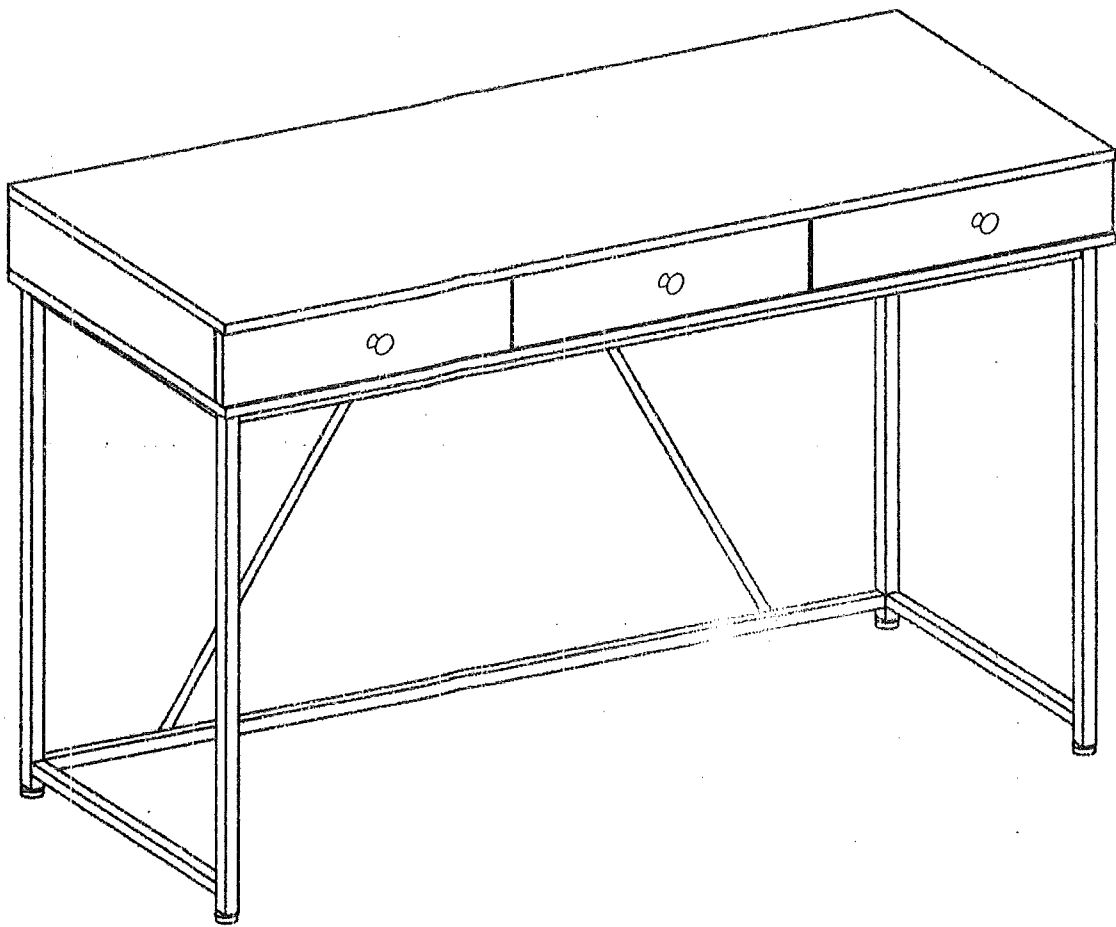


Assembly Instruction

Desk



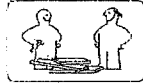
Assembly Instructions

DESK

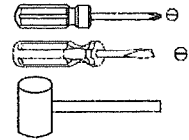
ASSEMBLY REQUIREMENTS

2 HOURS
Assembly Time
(Approximate)

2 -Person Assembly



Tools
Required:
(Not Provided)



Thank you for purchasing our product!

Please refer and use this assembly instruction to assemble the product.
Contact our customer service department in case there are any missing or damage parts or hardware.
Replacement parts are normally shipped within 2 or 3 days.

We appreciate your business!

ASSEMBLY PREPARATION

1. Remove all packaging materials, staples and packing straps from the carton.
2. Refer to Parts List and Hardware List and ensure they are complete before you start assembling.
3. Place all wooden parts on a clean, flat and soft surface (e.g. carpet or rug) to prevent parts from getting scratched.

SAFETY PRECAUTION

1. KEEP ALL HARDWARE PARTS OUT OF REACH OF CHILDREN.
2. DISPOSE PLASTIC PACKAGING MATERIAL IMMEDIATELY TO AVOID ANY RISK OF SUFFOCATION TO CHILDREN AND ANIMALS.

TIPS FOR ASSEMBLY

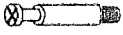


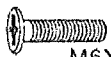



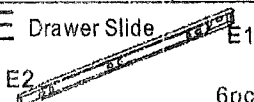




1. Allow ample room for assembly and in close proximity to where product will be placed.
2. Assemble the product on a surface that does not scratch or damage the exterior gloss and finish of the furniture.
3. Please check all of the parts and quantities are included before assembly. Contact customer service for missing parts.
4. Identify all of the parts, hardware and quantities required for each step.
5. During assembly, do not over-tighten any fittings as this may cause damage.
6. DO NOT USE POWER TOOLS TO ASSEMBLE THIS PRODUCT.
7. Always place the product on a flat stable surface.
8. Do not sit or stand on the partially assembled product; only use the product for which it is intended.
9. This product is made of reinforced hollow board. Excessive pressure can cause irreparable damage. Avoid standing or kneeling on any parts of the product during assembly.

CARE AND MAINTENANCE

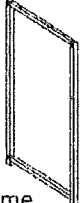

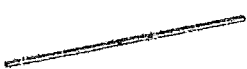
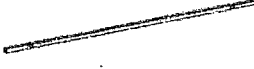
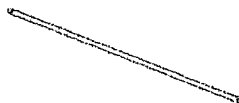
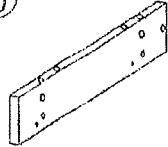
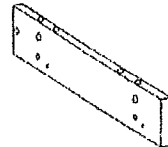
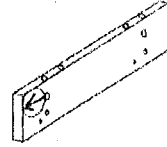
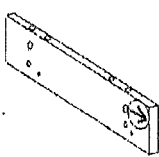



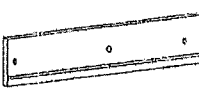
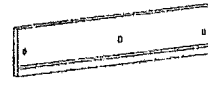
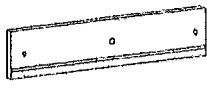
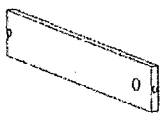
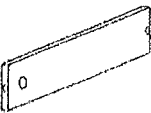
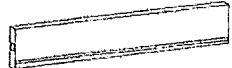
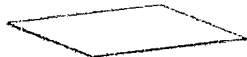
- Use a slightly damp cloth to clean the product. Do not use bleach or abrasive cleaning material.
- Check all the fittings periodically and re-tighten as necessary. Do not use the product if any of the parts is damaged or broken.
- Never allow any kind of liquid to remain on your furniture. Absorption can cause wood to warp or delaminate.
- Do not place hot items (e.g. hot drinks) directly onto the wood surface.
- Do not drag and/or pull the furniture.

