

Size of Mattress and Foundation

The length and width of the upper and lower bunk mattress and foundation are as follows :

<u>Size</u>	<u>Length</u>	<u>Width</u>	<u>Thickness</u>
Twin	74" - 75"	37 ½" - 38 ½"	9 ½" max
Full	74" - 75"	52" - 53"	9 ½" max

You must use only this size mattress.

Ensure thickness of upper and lower mattress and foundation combined does not exceed 9 ½" and that the mattress is at least 5" below upper edge of guardrails.

This Bunk Bed uses a slat kit for mattress foundation.



SAFETY WARNINGS



- (1) Follow the information on the warnings appearing on the upper bunk end structure and on the carton. Do not remove warning label from bed.
- (2) Always use the recommended size mattresses or mattress support, or both, to help prevent the likelihood of entrapment or falls.
- (3) Surface of mattress must be at least 5 in. (127mm) below the upper edge of guardrails.
- (4) Do not allow children under 6 years of age to use the upper bunk.
- (5) Periodically check and ensure that the guardrail, ladder, and other component are in their proper position, free from damage, and that all connectors are tight.
- (6) Do not allow horseplay on or under the bed and prohibit jumping on the bed.
- (7) Always use ladder for entering or leaving upper bunk.
- (8) Do not use substitute parts. Contact the manufacturer or dealer for replacement parts.
- (9) Use of a night light may provide added safety precaution for a child using the upper bunk.
- (10) Always use guardrails on both long sides of the upper bunk. If the bunk bed will be placed next to the wall, the guardrail that runs the full length of the bed should be placed against the wall to prevent entrapment between the bed and the wall.
- (11) The use of water or sleep flotation mattresses is prohibited.
- (12) **STRANGULATION HAZARD** : Never attach or hang items to any part of the bunk bed that are not designed for use with the bed; for example, but not limited to, hooks, belts and jump ropes.
- (13) Keep these instructions for future reference.



STAIRCASE BUNK

ASSEMBLY INSTRUCTIONS

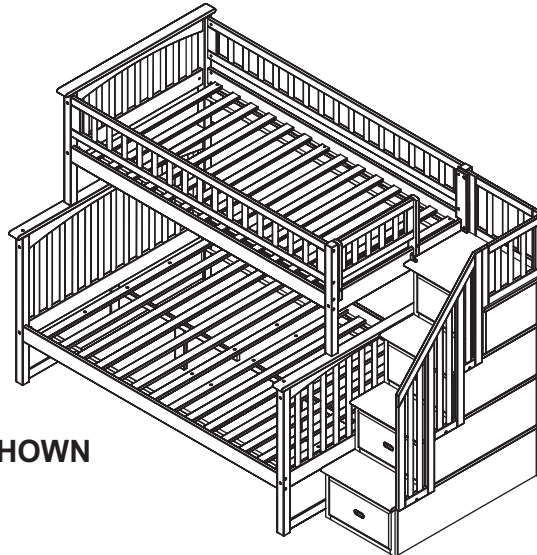
(TWIN - TWIN) (TWIN - FULL) (FULL - FULL)

Thank you for choosing Staircase Bunk Bed.

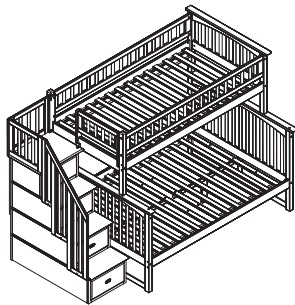
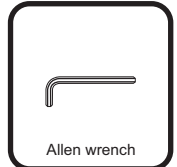
This practical design offers the utmost in versatility.

Before assembling your Columbia staircase bunk bed, please read through these instructions carefully. Familiarize yourself with the different parts.

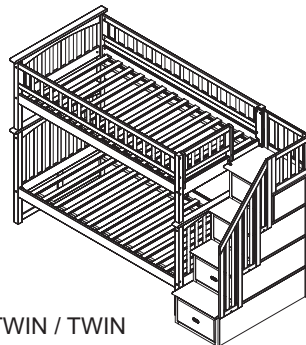
Please note that you will require a Phillips head screwdriver and an Allen wrench.



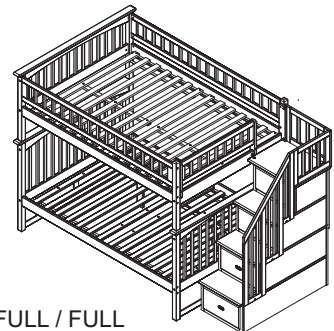
TWIN OVER FULL SHOWN



STAIRCASE CAN BE SET UP AT EITHER END OF THE BUNK BED



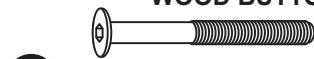
TWIN / TWIN



FULL / FULL

HARDWARE

NOTE: WE INCLUDE SPARE HARDWARE IN CASE THE ALLEN WRENCH, JCB, BARREL NUT, WOODEN DOWEL, WOOD BUTTON OR WOOD SCREW ARE DAMAGED DURING ASSEMBLY.



A JCB M6 X 3 1/2"(90mm) - 24 pcs
Spare - 2 pcs



B JCB M6 X 2 1/4"(60mm) - 4 pcs
Spare - 1 pc



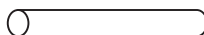
C JCB M6 X 1 1/2"(35mm) - 8 pcs
Spare - 2 pcs



