Office Chair
Instruction Manual
9060-C



Customer Service

cs@cubewalk.com +1(573) 763-2733

Thank you for choosing our office chair and welcome as a valued customer.

Please read

1. Do not discard any of the packaging until you are certain that you have all the necessary parts for the assembly.
2. Please ensure that the packaging is disposed of in a safe and environmentally responsible way.
3. During assembly, tighten screws by hand only. Once all screws are in place, you may tighten all screws completely.

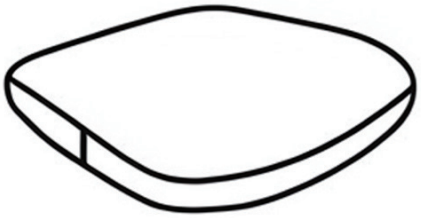
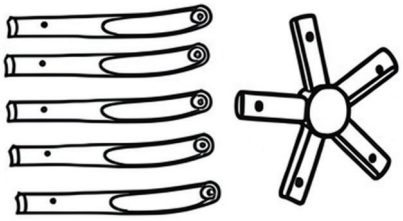
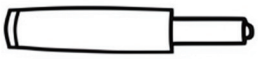
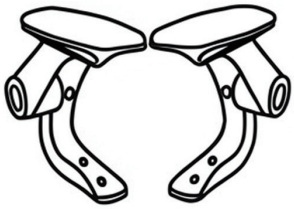
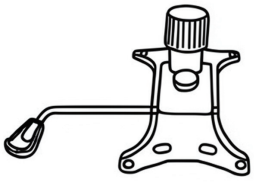
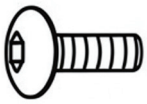
Caution

1. Never use this chair as a step ladder.
2. Check that screws have not become loosened every 6 months. Retighten if necessary.
3. Do not allow children to play with or operate the mechanism.
4. Keep hands and feet clear of mechanism.
5. Only the occupant should operate mechanism.

Usage Troubleshoot

- Adjust the height of the chair to suit your height. If it is not suitable for you, please contact us for help.
- If the chair is tilted to one side or forward, make sure the screws on the seat plate are tightened, make sure the chassis is not upside down, and contact us if the problem cannot be resolved.
- If the fabric of the chair is torn or stained when you receive it, please contact us to get the replacement part or compensation.
- If the chassis is broken, please contact us for a replacement or partial refund, please contact us for help.
- If part is missing, please contact us and provide the picture of the missing part, we will replace it.

Accessories List

(A) Backrest 	(B) Seat Cushion 	(C) Split Base Tube Central Base Tube 
(D) 5 Casters 	(E) Air Rod 	(F) 2 Armrests 
(G) Base Plate 		
(H) 4 Screws (M6X35mm) 	(I) 4 Screws (M6X30mm) 	(J) 4 Screws (M6X25mm) 
(K) 5 Screws (M6X20mm) 		
(L) Hexagon Wrench 	(M) 4 Decoration Caps 	

A Hexagon Wrench can tighten screws more effectively. It is recommended to use it on the last few turns of each screw.