This product is for indoor and household use only - not for commercial use.

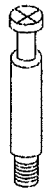
HARDWARE LIST

A  Cam-bolt 18pcs	C2  Screw ST3. 5X30mm 6pcs	G  Wood Dowel 8X30mm 16pcs
B1  Bolt M6X30mm 10pcs	D  Screw ST5X50mm 16pcs	H  Drawer handle 3pcs
B2  Bolt M6X15mm 4pcs	E Drawer Slide  E1 E2 6pcs	I  Threaded Glide 4pcs
C1  Screw ST3. 5X12mm 24pcs	F  Turnbuckle M6mm 4pcs	J  Bolt M4X18mm 3pcs

PARTS LIST

①  Metal frame 2pcs	②  Metal tube 1pc	③  Metal tube 1pc	④  Metal tube 1pc
⑤  Metal tube 2pcs	⑥  Left side panel 1pc	⑦  Right side panel 1pc	⑧  Left middle panel 1pc
⑨  Right middle panel 1pc	⑩  Back panel 1pc	⑪  Top panel 1pc	⑫  Bottom panel 1pc
⑬  Left front drawer panel 1pc	⑭  Middle front drawer panel 1pc	⑮  Right front drawer panel 1pc	⑯  Drawer left side panel 3pcs
⑰  Drawer right side panel 3pcs	⑱  Drawer back panel 3pcs	⑲  Bottom drawer panel 3pcs	

Instructions For Fastening CAM-BOLT and CAM-LOCK



CAM-BOLT

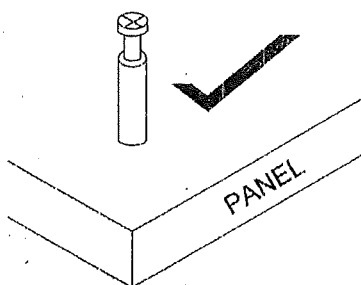
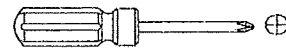


CAM-LOCK

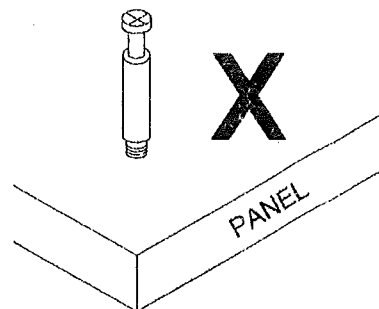
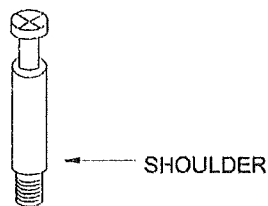
Pre-installed on Panels

CAM-BOLT

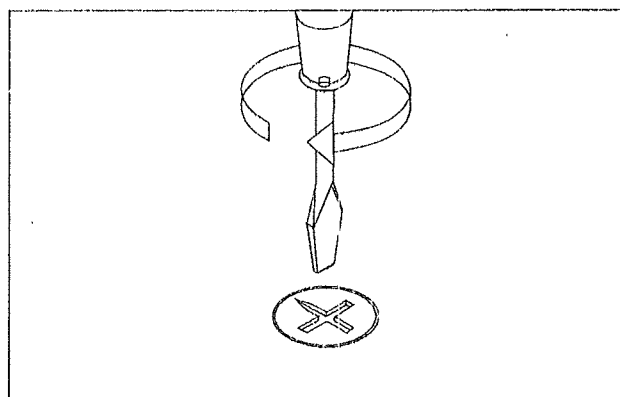
Insert Cam-bolt into the pre-drilled hole. Use a Phillips Screwdriver to tighten until shoulder is snug and flushed with the panel. See illustrations below.



Shoulder is flushed (on the same level) with the panel.



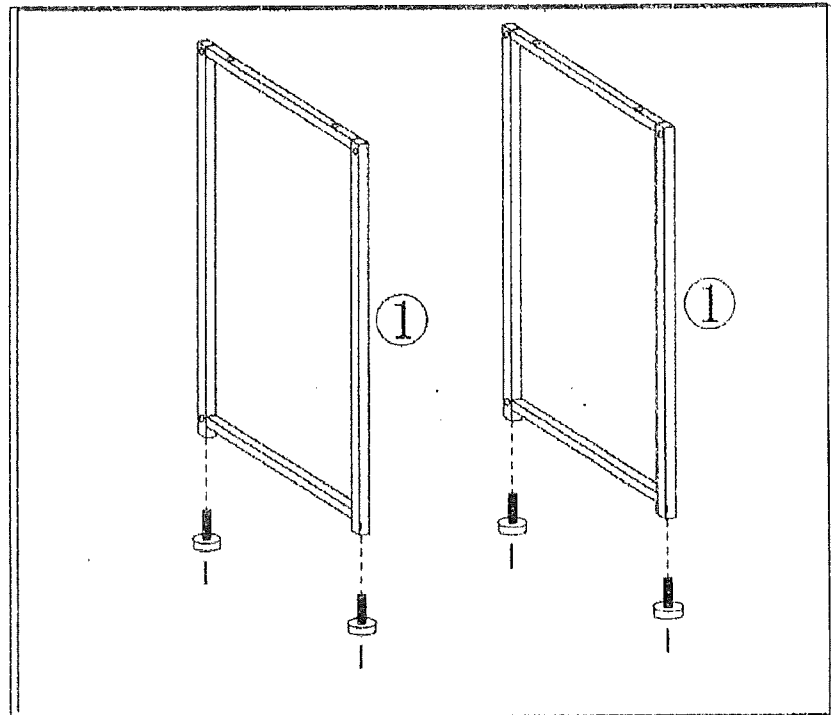
Shoulder is above the panel.