D JCB M6 X 3/4"(20mm) - 1 pc
Spare - 1 pc
Flat Washer - 1 pc
Spare - 1 pc



E Barrel Nuts - 26 pcs
Spare - 4 pcs



F Metal Pins - 4 pcs



G Cap Nut - 3 pcs



H 8 X 30mm
Wooden Dowel - 4 pcs
Spare - 1 pc



I Wood Screw 1" - 2 pcs
Spare - 1 pc



J Wood Screw 1 1/2" - 6 pcs
Spare - 2 pcs



K Wood screw 3/4" - 1 pc
Spare - 1 pc



L L Bracket - 1 pc

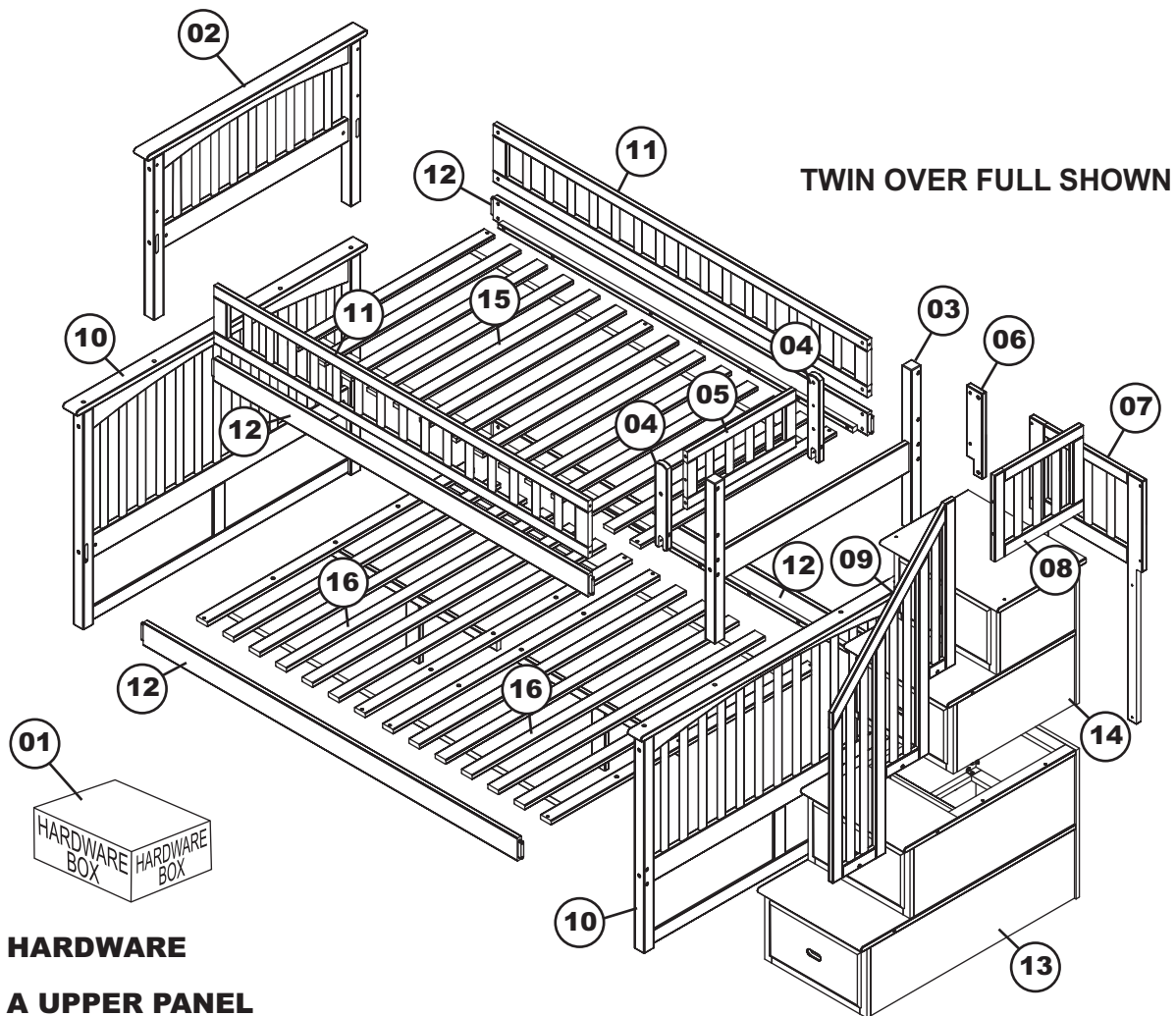


M In Full lower panel carton
Wood Button - 8 pcs



N Allen Wrench - 1 pc
Spare - 1 pc

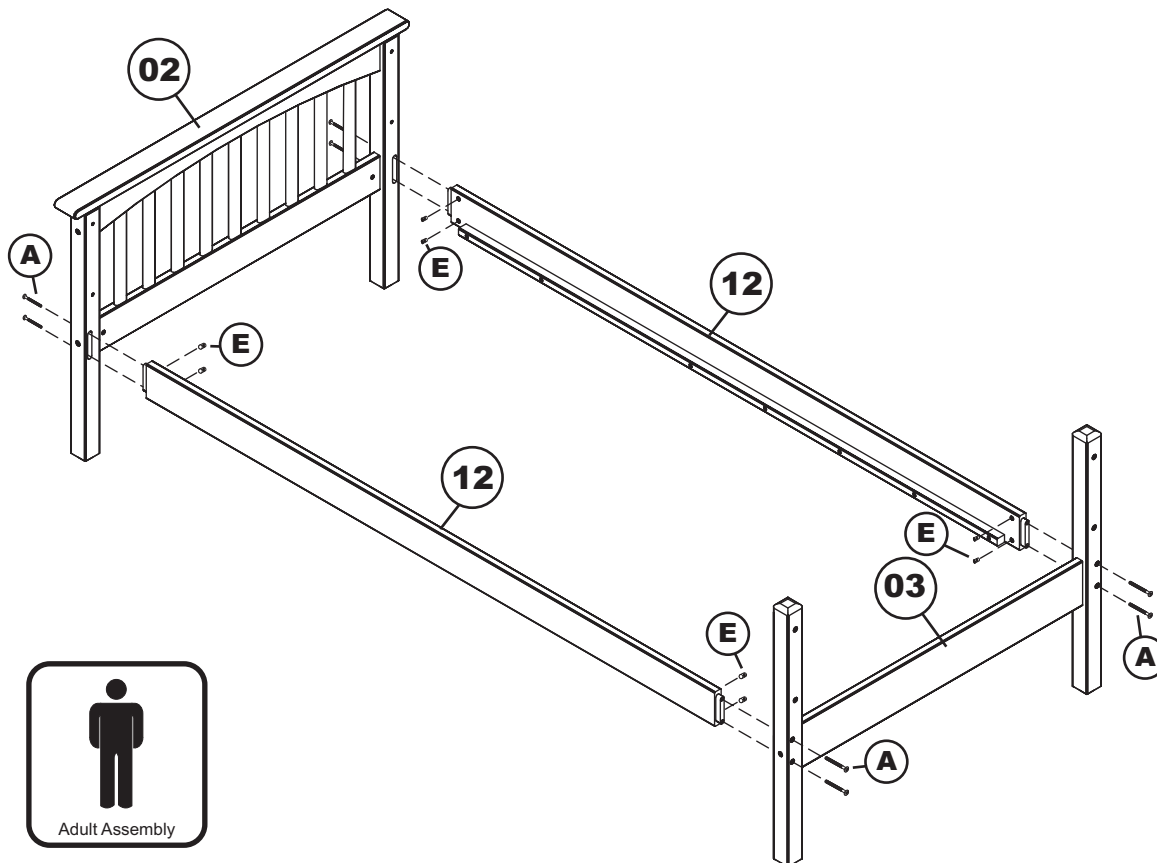
PARTS LIST



- 01 HARDWARE**
- 02 A UPPER PANEL**
- 03 B UPPER PANEL**
- 04 LEFT, RIGHT END CAP**
- 05 SHORT GUARD RAIL**
- 06 WOOD BRACKET**
- 07 SMALL BACK GUARD RAIL**
- 08 SMALL SIDE GUARD RAIL**
- 09 STAIRCASE GUARD RAIL**
- 10 LOWER PANEL**
- 11 FRONT, BACK GUARDRAIL**
- 12 LONG RAILS**
- 13 LOWER STAIRCASE DRAWER STEP**
- 14 UPPER STAIRCASE DRAWER STEP**
- 15 TWIN SLAT KIT
OR
FULL UPPER BUNK SLAT KIT**
- 16 FULL LOWER BUNK SLAT KIT
OR
TWIN LOWER BUNK SLAT KIT**

STEP 1

Attach the long rails (12) to the A upper panel (02) and B upper panel (03), using JCB M6 X 3 1/2" (A), and barrel nut (E). Tighten with the Allen wrench (N). Twin upper panel shown. Full over Full bunk use Full upper panel.



