



ASSEMBLY INSTRUCTIONS

NORDIC LADDER DESK ITEM# 49707

ASSEMBLY
REQUIREMENTS

2 Hours
Assembly Time
(Approximate)

2-Person
Assembly

Tools Required:  ⊕
(Not Provided)  ⊖

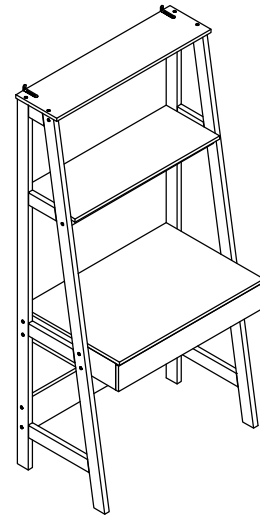
Thank you for purchasing our product!

Please refer and use this assembly instruction to assemble the product. Contact our customer service department in case there are any missing or damage parts or hardware. Replacement parts are normally shipped within 2 or 3 days.

Email: replacementparts@buylateral.com
Within 30 days from delivery date

PRODUCTS PURCHASED THROUGH OUR
AUTHORIZED VENDORS ONLY ARE ELIGIBLE
FOR REPLACEMENT PARTS.

We appreciate your business!



**THIS PRODUCT IS FOR INDOOR AND HOUSEHOLD USE ONLY -
NOT FOR COMMERCIAL USE.**

ASSEMBLY PREPARATION

1. Remove all packaging materials, staples and packing straps from the carton.
2. Refer to Parts List and Hardware List, and ensure parts and hardware are correct before assembly.
Contact customer service for missing parts.
3. Place all wooden parts on a clean, flat and soft surface (e.g. carpet or rug) to prevent scratch and damage to parts.

SAFETY PRECAUTION

1. KEEP ALL HARDWARE PARTS OUT OF REACH OF CHILDREN.
2. DISPOSE PLASTIC PACKAGING MATERIAL IMMEDIATELY TO AVOID ANY RISK OF SUFFOCATION TO CHILDREN AND ANIMALS.

TIPS FOR ASSEMBLY

1. Allow ample room for assembly and assemble the product near where the product will be placed.
2. Assemble the product on a surface that does not scratch or damage the exterior gloss and finish of the furniture.
3. Identify all of the parts, hardware and quantities required for each step.
4. During assembly, do not over-tighten any fittings as this may cause damage.
5. DO NOT USE POWER TOOLS TO ASSEMBLE THIS PRODUCT.
6. Always place the product on a flat, level surface.
7. Do not sit or stand on the partially assembled product; only use the product for which it is intended.

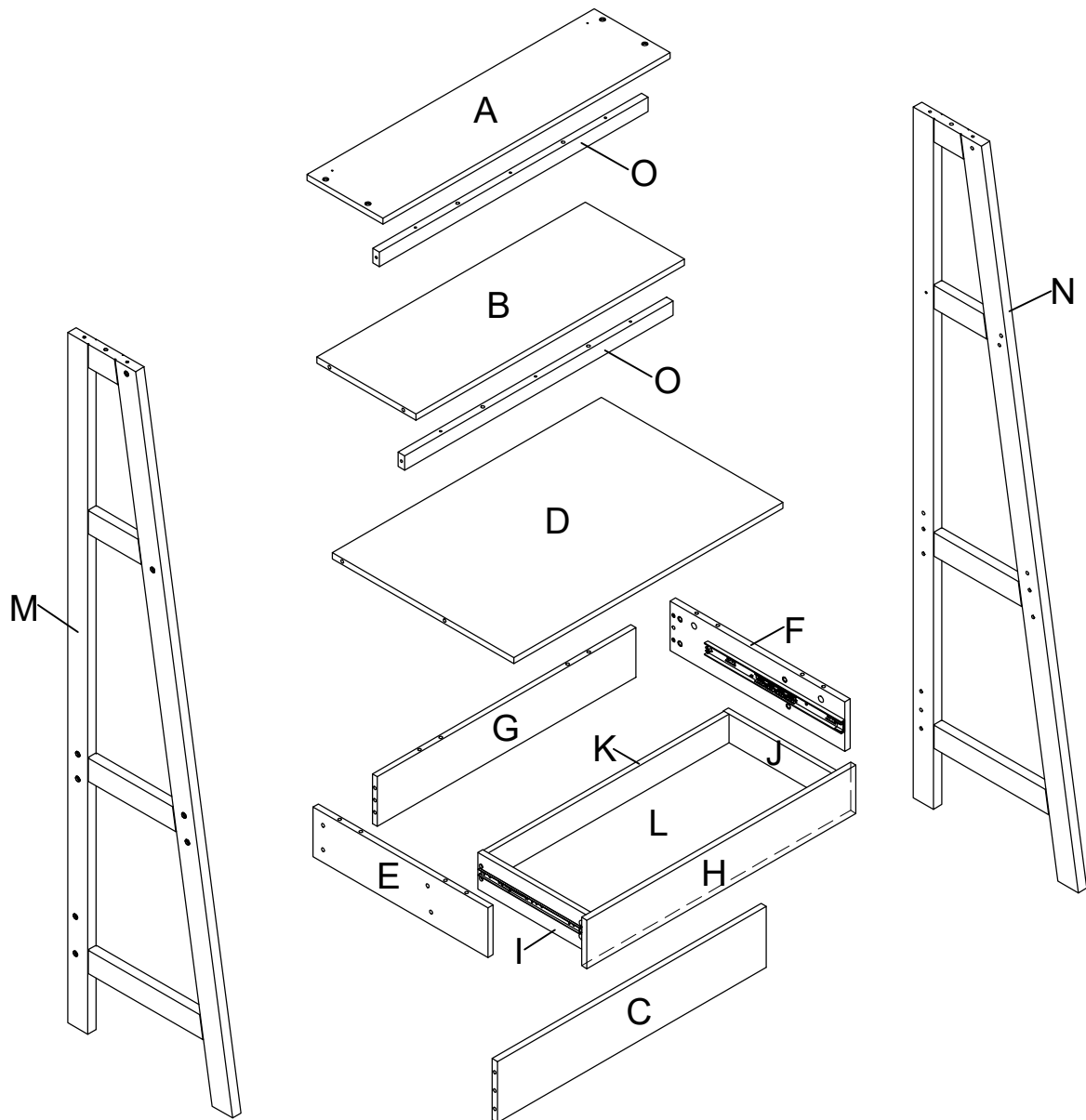
CARE AND MAINTENANCE

- Wipe clean with a soft, dry cloth; avoid the use of harsh chemicals or household cleaners as they may damage the exterior finish of the furniture.
- Hardware may loosen over time. Periodically, check that all connections are tight; re-tighten as necessary.
- Solid wood is impacted by heat and humidity fluctuations which may cause small joint separations or hairline cracks; place the furniture away from direct sunlight and air conditioning vents, heating vents or units to protect the furniture.

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PARTS LIST







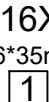



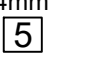













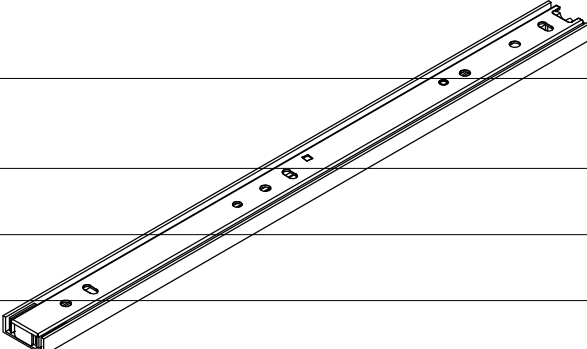
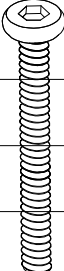
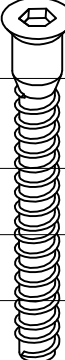
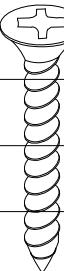
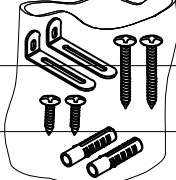
NO.	PART NAME	QTY	NO.	PART NAME	QTY
(A)	Upper Top Shelf Panel	1	(H)	Drawer Front Panel	1
(B)	Middle Top Shelf Panel	1	(I)	Drawer Left Panel	1
(C)	Bottom Horizontal Board	1	(J)	Drawer Right Panel	1
(D)	Desk Top Panel	1	(K)	Drawer Back Panel	1
(E)	Left Panel	1	(L)	Drawer Bottom	1
(F)	Right Panel	1		Panel	1
(G)	Back Panel	1	(M)	Left Frame	1
			(N)	Right Frame	2
			(O)	Support Rail	



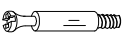


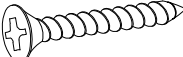
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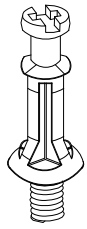
HARDWARE LIST

						3CM
						2CM
						1CM
						0CM
16X ø6*35mm 1 Cam-bolt	22X ø8*30mm 2 Wood Dowel	16X ø15*12mm 3 Cam-lock	4X ø3.5*30mm 4 Screw	1X 4mm 5 Allen Key	12X ø3.5*12mm 6 Screw	
						5CM
						4CM
						3CM
						2CM
						1CM
						0CM
1X (Set) 7 A+B Drawer Slide Set	8X ø1/4"*35mm 8 Screw	12X ø7*48mm 9 Screw	6X ø4*40mm 10 Screw	1SET 11 Safety Strap Kit		

