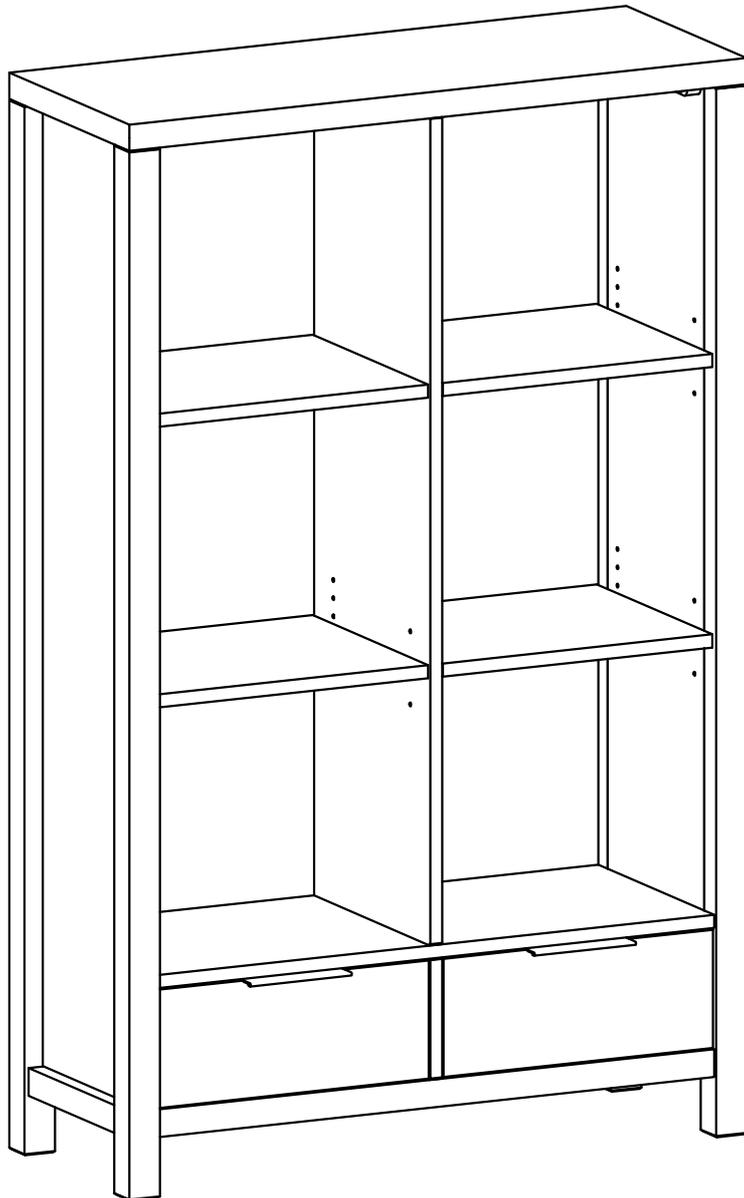


# BOOKCASE WITH DRAWERS





Questions, problems, assembly help, missing parts?

No need to return the product, we will gladly help and ship your replacement parts free of charge  
Please call Customer Service

In order to assist you in a timely manner, please have the following information ready:

Model # \_\_\_\_\_ Part Number or Letter \_\_\_\_\_

Purchased at \_\_\_\_\_ Date of Purchase \_\_\_\_\_

If you wish to return the product, please contact the retailer where the product was purchased.

**IMPORTANT** : Please read this manual carefully before beginning assembly of this product. Keep this manual for future reference.

## SAFETY INFORMATION

**CAUTION:** Injuries and damage can occur from furniture tip over if product is not properly anchored to the wall. Use the Furniture Anti-Tipping Restraint provided with the product. Consult our assembly instructions for help. If the Furniture Anti-Tipping Restraint kit is not in the box, please contact our customer service department in order to obtain another kit before using the furniture.

Identify all the parts and hardware. Do not discard of the packaging until you have checked that you have all of the parts and hardware required. Hardware package may have spare parts.

**WARNING:** This item contains small parts which can be swallowed by children and pets. Keep children and pets away during assembly. To avoid danger of suffocation, always keep plastic bags away from children and pets. We recommend that you assemble this unit on a carpeted floor to avoid scratches. If using power tools, set the tool to low torque to avoid damage.

**May require 2 people for ease of assembly.**

**IMPORTANT** : Please read this manual carefully before beginning assembly of this product. Keep this manual for future reference.

## CARE and MAINTENANCE

Perhaps the greatest environmental damage to wood furniture comes from wide swings in relative humidity (RH) in our homes. Wood absorbs and desorbs water as relative humidity rises and falls, and in doing so it swells and shrinks. Making matters worse, it expands and contracts unequally along different grain directions. As humidity changes, the components of wooden objects are continually pushing and pulling against each other. This pressure often results in parts of furniture no longer fitting together closely or becoming distorted or breaking from their own internal stresses.

The response to relative humidity changes begins with determining the annual average RH for your particular space. Then try to keep the RH in the space where your furniture is as close to that average as possible, generally within about 10% up or down. De-humidify in the summer and humidify in the winter.

Be aware that raising the temperature lowers the humidity and vice versa. Thus, modern heating systems, which can drive down interior RH in the winter, almost invariably cause problems for furniture. To counteract their effect, you can either modify the RH by keeping furniture containing spaces cooler in the winter or most importantly, have a good working humidifier for your home. A humidistat automatically works to balance the humidity in your home so it is constant. Dry indoor air can suck enough moisture from its surroundings to do permanent damage to wood, causing it to crack or split.

Remember, that not all woods are created equal. Two factors that help determine how rapidly a wood will lose moisture are pore size and surface hardness. A piece made from a dense and hard wood will dry less rapidly than pieces made from softer woods.

Furniture that is sealed and lacquered will lose moisture more slowly than an unfinished piece while pieces with veneer finishes are not only stronger, but lose moisture more slowly than other finishes.

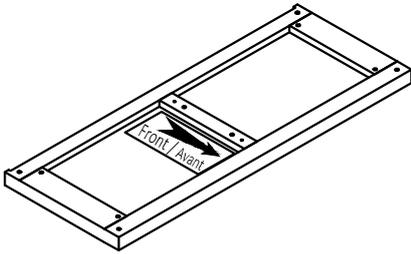
### **To help protect your wood furniture, take these steps:**

- Use a humidifier, preferably one with an automatic control system that can sense the humidity level and adjust itself accordingly. Don't over-humidify; that can damage wood by causing it to expand and contract.
- Keep furniture out of direct sunlight, which can cause it to dry out, crack and warp.
- If you can avoid it, don't put furniture near heating vents. If you must, keep the piece 3 to 4 inches away from the wall, giving the heat and air space to circulate.
- Dust with soft dry cloth.
- Do not use liquid or aerosol products.
- To avoid marking, do not place rubber on surface (foot pads, etc.)
- For soil build-up, wipe with damp cloth & dry.
- Do not use abrasive cleaners.

# PRE-ASSEMBLY INFORMATION

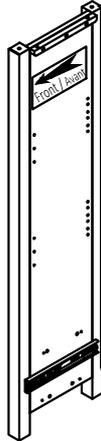
## PART DESCRIPTION

**A**



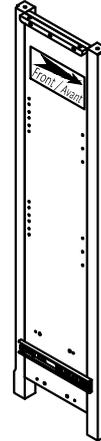
TOP  
QTY 1

**BL**



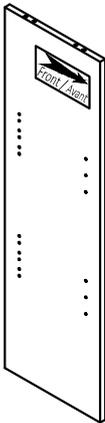
LEFT SIDE  
QTY 1

**BR**



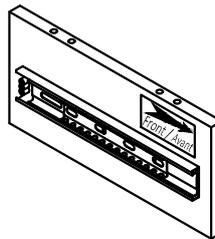
RIGHT SIDE  
QTY 1

**C**



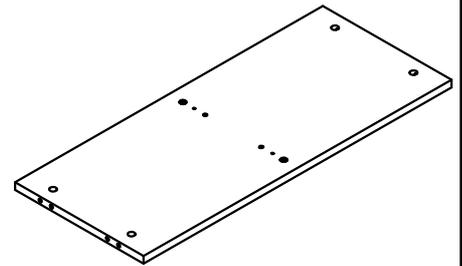
TOP DIVIDER  
QTY 1

**D**



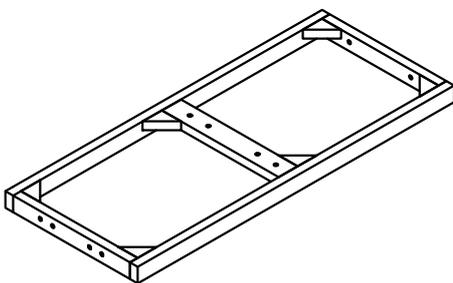
BOTTOM DIVIDER  
QTY 1

**E**



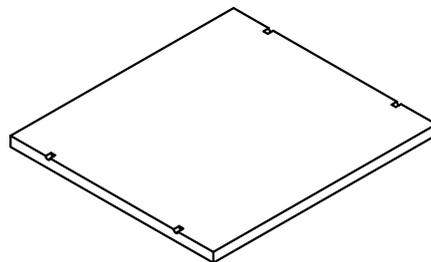
TOP SHELF  
QTY 1

**F**



BOTTOM SHELF  
QTY 1

**G**



SHELF  
QTY 4

**HL**



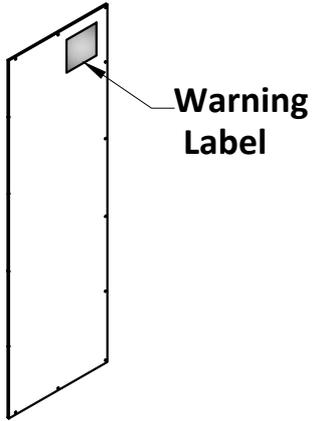
LEFT BACK PANEL  
QTY 1

**NEED HELP?** For help with assembly or if you are missing a part,  
Please call customer service .

# PRE-ASSEMBLY INFORMATION

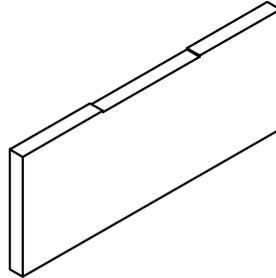
## PART DESCRIPTION

HR



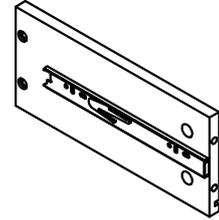
RIGHT BACK PANEL  
QTY 1

I



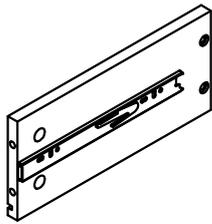
DRAWER FRONT  
QTY 2

JL



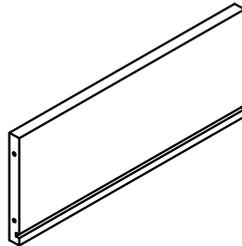
LEFT DRAWER SIDE  
QTY 2

JR



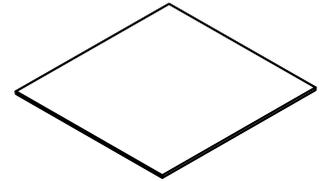
RIGHT DRAWER SIDE  
QTY 2

K



DRAWER BACK  
QTY 2

L



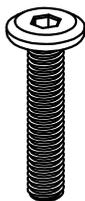
DRAWER BOTTOM  
QTY 2

**NEED HELP?** For help with assembly or if you are missing a part,  
Please call customer service.

# PRE-ASSEMBLY INFORMATION

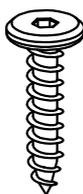
## HARDWARE DESCRIPTION

1



ALLEN KEY BOLT  
M6 x 30 mm  
QTY 8

2



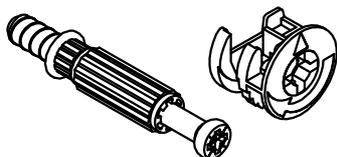
ALLEN KEY SCREW  
M6 X 30mm  
QTY 12

3



ALLEN KEY  
QTY 1

4



CAM LOCK PIN  
CAM LOCK  
QTY 16 SETS

5



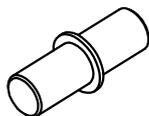
WOOD DOWEL  
Ø8 X 30mm  
QTY 20

6



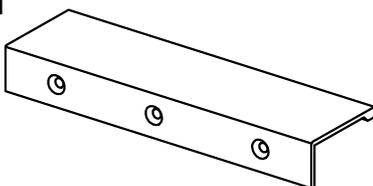
PHILLIPS SCREW ROUND HEAD  
M4 X 15mm  
QTY 24