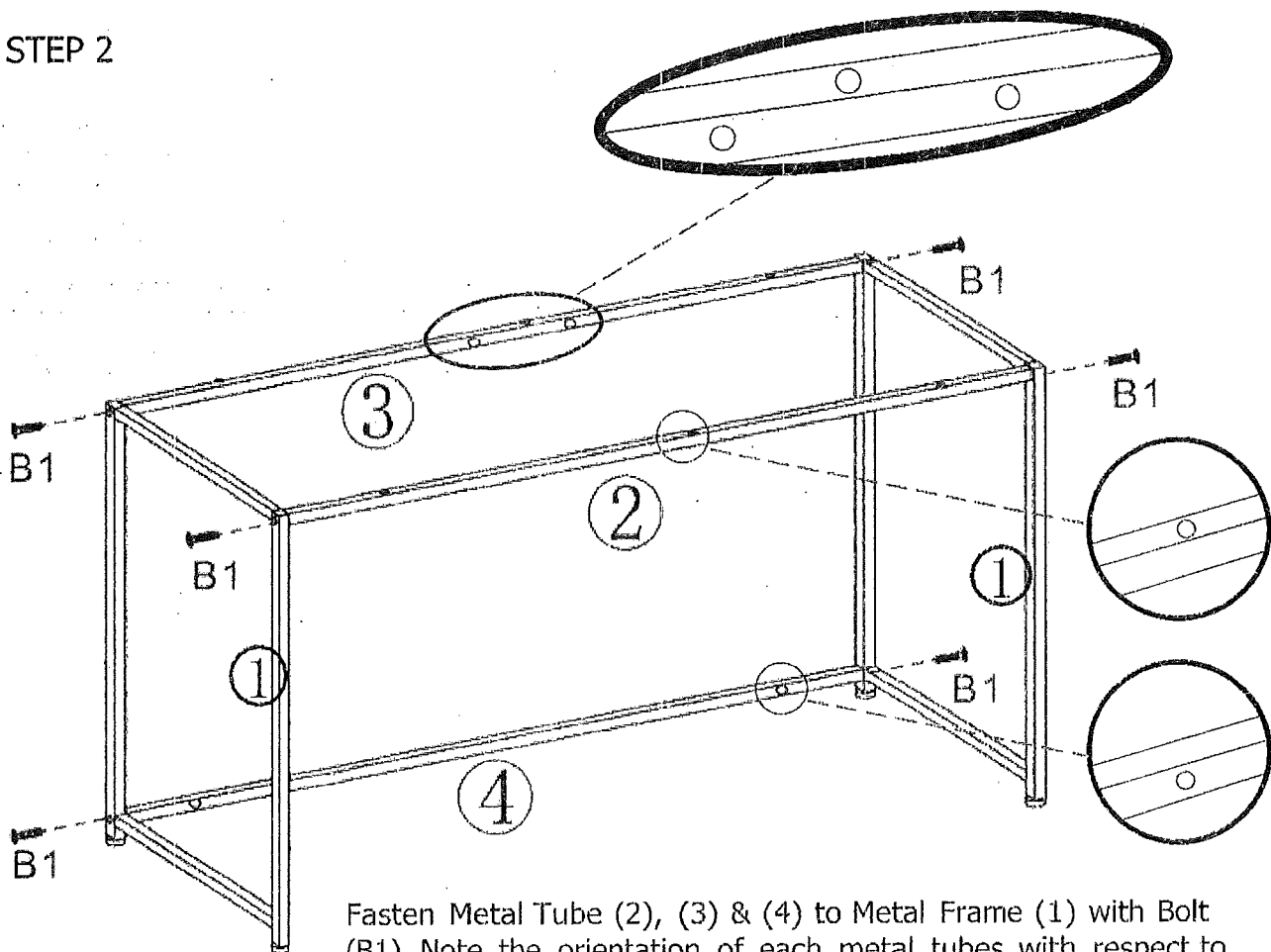
Use a Flat-head Screw driver to turn pre-installed Cam-lock clockwise to lock onto the head of the Cam-bolt. Turn until it is snug (about one half of a turn) -- over-tightening could damage Cam-lock or/and Cam-bolt

STEP 1

Screw in Threaded Glide (I) to bottom of Metal Frame (1) as shown.

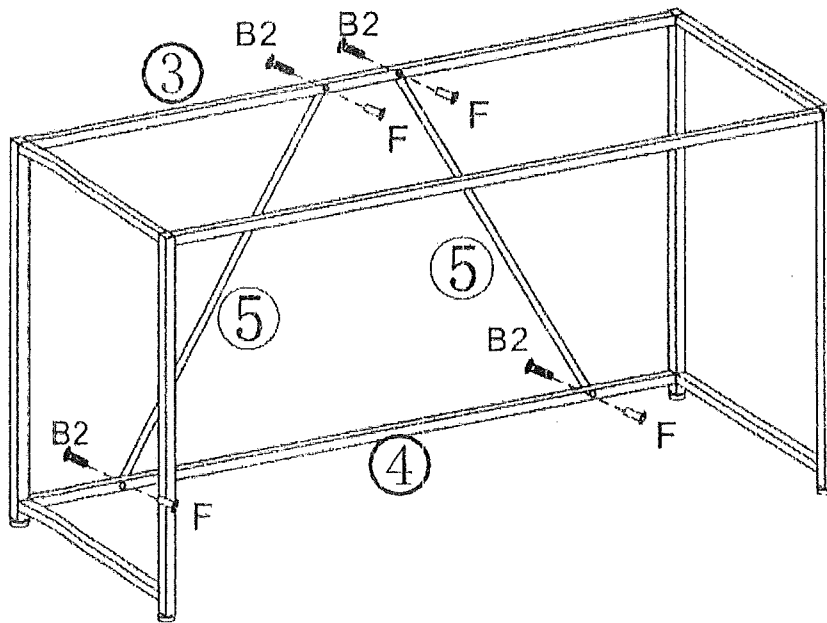


STEP 2



Fasten Metal Tube (2), (3) & (4) to Metal Frame (1) with Bolt (B1). Note the orientation of each metal tubes with respect to the pre-drilled holes on each tube - refer to the enlarged drawings. Use Phillips Screwdriver to drive (B1)

