes:

- Aluminum Ground Sleeve
- Aluminum Gold Ball
- 3 to 5 Aluminum Flagpole Sections
(Depending on Size—13' 3 sections, 17' 4 sections, 21' 5 sections)
- Top Cap installed on Top Section
- Section with Button for Half-mast purposes
- 3' x 5' Nylon Sewn USA Flag
(*Note not all vendors add flag)
- 2 - 2" Swivel Sleeves
- Clip Pack: 4 stainless steel clips, top swivel, washer and flag etiquette leaflet
- Manufacturer Product Warranty Registration
(Must be Returned within 90 Days of Purchase or Warranty is Void)

Tools & Material Needed:

- Post Hole Digger/Shovel
- Level
- Tape Measure
- Mixing Container
- 80 lbs. + of Quick Setting Cement
- Approximately 3" of Gravel



STEP 1: Select flagpole location. Call 811 before you dig. Check for underground sprinklers, water and electrical lines. Make sure your flag has clearance to fly in all directions. Are you too close to the house? Watch the roof!

STEP 2: Dig a hole approximately 26" deep by 12-18" in diameter (26"L x 12-18"W).

STEP 3: Place approximately 3" of gravel in hole to allow for drainage.

STEP 4: Place aluminum ground sleeve into gravel – to prevent concrete from flowing inside.

STEP 5: Mix cement and pour around ground sleeve. Repeat until hole is filled (the more cement the better). It is OK to have your ground sleeve an inch or two above ground level. Can be filled in with mulch, dirt and/or flower bed.

STEP 6: Carefully insert pole section **swedge end up** into ground sleeve as cement will be wet. Use a level to make sure pole is straight. Remove pole section after level, concrete must cure for at least 24 hours.

STEP 7: Assemble your flagpole. **Flip over for proper assembly instructions.**

STEP 8: Insert flagpole into ground sleeve! Enjoy!

Manufacturer suggests taking flagpole down during high winds and strong storms also storing flagpole during winter for those in affected regions.

Assembly Instructions

Sectional Flagpole

Once Ground Sleeve has been installed and had proper time to cure, you can assemble and insert your flagpole.

The Top Section with Top Cap installed will go at the very top of the flagpole.

- If you have the 13' or 17' model, the top section will have a button installed.
- If you have the 21' model, the section with the button should be placed beneath the top section (second from the top).

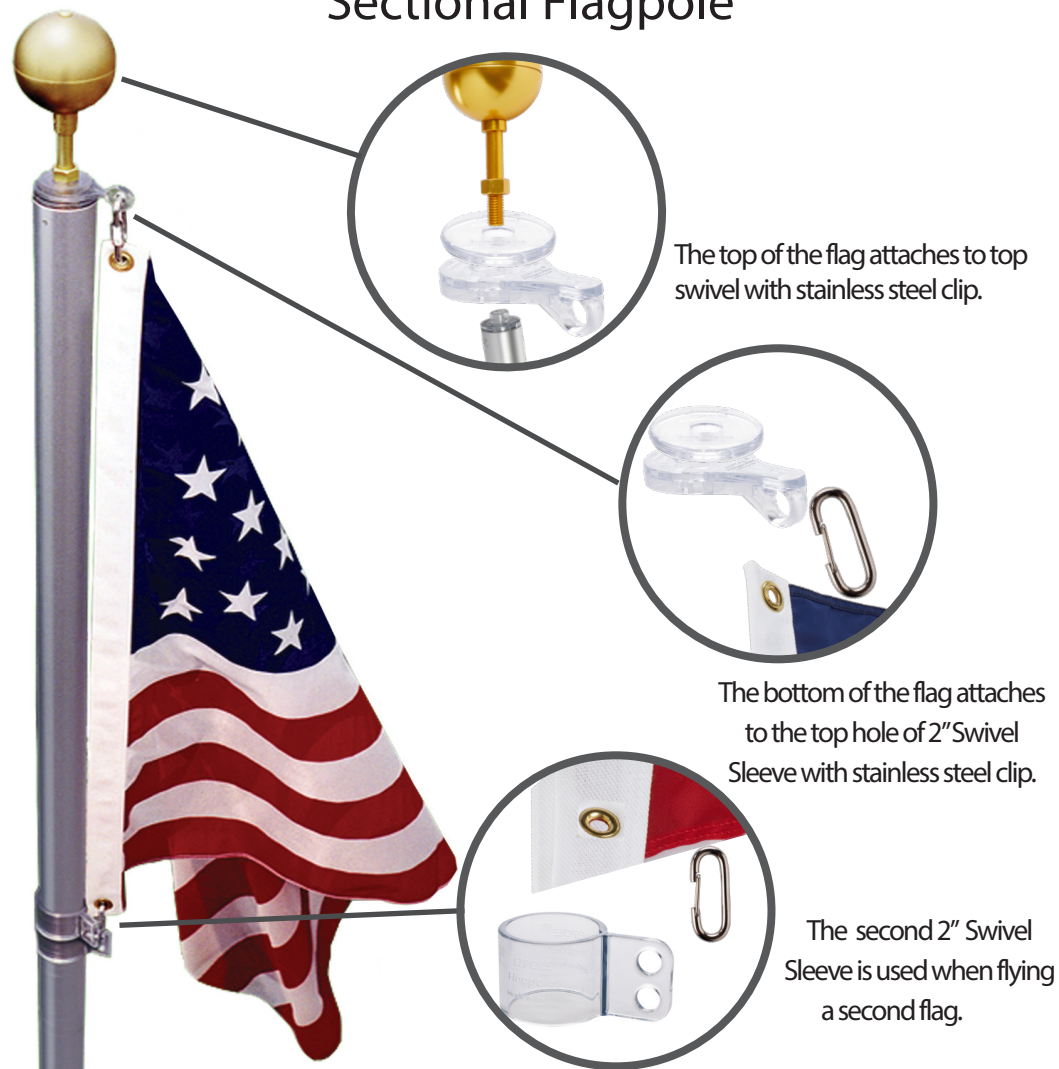
The button will be used for half-mast purposes, and the first 2" bottom swivel sleeve will rest on the button.

Remaining plain sections to go underneath top section and section with button.



Assembly Instructions

Sectional Flagpole



Flying Your Flag at Half-Mast

*To fly your flag at half-mast on your Sectional flagpole you will want to unclip your flag from the top swivel and first 2" bottom swivel sleeve.

*Clip the top clip of the flag to the first 2" bottom swivel sleeve which will rest on the button. The bottom clip of the flag will clip on to the second 2" bottom swivel sleeve.