A



JCB M6 X 3 1/2"

E



Barrel Nut

N



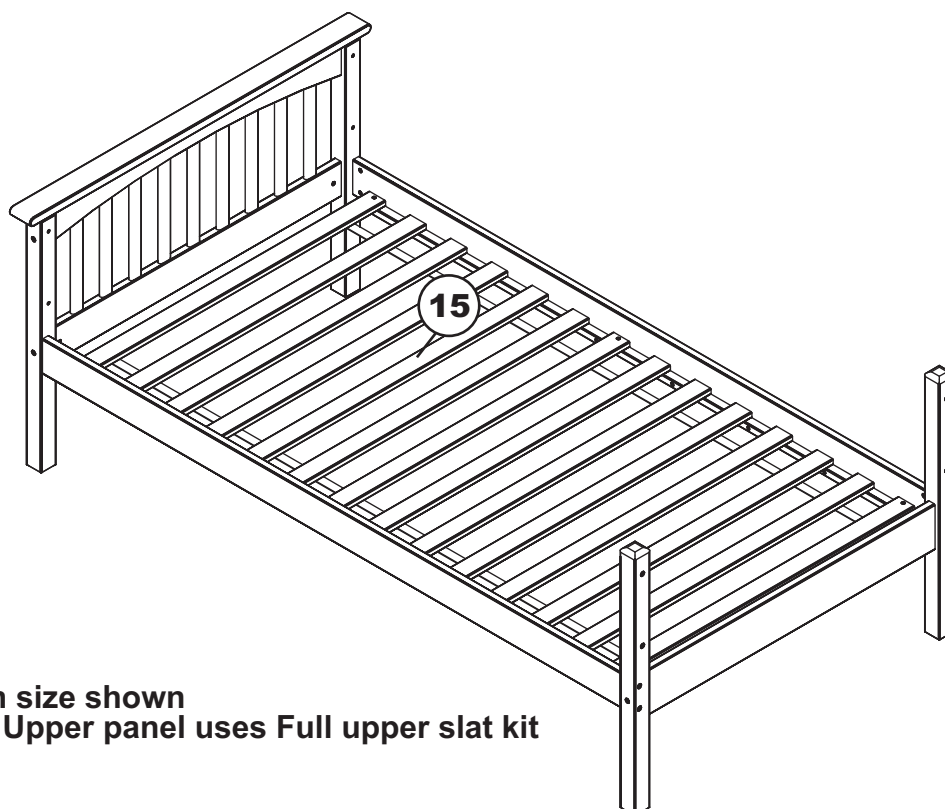
Allen wrench



Adult Assembly

STEP 2

Lay the twin slat kit (15) onto the bed. Fix in place using wood screws provided in the slat kit box. FOR SLAT KIT ASSEMBLY follow assembly instructions included with slat kit.



Adult Assembly

Customer Supplied

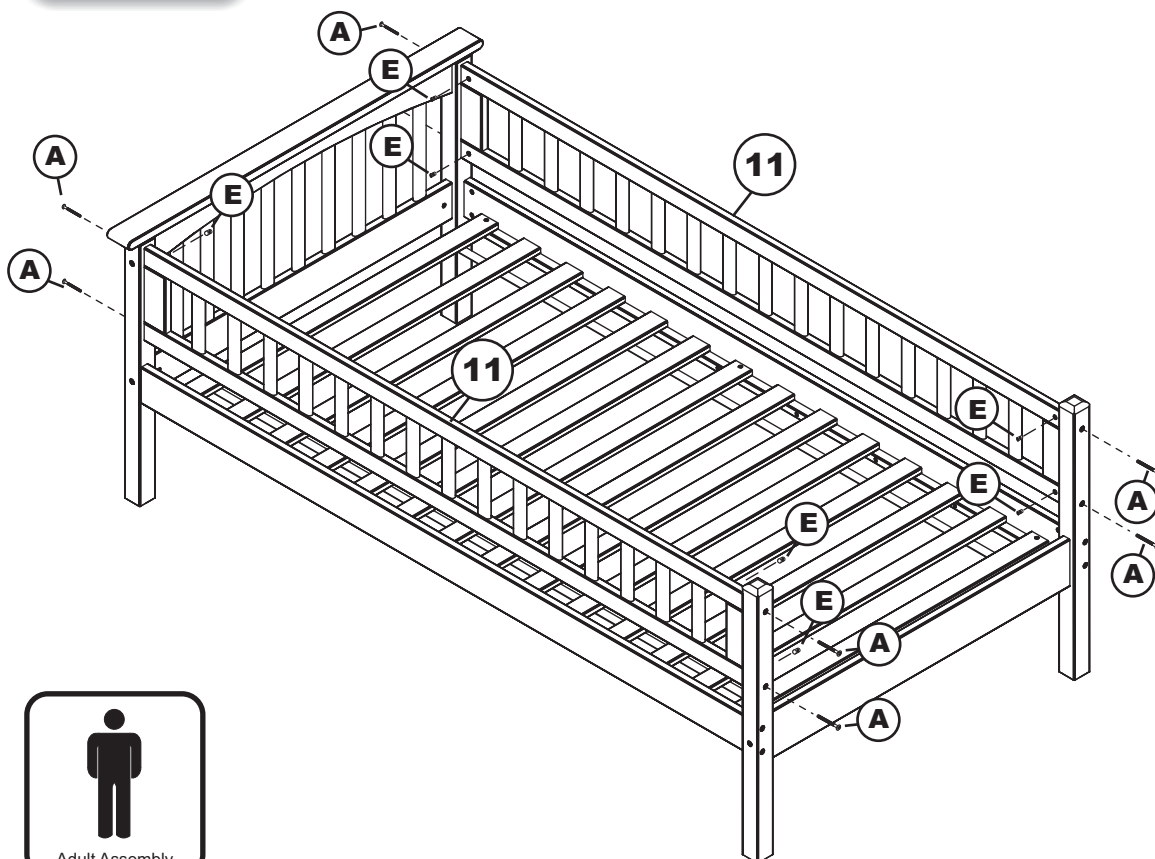


Phillips head screwdriver

Twin size shown
Full Upper panel uses Full upper slat kit

STEP 3

Attach the guard rails (11) to the upper panel assemblies using JCB M6 X 3 1/2" (A), and barrel nut (E). Tighten with the Allen wrench (N).