EXTRA HARDWARE

			
ø6*35mm 2PCS Cam-bolt	ø15*12mm 2PCS Cam-lock	ø8*30mm 2PCS Wood Dowel	ø4*40mm 2PCS Screw

INSTRUCTIONS FOR CAM-BOLT & CAM-LOCK

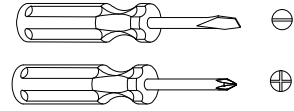


CAM-BOLT

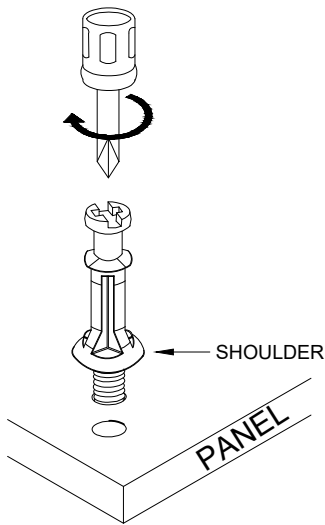


CAM-LOCK

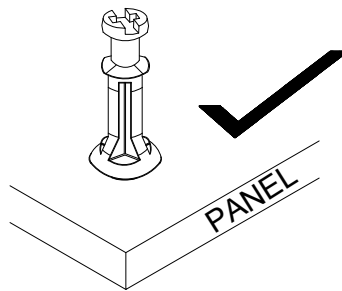
Tools Required



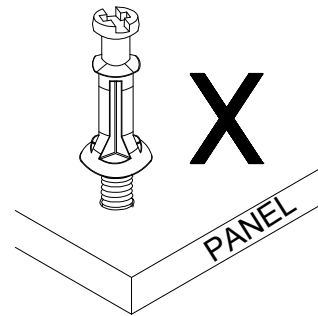
INSERTING AND TIGHTENING CAM-BOLT



Place Cam-bolt on pre-drilled hole and screw in vertically



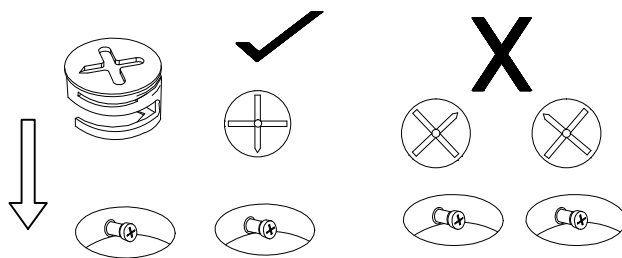
Shoulder is flushed (on the same level) with the panel.



Shoulder is above the panel.

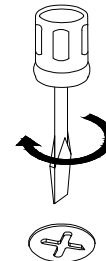
Place Cam-bolt on the designated pre-drilled holes on the panel. Use a Phillips Screwdriver to screw-in Cam-bolt vertically until shoulder is flushed (on the same level) with panel.

INSERTING CAM-LOCK



Align the arrow on the Cam-lock to the Cam-bolt head and insert the Cam-lock. Ensure Cam-lock is fully inserted.

TIGHTENING CAM-LOCK



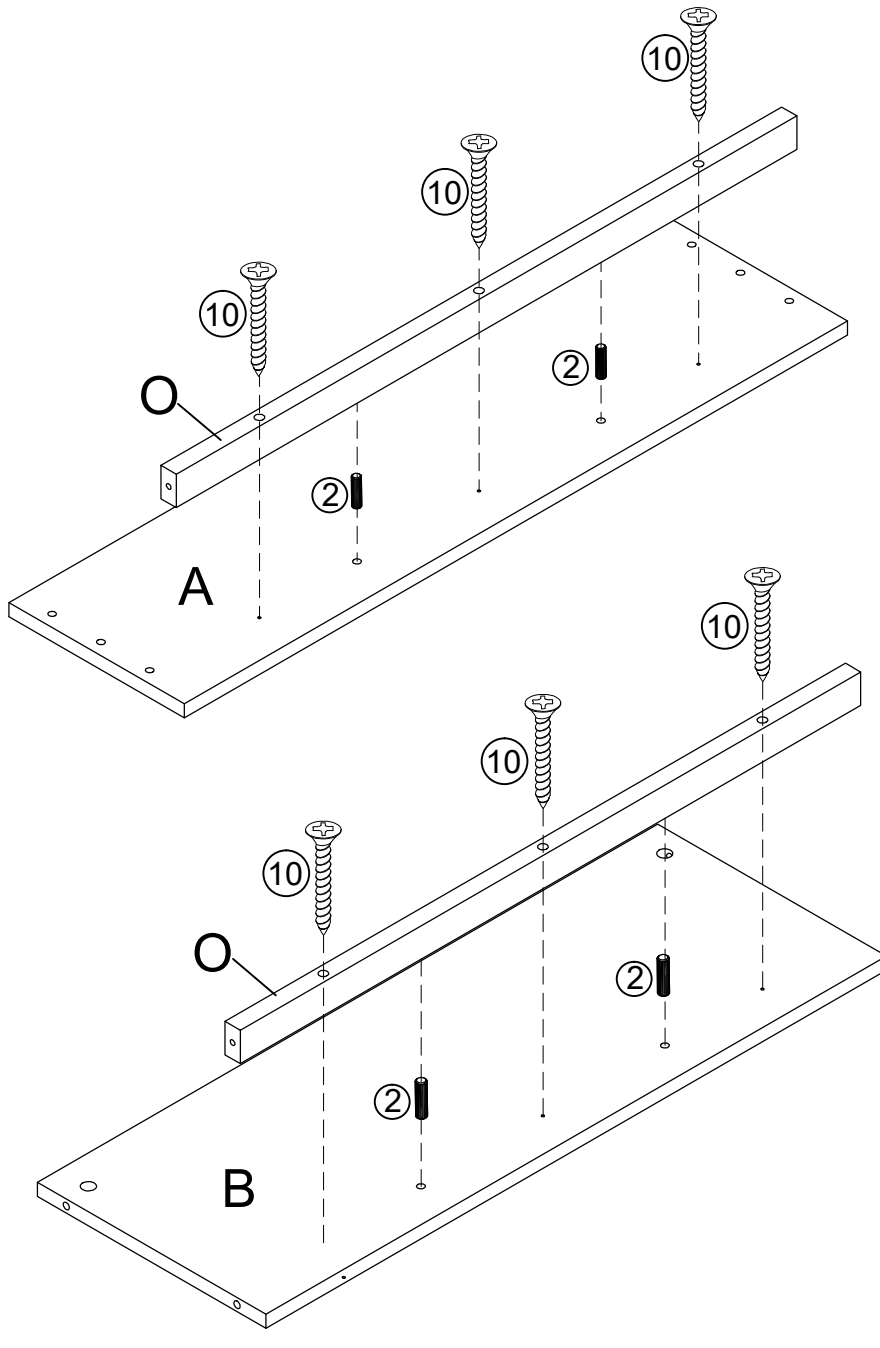
Use a Flat-head Screwdriver to turn Cam-lock clockwise so it locks onto the head of the Cam-bolt. Turn until it is snug (about 3/4ths of a turn) -- over-tightening could damage Cam-lock or/and Cam-bolt.

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NORDIC LADDER SHELF ITEM# 49707

STEP 1

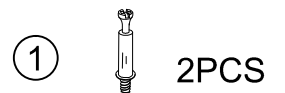
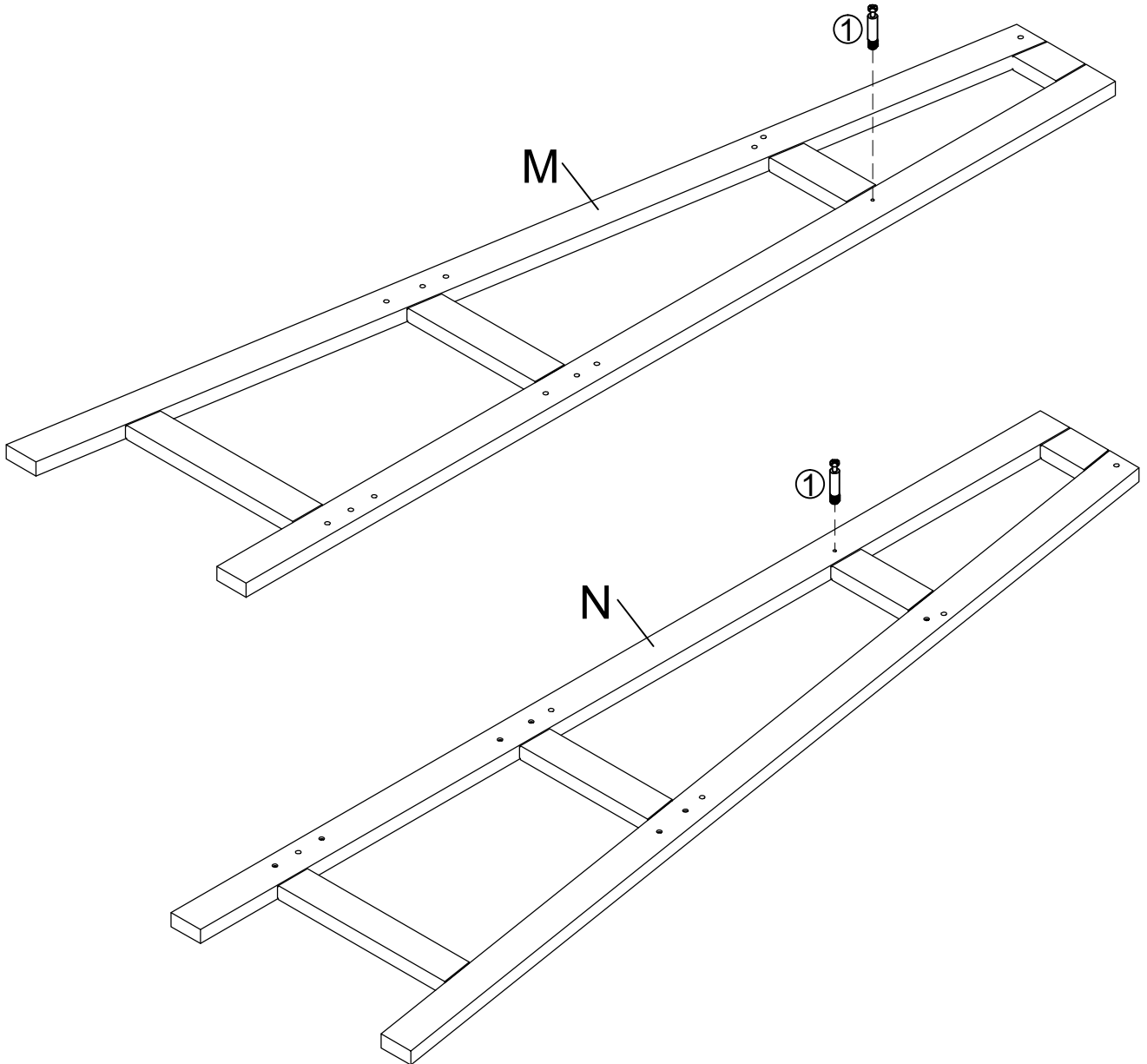
- A. Place Upper and Middle Top Shelf Panel (A & B) bottom-side up on a material that does not scratch the parts and insert Wood Dowel (2) into the designated holes as shown.
- B. Attach Support Rail (O) to (A & B) via wood dowel.
- C. Use Screw (10) to fasten (O) to (A & B).