Instruction of Use



Up and down adjustment



Tilt adjustment

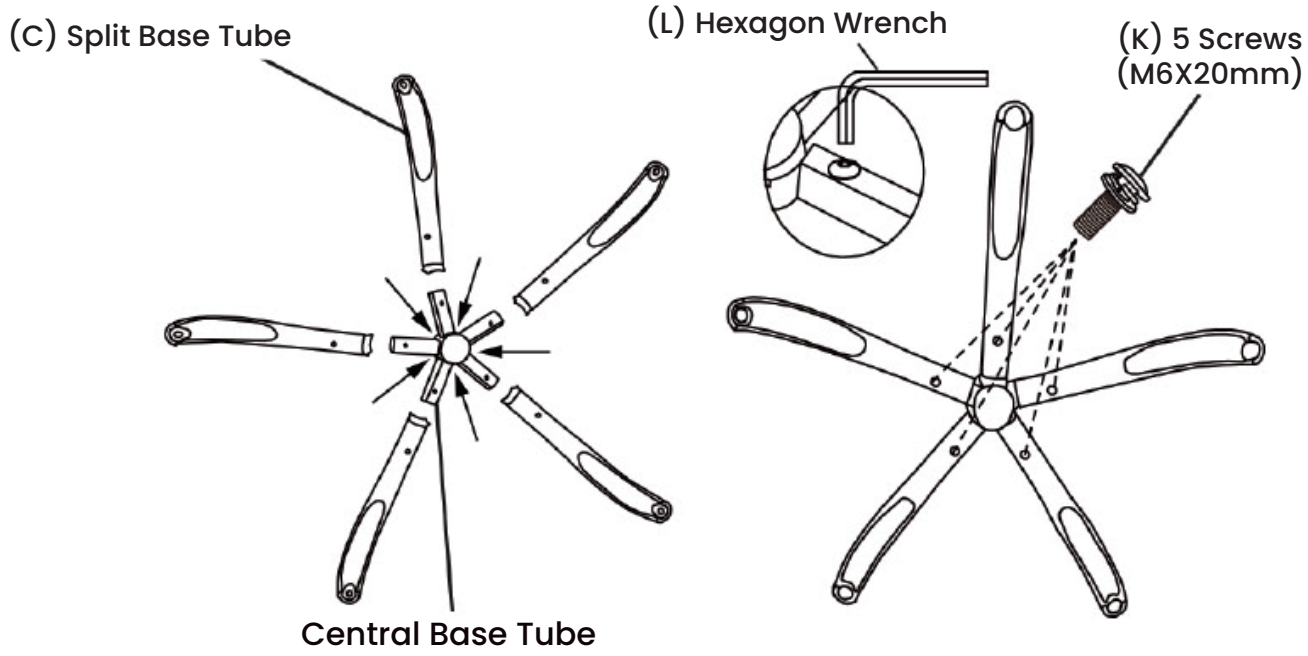


Backrest adjustment

Thanks for purchasing our products. Please read this manual before assembly. And please assemble in order. After the assembly, keep the instruction properly. Make sure all the parts are included.