7



SHELF SUPPORT  
QTY 24

8



HANDLE  
QTY 2

9



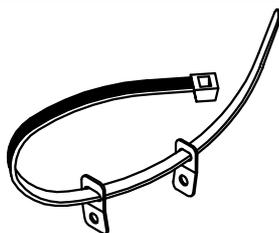
PHILLIPS SCREW  
M3 X 15mm  
QTY 6

10



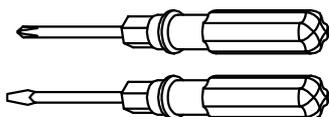
PLASTIC CAP  
QTY 2

11

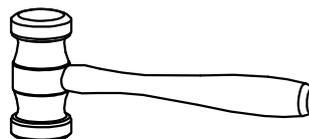


FURNITURE TIP OVER RESTRAINT  
QTY 1 SET

- a. M4 X 25mm - QTY 2 (1 is extra)
- b. M4 X 15mm - QTY 1
- c. M4 X 25mm - QTY 1

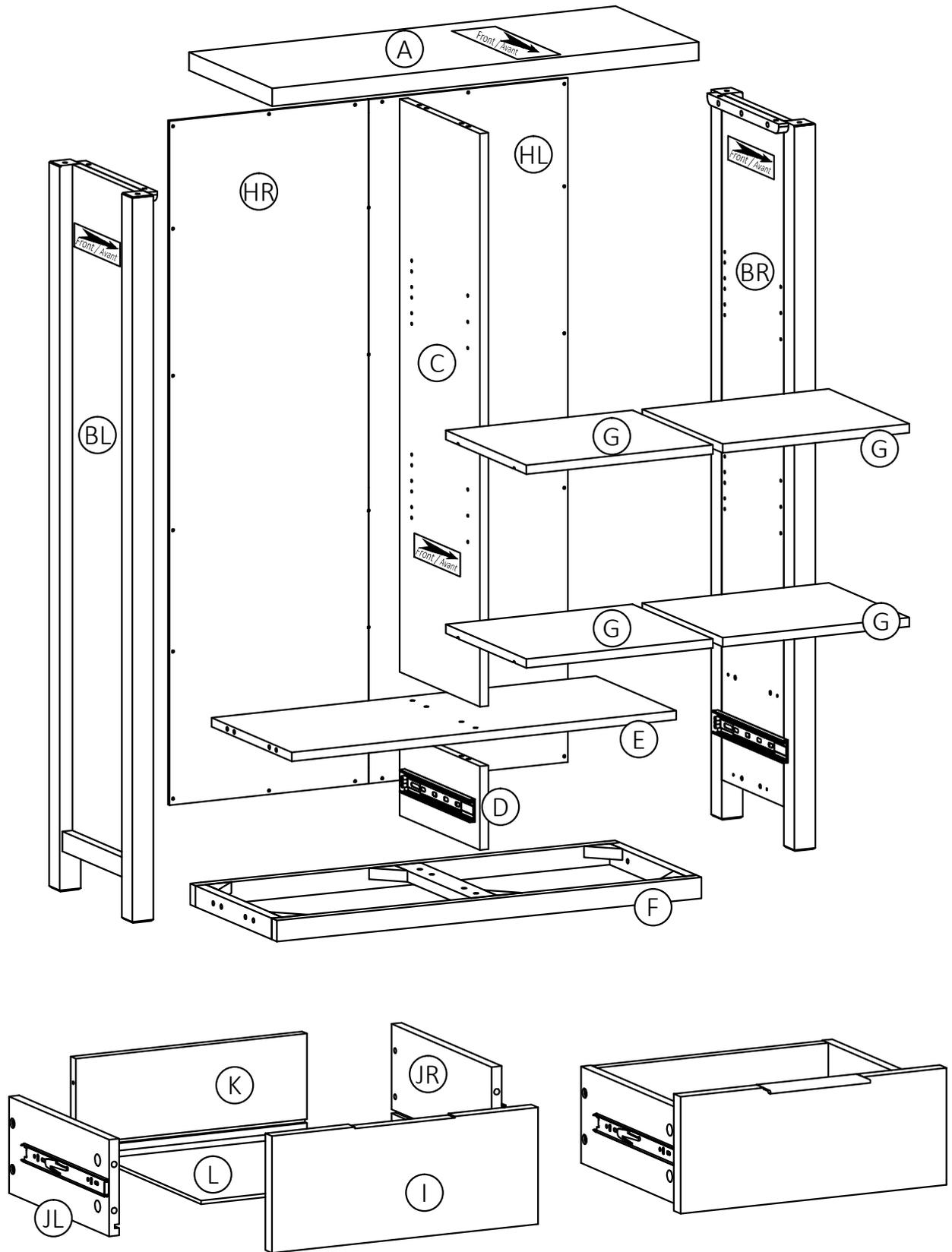


Required -  
Flathead screwdriver  
Phillips screwdriver  
Rubber mallet  
**Not Included**



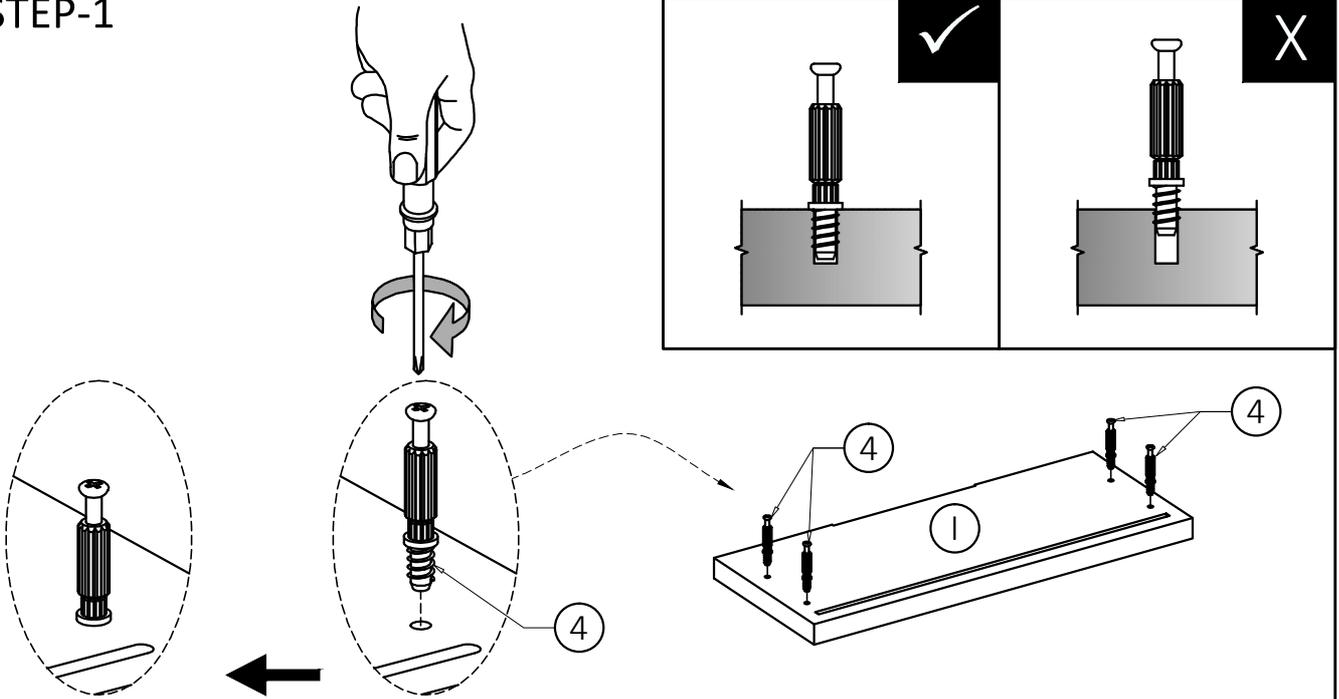
**NEED HELP?** For help with assembly or if you are missing a part,  
Please call customer service.

# COMPONENTS-KEY DIAGRAM



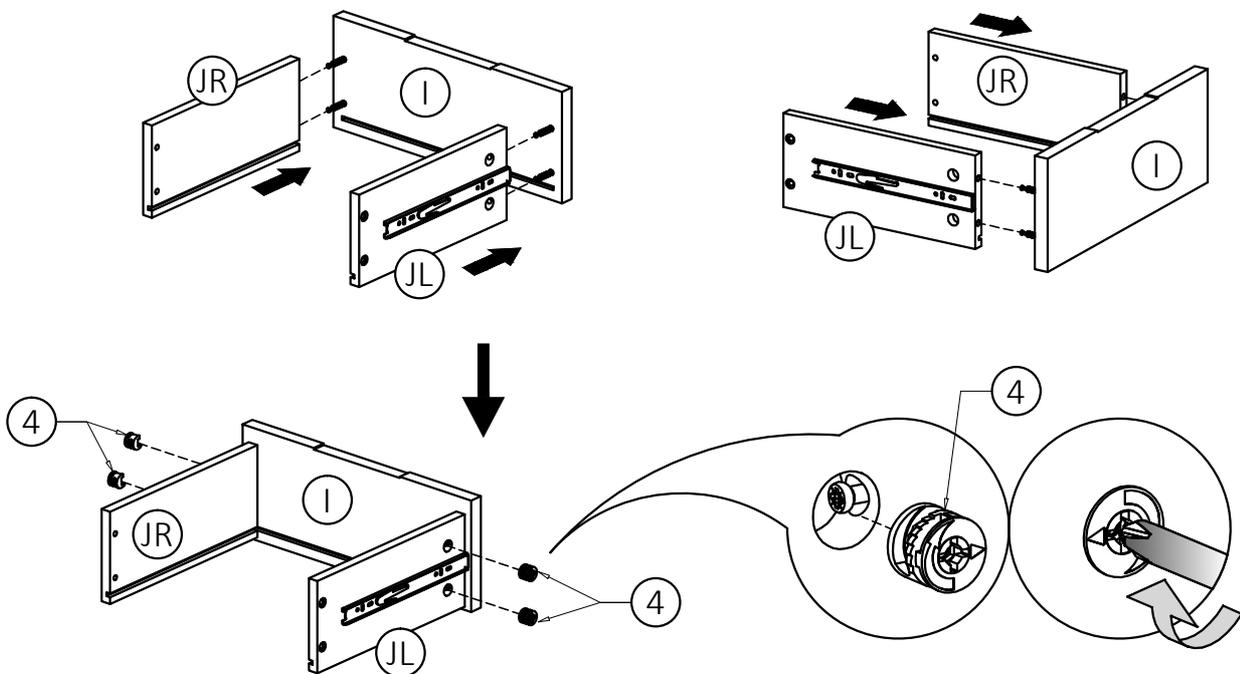
# ASSEMBLY

## STEP-1



1. Attach four Cam Lock Pins (4) into pre-drilled holes at back of Drawer Front (1).
2. Use Phillips screwdriver to secure Cam Lock Pins. Do not over-tighten.

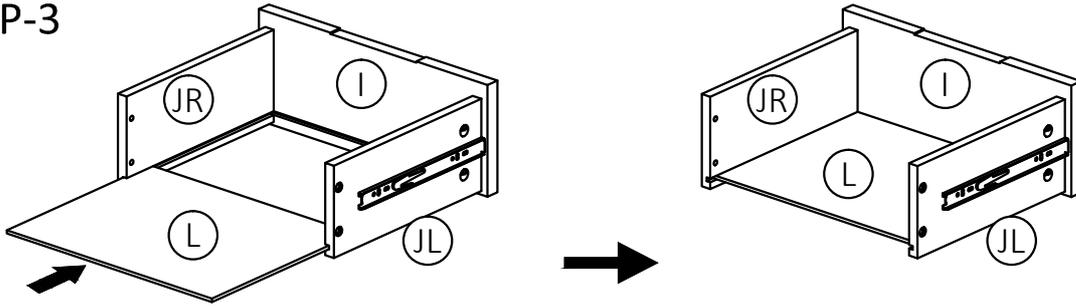
## STEP-2



1. Align Cam Lock Pins with guide holes and attach Drawer Sides (JL), (JR) to Drawer Front (1).
2. Insert two Cam Locks (4) into guide holes on each Drawer Side (JL), (JR).
3. Use Phillips screwdriver to secure Cam Locks. Do not over-tighten.