A



JCB M6 X 3 1/2"

E



Barrel Nut

N



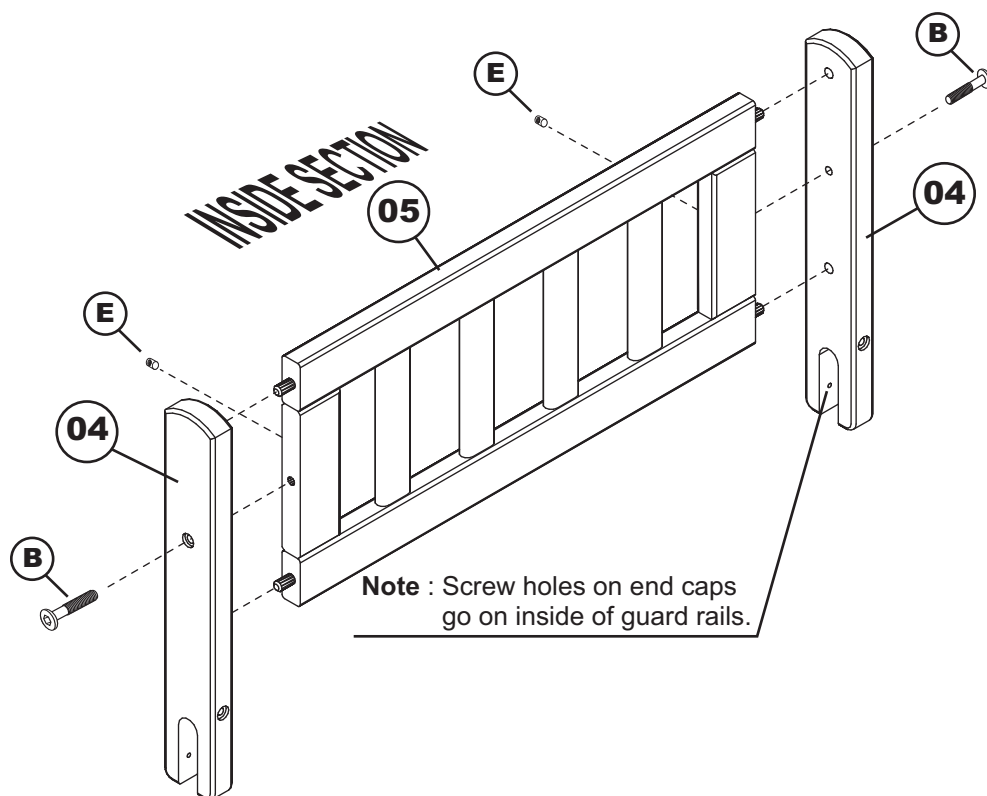
Allen wrench



Adult Assembly

STEP 4

Attach the short guard rail (05) to the end caps (04), using JCB M6 X 2 1/4" (B), and barrel nut (E). Tighten with the Allen wrench (N).



B



JCB M6 X 2 1/4"

E



Barrel Nut

N



Allen wrench

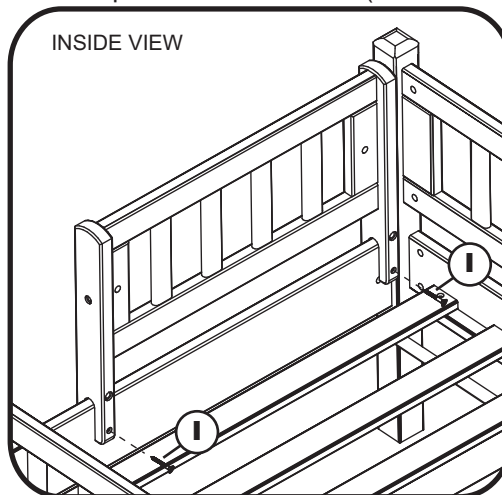
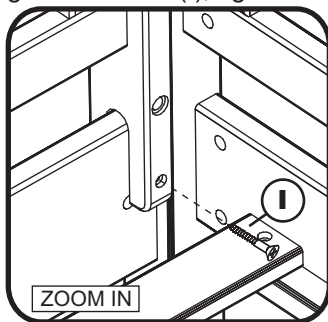


Adult Assembly

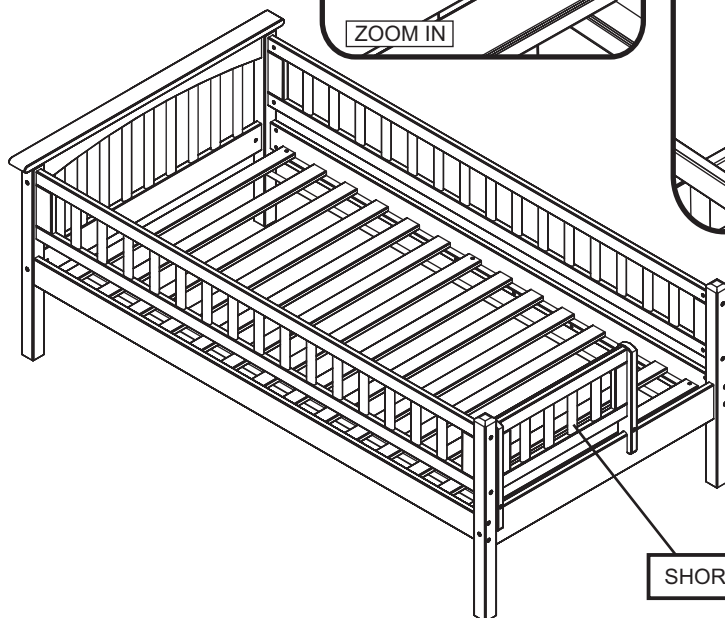
Note : Screw holes on end caps go on inside of guard rails.