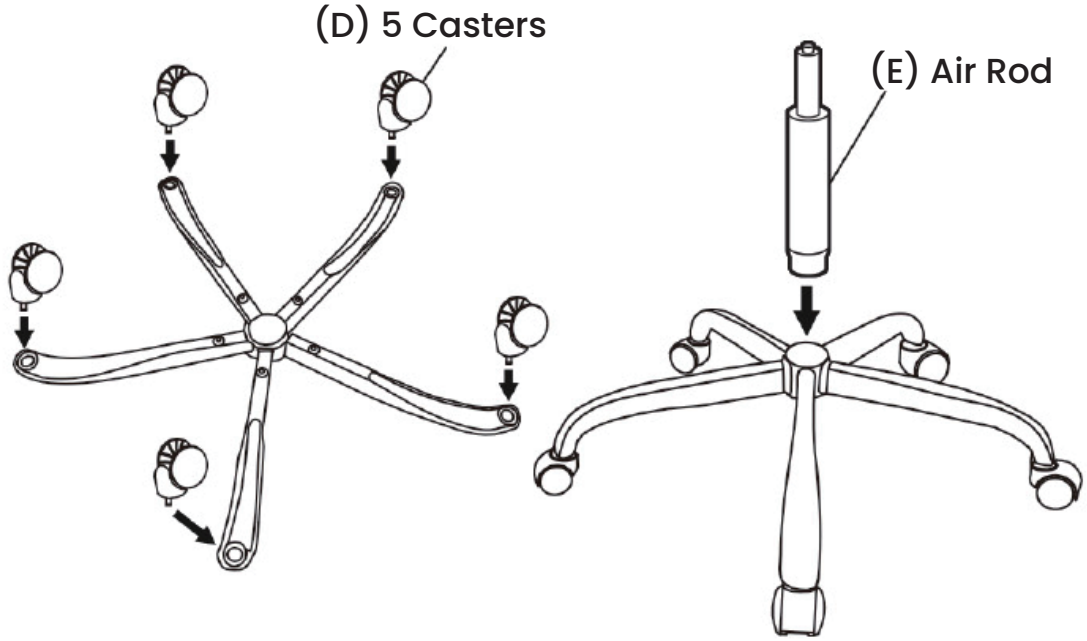
Step 1

Take out Split Base Tube (C) and Central Base Tube (C). Insert Split Base Tube (C) into Central Base Tube (C) as shown. You can see there is one screw hole. Align with the hole, tighten Screws M6X20mm (K) with Hexagon Wrench (L) to fix 5 Split Base Tube (C) to Central Base Tube (C). Repeat five times.



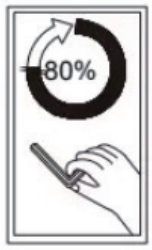
Step 2

Take out Air Rod (E). Insert Air Rod (E) into the hole of Central Base Tube (C) as shown. Put it aside and we'll use it in Step 6. Confirm Casters (D) must be inserted deeply. (Press the casters in with more force)

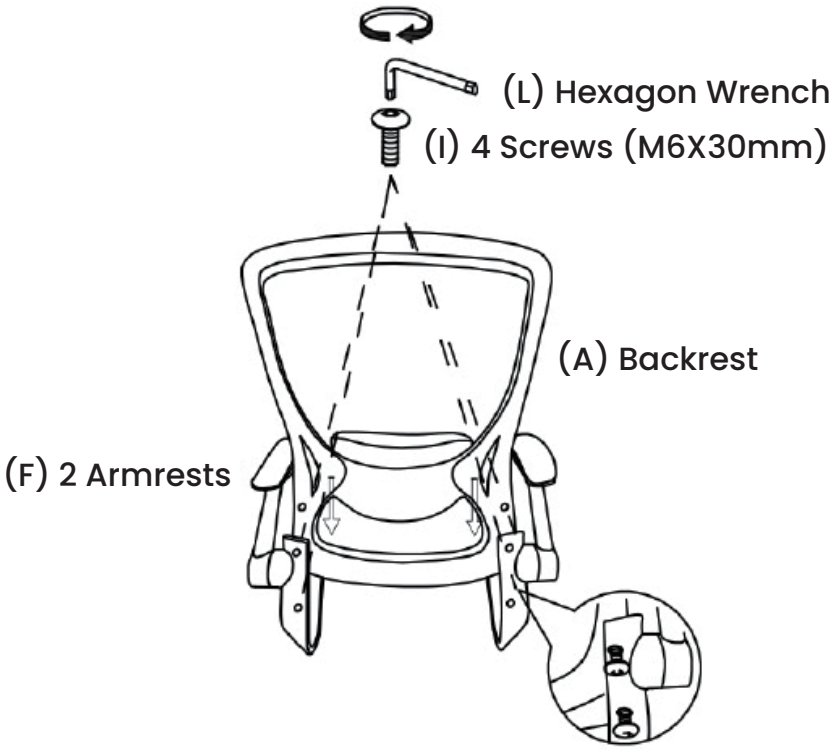


Step 3

Use the Hexagon Wrench (L) to attach the 2 Armrests to the back of the Backrest (A) with M6x30mm Screws (I). Tighten all 4 screws to approximately 80%.



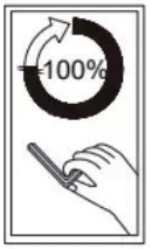
Tighten the screws (about 80%).