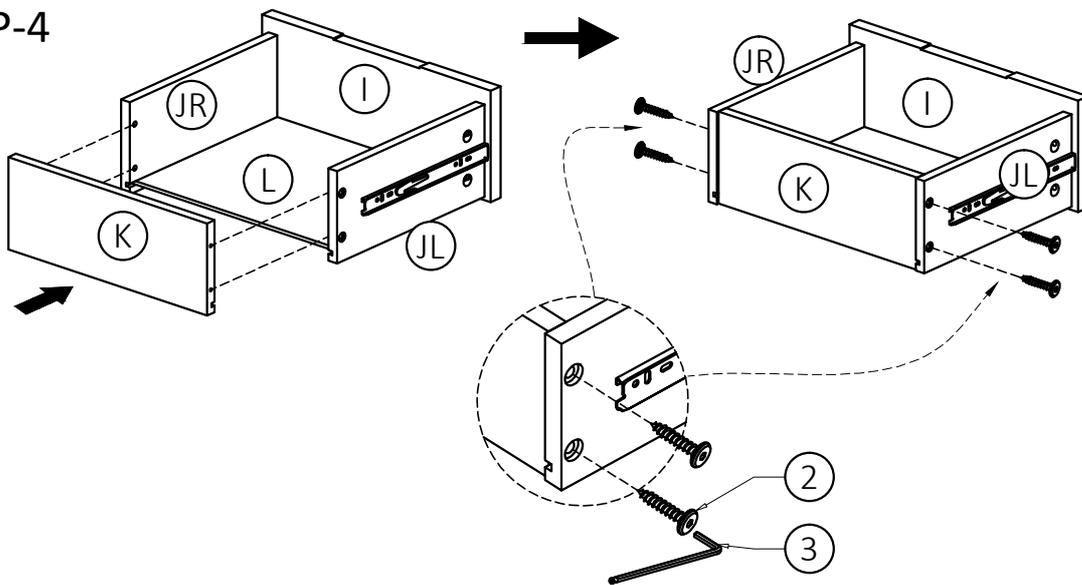
## ASSEMBLY

### STEP-3



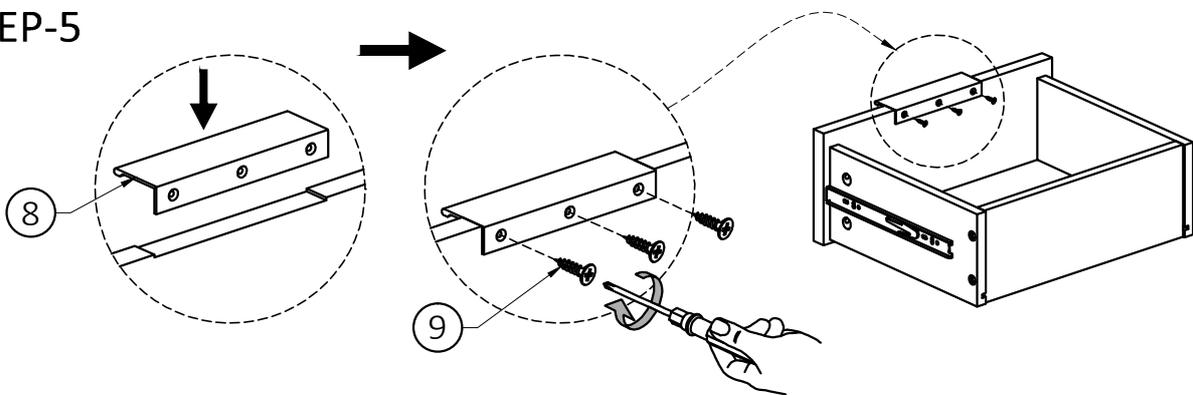
1. Slide Drawer Bottom (L) firmly into slots on Drawer Sides (JL, JR) and Drawer Front (I).

### STEP-4



1. Align Drawer Back (K) with Drawer Bottom (L) and press firmly into slot .
2. Attach Drawer Back using two Allen Key Screws (2) through drilled holes on each Drawer Side (JL, JR).
3. Use Allen Key (3) to tighten Screws. Do not over-tighten.

### STEP-5

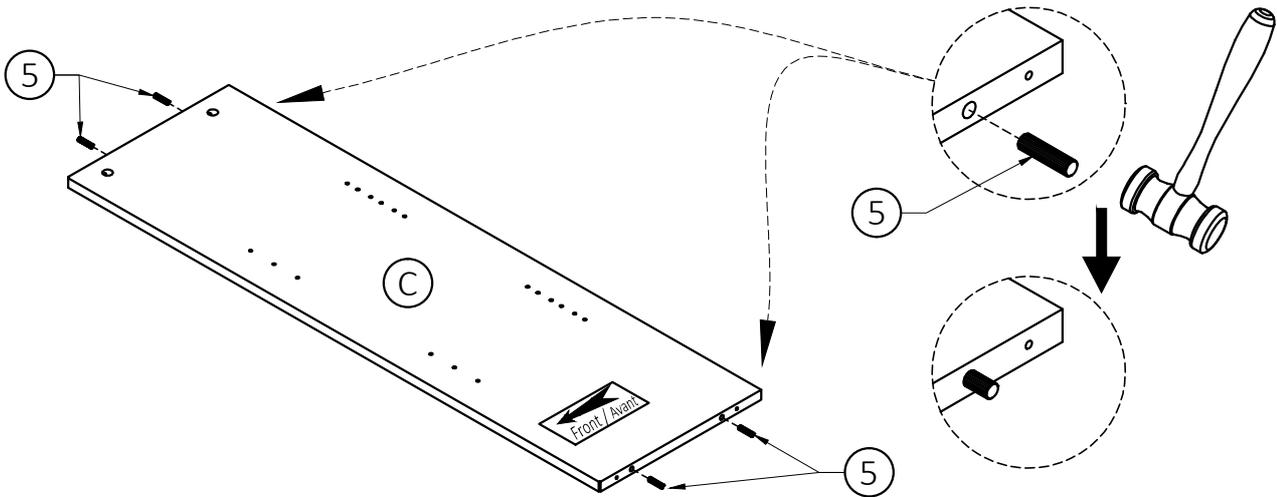


1. Use three Phillips Screws (9) to attach Handle (8) to Drawer Front .
2. Use Phillips screwdriver to snugly tighten Screws.

**3. Repeat Step 1-5 for the other drawers.**

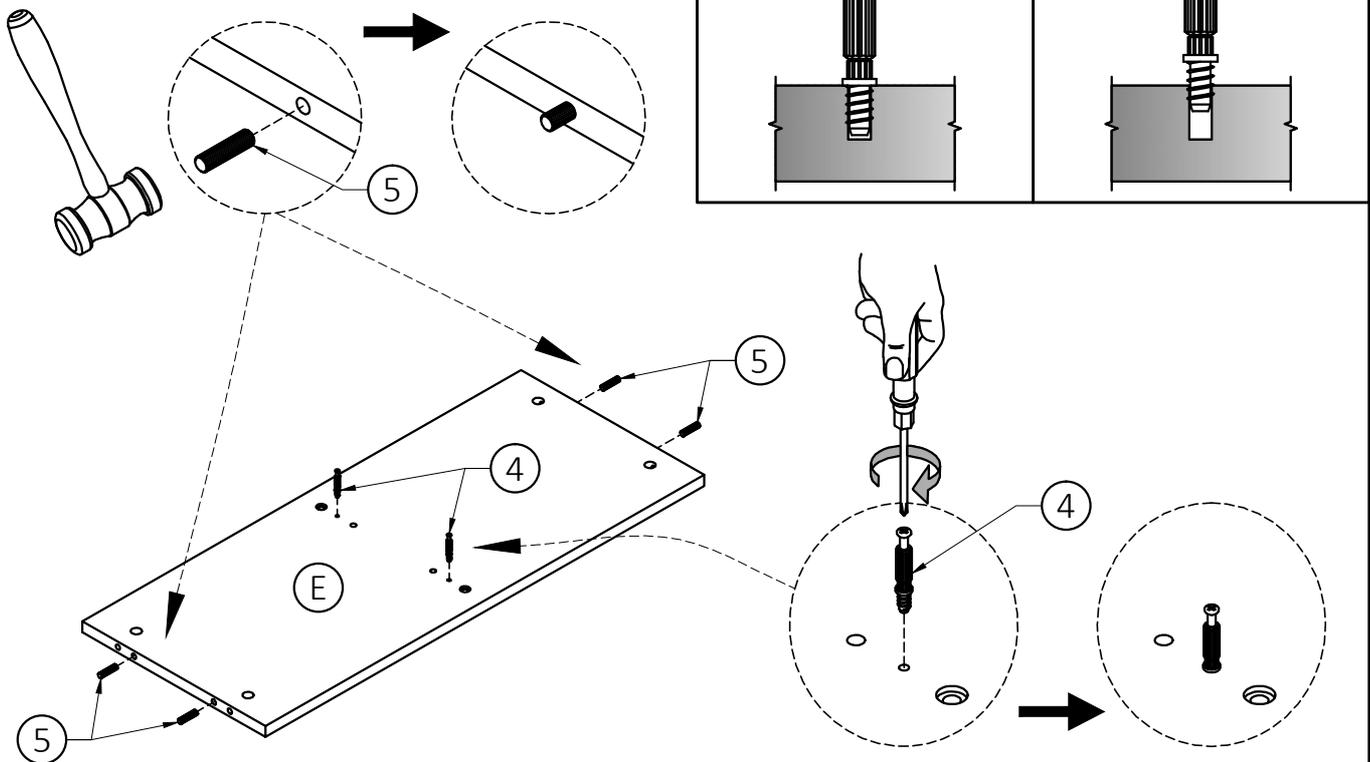
# ASSEMBLY

## STEP-6



1. Insert four Wood Dowels (5) into guide holes on Top Divider (C).
2. Use rubber mallet to tap Dowels (5) into bottom of holes securely. 1/2 length of Dowels should be exposed.

