

# ASSEMBLY INSTRUCTIONS

## SWIVEL STOOL

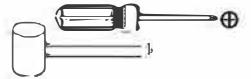
### ASSEMBLY REQUIREMENTS

1-Person  
Assembly

Assembly Time  
Per Chair (Approximate)

45 MINUTES

Tools Required  
(Not Provided)



### Thank you for purchasing our product!

Please refer and use this assembly instruction to assemble the product.

We appreciate your business!



### ASSEMBLY PREPARATION

1. Remove all packaging materials, staples and packing straps from the carton.
2. Refer to Parts List and Hardware List and ensure they are complete before you start assembling.
3. Place all wooden parts on a clean, flat and soft surface (e.g. carpet or rug) to prevent parts from getting scratched.

### SAFETY PRECAUTION:

1. KEEP ALL HARDWARE PARTS OUT OF REACH OF CHILDREN.
2. DISPOSE PLASTIC PACKAGING MATERIAL IMMEDIATELY TO AVOID ANY RISK OF SUFFOCATION TO CHILDREN AND ANIMALS.

### TIPS FOR ASSEMBLY:

1. Allow ample room for assembly and in close proximity to where product will be placed.
2. Assemble the product on a surface that does not scratch or damage the exterior gloss and finish of the furniture.
3. Please check all of the parts and quantities are included before assembly. Contact customer service for missing parts.
4. Identify all of the parts, hardware and quantities required for each step.
5. During assembly, do not over-tighten any fittings as this may cause damage.
6. DO NOT USE POWER TOOLS TO ASSEMBLE THIS PRODUCT.
7. Always place the product on a flat surface.
8. Do not sit or stand on the partially assembled product; only use the product for which it is intended.

### CARE AND MAINTENANCE

**CLEANING** - Use a slightly damp cloth to clean the product. Do not use bleach or abrasive cleaning material.

**FITTINGS** - Check all the fittings periodically and re-tighten as necessary. Do not use the product if any of the parts is damaged or broken.

This product is for indoor and household use only - not for commercial use.







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### PART LIST (FOR 1 CHAIR)

NO.	COMPONENT	QTY.
P1	BACK REST	1
P2	LEG FRAME	2
P3	LOWER ROUND STRETCHER	1
P4	ROUND APRON WITH SWIVEL	1
P5	CUSHION SEAT	1

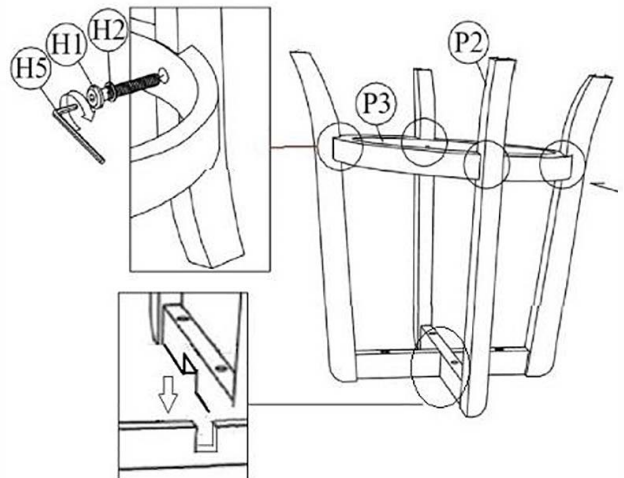
### HARDWARE LIST (FOR 1 CHAIR)

NO.	DESCRIPTION	QTY.	EXTRA
H1	JCBC SCREW M6 X 40MM SPRING 	14	1
H2	SPRING WASHER 	14	2
H3	FLAT WASHER 	10	2
H4	CSK SCREW M4 X 32MM 	4	2
H5	ALLEN KEY 	1	
H6	LEG STUD 	4	2

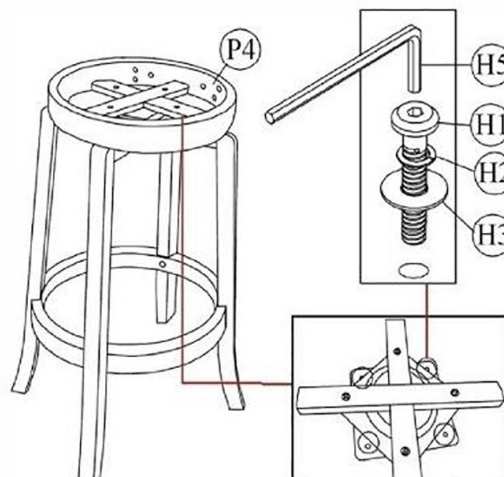
\*Extra Hardware For Spare Use

## STEP 1

- Place the Leg Frame (P2) perpendicular to another Leg Frame (P2).
- Fit Lower Round Stretcher (P3) into the recess of each leg and align screw holes on (P3) to the screw hole on each leg.
- Use Allen Key (H5) to drive JCBC Screw (H1) fitted with Spring Washer (H2) to fasten (P2) to each legs.
- Do not tighten (H1) completely until all of (H1) are in place.



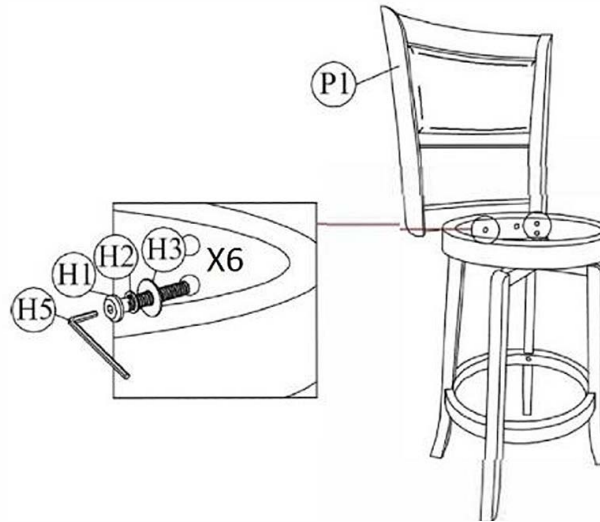
## STEP 2



- Position Leg assembly from Step 1 upright.
- Place Round Apron with Swivel (P4) on Leg assembly as shown. Identify and align the holes for JCBC Screws (H1) on (P4) to the holes on Leg Frames (P2).
- Use Allen Key (H5) to drive JCBC Screw (H1) fitted with Spring Washer (H2) and Flat Washer (H3) to fasten (P4) to (P2). Do not tighten (H1) completely until all of (H1) are in place.

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### STEP 3



- a) Identify and align the holes for holes for JCBC Screws on Back Rest (P1) to the holes on Rounds Apron (P4).
- b) Use Allen Key (H5) to drive JCBC Screw (H1) fitted with Washer (H2) and Felt Washer (H3) to Fasten (P1) to (P4). Do not tighten (H1) completely until all of (H1) are in place.

### STEP 4

- a) Place Cushion Seat (P5) bottom-side up on an elevated surface (e.g. table top).
- b) Place chair frame assembly as shown. Align the screw holes on (P4) to Arrow Sticker (P5).
- c) Use a Philips screwdriver to drive CSK Screw (H4) to fasten (P5) to (P4). Do not tighten completely until all of (H4) are in place.
- d) use a mallet or hammer to (H4) gently nail Leg Stud (H6) into the legs.
- e) Check and tighten all of the screws. Do not over-tighten.