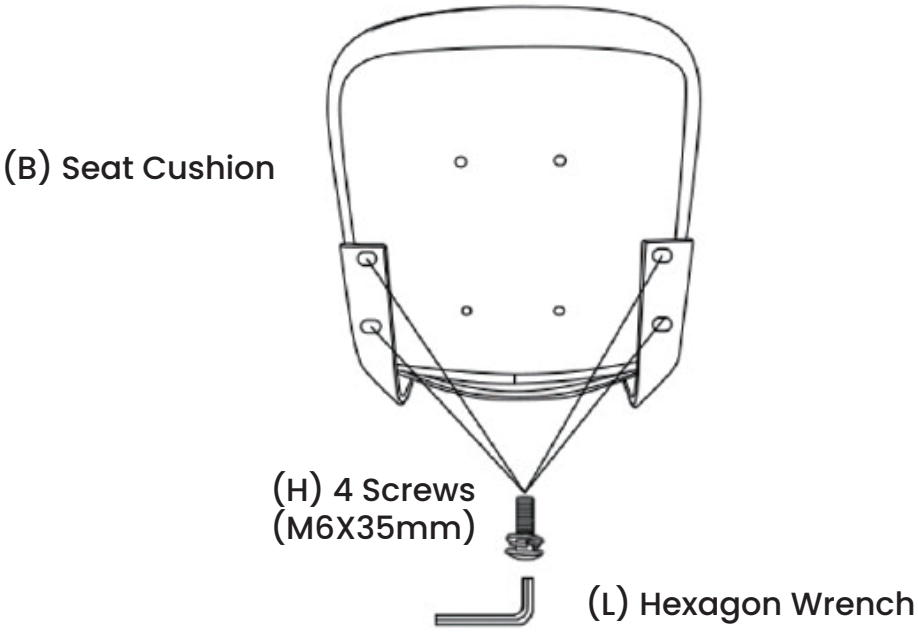
Step 4

After Step 3, attach the bottom of Armrests (F) to the back of Seat Cushion (B) using M6x35mm Screws (H) and Hexagon Wrench (L). Tighten the screws to approximately 100%.

Caution: Make sure the FRONT sticker is facing the front of Seat Cushion (B).

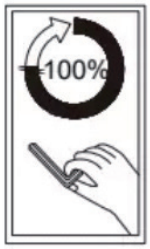


Tighten the screws (about 100%).

