

## Parts and Damage Replacement Procedure

1. Please inspect your purchase immediately.
2. This procedure covers product purchased from an authorized Reseller and was received in its originally sealed carton.
3. If you find a part missing or damaged, you have a 30-day window in which to order a replacement part from the date on your purchase receipt.
4. You have 3 ways to do this. You will need a copy of your purchase receipt.
  - a. By Fax: Fax the parts order form below and along with your receipt
  - b. By Email: Email the order form and along with your receipt
  - c. By Mail: Fill out the parts order form below and along with a copy of your receipt

**A COPY OF YOUR PURCHASE RECEIPT OR INVOICE MUST BE ATTACHED TO THIS ORDER FORM.  
NO ORDERS WILL BE PROCESSED WITHOUT PROOF OF PURCHASE.**

NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_ (No Post Office Boxes)  
CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_  
PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_  
EMAIL: \_\_\_\_\_

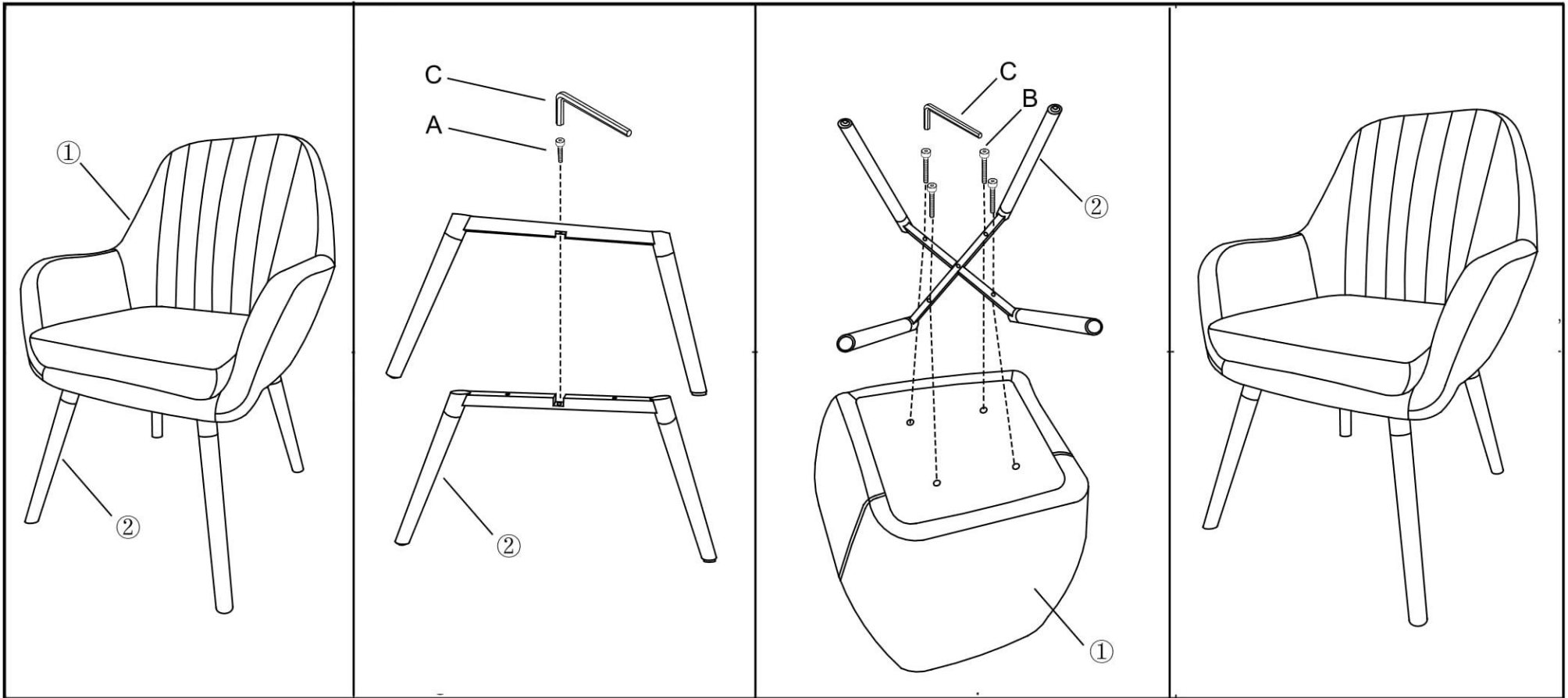
### REASON FOR REPLACEMENT/PLEASE CHECK APPROPRIATE BOX.

- ☐ Damaged /scratched, cracked, broken, crushed, etc.  
☐ Mechanical malfunction/ drawer glides, swivel mechanisms, lid stays, etc.  
☐ Missing pieces  
☐ Unfinished surface  
☐ Wrong color  
☐ Other




IF MORE THAN ONE MODEL NUMBER IS LISTED ABOVE, PLEASE SPECIFY THE EXACT MODEL NUMBER OF YOUR ITEM IN THE SPACE PROVIDED BELOW.

| Model Number | Part Letter Code | Quantity |
|--------------|------------------|----------|
|              |                  |          |
|              |                  |          |
|              |                  |          |

# ASSEMBLY INSTRUCTION



| HARDWARE LIST | CODE | PARTS       | QTY. |
|---------------|------|-------------|------|
|               | 1    | BACK & SEAT | 1    |
|               | 2    | LEG         | 2    |

| HARDWARE LIST | CODE | PARTS   | QTY. |
|---------------|------|---|------|
|               | A    | M6 x 25MM  | 1    |
|               | B    | M6 x 45MM  | 4    |
|               | C    | ALLEN KEY  | 1    |