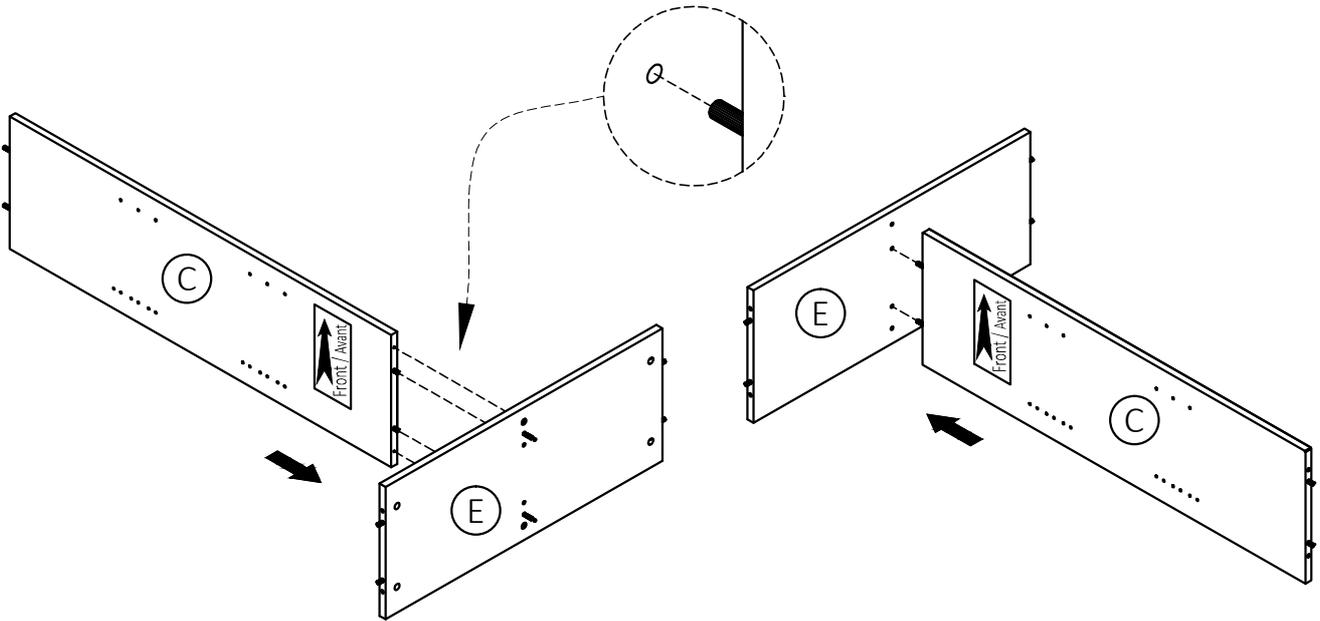
## STEP-7



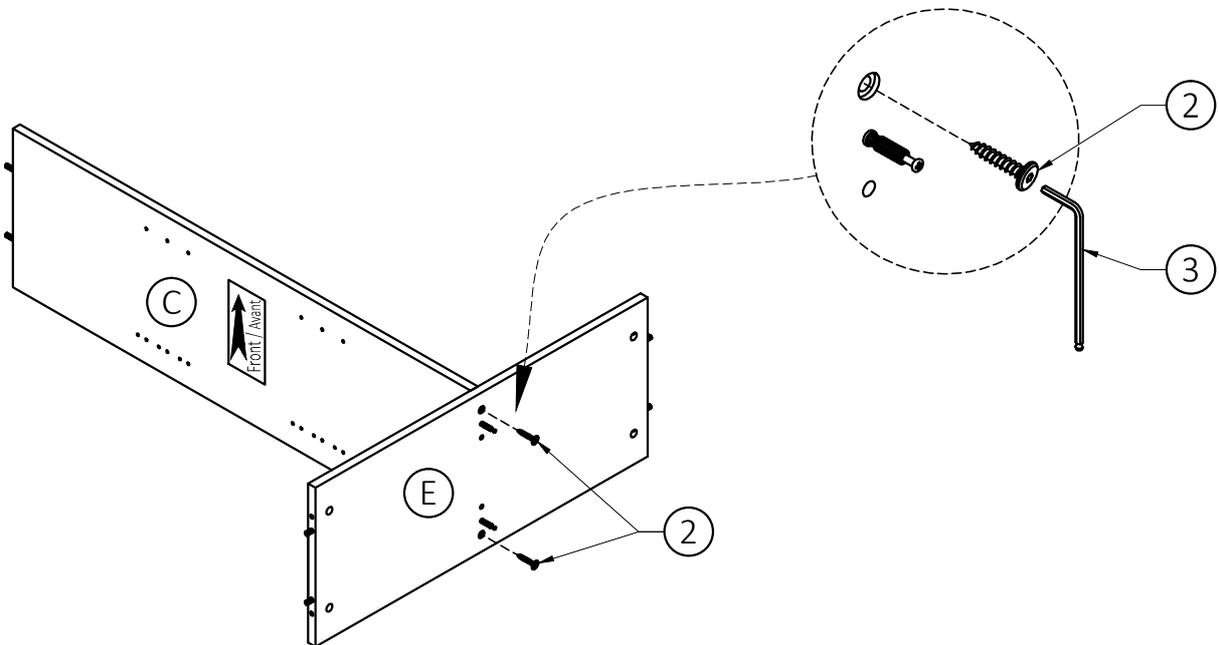
1. Insert four Wood Dowels (5) into guide holes on Top Shelf (E).
2. Use rubber mallet to tap Dowels (5) into bottom of holes securely. 1/2 length of Dowels should be exposed.
3. Attach two Cam Lock Pins (4) into pre-drilled holes on Top Shelf (E).
4. Use Phillips screwdriver to secure Cam Lock Pins. Do not over-tighten.

# ASSEMBLY

## STEP-8



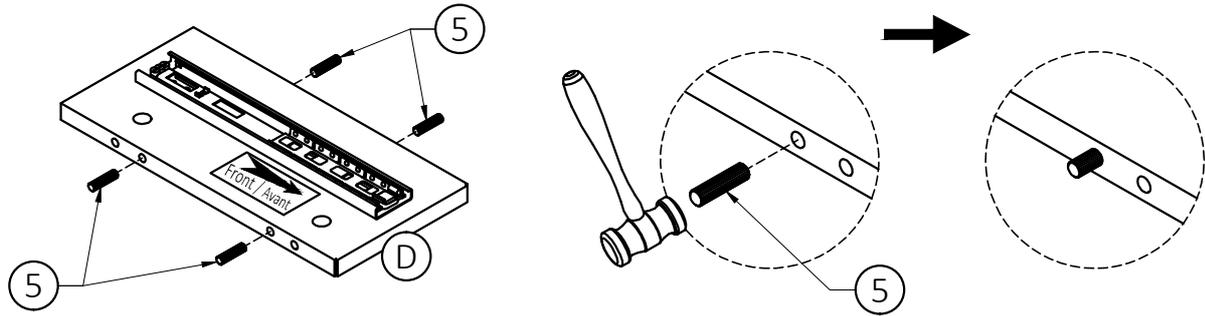
1. Align Wood Dowels with guide holes and attach Top Divider (C) to Top Shelf (E).



2. Use two Allen Key Screws (2) to attach Top Shelf (E) through guide holes from Top Shelf (E) to pre-drilled holes of Top Divider (C).
3. Use Allen Key (3) to tighten Screws. Do not over-tighten.

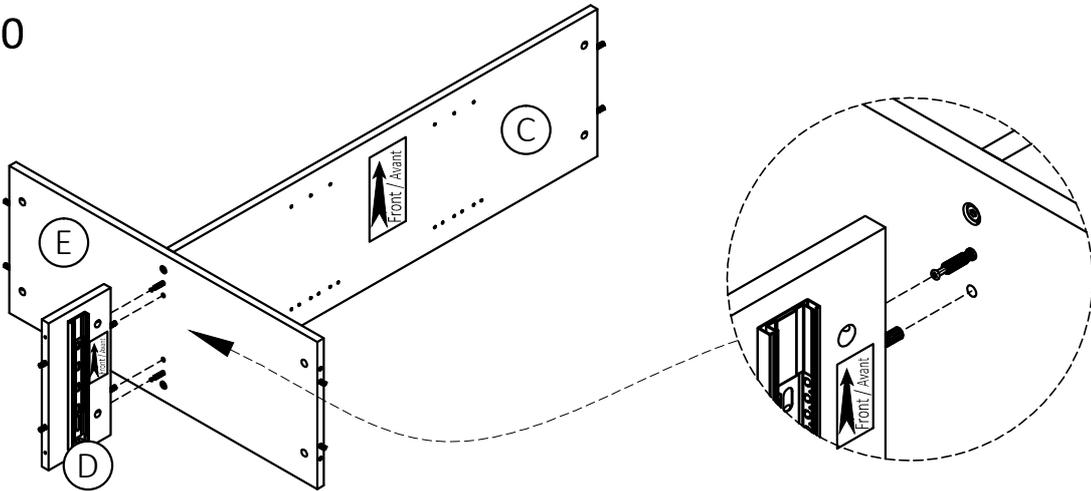
## ASSEMBLY

### STEP-9

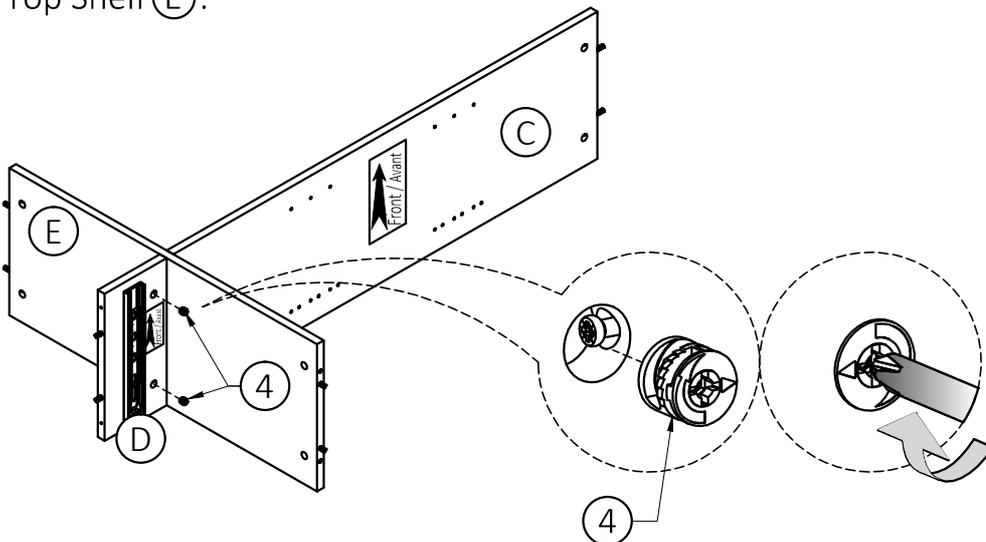


1. Insert four Wood Dowels (5) into guide holes on Bottom Divider (D).
2. Use rubber mallet to tap Dowels (5) into bottom of holes securely. 1/2 length of Dowels should be exposed.

### STEP-10



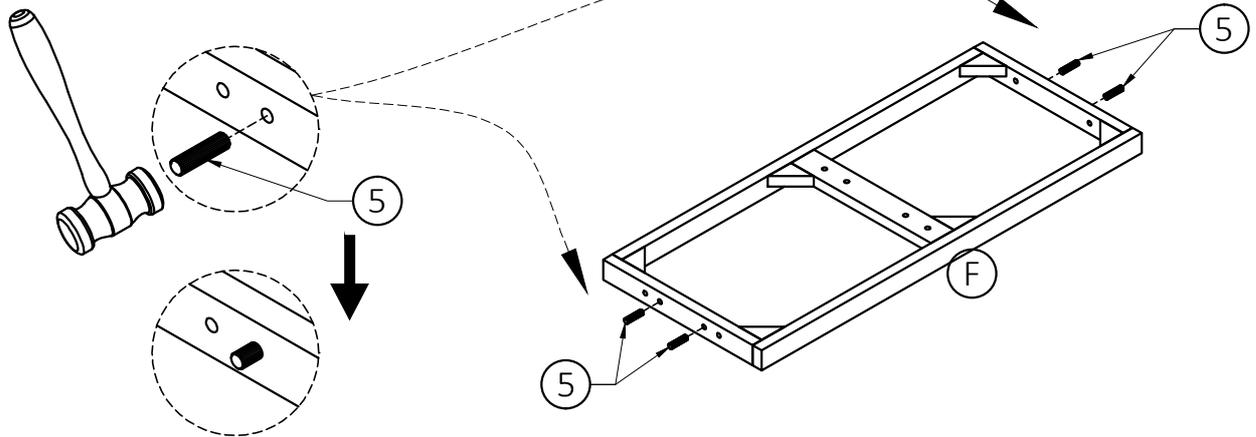
1. Align Wood Dowels and Cam Lock Pin with guide holes and attach Bottom Divider (D) to Top Shelf (E).