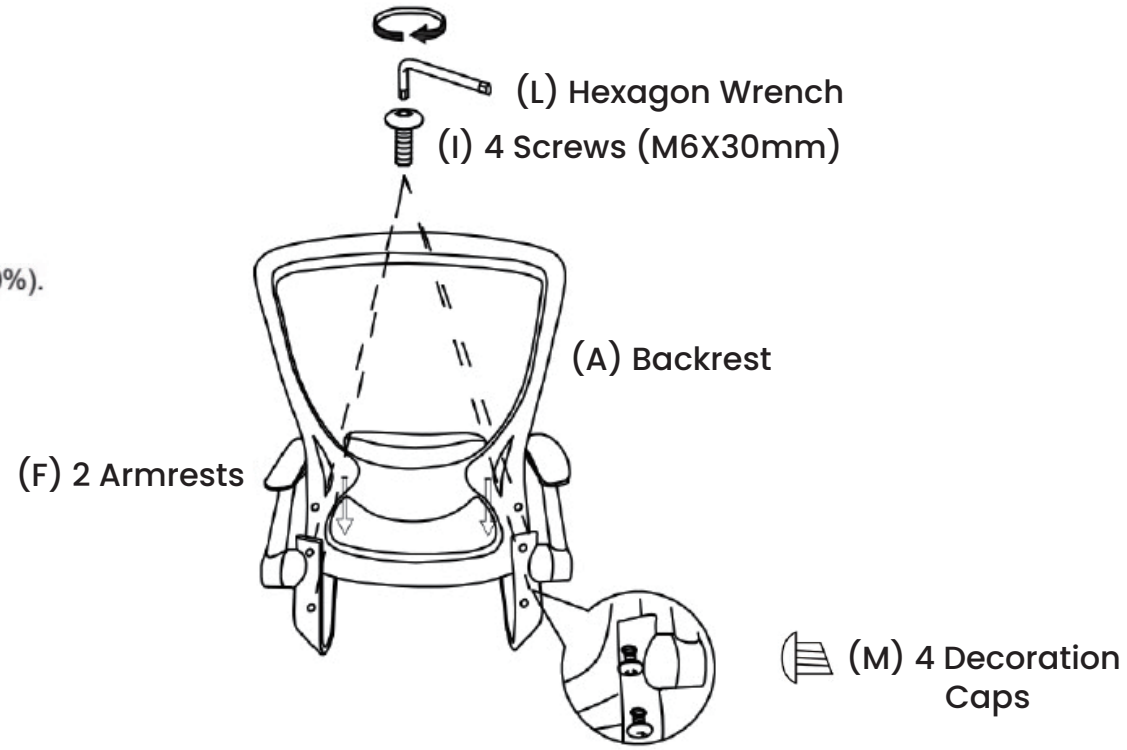


Step 5

Fully tighten all previously pre-tightened screws to 100%. Then cover all screws with Decoration Caps (M).



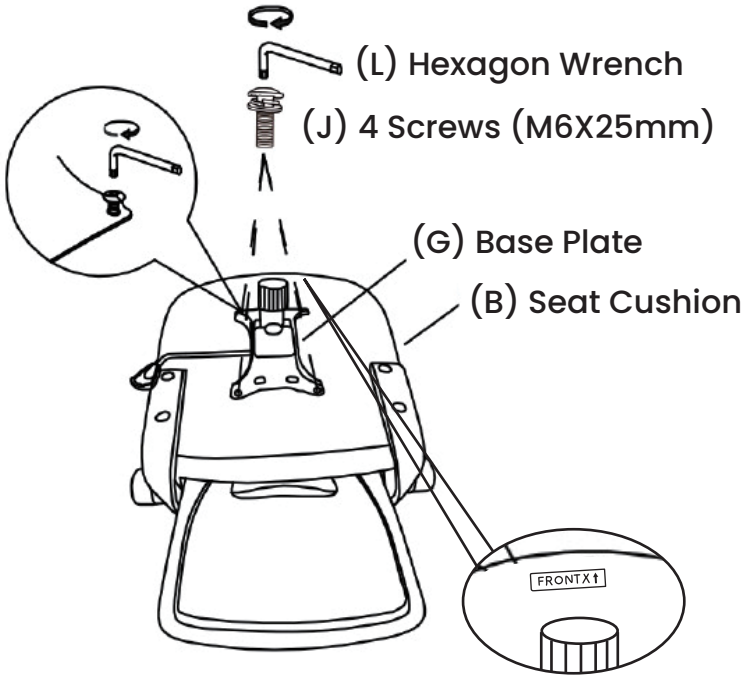
Tighten the screws (about 100%).



Step 6

Fix Base Plate (G) to the bottom of Seat Cushion (B). Tighten the Screws M6X25mm (J) with Hexagon Wrench (L) firmly.

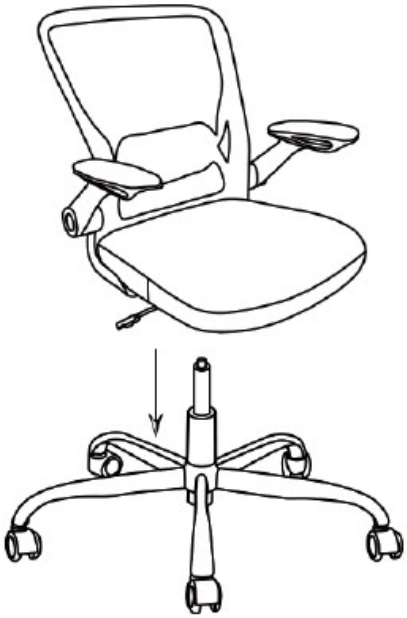
*Caution: There is a FRONT letter print on the front of the Base Plate (G).



Step 7

Pick up the Step 2's Air Rod (E) and Base Tube (C). Insert the Air Rod (E) into Step 5's Base Plate (G). There's a hole in the middle of Base Plate (G). Press the Seat Cushion (B) from top to bottom, use your whole body's strength to insert it firmly. The assembly is complete now.

* Caution: If the Air Rod (E) doesn't insert to Base Plate (G) firmly, it's likely to fall off when the chair raises up.



Safety Information



INSTRUCTION MANUAL

Model: 9060-C