STEP 5

Attach the short guard rail assemblies to the upper panel assemblies as shown below, using wood screw (I), tighten with the Phillips head screwdriver. (Customer supplied)

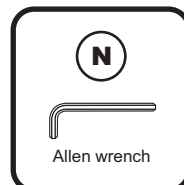
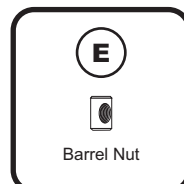
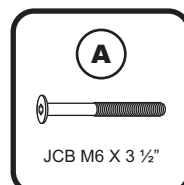
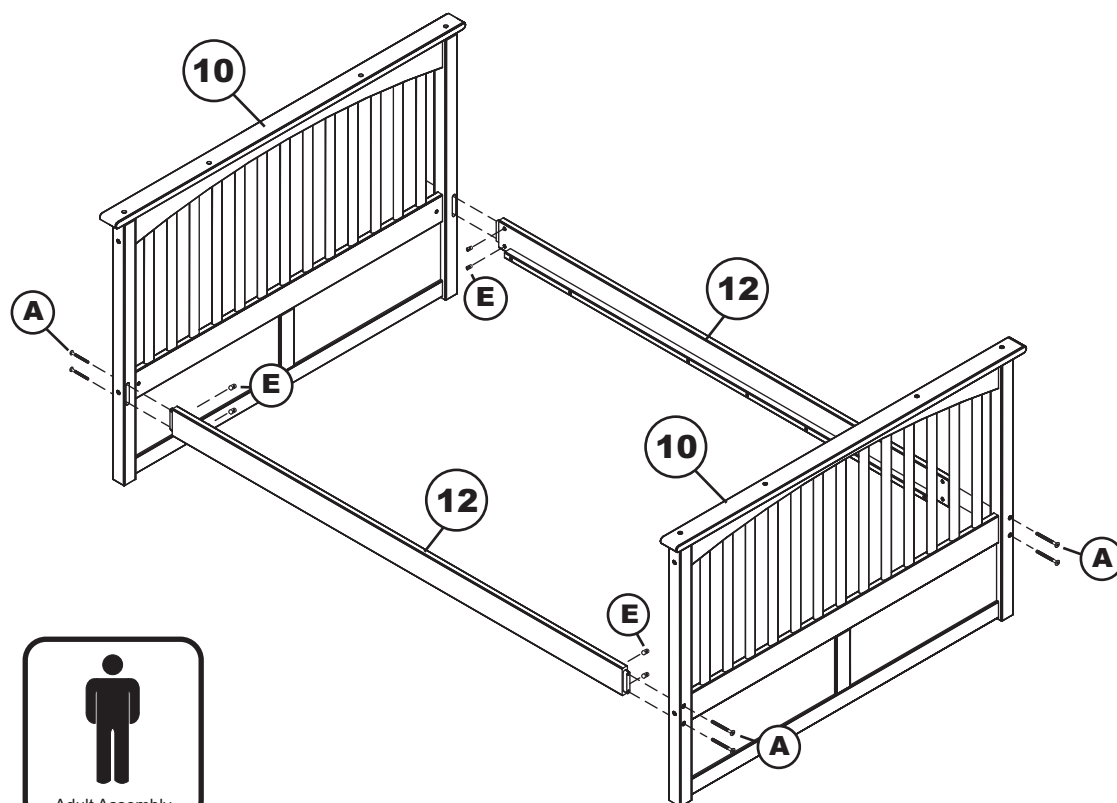


Note : Screw holes on end caps go on inside of guard rails.



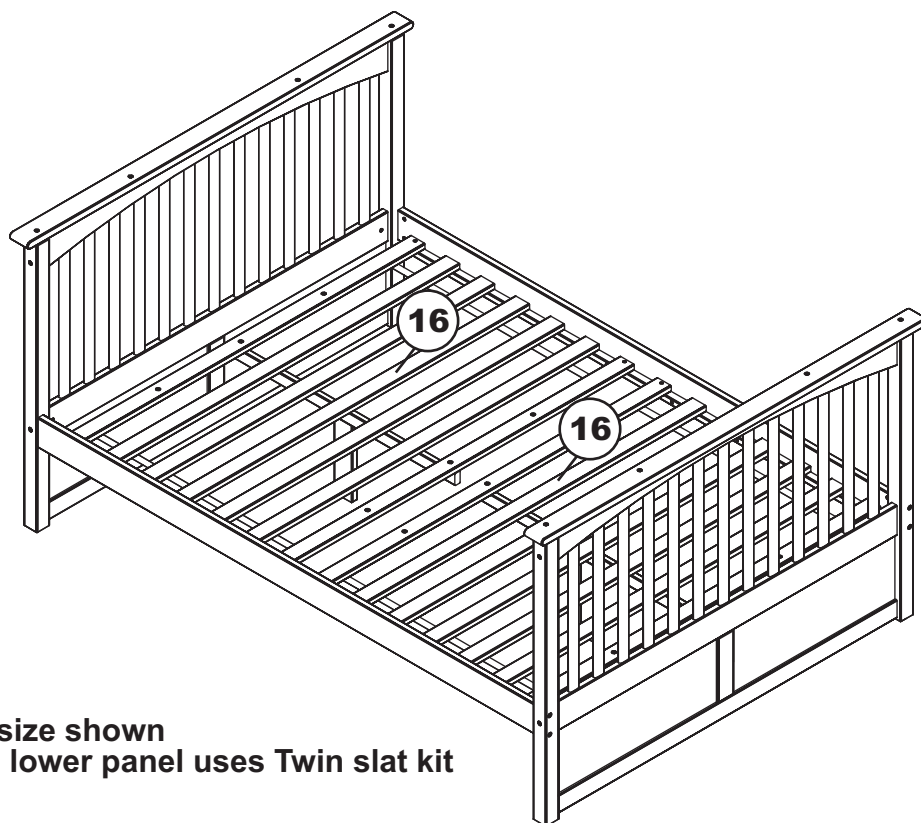
STEP 6

Attach the long rails (12) to the lower panel (10) using JCB M6 X 3 1/2" (A), and barrel nut (E). Tighten with the Allen wrench (N). Full lower panel shown. Twin over Twin bunk use Twin lower panel.



STEP 7

Lay the full slat kit (16) onto the bed. Fix in place using wood screws provided in the slat kit box. FOR SLAT KIT ASSEMBLY follow assembly instructions included with slat kit.



Adult Assembly



Customer Supplied

Phillips head
screwdriver

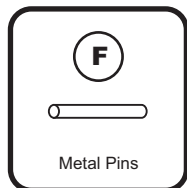
Full size shown
Twin lower panel uses Twin slat kit

STEP 8

Insert metal pins (F) into the holes on top of the lower panels. Lift the upper panels onto the lower panels as shown, and fit the metal pins into the holes in the bottom of the upper panel legs.

