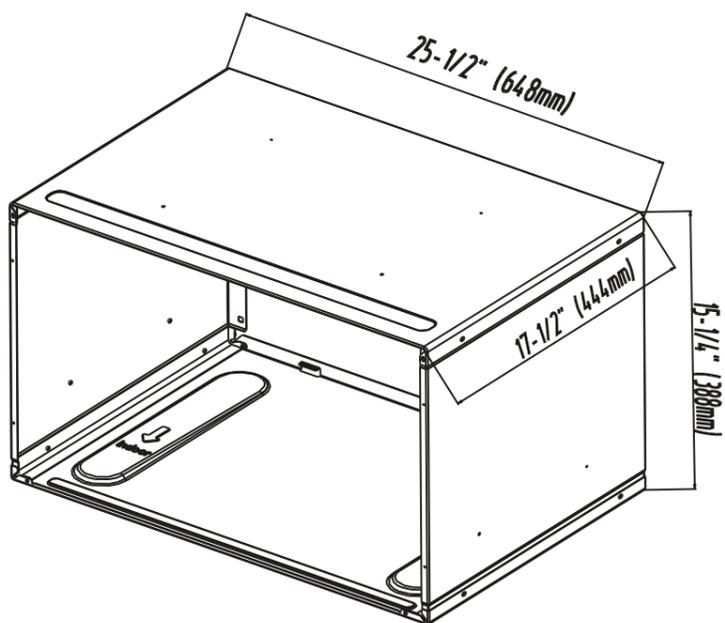
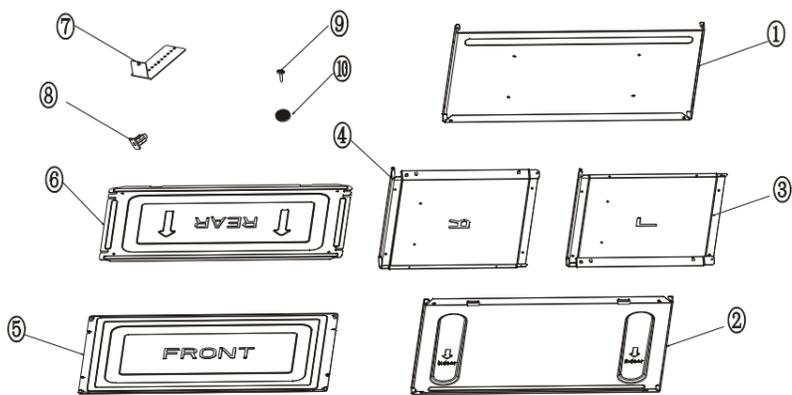


# THROUGH-THE-WALL AIR CONDITIONER SLEEVE INSTALLATION INSTRUCTIONS

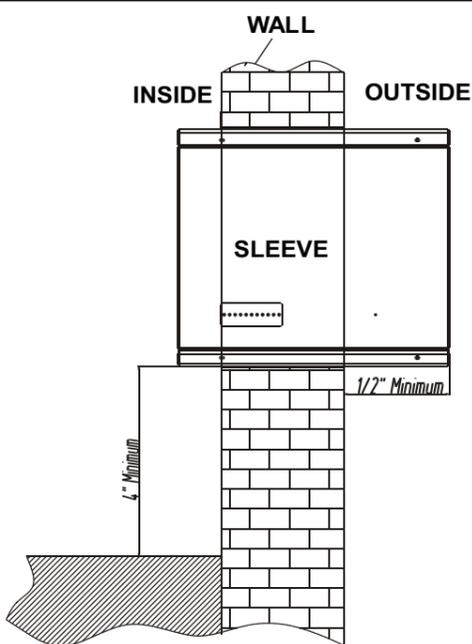
## HOW TO ASSEMBLE THE WALL SLEEVE

### SLEEVE HARDWARE

ITEM	DESCRIPTION	QTY
1	TOP PANEL	1
2	BOTTOM PANEL	1
3	LEFT SIDE PANEL	1
4	RIGHT SIDE PANEL	1
5	FRONT COVER PANEL	1
6	REAR COVER PANEL	1
7	BRACKET	4
8	CLASP FOR SLEEVE	4
9	SCREW ST3.9*10	28
10	WASHER	8