2. Insert two Cam Locks (4) into drilled holes on Bottom Divider (D).  
Use Phillips screwdriver to secure Cam Locks.

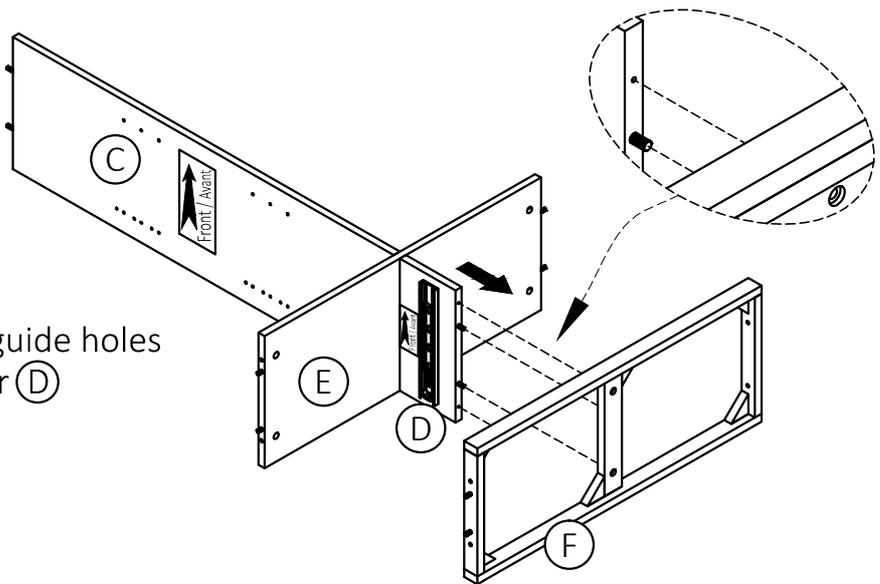
# ASSEMBLY

## STEP-11

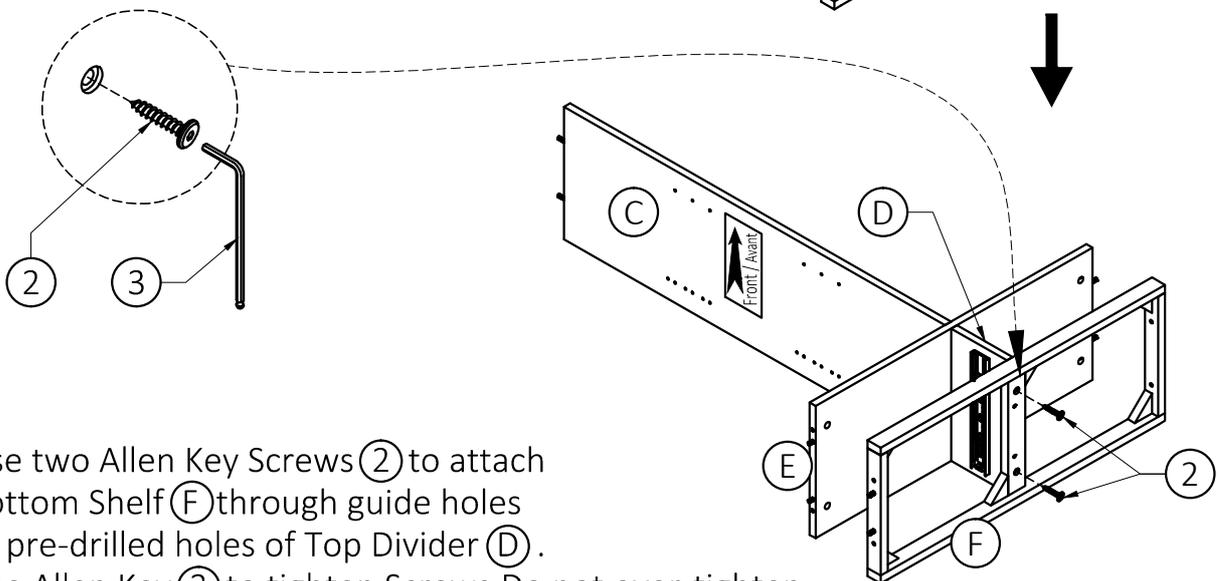


1. Insert four Wood Dowels (5) into guide holes on Bottom Shelf (F).
2. Use rubber mallet to tap Dowels (5) into bottom of holes securely. 1/2 length of Dowels should be exposed.

## STEP-12



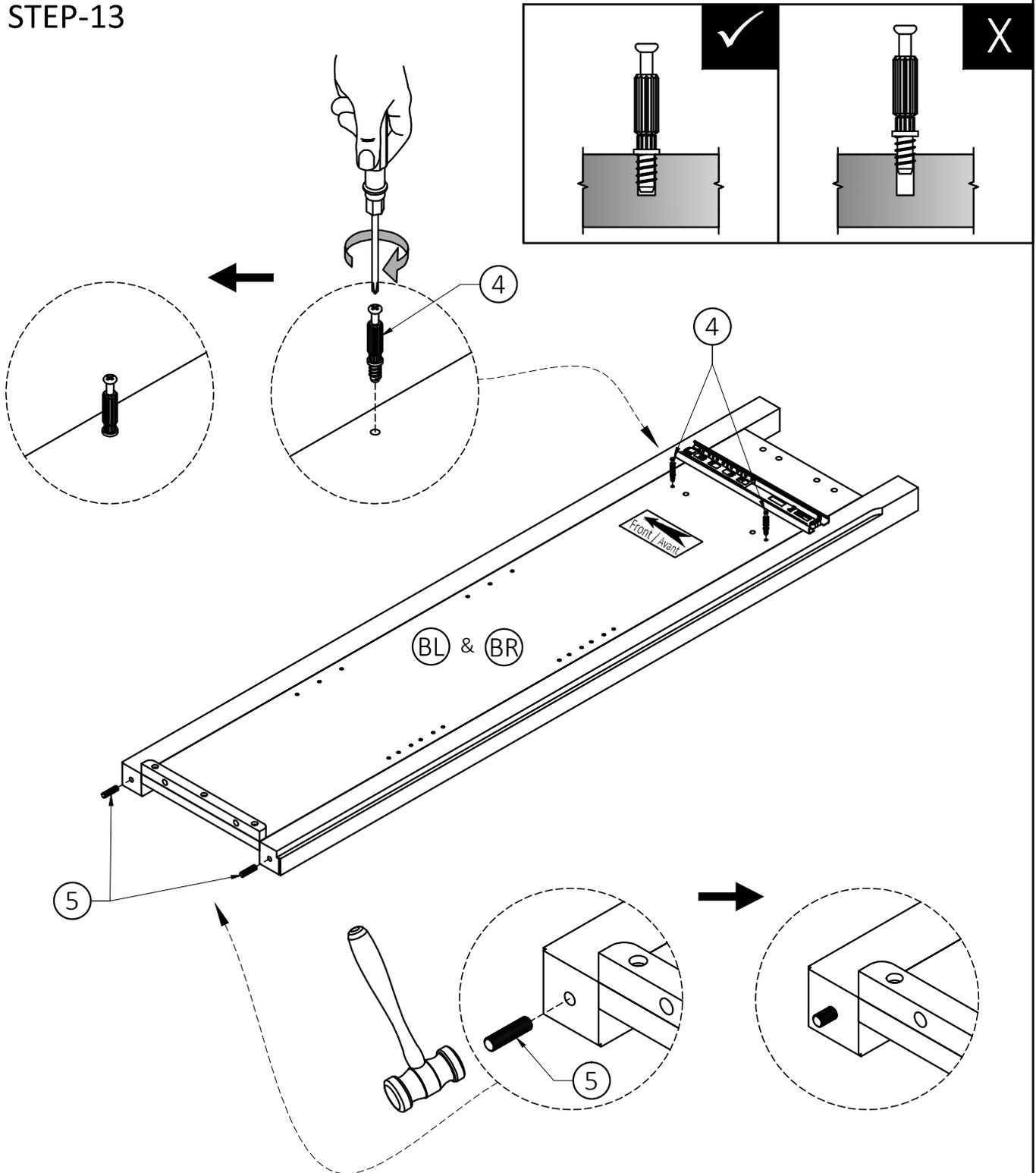
1. Align Wood Dowels with guide holes and attach Bottom Divider (D) to Bottom Shelf (F).



2. Use two Allen Key Screws (2) to attach Bottom Shelf (F) through guide holes to pre-drilled holes of Top Divider (D).
3. Use Allen Key (3) to tighten Screws. Do not over-tighten.