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STEP 2

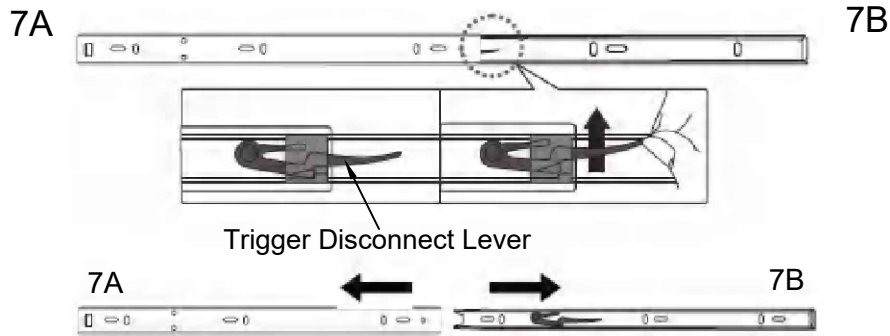
Place Left & Right Frame (M & N) flat on a material that does not scratch the parts and screw in Cam-bolt (1) into the designated hole on each part as shown. Refer to Page 4 for instructions to screw in cam-bolt.



ASSEMBLY INSTRUCTIONS

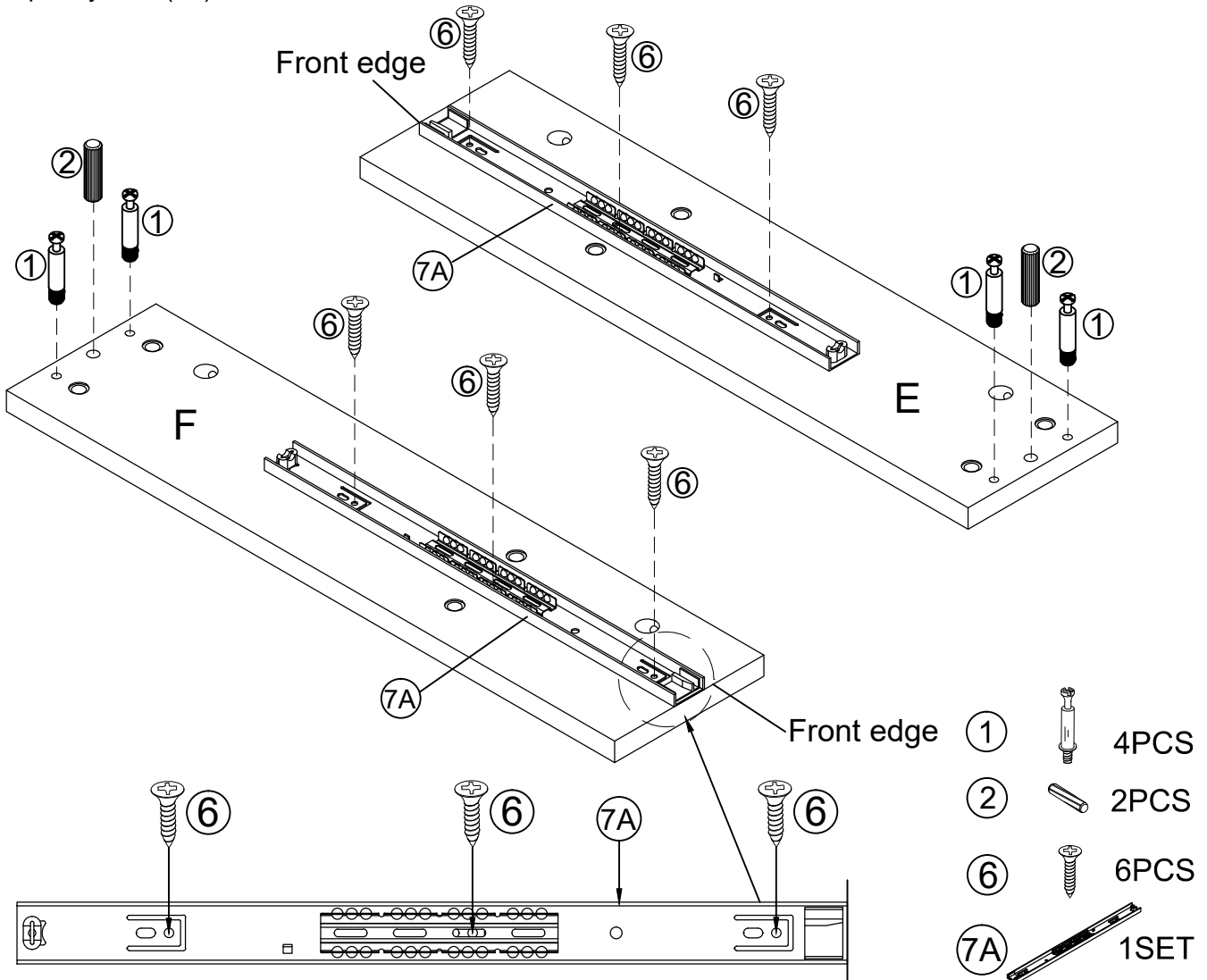
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STEP 3 Separate Drawer Slide Track (7A) and Drawer Slide Runner (7B) of Drawer Slide.



Procedure

1. Distinguish between Slide Track (7A) and Slide Runner (7B) of Drawer Slide (7).
2. Slide out (7B) from (7A) until Trigger Disconnect Lever is visible.
3. Push up or depress the Disconnect Lever in the groove of (7B) and at the same time slide out (7B) completely from (7A).

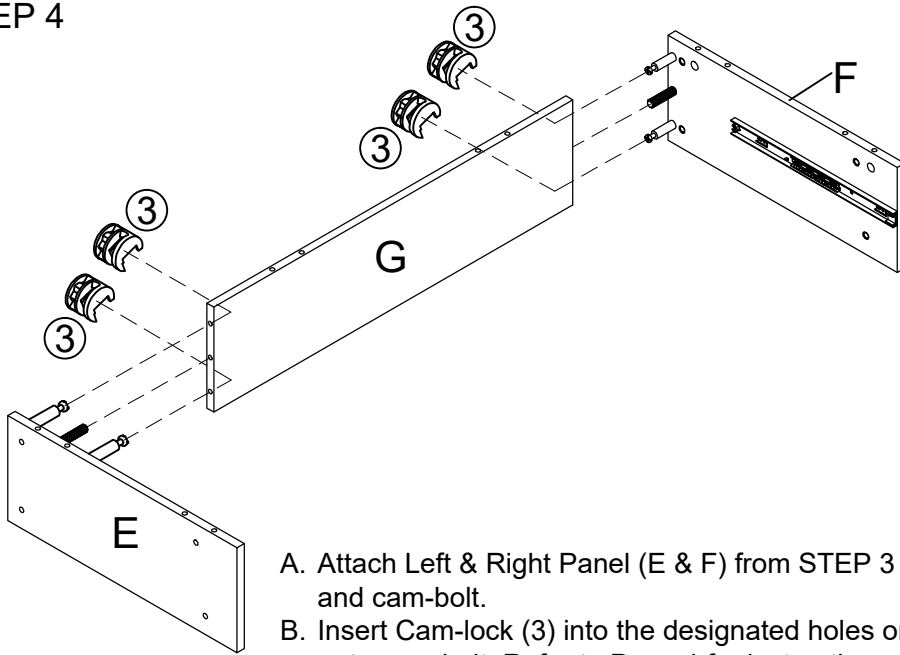


- A. Lay Left & Right Panel (E & F) on a material that does not scratch the parts.
- B. Insert Wood Dowel (2) and screw in Cam-bolt (1) into the respective designated holes as shown.
- C. Locate pilot holes for Slide Track (7A) on (E & F) and align designated holes on (7A) to the pilot holes. Use Screw (6) to fasten (7A) to (E & F).