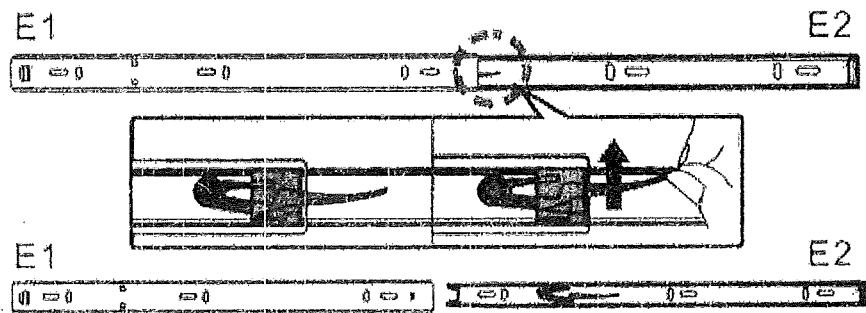
STEP 3



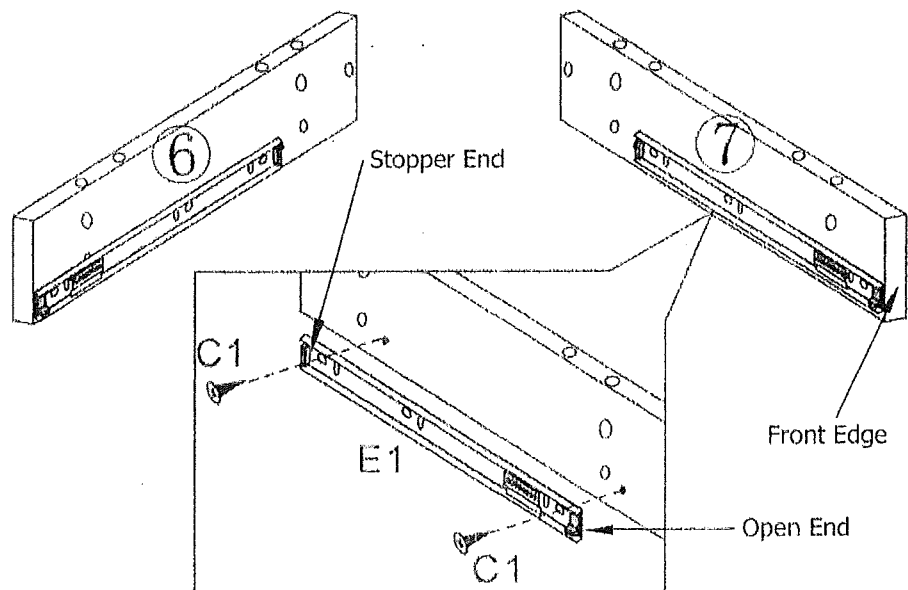
- Connect Metal Tube (5) to Metal Tube (3 & 4) from the outside surface.
- Insert Turnbuckle (F) into the hole on the inside surface of (3 & 4).
- Insert Bolt (B2) through pre-drilled hole on (5) to screw into Turnbuckle. (Use a finger to push in (F) to keep it in place. Use Phillips Screwdriver to drive (B2).

STEP 4

Drawer Slide (E) consists of 2 parts: Slide (E1) and Profile Strip (E2). Detach (E2) from (E1) by pushing up the Lever on (E2) as shown and pull out E2 at the same time.



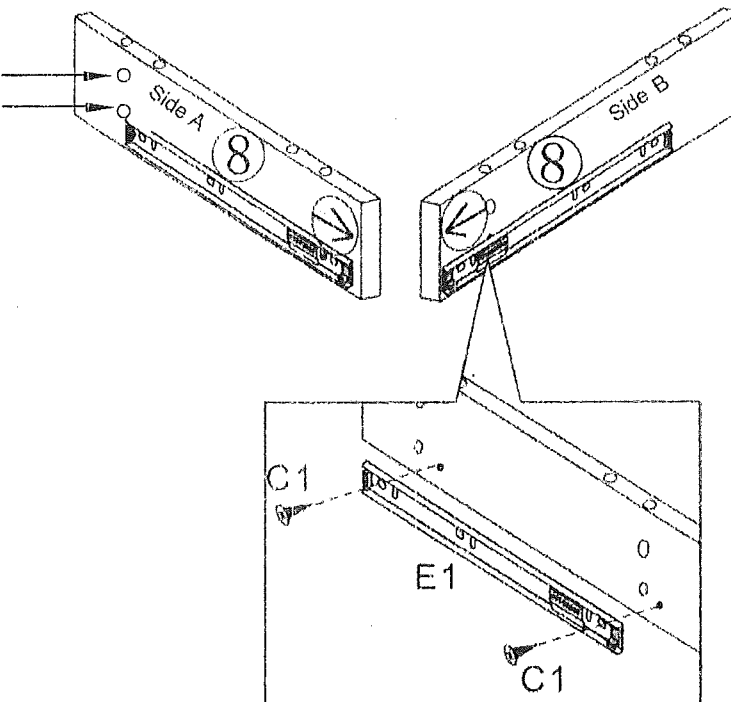
Locate pilot-holes on Left & Right Side Panel (6 & 7). Align the first and last holes on E1 (as shown) to the pilot holes on each panel, and place E1 as close to the front edge of the panel. Fasten (E1) to Side Panel with Screws (C1). Use a Phillips Screwdriver to drive the screws.



STEP 5

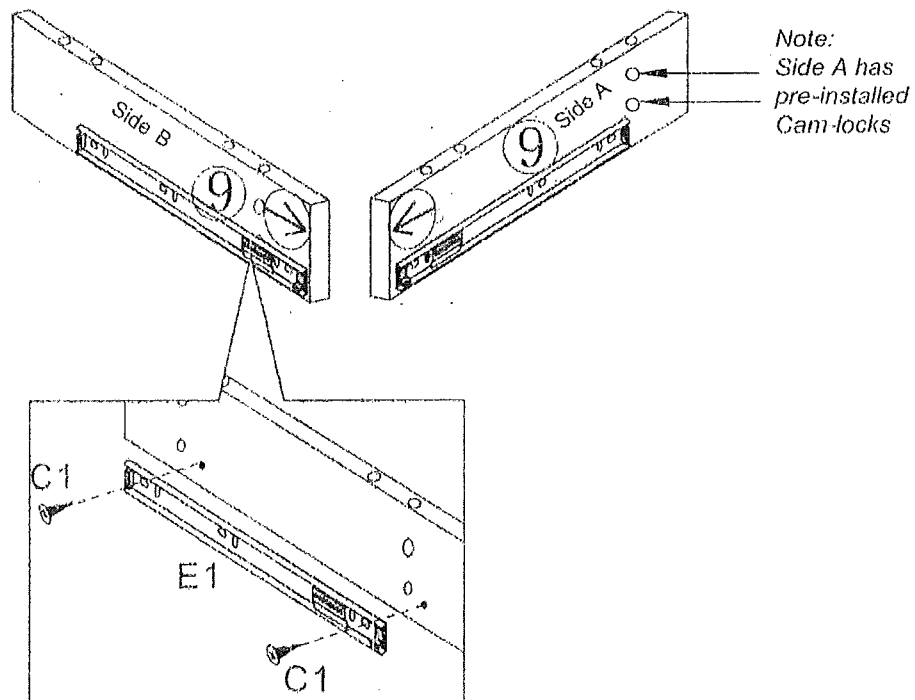
Note:

Side A has
pre-installed
Cam-locks



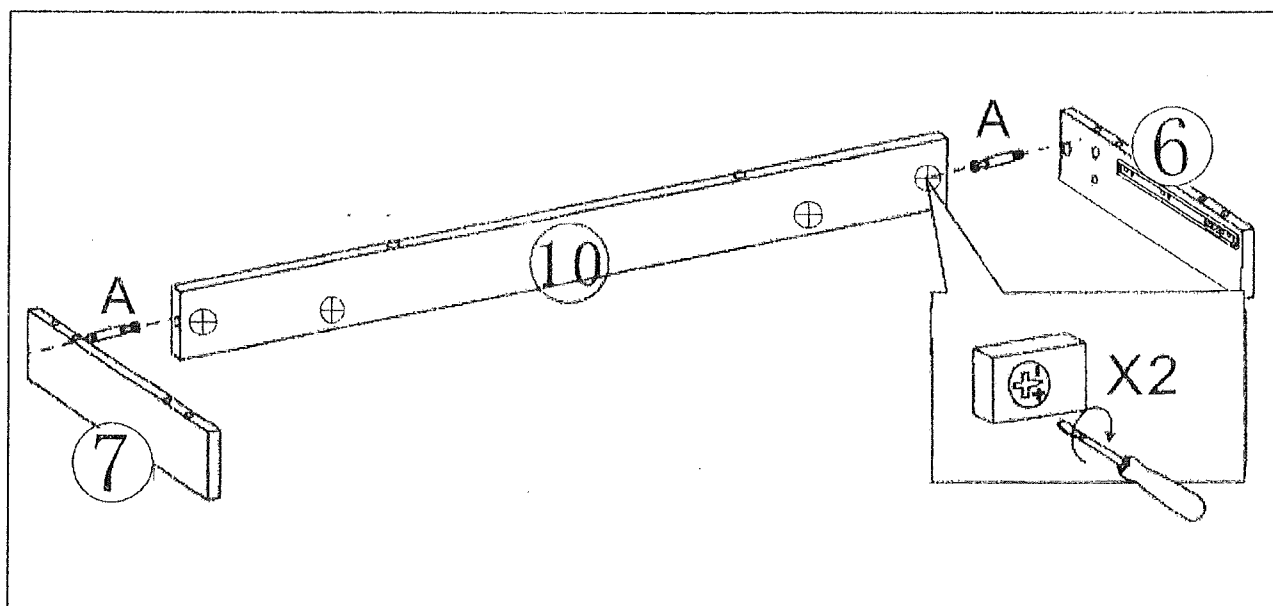
- Locate pilot holes on both sides (Side A & B) of Left Middle Panel (8).
- Align the first and last holes on E1 (as shown) to the pilot holes on each panel, and place E1 to the front edge of the panel.
- Fasten (E1) with Screws (C1). Use a Phillips Screwdriver to drive the screws.

STEP 6



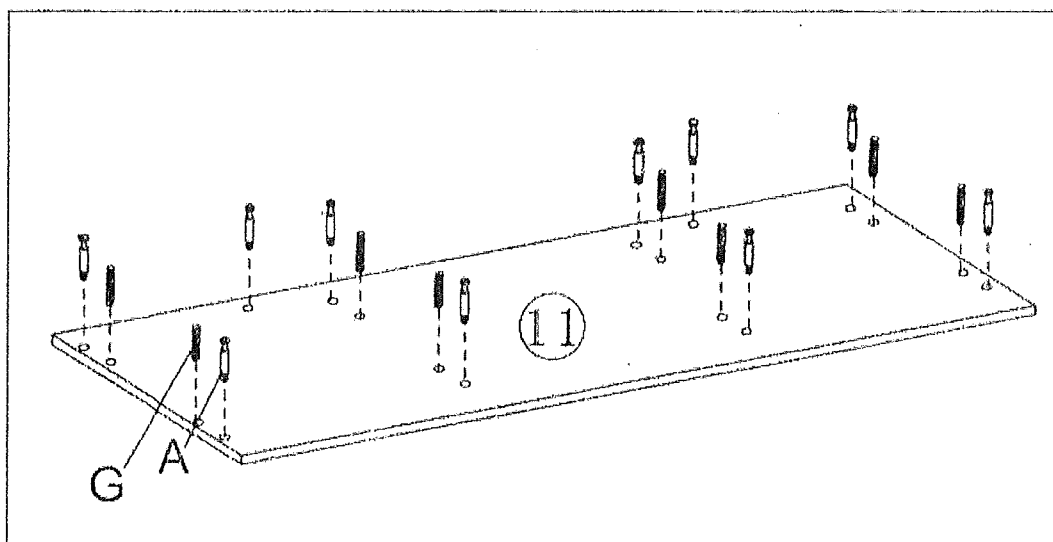
- Locate pilot holes on both sides (Side A & B) of Right Middle Panel (9).
- Align the first and last holes on E1 (as shown) to the pilot holes on each panel, and place E1 to the front edge of the panel.
- Fasten (E1) with Screws (C1). Use a Phillips Screwdriver to drive the screws.

STEP 7



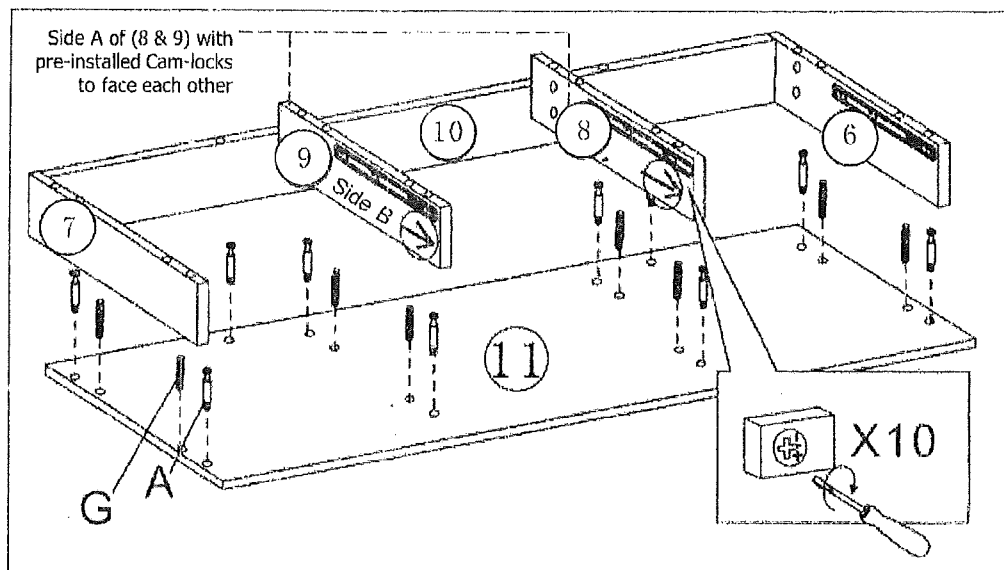
- Use a Phillips Screwdriver to screw in Cam-bolt (A) into designated hole on Left & Right Side Panel (6 & 7). Note: It is easier to screw in cam-bolt with the panels placed flat down. Take care to place the panel on a material that does not scratch or damage the exterior surface of the panels. Refer to Page 4 for instructions to screw in Cam-bolts correctly.
- Place Back Panel (10) as shown - note the orientation with respect to the pre-installed cam-locks. Attach (6 & 7) to (10) via Cam-bolt (A). Use a Flat-head screwdriver to turn pre-installed Cam-lock (at both ends of (10)) clockwise to lock Cam-bolt. Refer to Page 4 for instructions to turn Cam-lock correctly.