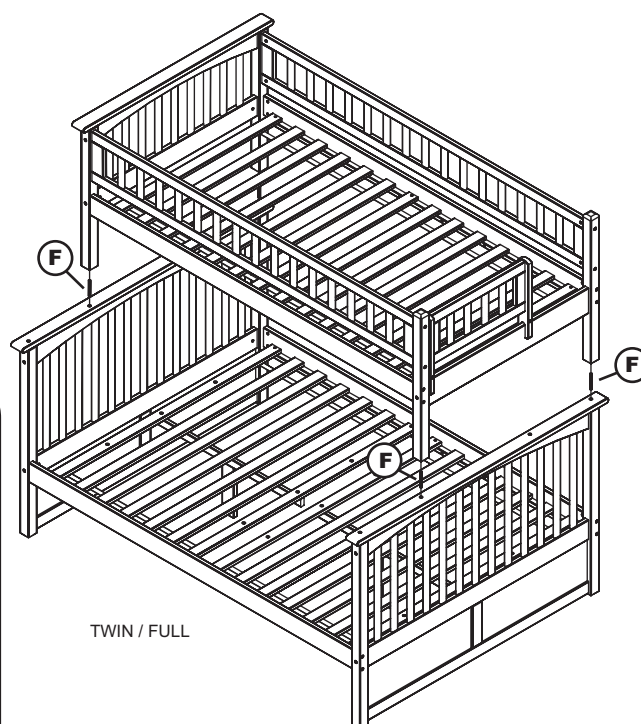


Adult Assembly

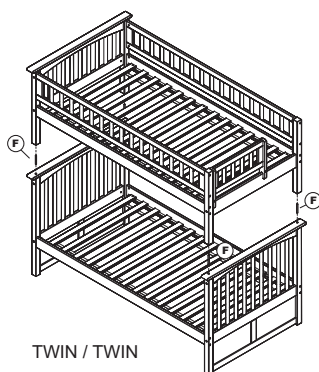


Metal Pins

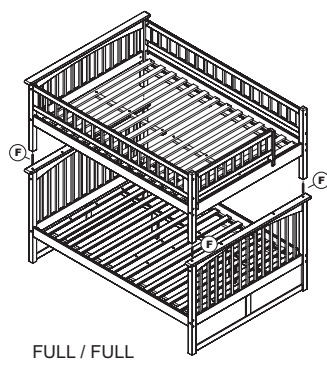
CAUTION
This step requires
two strong people.



TWIN / FULL



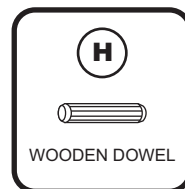
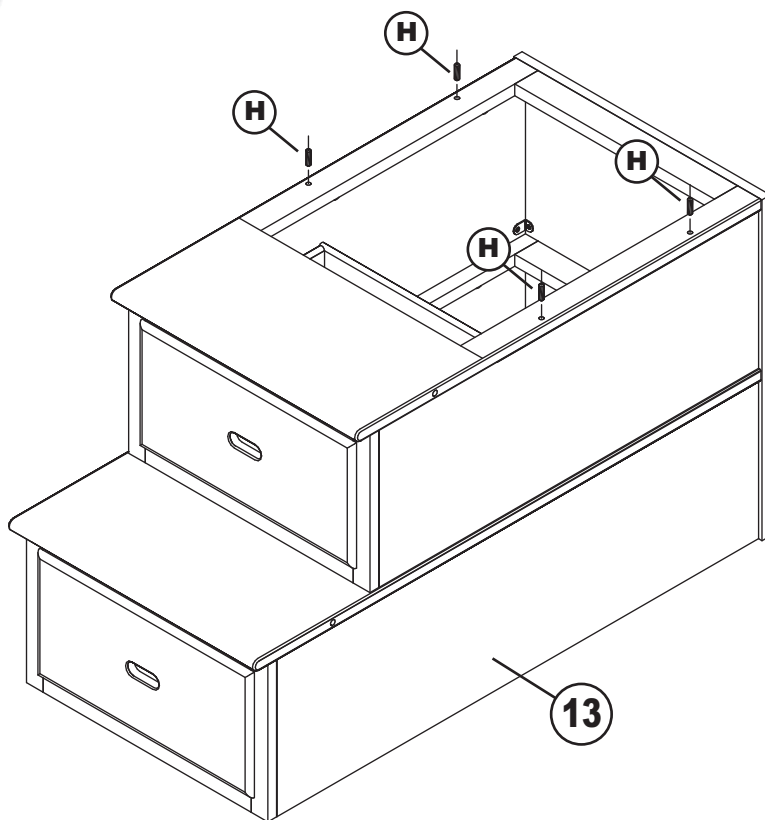
TWIN / TWIN



FULL / FULL

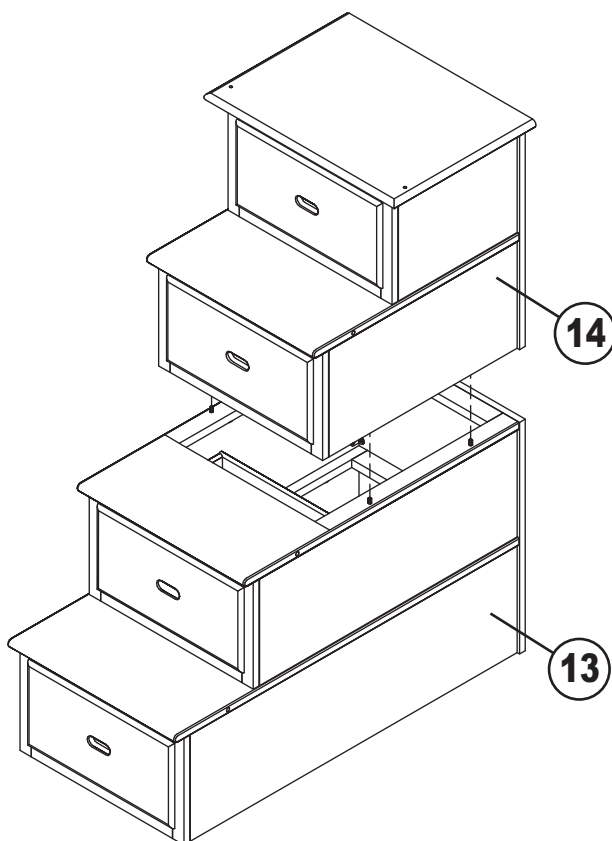
STEP 9

Insert wooden dowel (H) into the lower staircase drawer step (13) as shown below.



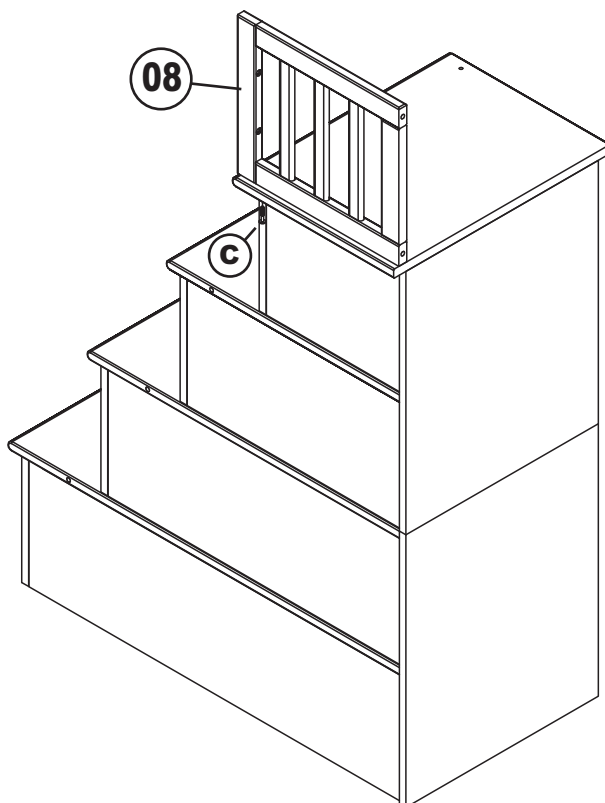
STEP 10

Lift the upper staircase drawer step (14) onto the lower staircase drawer step (13) as shown below and fit the wooden dowel into the holes in the bottom of the upper staircase drawer step (14).