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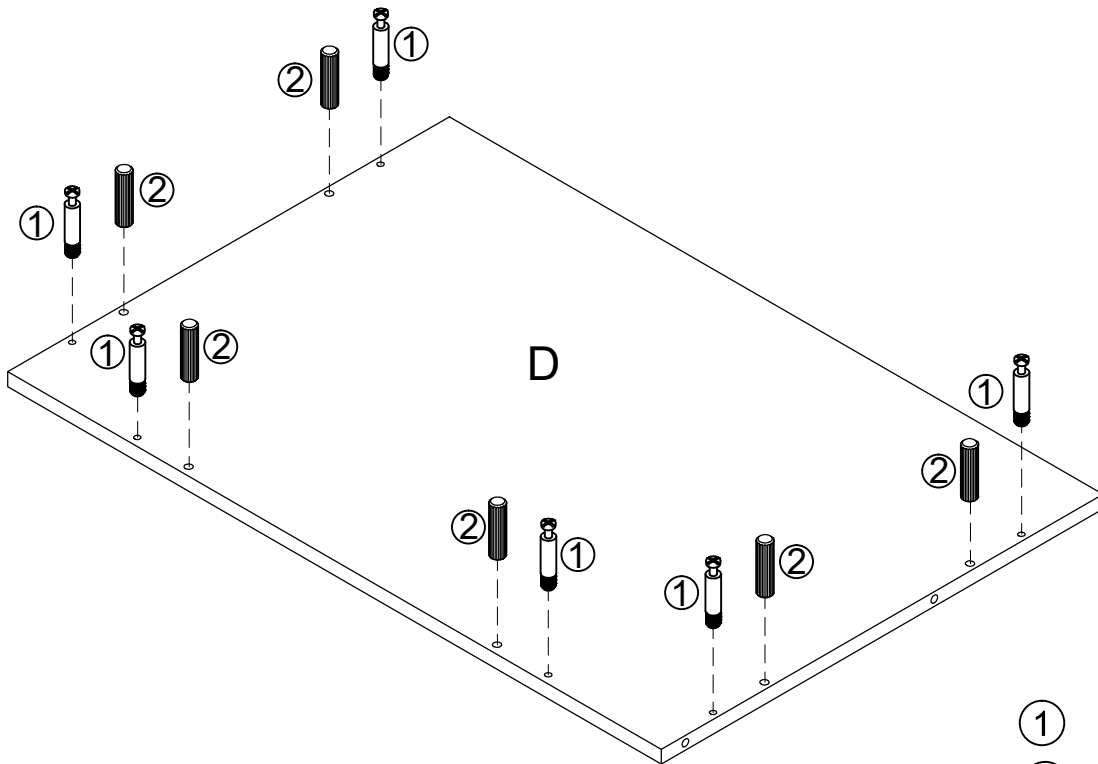
STEP 4





③  4PCS

- A. Attach Left & Right Panel (E & F) from STEP 3 to Back Panel (G) via wood dowel and cam-bolt.
- B. Insert Cam-lock (3) into the designated holes on (G) and turn clockwise to lock onto cam-bolt. Refer to Page 4 for instructions to insert and tighten Cam-lock.

STEP 5



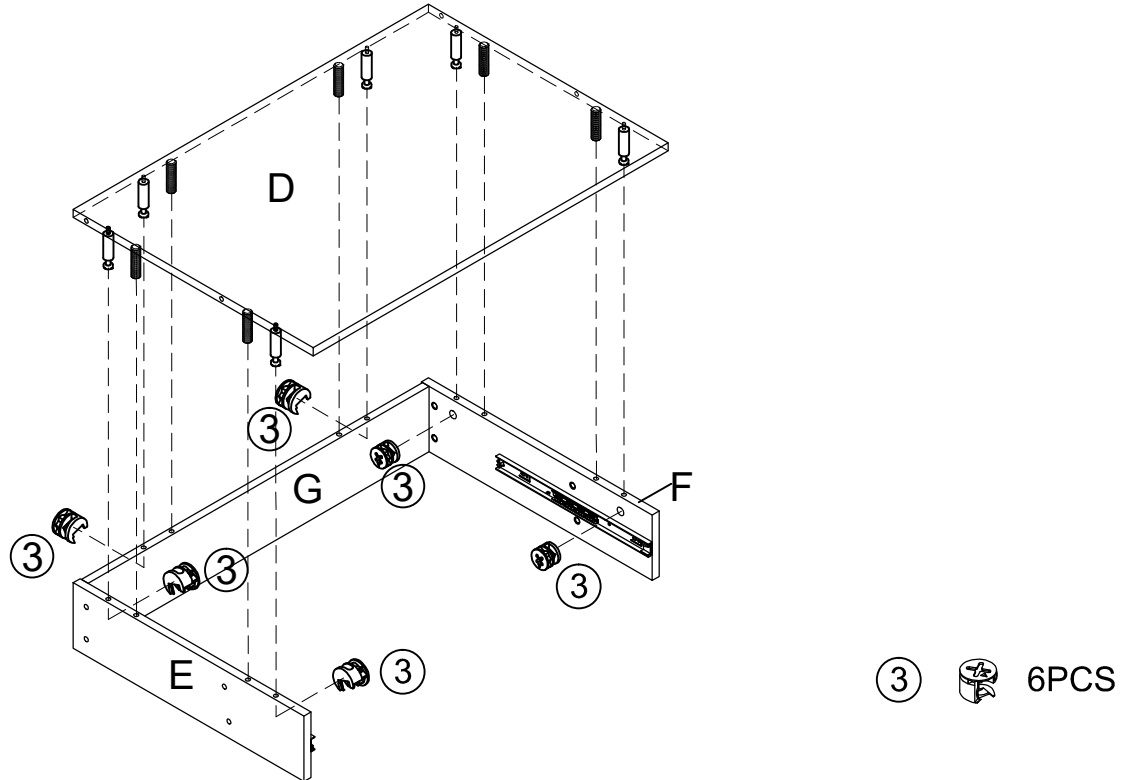
①  6PCS
 ②  6PCS

- A. Lay Desk Top Panel (D) bottom-side up on a material that does not scratch the part.
- B. Insert Wood Dowel (2) and screw in Cam-bolt (1) into the respective designated holes as shown.

ASSEMBLY INSTRUCTIONS

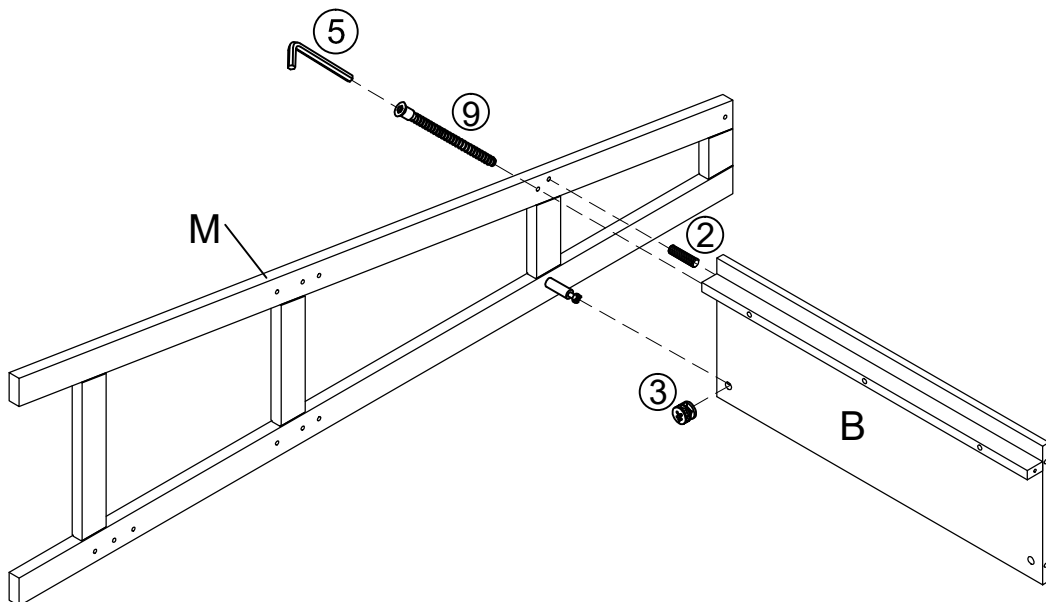
NORDIC LADDER DESK ITEM# 49707

STEP 6

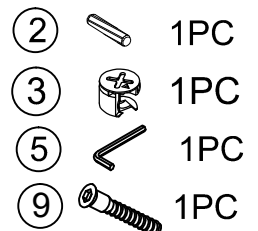


- A. Attach Desk Top Panel (D) from STEP 5 to Left, Right and Back Panel (E, F & G) via wood dowel and cam-bolt on (D).
- B. Insert Cam-lock (3) into the designated holes on (E, F & G) and turn clockwise to lock onto cam-bolt.