STEP 8A



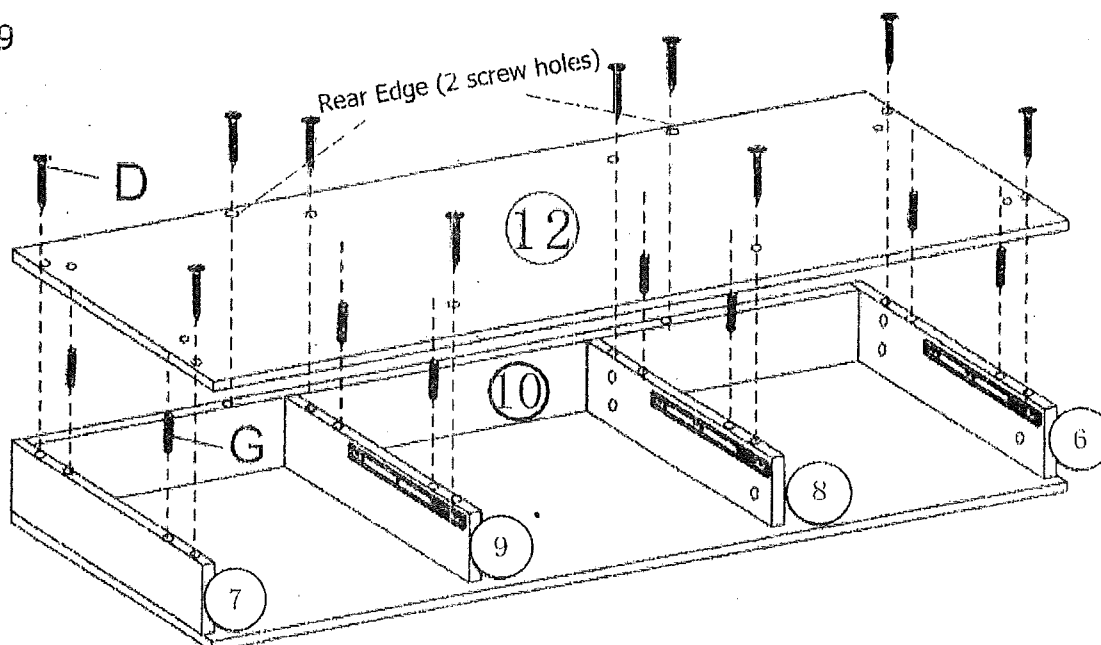
- Place Top Panel (11) bottom-side up as shown on a material that does not scratch or damage the exterior surface and identify designated holes for Cam-bolt (A) and Wood Dowel (G).
- Use a Phillips Screwdriver to screw in Cam-bolts (A) and insert Wood Dowel (G) into their designated holes. Use a mallet to lightly tap wood dowels into the holes, if necessary.

STEP 8B



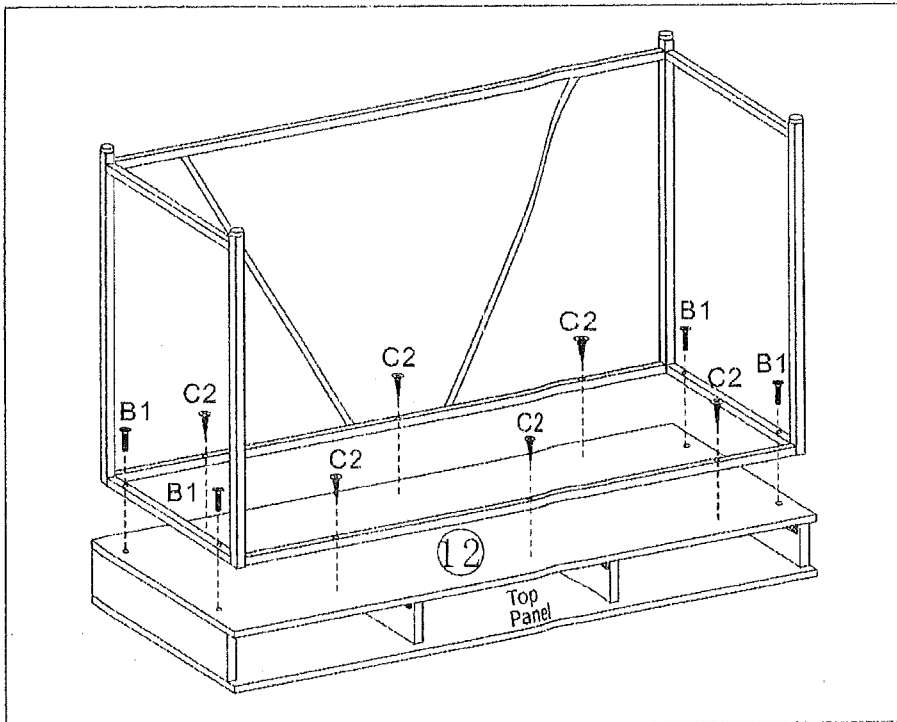
- Position subassembly from Step 7 to align the holes on the bottom edge of (6, 7 & 10) over the Wood Dowel and Cam-bolts on Top Panel (11). Press down to firmly attach the subassembly. Use a Flat-head screwdriver to turn pre-installed Cam-lock clockwise to lock onto Cam-bolt on Top Panel.
- Position Left: Middle Panel (8) from Step 5 and Right Middle Panel (9) from Step 6 to align the holes on the bottom edge over the Wood Dowel and Cam-bolts on Top Panel (11) - note the position of the Slide (E1) and facing of Side A (with pre-installed cam-lock) of (8 & 9). Press down to firmly attach (8) & (9). Use a Flat-head screwdriver to turn pre-installed Cam-lock clockwise to lock Cam-bolt on Top Panel.