# ASSEMBLY

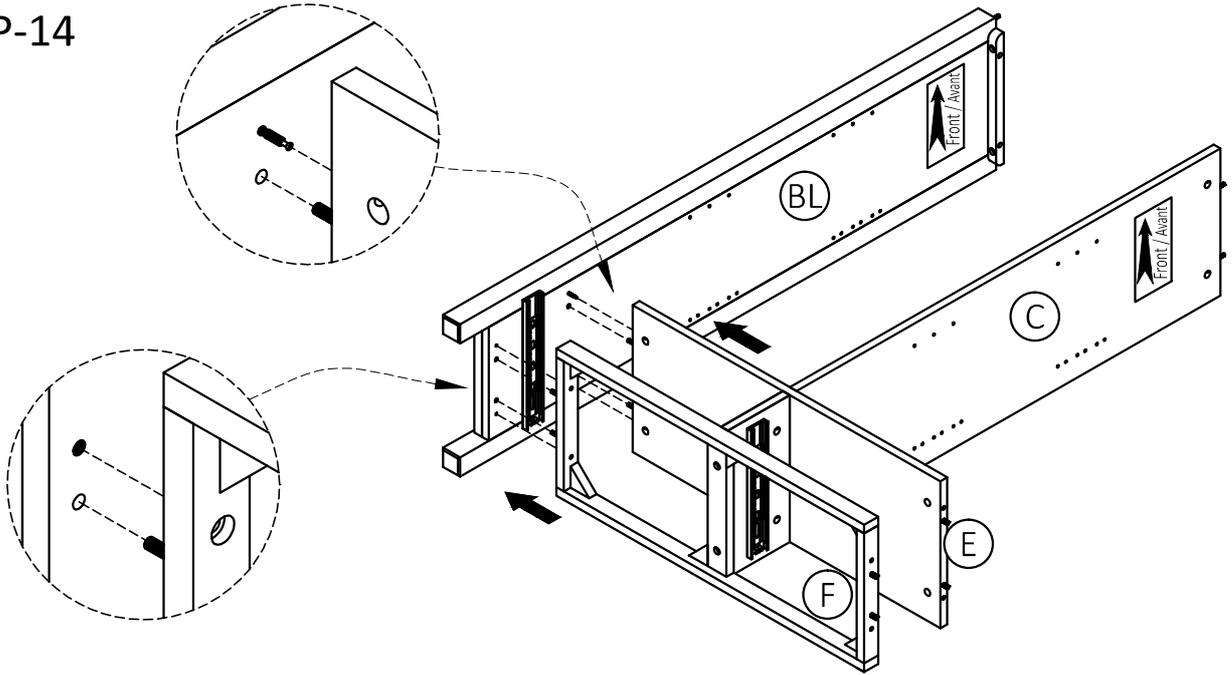
## STEP-13



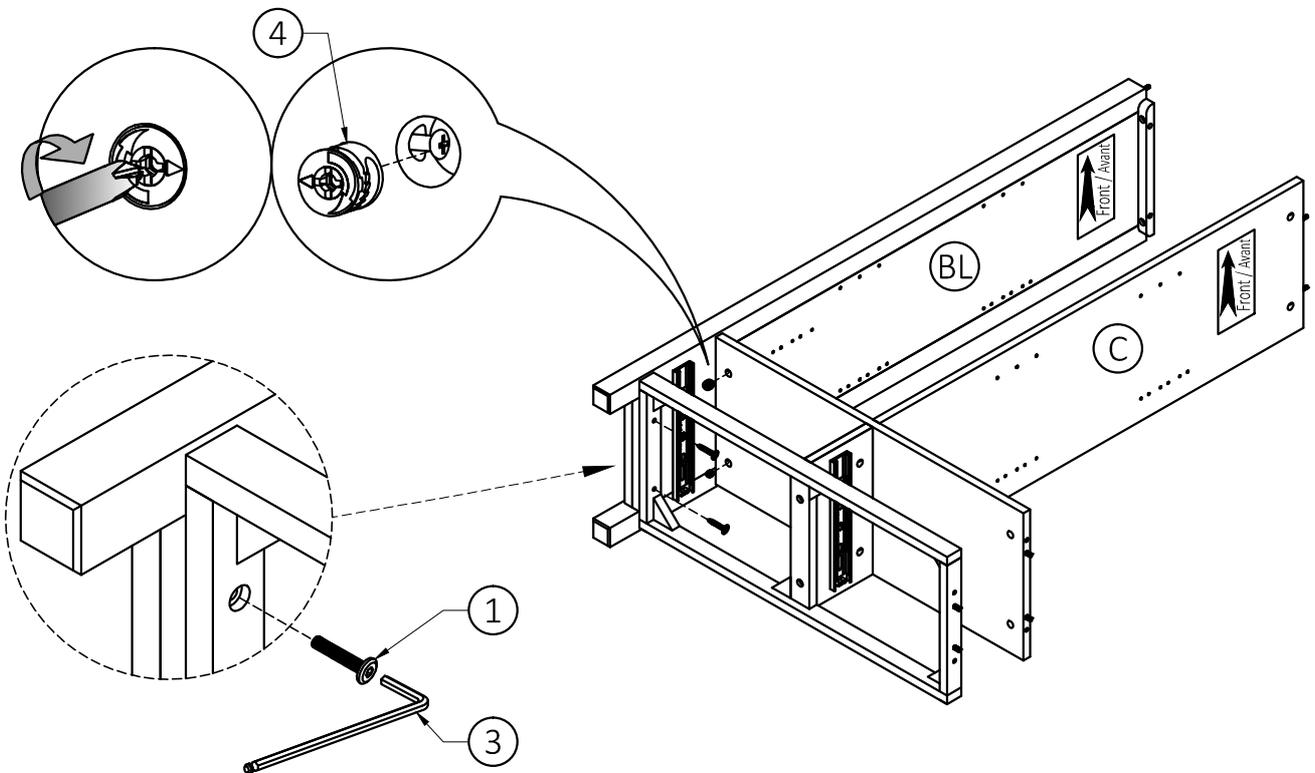
1. Insert two Wood Dowels (5) into guide holes on each Side (BL), (BR).
2. Use rubber mallet to tap Dowels (5) into bottom of holes securely. 1/2 length of Dowels should be exposed.
3. Attach two Cam Lock Pins (4) into pre-drilled holes on each Side (BL), (BR).
4. Use Phillips screwdriver to secure Cam Lock Pins. Do not over-tighten.

# ASSEMBLY

## STEP-14



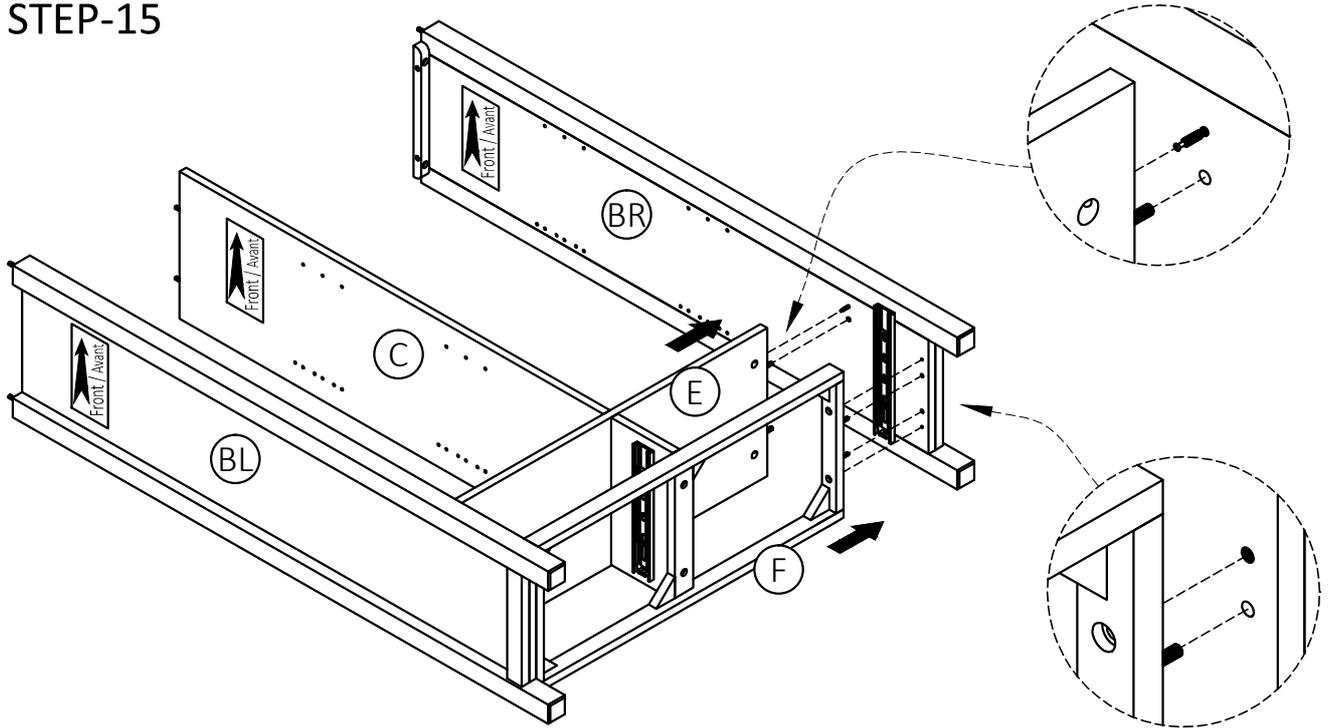
1. Align Wood Dowels with guide holes on Left Side (BL) ; align Cam Lock Pins with guide holes on Top Shelf (E) and attach Left Side (BL).



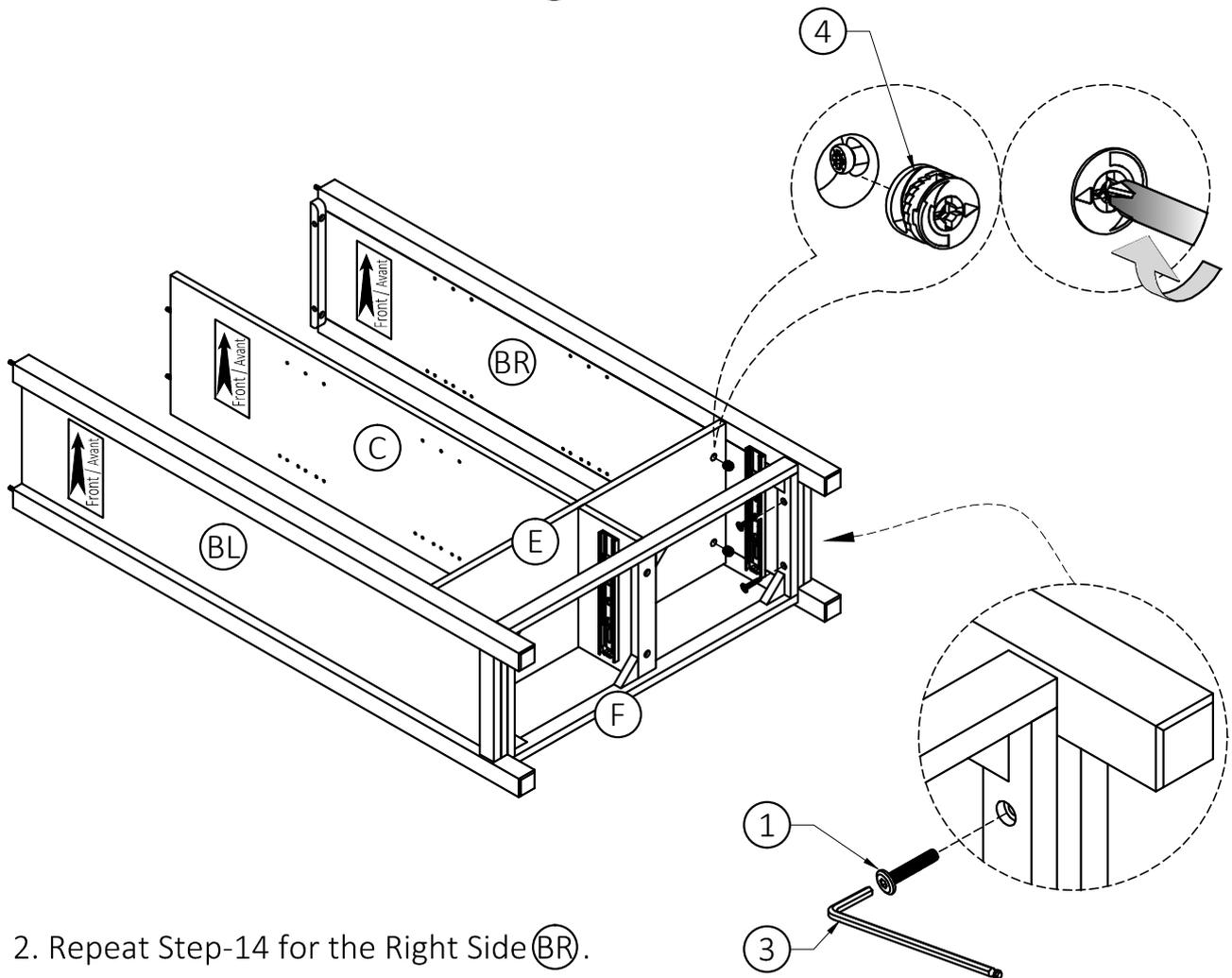
2. Insert two Cam Locks (4) into guide holes on Top Shelf (E).  
Use Phillips screwdriver secure Cam Locks.
3. Use two Allen Key Bolts (1) to attach Left Sides (BL) through guide holes from Bottom Shelf (F) to pre-drilled holes of Left Side (BL).
4. Use Allen Key (3) to tighten Screws. Do not over-tighten.

# ASSEMBLY

## STEP-15



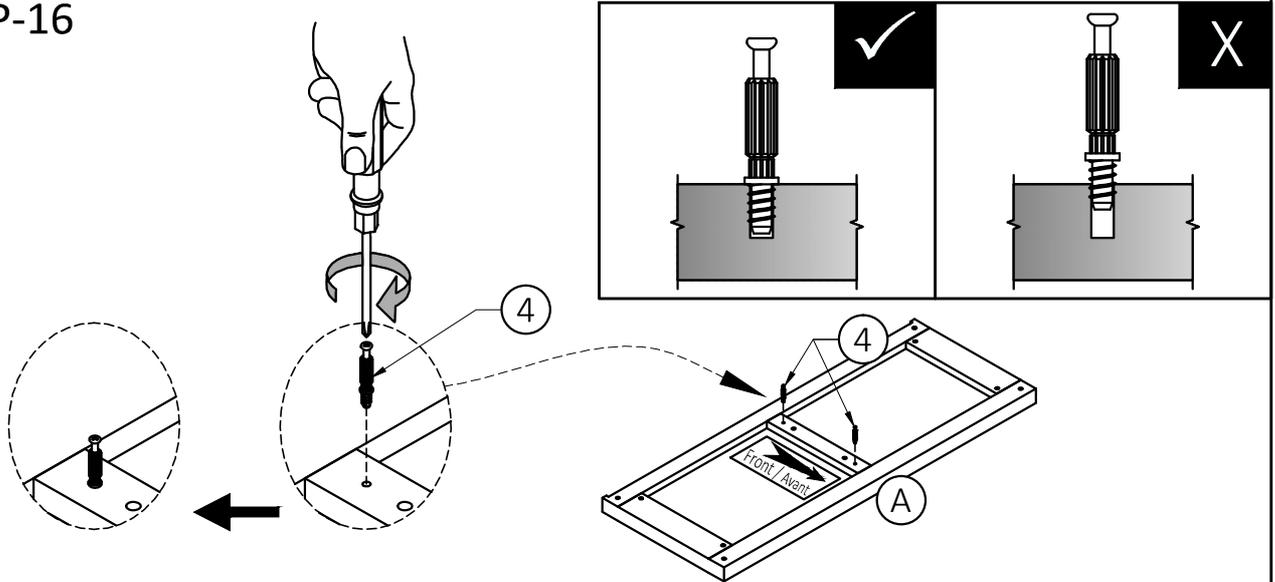
1. Repeat Step-14 for the Right Side (BR).