SLEEVE DIMENSION



SLEEVE INSTALLATION

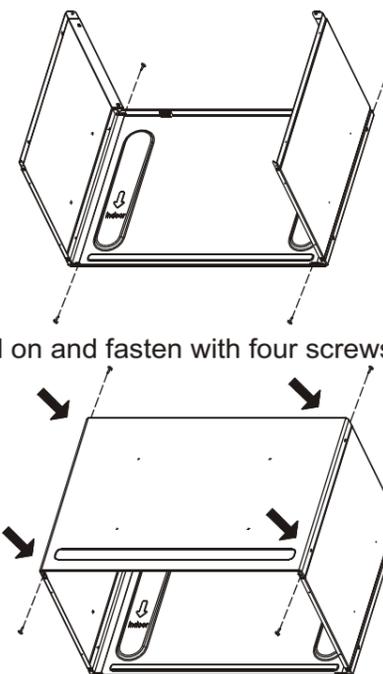
## INSTALL THE UNIT

- Remove the old air conditioner from the existing wall sleeve and remove the existing wall sleeve.
- Prepare and install the new wall sleeve into the wall opening.
- The wall sleeve must be fastened in the wall securely before installing the new air conditioner.
- Keep the cover panels for later use to protect the sleeve from rainy or windy weather.
- To avoid distortion to the front panel of the air conditioner, the sleeve should be installed at a distance of 4" minimum from heating source. (e.g. Baseboard heating, radiator, etc.)
- After sleeve has been installed, caulk the entire perimeter around exterior wall opening and sleeve. Use a good grade of caulking compound to seal all cracks to prevent air and water infiltration.
- The rear grill and washer screws should be kept until the air conditioner is installed.

## ASSEMBLE THE WALL SLEEVE

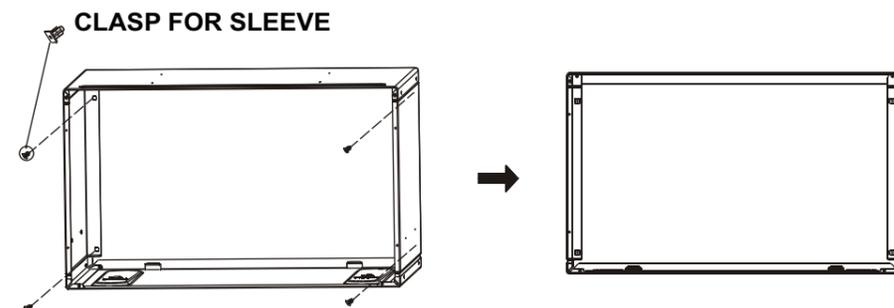
- Use four screws to fasten the side panels to the bottom panel as shown below.