STEP 9



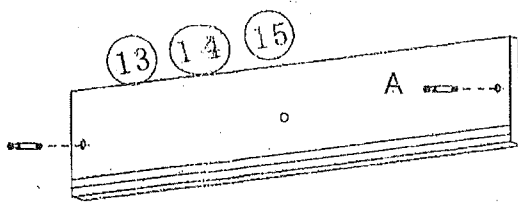
- Insert Wood Dowel (G) into the designated holes on Side and Middle Panels (6), (7), (8) & (9).
- Align and attach Bottom Panel (12) to Wood Dowels. Check that the rear edge of (12) with 2 screw holes is towards Rear Panel (10).
- Identify the designated screw holes on (12) and use a Phillips Screwdriver to drive Screw (D) to fasten (12) to the subassembly.

STEP 10



- Position metal frame assembly from STEP 3 over desktop assembly completed in STEP 9 to align the screw holes on metal assembly to Bottom Panel (12).
- Use a Phillips Screwdriver to drive Screw (C2) to fasten metal frame assembly to Bottom Panel (12). Do not tighten Screw (C) completely until all the screws are in place.
- Position the desk up-right at this time.

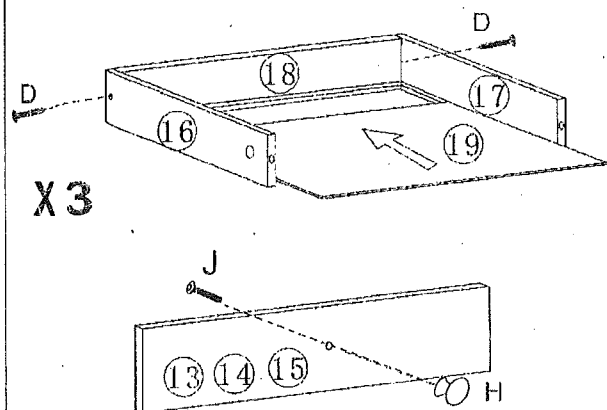
STEP 11A



Use a Phillips Screwdriver to screw in Cam-bolt (A) into the designated holes on the inside face of Left, Middle and Right Front Drawer Panels (13), (14) & (15).

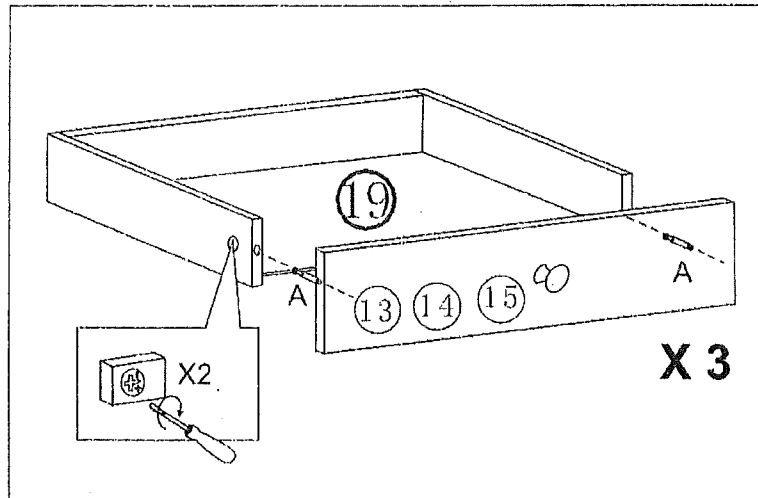
Note: It is easier to screw in cam-bolt with the exterior face of the panels placed flat down. Take care to place the panels on a material that does not scratch or damage the exterior surface of the panels.

STEP 11B



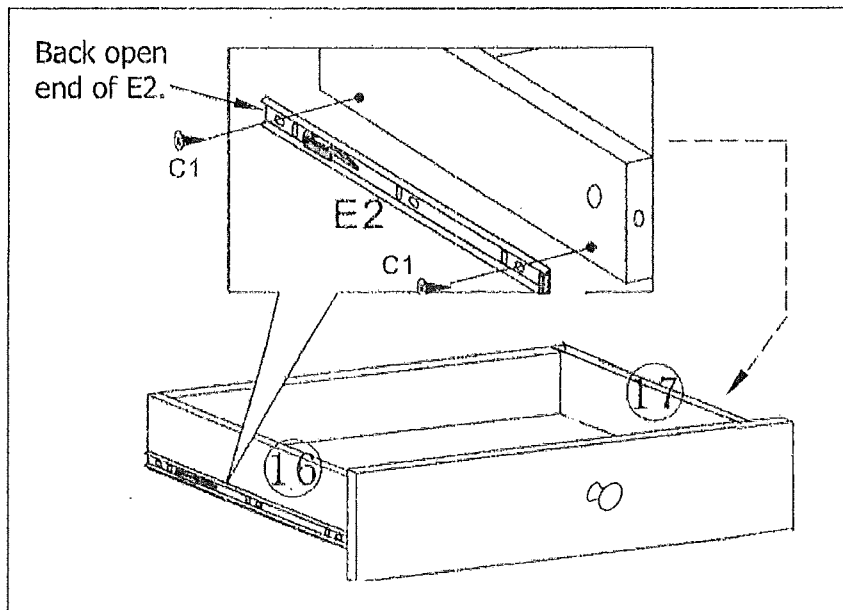
- Fasten Drawer Left Side Panel (16) and Right Side Panel (17) to Drawer Back Panel (18) with Screw (D) as shown. Use a Phillips Screwdriver to drive the screws.
- Insert Bottom Drawer Panel (19) via grooves on (16), (17) & (18).
- Affix Drawer Handle (H) to (13), (14) & (15) with Bolt (J).