2. Repeat Step-14 for the Right Side (BR).

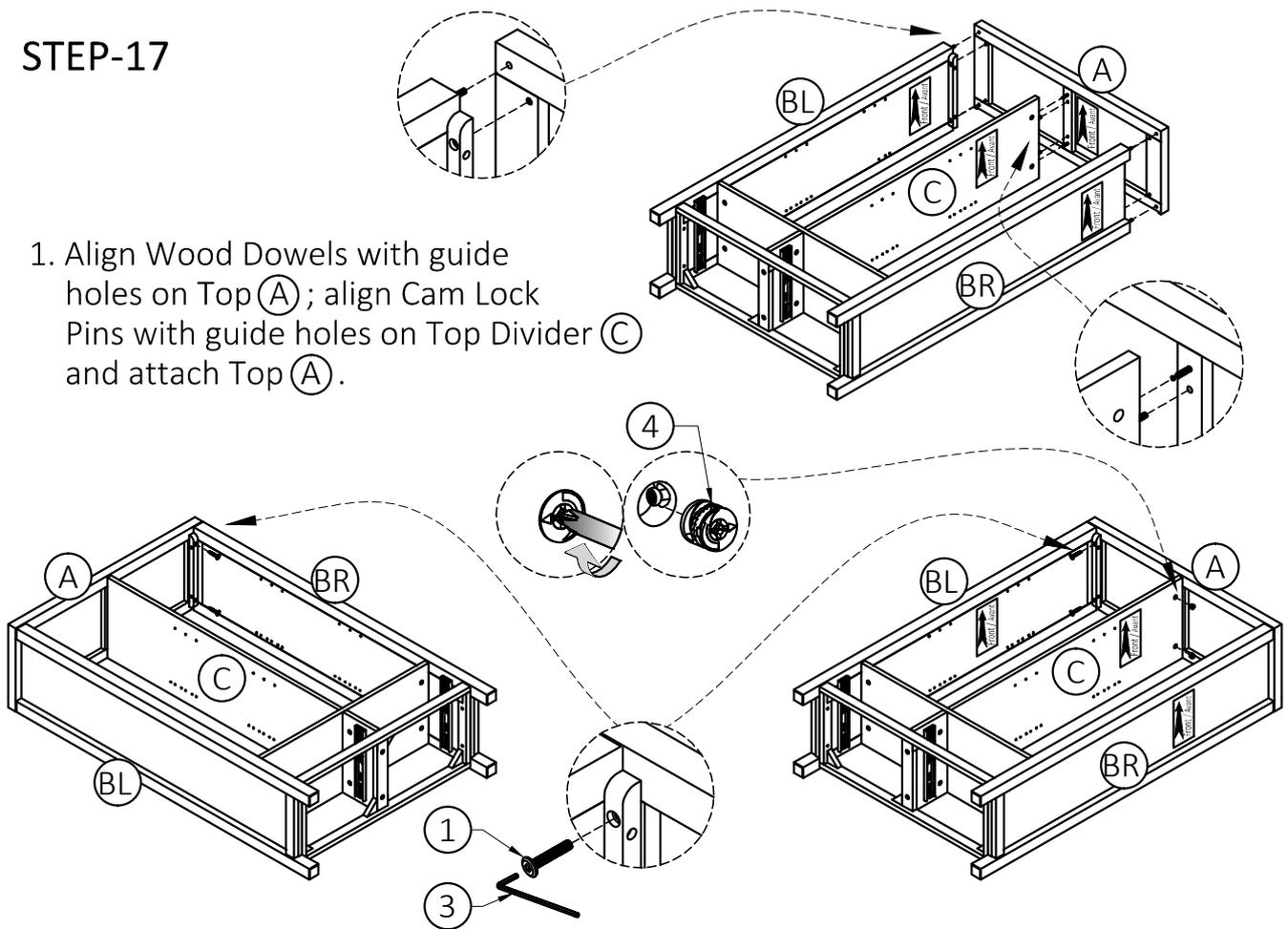
# ASSEMBLY

## STEP-16



1. Attach two Cam Lock Pins (4) into pre-drilled holes on Top (A).
2. Use Phillips screwdriver to secure Cam Lock Pins. Do not over-tighten.

## STEP-17

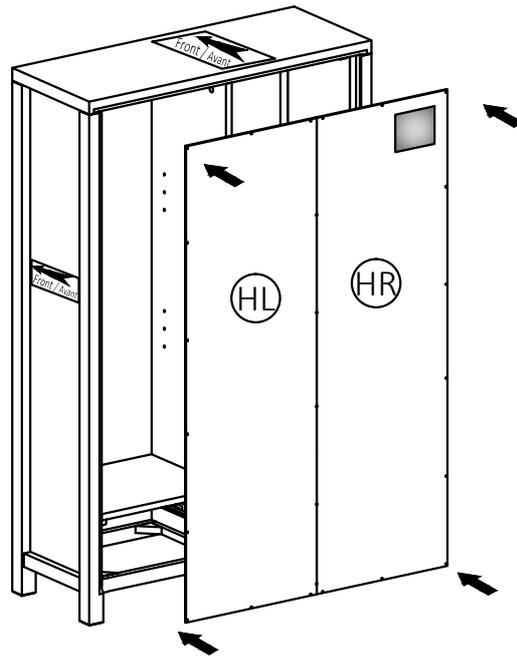


1. Align Wood Dowels with guide holes on Top (A); align Cam Lock Pins with guide holes on Top Divider (C) and attach Top (A).

2. Insert two Cam Locks (4) into guide holes on Divider (C). Use Phillips screwdriver secure Cam Locks.
3. Use two Allen Key Bolts (1) to attach each Sides (BL, BR) through guide holes from each Sides (BL, BR) to pre-drilled holes of Top (A).
4. Use Allen Key (3) to tighten Bolts. Do not over-tighten.

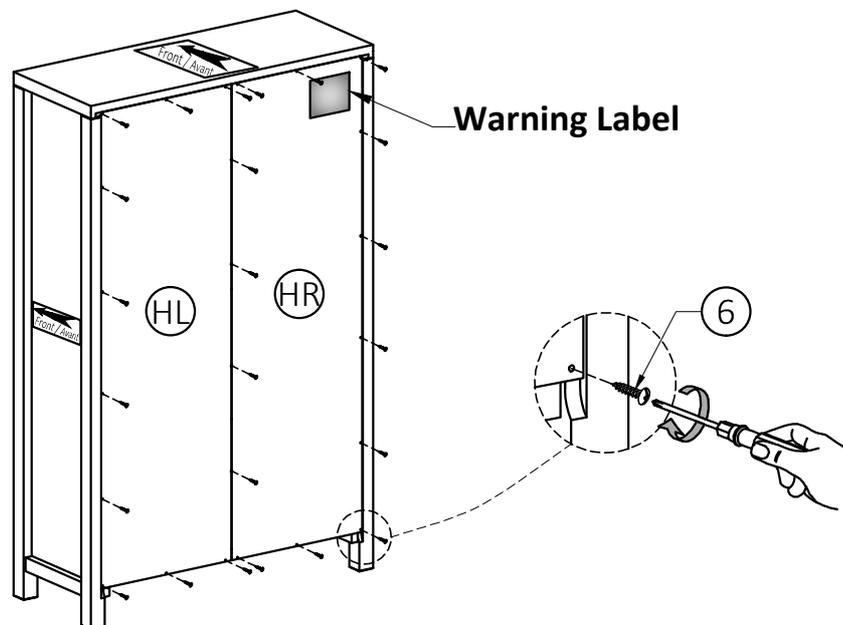
# ASSEMBLY

## STEP-18



Note:

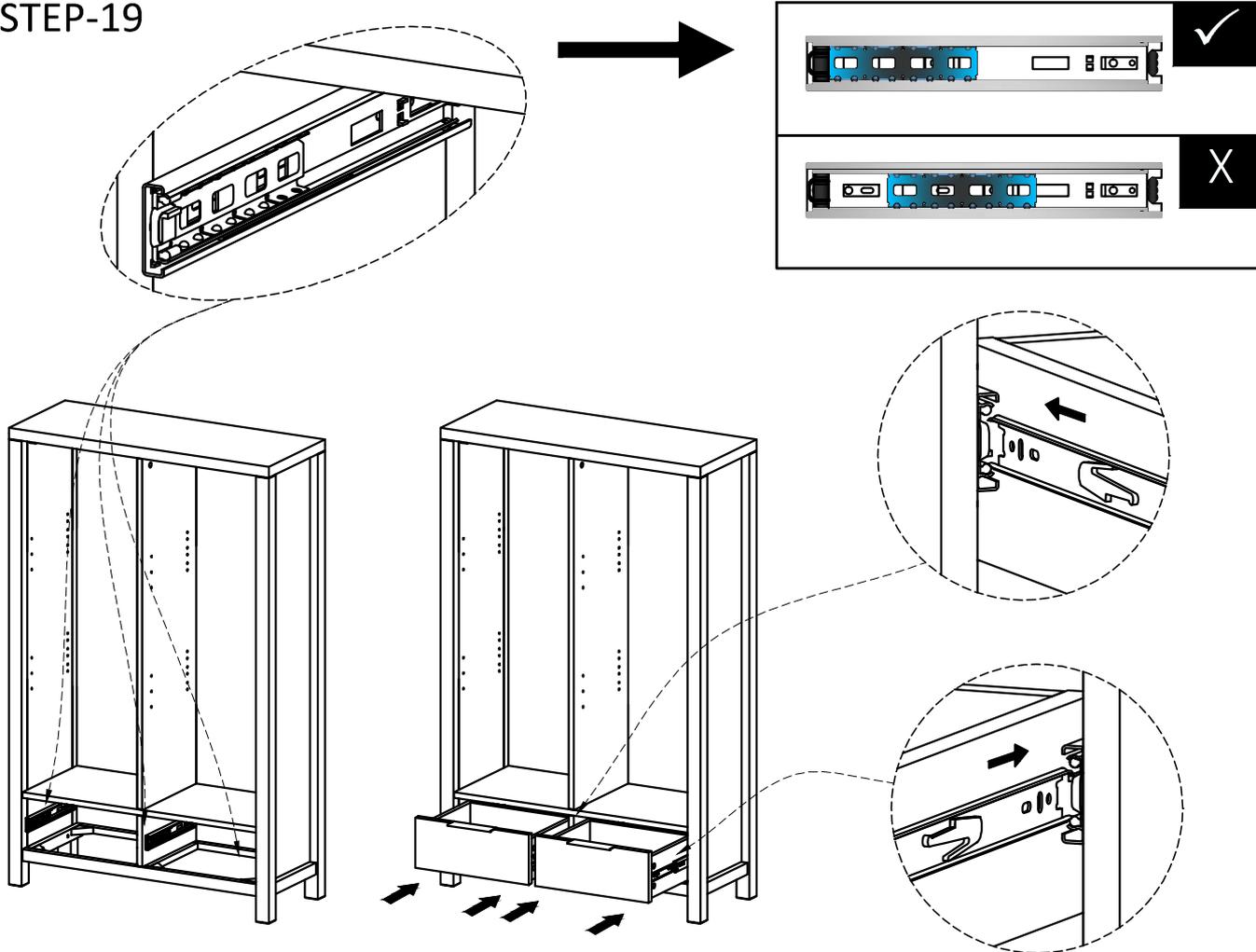
The back of the cabinet frame does not have pre-drilled holes to attach the back panels.



1. Use Phillips Screws Round Head (6) to attach Back Panels (HL), (HR) through guide holes to the back of Bookcase.
2. Use Phillips Screwdriver to tighten screws. Do not over-tighten.