STEP 7



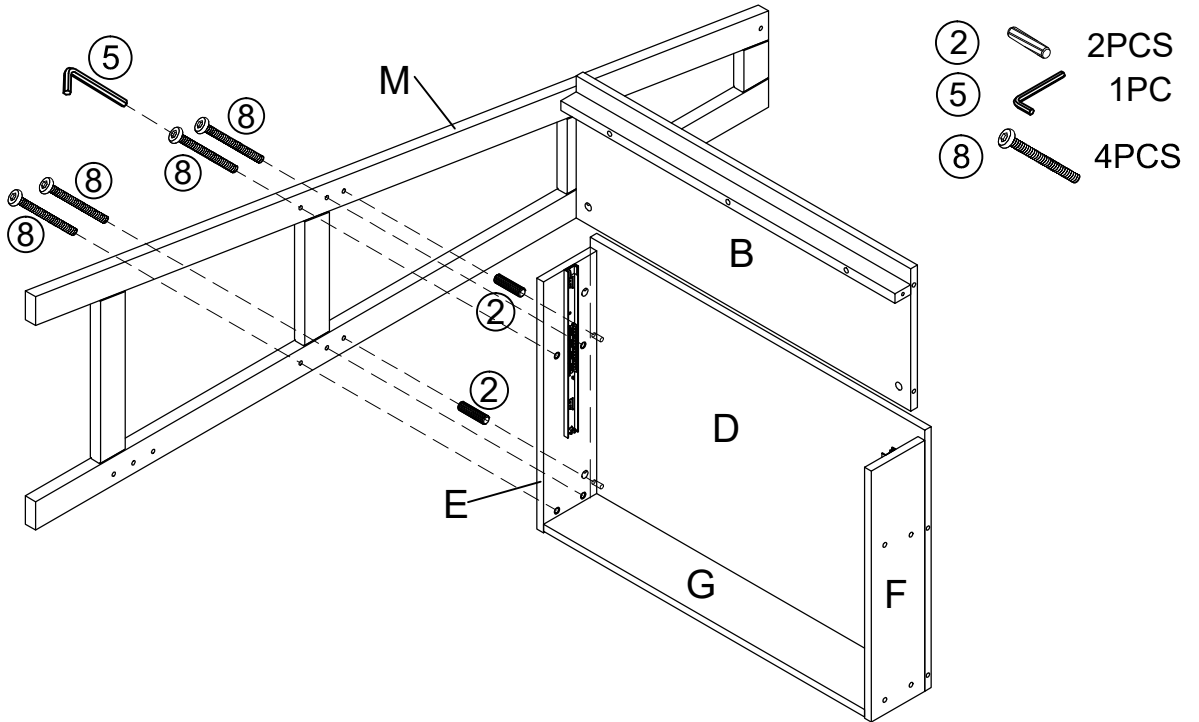
- A. Position Left Frame (M) from STEP 2 as shown and insert Wood Dowel (2) into the designated hole on (M).
- B. Attach Middle Top Shelf Panel (B) from STEP 1 to (M) via wood dowel and cam-bolt on (M).
- C. Insert Cam-lock (3) into the designated hole on (B) and then turn clockwise to lock onto cam-bolt.
- D. Use Screw (9) to fasten (B) to (M). Use Allen Key (5) to drive and tighten (9).



ASSEMBLY INSTRUCTIONS

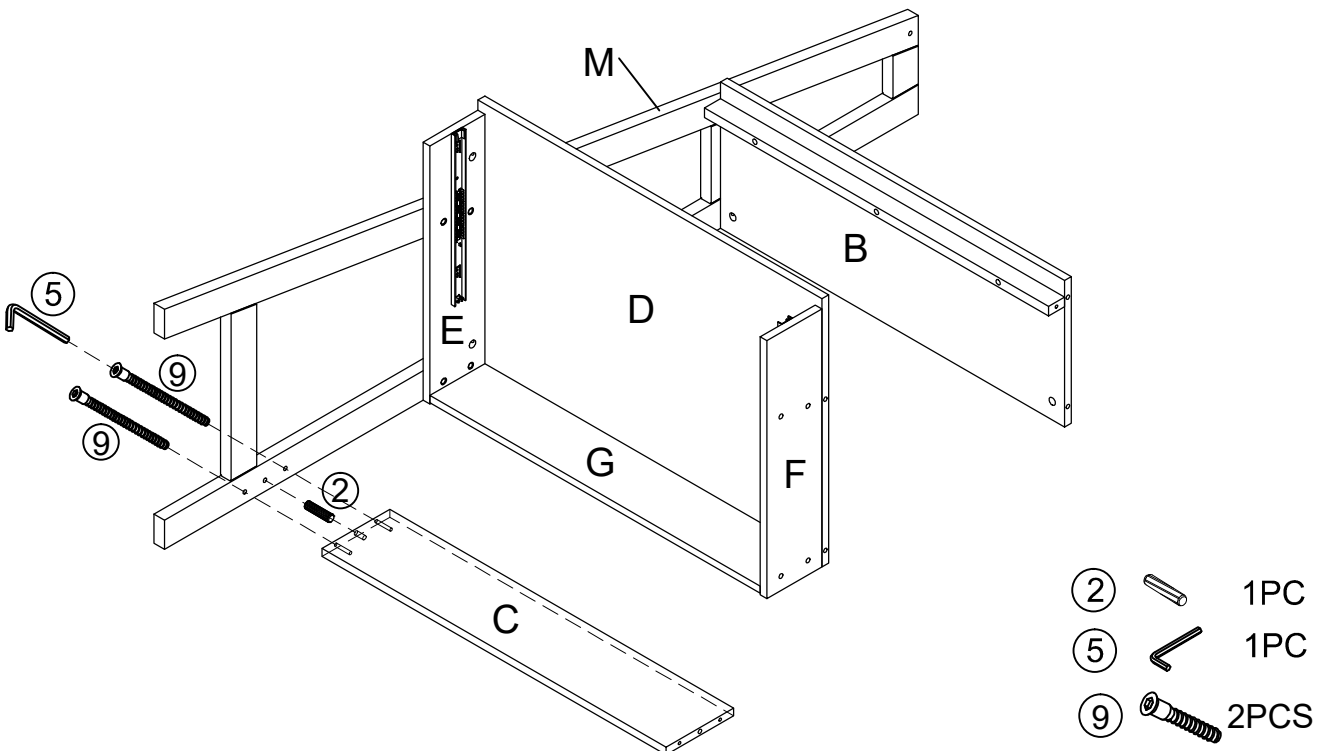
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STEP 8



- A. Insert Wood Dowel (2) into the designated holes on the mid-section of Left Frame (M) as shown.
- B. Attach Left Panel (E) of Desk Top assembly from STEP 6 to (M) via wood dowel.
- C. Use Screw (8) to fasten (E) to (M). Use Allen Key (5) to drive and tighten (8).