STEP 12



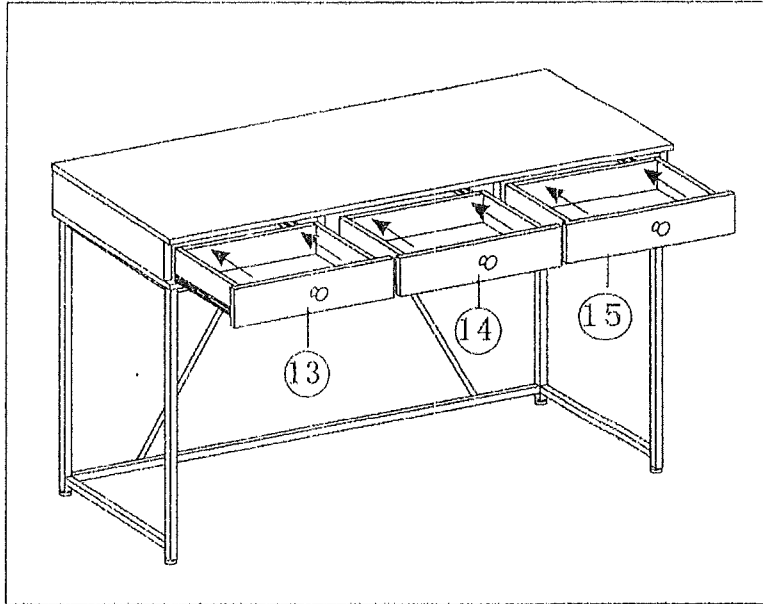
Attach Front Drawer Panel from Step 11B via Cam-bolt to each drawer assembly completed in STEP 11. Check that Bottom Drawer Panel (19) fits into the groove on the inside face of Front Drawer Panel (13,14, & 15). Use a Flat-head screwdriver to turn pre-installed Cam-lock clockwise to lock Cam-bolt on Front Drawer Panel.

STEP 13



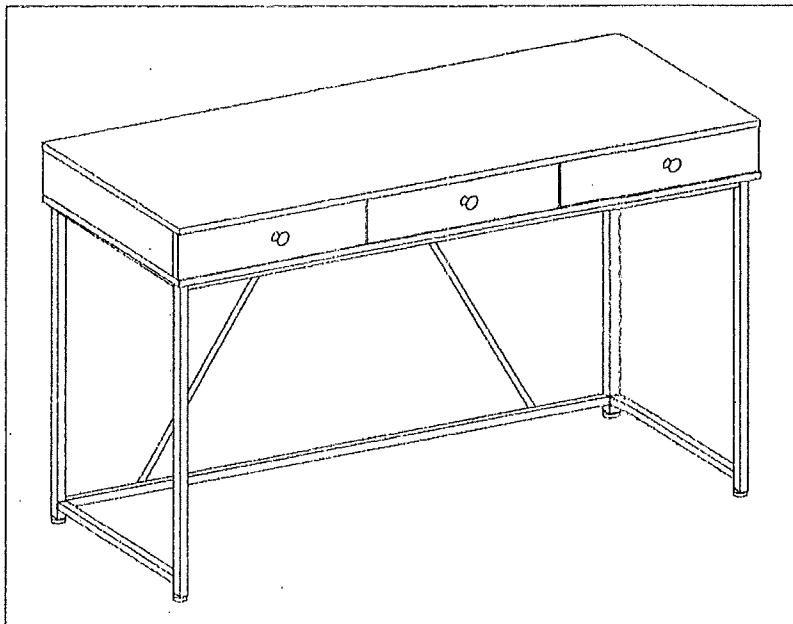
- Locate pilot holes on Drawer Left Side Panel (16).
- Align the first and last holes on Profile Strip (E2) as shown to the pilot holes on (16) and place (E2) to the front edge of the panel. Note the back open end of (E2) is towards the Drawer Back Panel. Fasten (E2) with Screws (C1). Use a Phillips Screwdriver to drive the screws.
- Use the same procedures to install (E2) to Drawer Right Side Panel (17).
- Install (E2) to the other two drawers using the same procedures above.

STEP 14



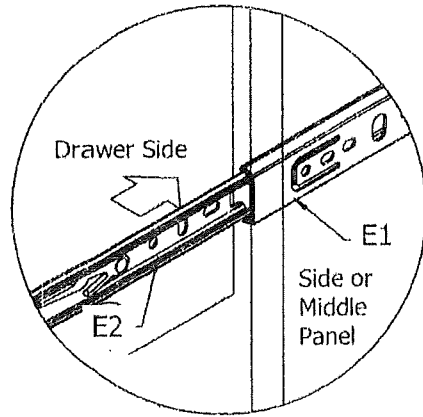
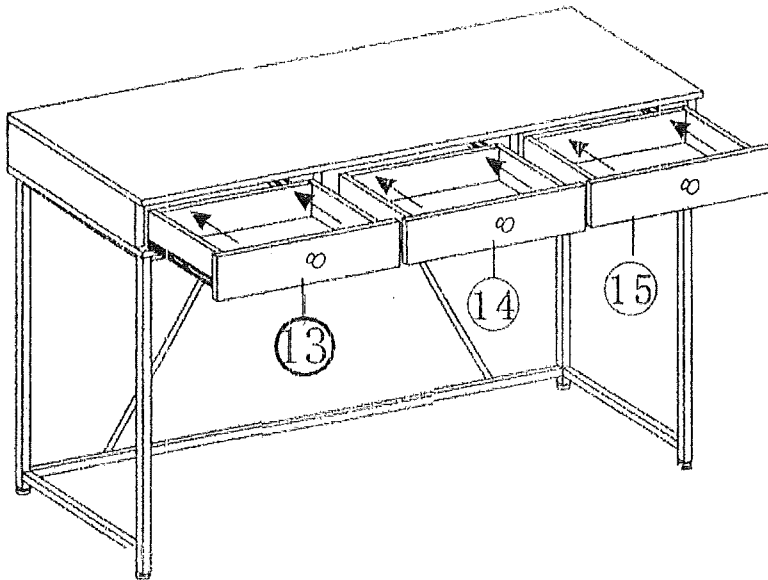
Insert the drawers squarely to slide (E2) on the sides of the drawer to (E1) on the Side and Middle Panels.

REFER TO INSTRUCTIONS FOR INSERTING DRAWERS.



Assembly of the Desk is complete.

INSTRUCTIONS FOR INSERTING DRAWERS



To insert Drawers:

- On the Side and Middle Panels of the desk, bring the ball-bearing slider on Slide Carrier (E1) forward to the front edge of (E1) (towards drawer opening of the desk).
- Align the back open end of the Drawer Profile Strip (E2) on each side of the drawer to fit into the groove on the open front end of (E1) on the Side and Middle Panels. Be sure the drawer/(E2) is not tilted or angled and push in drawer squarely.
- When the drawer is pushed in half way, the Disconnect Lever on (E2) will be engaged onto (E1) which will make pushing in the drawer a bit tight - it is normal - pull out the drawer a little bit and gently push in the drawer again to engage the Lever to the slide mechanism on (E1). The drawer should now slide smoothly.
- If the drawer cannot be pushed in or stuck, do not force it in. Remove the drawer and repeat the steps above.