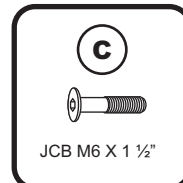


STEP 11

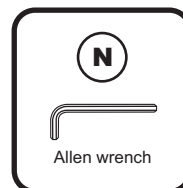
Attach the small side guard rail (08) to the drawer step assemblies . Using JCB M6 X 1 1/2" (C) . Tighten with the Allen wrench (N).



Adult Assembly



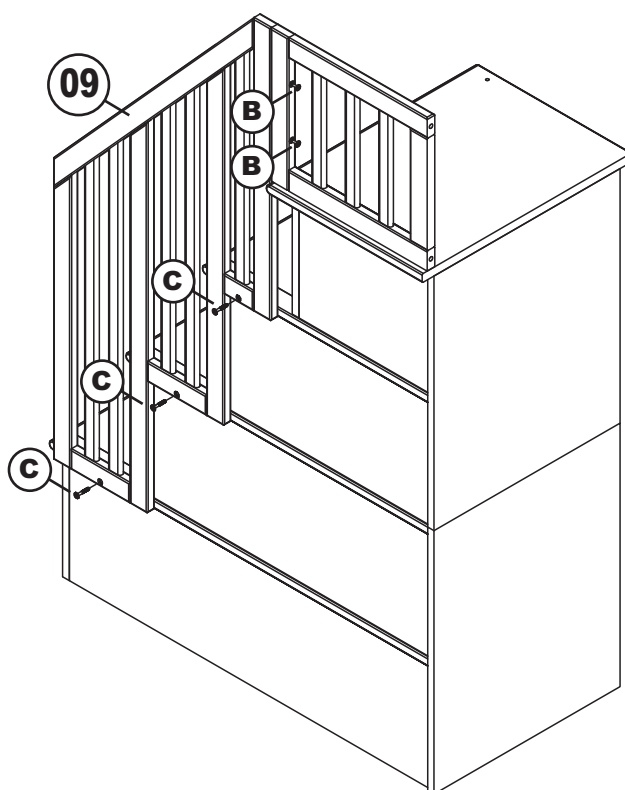
JCB M6 X 1 1/2"



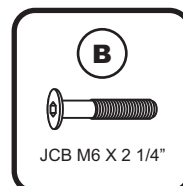
Allen wrench

STEP 12

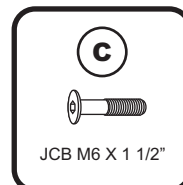
Attach the staircase guard rail (09) to the drawer step assemblies as shown below . Using JCB M6 X 1 1/2" (C) and JCB M6 X 2 1/4"(B), tighten with the Allen wrench (N).



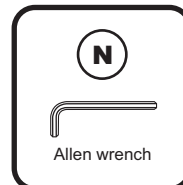
Adult Assembly



JCB M6 X 2 1/4"



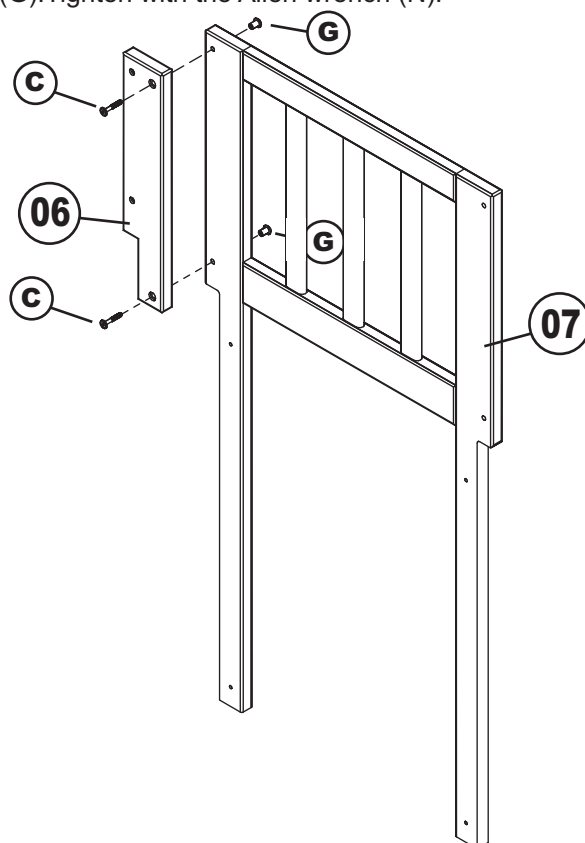
JCB M6 X 1 1/2"



Allen wrench

STEP 13

Attach the small back guard rail (07) to the wood bracket (06) . Using JCB M6 X 1 1/2" (C) and cap nut (G).Tighten with the Allen wrench (N).



Adult Assembly

(C)



JCB M6 X 1 1/2"

(G)



Cap Nut

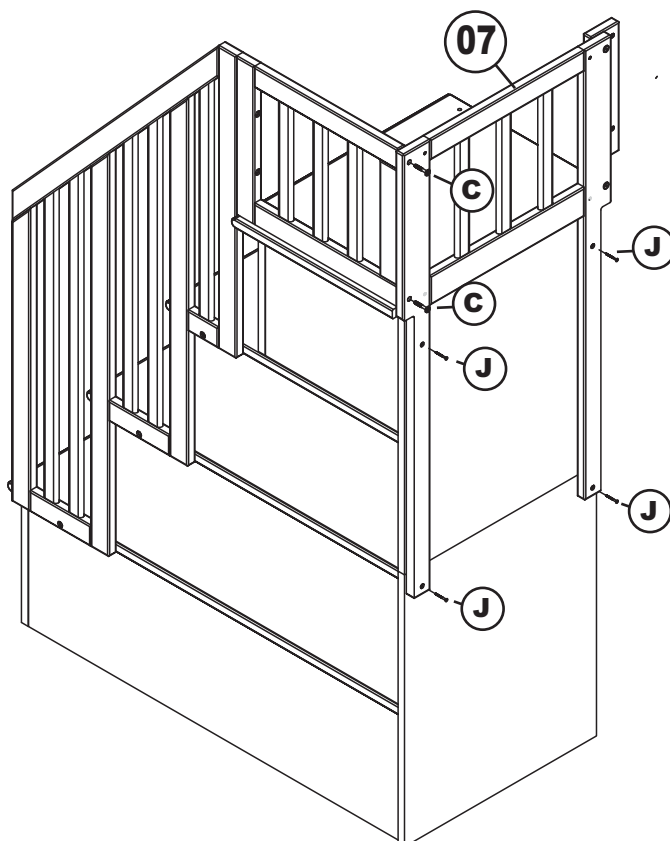
(N)