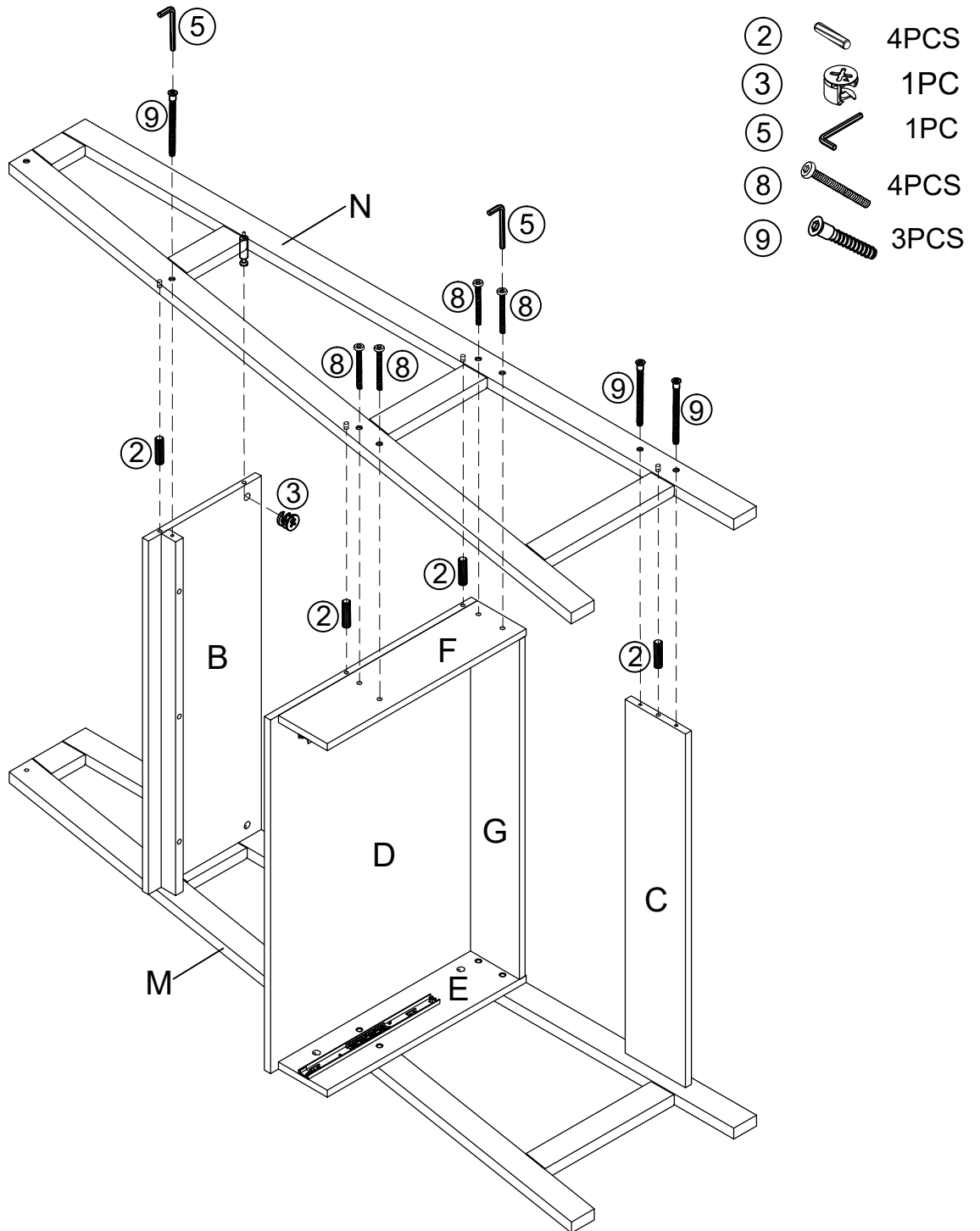
STEP 9



- A. Insert Wood Dowel (2) into the designated hole on the lower section of Left Frame (M) as shown.
- B. Attach Bottom Horizontal Board (C) to (M) via wood dowel.
- C. Use Screw (9) to fasten (C) to (M). Use Allen Key (5) to drive and tighten (9).

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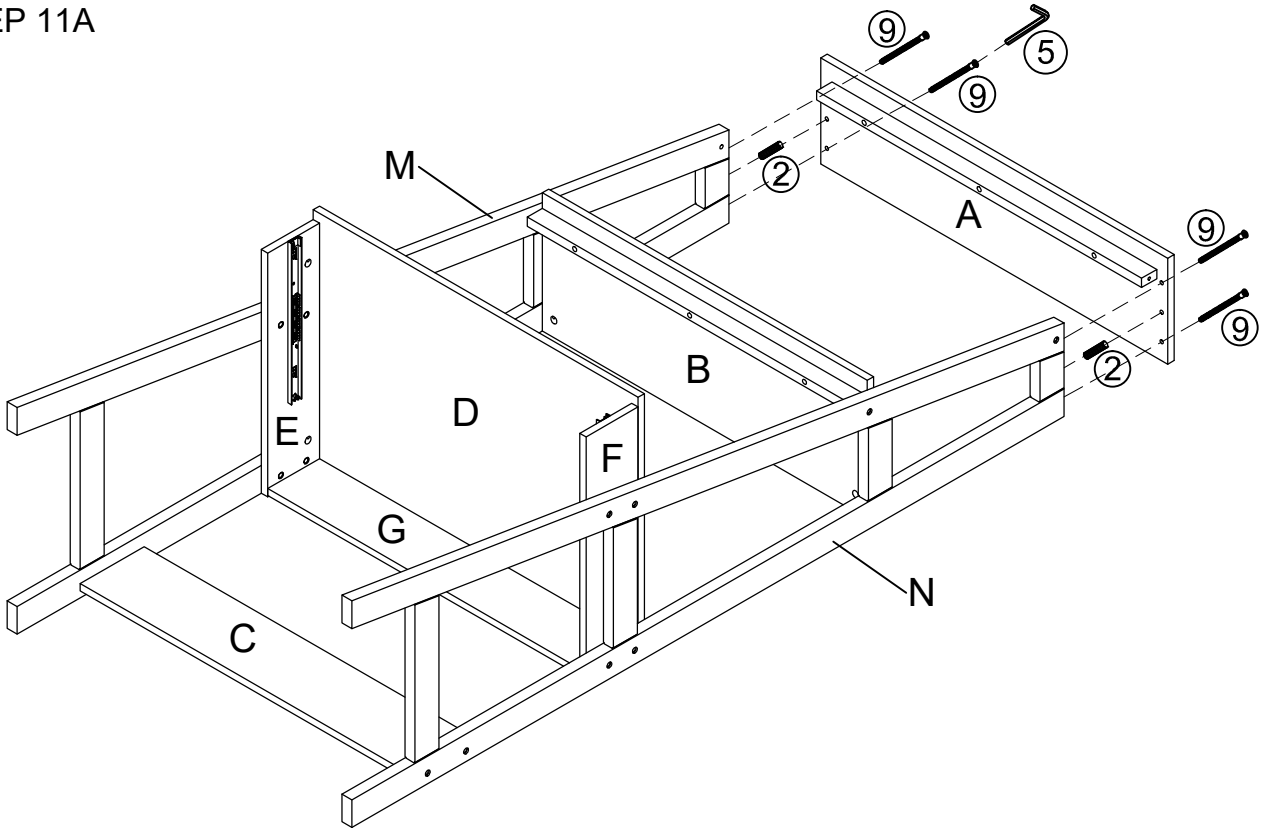
STEP 10



- A. With assistance, carefully position the Left Frame and Desk Top assembly from STEP 9 as shown.
- B. Insert Wood Dowel (2) into the designated holes on Middle Top Shelf (B), Desk Top (D) and Bottom Horizontal Board (C).
- C. Attach Right Frame (N) to (B, C & D) via wood dowels and cam-bolts on the respective parts.
- D. Insert Cam-lock (3) into the designated hole on (B) and then turn clockwise to lock onto cam-bolt.
- E. Use Screw (9) to fasten (N) to (B & C) and Screw (8) to fasten (N) to Right Panel (F). Use Allen Key (5) to drive and tighten (8 & 9).

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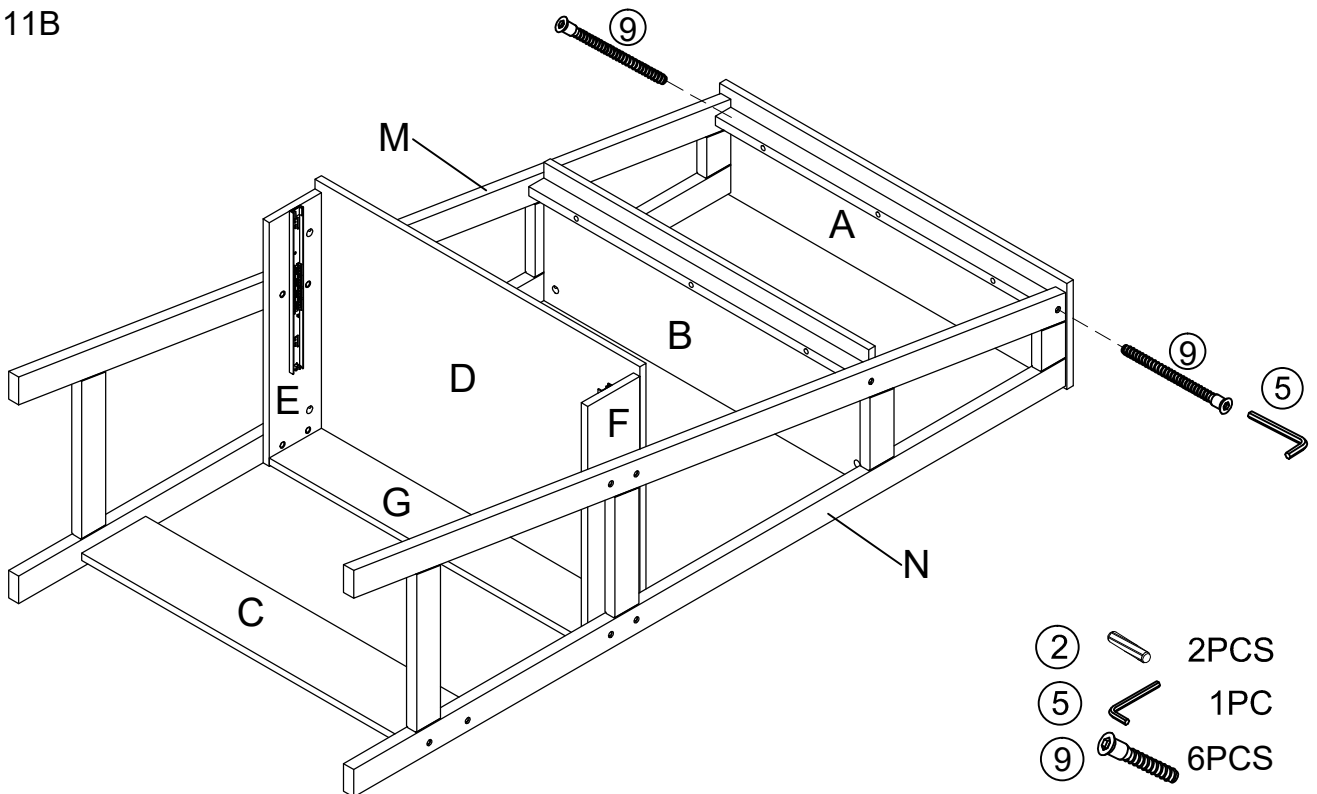
STEP 11A



A. Insert Wood Dowel (2) into the designated holes on Upper Top Shelf (A) and attach to the top edge of Left and Right Frame (M & N).