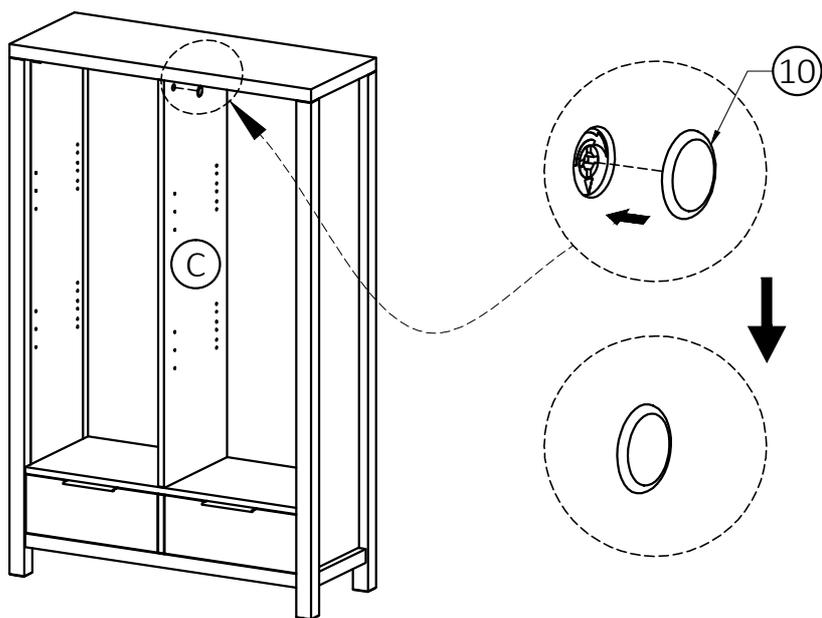
# ASSEMBLY

## STEP-19



1. Insert assembled drawers into glides on assembled sideboard.

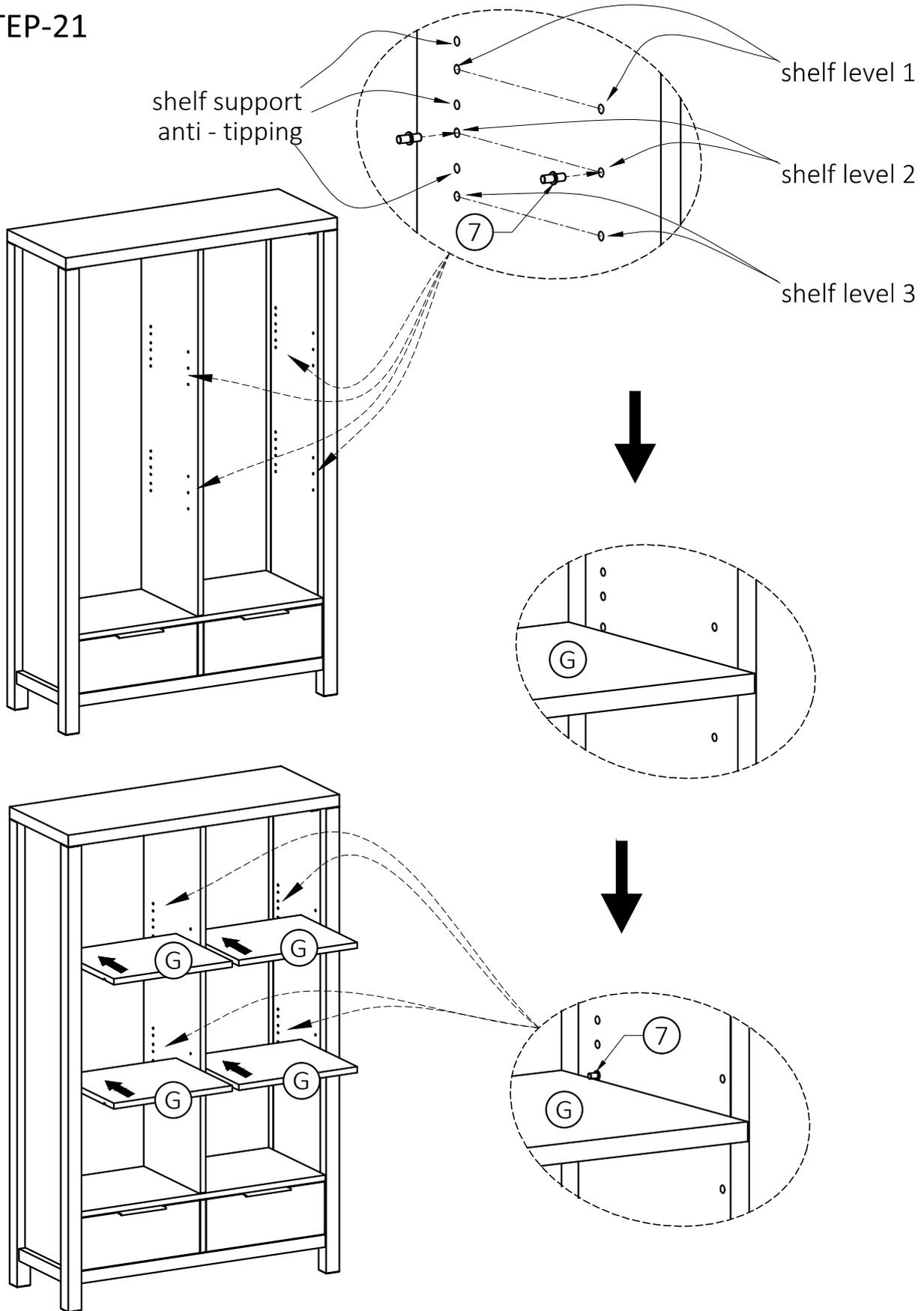
## STEP-20



1. Insert two Plastic Caps (10) into holes Cam Locks on Top Divider (C).

# ASSEMBLY

## STEP-21



1. Use four Shelf Supports (7) for each Shelf (G) in desired location .
2. Two Shelf Supports (7) may be used on back top of each Shelf (G) as a tipping restraint.

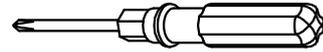
## FURNITURE TIP OVER RESTRAINT ASSEMBLY



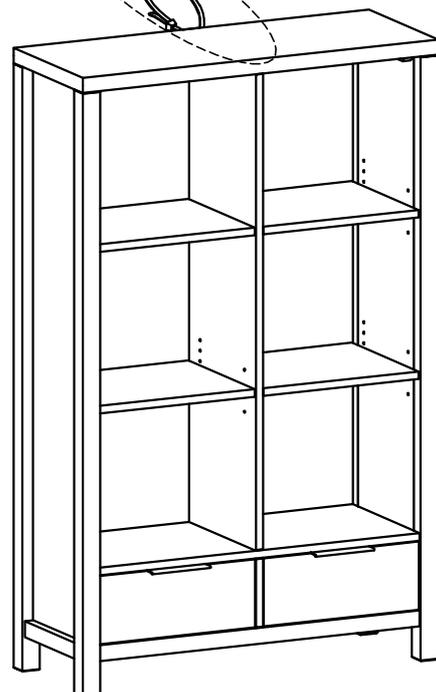
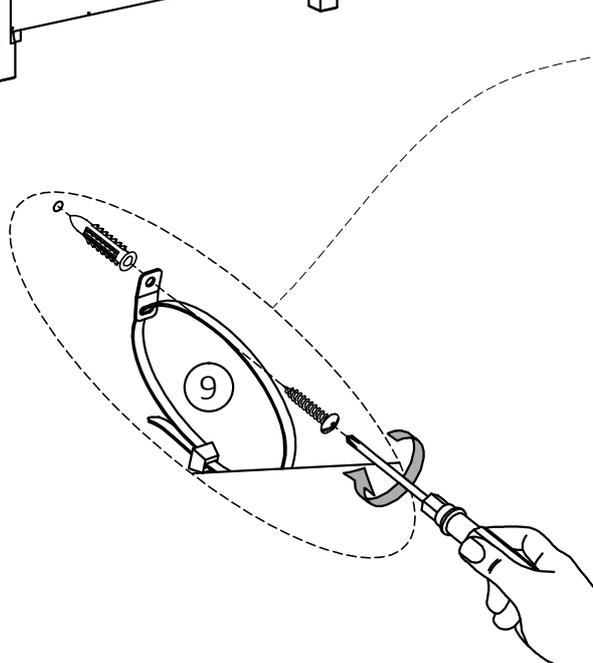
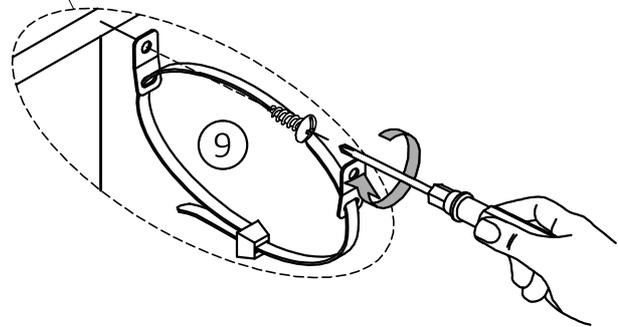
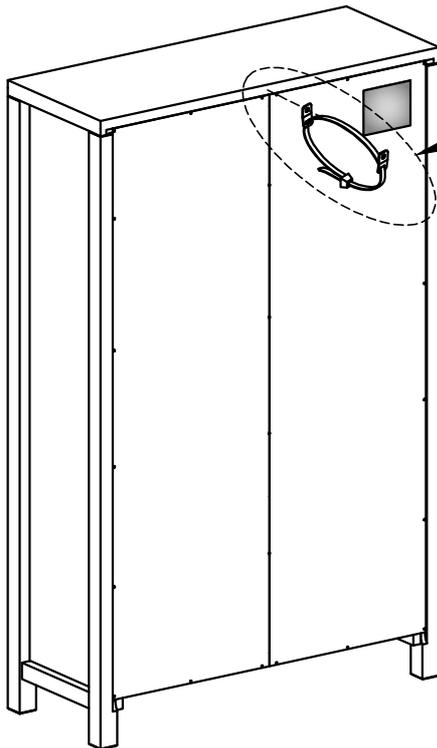
### WARNING

Serious or fatal crushing injuries can occur from furniture tip-over. If the furniture tip over restraint kit is not in the box, please contact our customer service department in order to obtain another kit before using the furniture.

### STEP-22



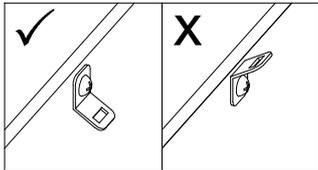
NOTE: The screwdriver is not included in the hardware pack.



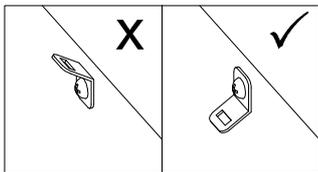
## FURNITURE TIP OVER RESTRAINT ASSEMBLY

### Furniture Tip Over Restraint Instructions:

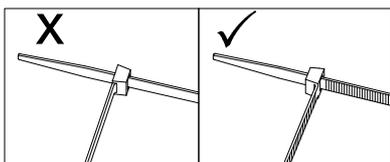
1. Attach one of the mounting brackets securely to the back edge of the furniture. Use the shorter screw.



2. Determine where furniture is to be placed and mark location on the wall for mounting bracket screw hole approximately 2 inches **below** the bracket mounted to the furniture.



3. Drill a 3/16 inch hole in the wall. Press the plastic anchor into the hole and gently tap until the flange on the anchor is against the wall surface.
4. Position the bracket over the anchor and use the longer screw to securely attach the bracket to the wall.
5. Place the furniture so the back edge is in line with the bracket on the wall.
6. Lace an end of the nylon zip-tie strap down through each bracket. Bring both ends together and slide the smooth side upright through the square-shaped end and pull through to create the "locked" position.
7. Check to make sure the strap is securely laced and locked to the brackets.



- **DO NOT** put a TV or other heavy objects on top of a chest of drawers or any other furniture not intended for use with a TV
- **DO NOT** place heavy objects in top drawers
- **DO NOT** let children climb or hang on drawers, doors or shelves

## WARRANTY

Thank you for purchasing our product. These products have been made to demanding, high-quality standards and are guaranteed for domestic use against manufacturing faults for a period of 12 months from the date of purchase. This warranty does not affect your statutory rights.

In case of any malfunction of your product (failure, missing parts, etc.) please contact us at our toll free service line or by email.

We reserve the right to repair or replace the defective product, at its discretion.

This product is guaranteed for 12 months if used for normal purposes. Any warranty is invalid if the product has been overloaded or subject to neglect, improper use or an attempted repair by other than an authorized agent. Heavy-duty or daily professional/commercial usage are not guaranteed.

Due to continuous product improvement, we reserve the right to change the product specifications without prior notice.