Allen wrench

STEP 14

Attach the small back guard rail assemblies (07) to the staircase assemblies as shown below . Using JCB M6 X 1 1/2" (C), tighten with the Allen wrench (N).
Using wood screw (J) tighten with phillips head screwdriver. (Customer supplied)



Adult Assembly

(C)



JCB M6 X 1 1/2"

(J)



WOOD SCREW
6 X 1 1/2"

(N)



Allen wrench

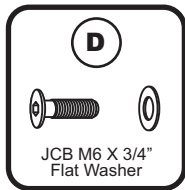
Customer Supplied



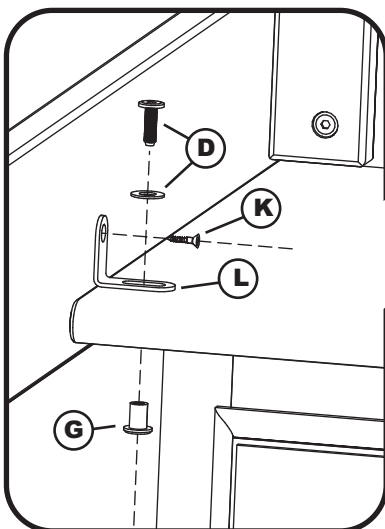
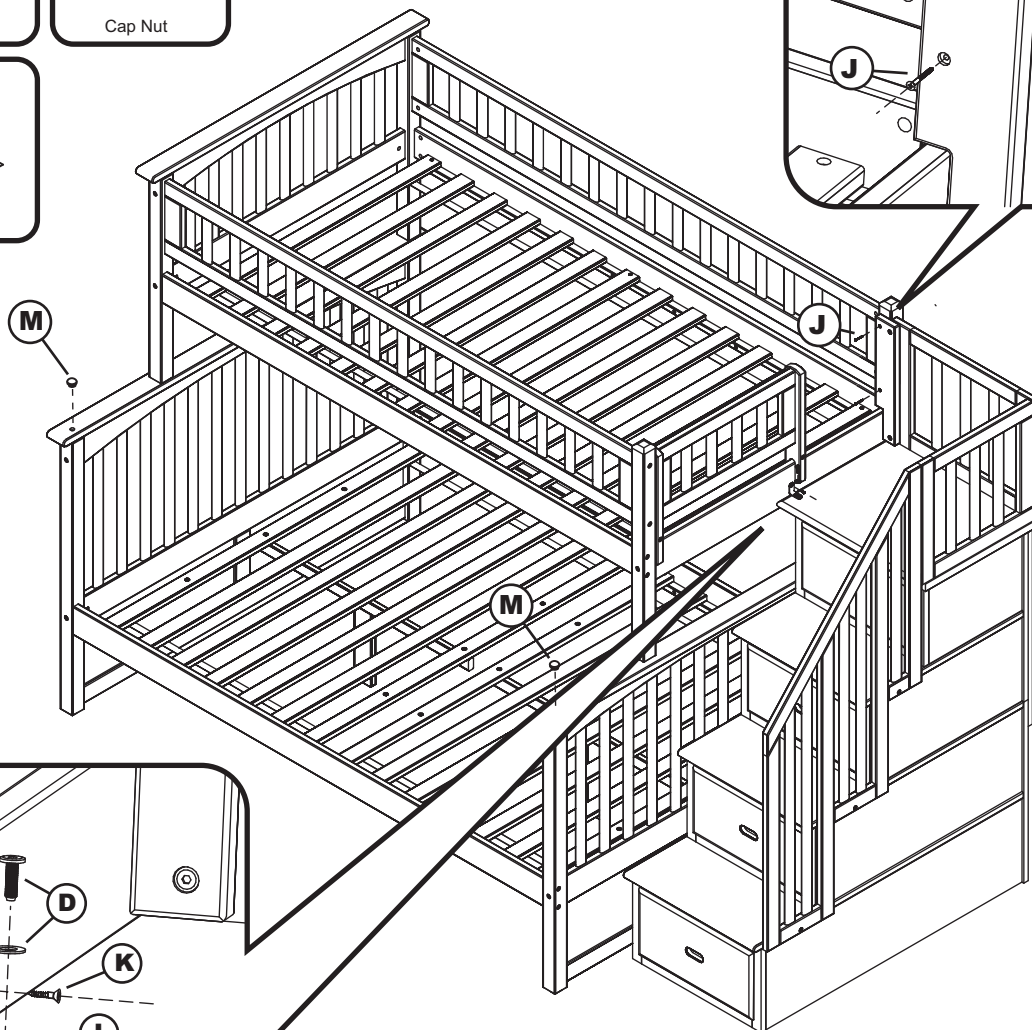
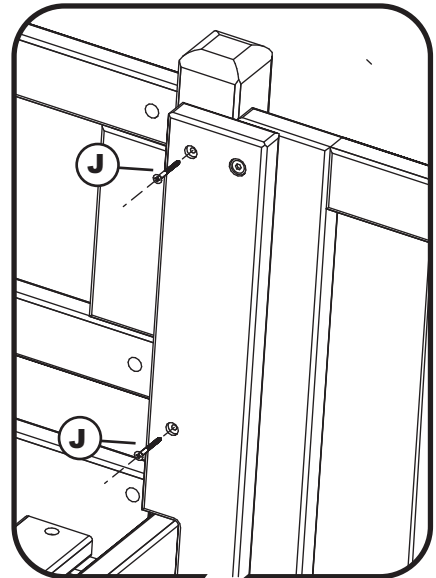
Phillips head
screwdriver

STEP 15

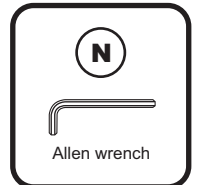
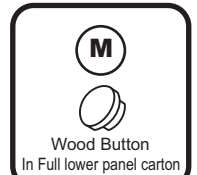
Move the bunk bed and staircase assemblies where you want to place them in the room. Attach staircase assembly to the bunk bed assembly as shown below. Fix wood bracket to upper bunk panel using wood screws as shown.



TWIN OVER FULL SHOWN



Using L bracket (L), JCB (D) and cap nut (G). Tighten with Allen wrench (N). Insert wood screw (J)(K) tighten with Phillips head screwdriver. Lastly, cover holes with wood buttons (M)(Twin Full, Full Full).



Congratulations !

Your staircase bunk bed is now ready for use.

We recommend that you double check that all screws are tight, and that all parts are secure before use and periodically check that all screws are tight to ensure lasting Safety.