B. Use Screw (9) to fasten (A) to (M & N). Use Allen Key (5) to drive and tighten (8 & 9).

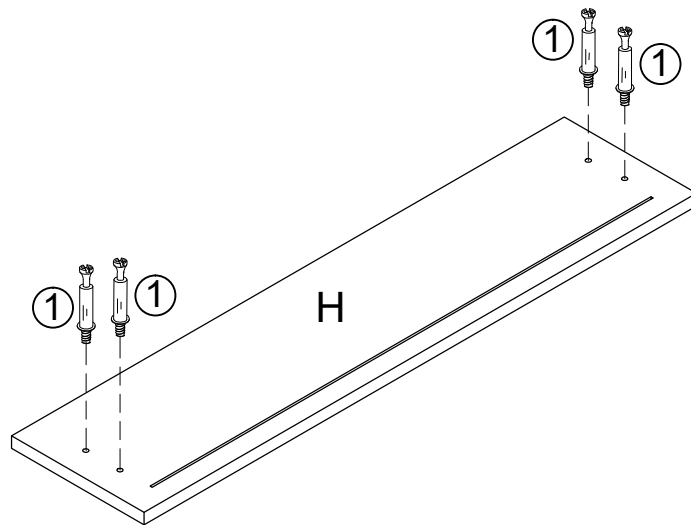
STEP 11B



A. Use Screw (9) to fasten (M & N) to the Support Rail of (A). Use Allen Key (5) to drive and tighten (9).

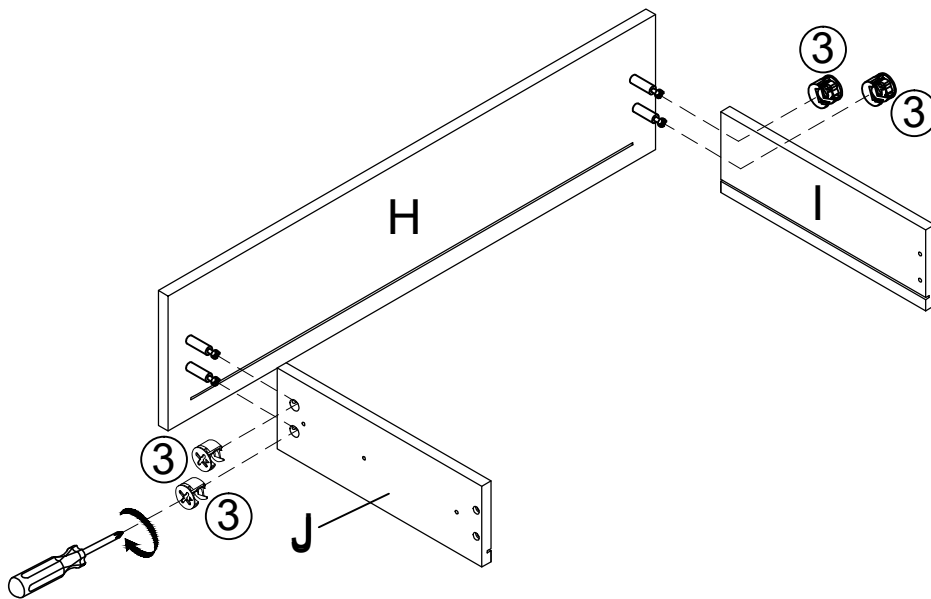
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STEP 12



①  4PCS

A. Lay Drawer Front Panel (H) on a material that does not scratch the part and screw in Cam-bolt (1) into the designated holes as shown

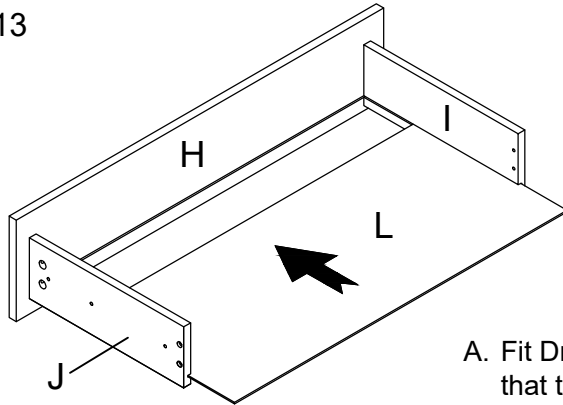





B. Attach Drawer Left & Right Panel (I & J) to Drawer Front Panel (H) via cam-bolt. Next, insert Cam-lock (3) into the designated holes on (I & J) and turn clockwise to lock onto cam-bolt.

③  4PCS

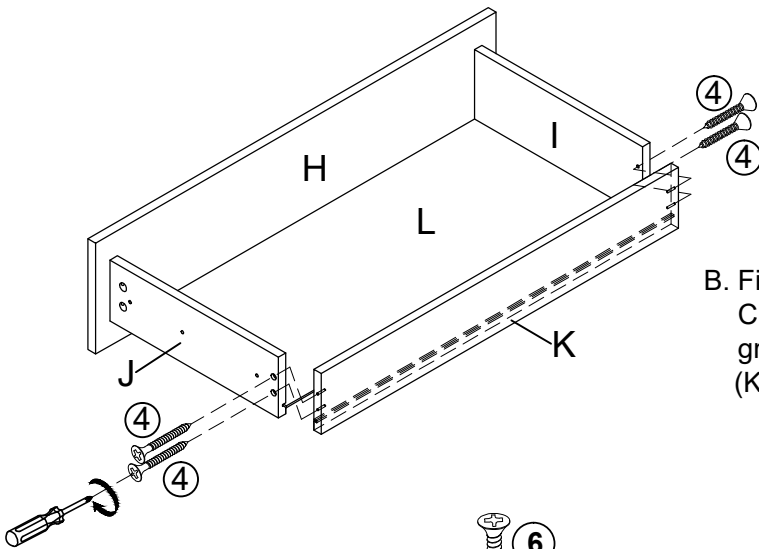
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STEP 13



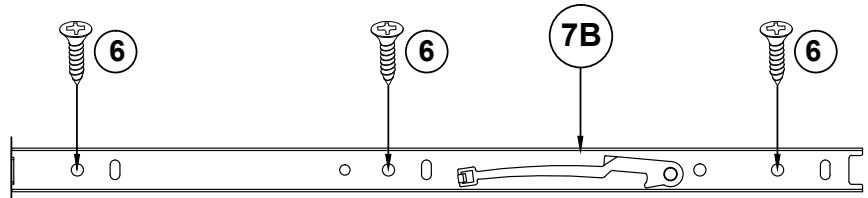
- ④  4PCS
- ⑥  6PCS
- ⑦B  1SET

A. Fit Drawer Bottom Panel (L) via groove on (I & J). Check that the front edge of (L) fits into the groove on (H).

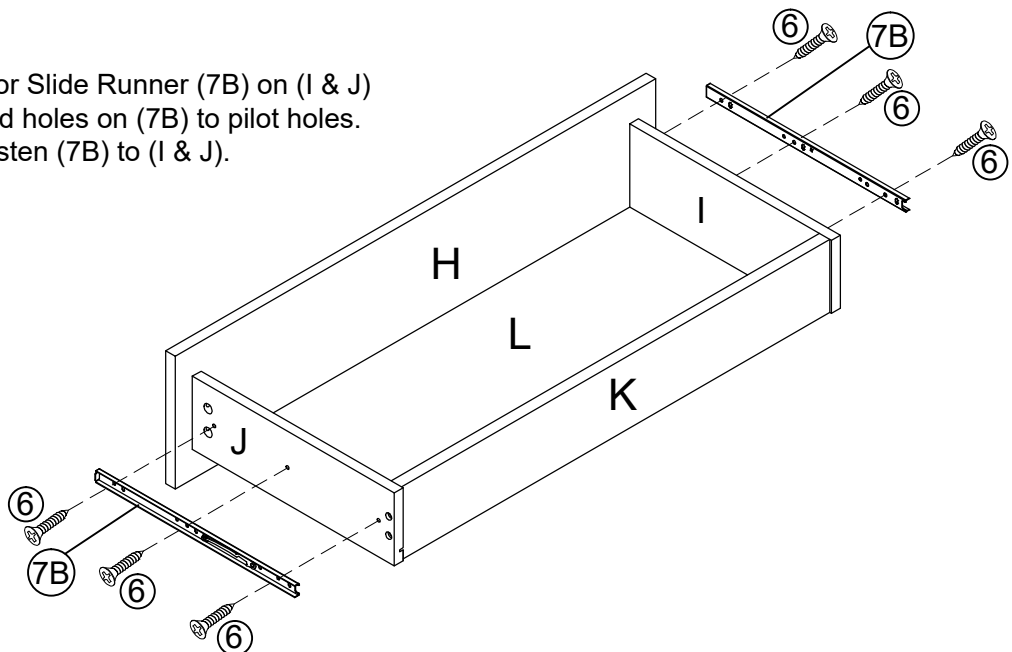


B. Fit Drawer Back Panel (K) between (I & J). Check that the back edge of (L) fits into the groove on (K). Next, use Screw (4) to fasten (K) to (I & J).