NOTE: The arrow marks on the bottom panel indicate the direction of indoor side

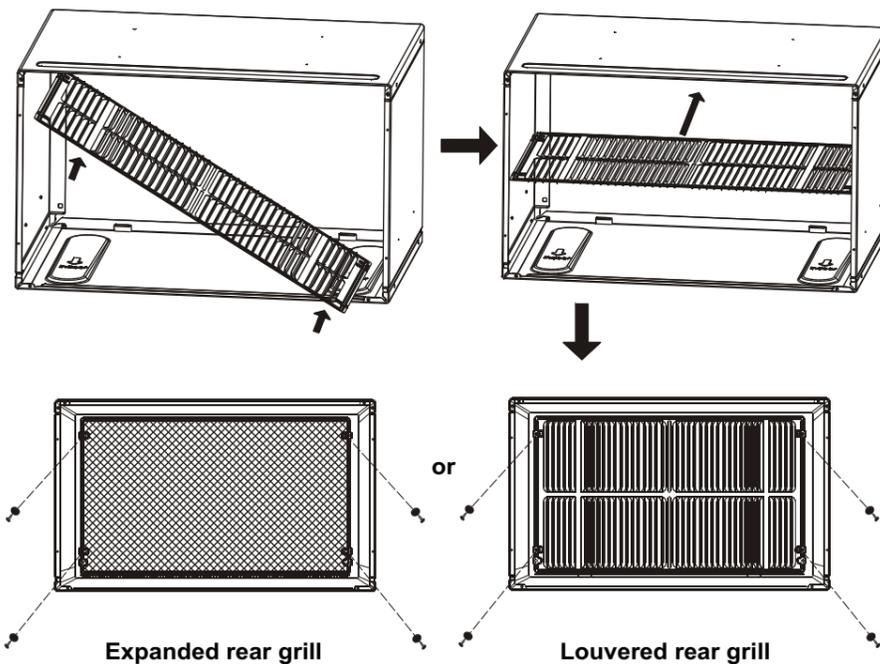


- Place the top panel on and fasten with four screws as shown below.

- Insert the four clasps for the sleeve into the quadrate holes in the side panels as shown below.



- Insert the louvered rear grill or the expanded rear grill (packed with air conditioner you purchased) and fasten with 4 washer screws as shown below.



**ASSEMBLE THE WALL SLEEVE (CONTINUED)**

- Install two brackets on the top and one bracket on each side of the sleeve, fasten with four screws. There are two methods for your choice to install the brackets as shown in FIG. A and FIG.B.

NOTE: Choose anyone hole in the bracket as you prefer to fasten the screws on the sleeve.

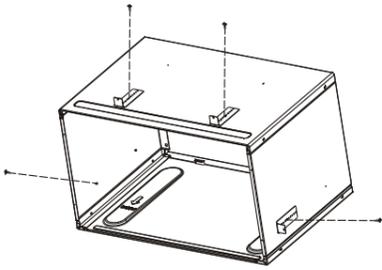


FIG.A

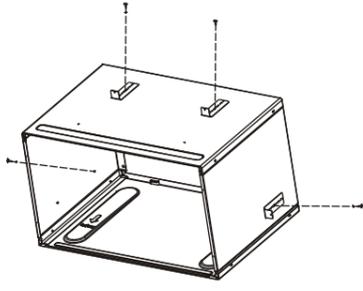
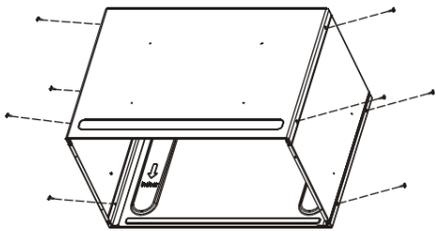
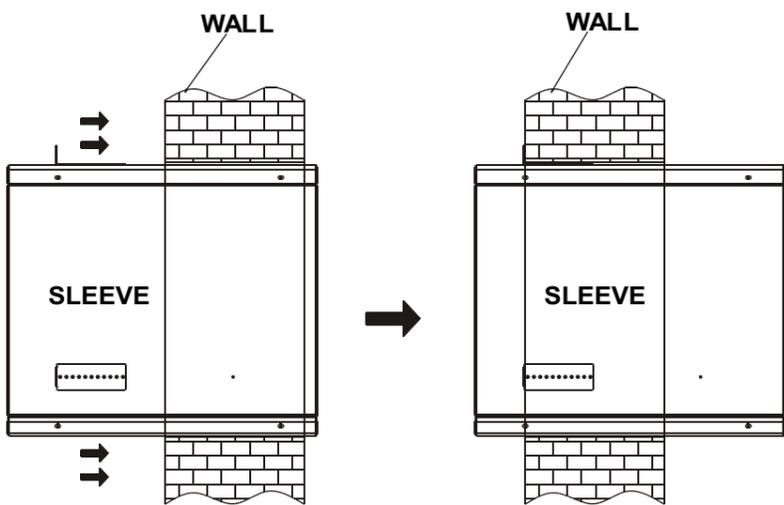


FIG.B

- NOTE: To improve the firmness of the sleeve, it is recommended to install 8 more screws as shown below.