Slide Runner (7B)

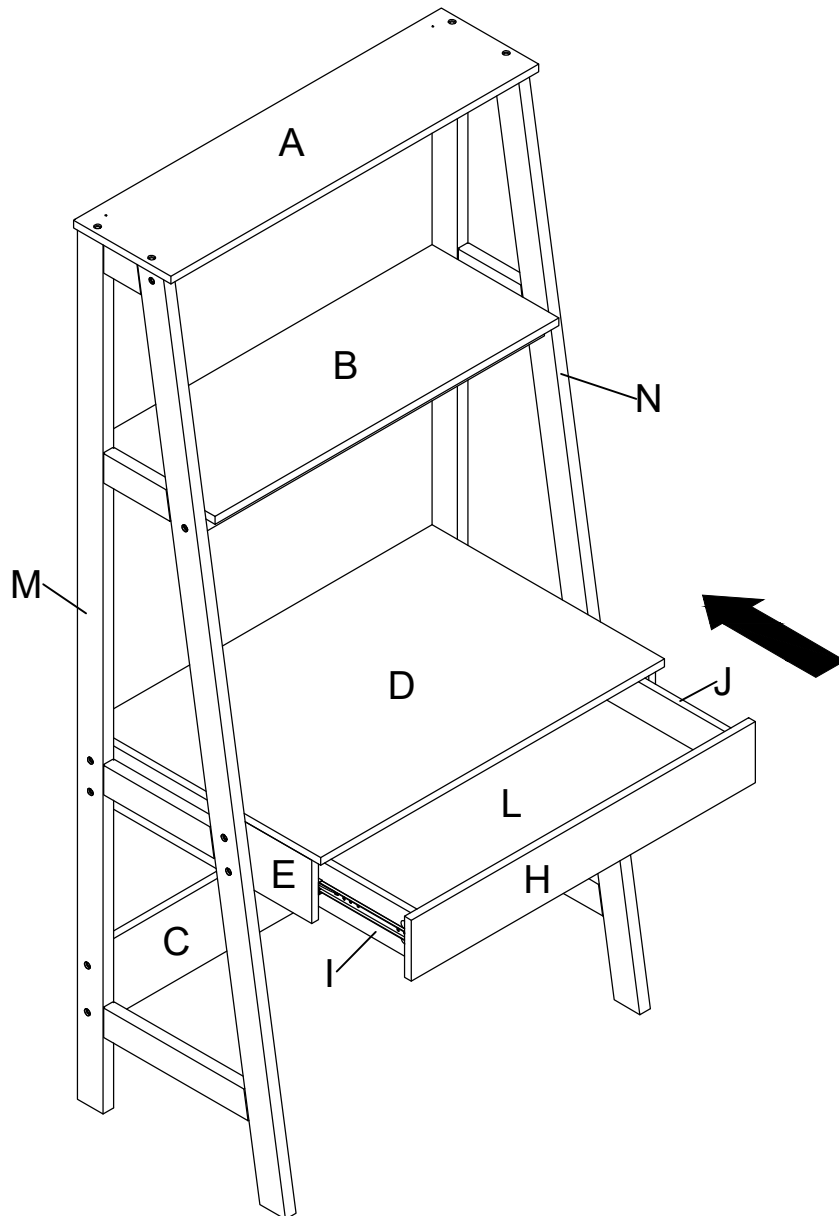


C. Locate pilot holes for Slide Runner (7B) on (I & J) and align designated holes on (7B) to pilot holes. Use Screw (6) to fasten (7B) to (I & J).



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STEP 14



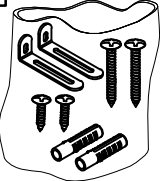
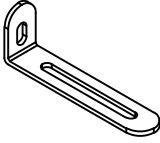
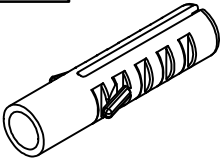
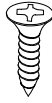

A. With assistance, set the shelf assembly from STEP 11B right-side up.

B. Insert Drawer completed in STEP 10.

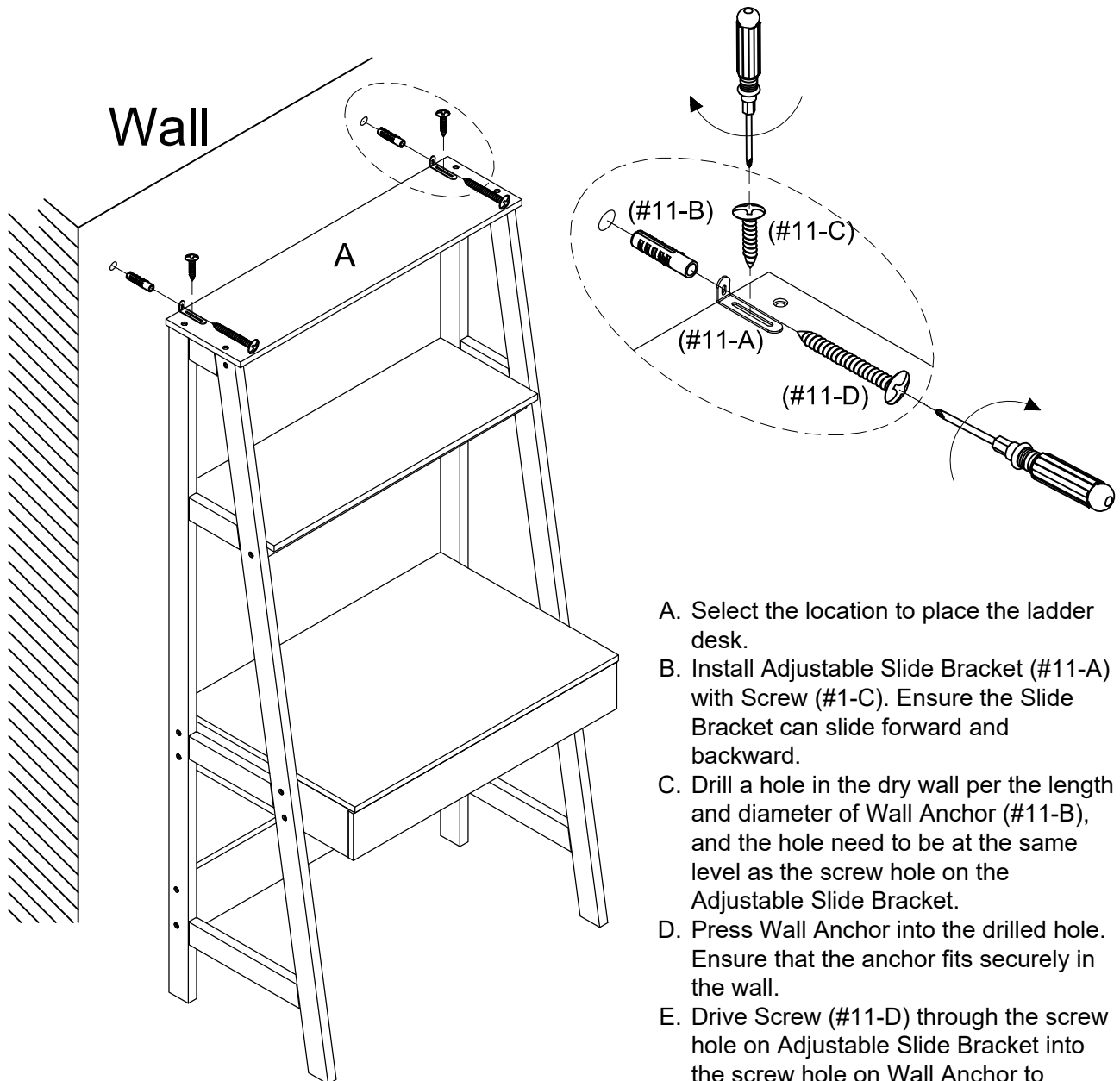
To insert Drawers:

1. On the Left and Right Panel (E & F) bring the ball-bearing slider on Slide Track (7A) forward to the front edge of (7A) i.e. towards drawer opening.
2. Align the back open-end of the Slide Runner (7B) on each side of the drawer (I & J) to fit squarely into the groove on the open front-end of (7A) on (E & F). Be sure the drawer/(7B) is not tilted or angled, and push in the drawer squarely.
3. When the drawer is pushed in about half way, the Trigger Disconnect Lever on (7B) will be engaged onto (7A) which will create a slight resistance - this is normal. Pull out the drawer a little bit and gently push in the drawer again to engage the Trigger Disconnect Lever to the slide mechanism on (7A). The drawer should now slide smoothly.
4. If the drawer cannot be pushed in or stuck, do not force it in. Remove the drawer and repeat the steps above.

**ASSEMBLY INSTRUCTIONS NORDIC
LADDER DESK ITEM# 49690**

<p>#11</p> 	<p>#11-A</p>  <p>72*24*1.5mm</p>	<p>#11-B</p> 	<p>#11-C</p>  <p>Ø3.5*15mm</p>	<p>#11-D</p>  <p>Ø4*40mm</p>
<p>Safety Strap Kit</p> <p>1 SET</p>	<p>Adjustable Slide Bracket</p> <p>2 PCS</p>	<p>Wall Anchor</p> <p>2 PCS</p>	<p>Short Screw</p> <p>2 PCS</p>	<p>Long Screw</p> <p>2 PCS</p>

Safety strap kit (#11) must be installed to prevent tipping, damage and/or injury.



- A. Select the location to place the ladder desk.
- B. Install Adjustable Slide Bracket (#11-A) with Screw (#1-C). Ensure the Slide Bracket can slide forward and backward.
- C. Drill a hole in the dry wall per the length and diameter of Wall Anchor (#11-B), and the hole need to be at the same level as the screw hole on the Adjustable Slide Bracket.
- D. Press Wall Anchor into the drilled hole. Ensure that the anchor fits securely in the wall.
- E. Drive Screw (#11-D) through the screw hole on Adjustable Slide Bracket into the screw hole on Wall Anchor to secure the Ladder Desk to the wall.

The assembly of the Ladder Desk is complete.