- First put the assembled sleeve into the wall opening as shown below, then place the air conditioner into the sleeve.



**INSTALL THE COVER PANELS (when not using air conditioner for a long time.)**

- To install cover panel at the back of sleeve, first remove air conditioner from sleeve.
- Take the louvered rear grille or the expanded rear grille out by loosening the four washer screws as shown in FIG.C.
- From the inside of the sleeve, insert the rear cover panel and re-insert the four washer screws through the panel, then tighten them as shown in FIG.D and FIG.E.
- Use the front panel to cover the front of the sleeve. Fasten with 4 screws as shown in FIG.F.

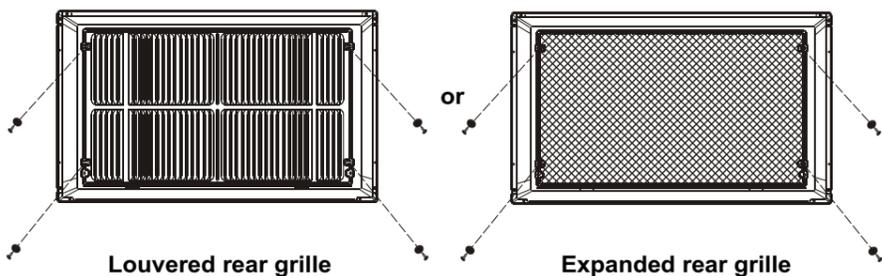


FIG.C

**INSTALL THE COVER PANELS (CONTINUED)**

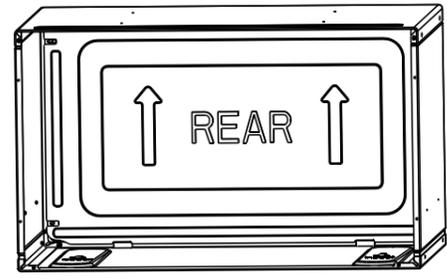


FIG.D

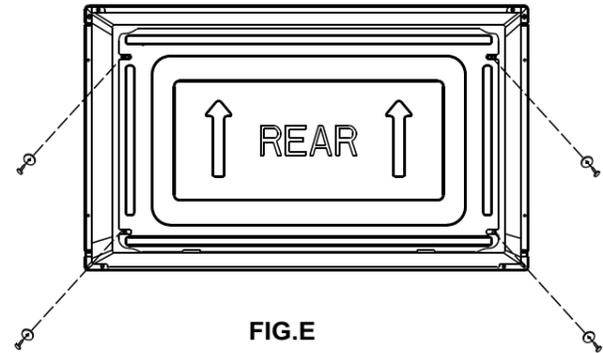


FIG.E

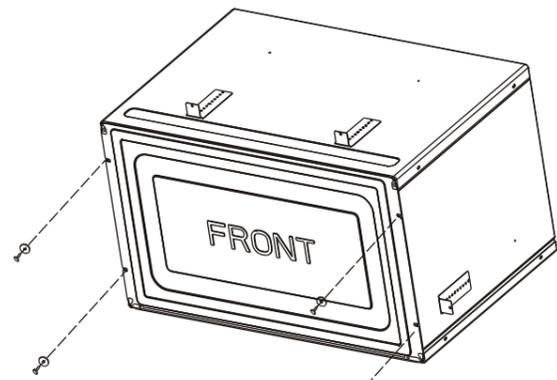


FIG.F