RC105

Royal® Reading/Writing Center

Assembly Guide

RC105_2016_A

Check out our other products online at **www.copernicused.com**

For assistance, please contact us:

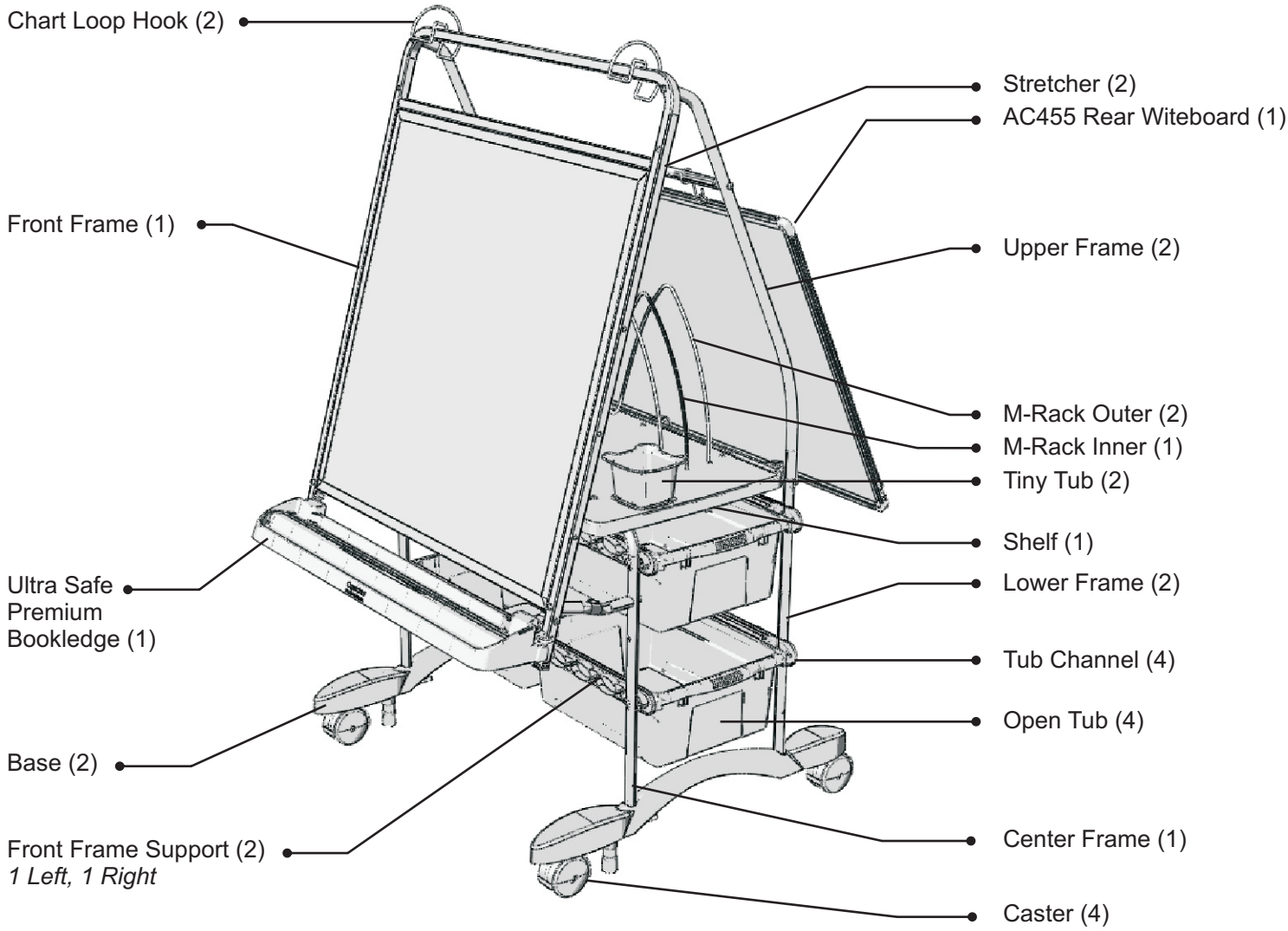
1-800-267-8494

Email info@copernicused.com

Have your packing slip ready for reference

WARNING

- **This product is meant to be assembled by an adult.**
- **In its unassembled state, small parts present a hazard.**
- **To be used under direct supervision of an adult.**



Life Time Tub Warranty

Life Time Frame Warranty

Validate Your Warranty On-Line

To validate your warranty submit the ON-LINE form at **www.copernicused.com**

Please Recycle

RC105

Royal® Reading/Writing Center - *Parts*

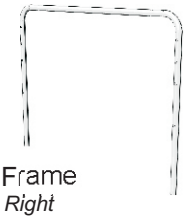
Before beginning, you should have:

Contents - Box 1

Base
2x

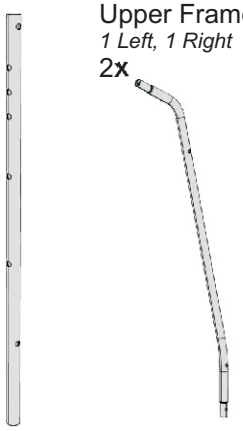


Center Frame
1x



Lower Frame
1 Left, 1 Right
2x

Upper Frame
1 Left, 1 Right
2x



Rear Whiteboard
1x



Front Frame Support
1 Left, 1 Right
2x



3" Caster
4x



Chart Loop Hook
2x



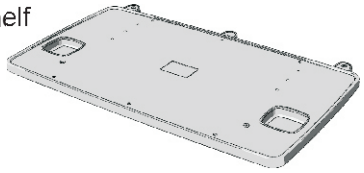
Page Paws
2x



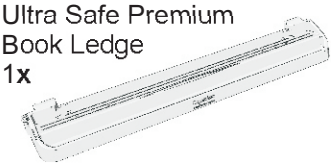
Front Frame
1x



Shelf
1x



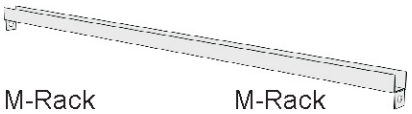
Ultra Safe Premium
Book Ledge
1x



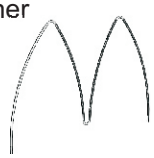
Stretcher
2x



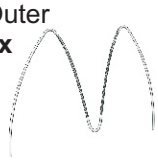
Whiteboard Channel
1x



M-Rack
Inner
1x



M-Rack
Outer
2x



Tub Channel
4x



Rear Whiteboard Hooks
2x



Tiny Tub
2x



Hardware

Actual Size

In Box 1

A M6 x 35mm
12x



B M5 x 35mm
2x



C M6 x 15mm
14x



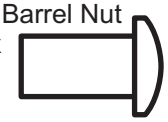
D M6 Lock Washer
14x



E M8 Lock Washer
14x



F M6 Barrel Nut
14x



G **2x** *(Not to Scale)*



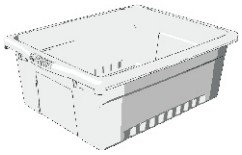
H **1x**



Contents - Box 2

RC105

Open Tub
4x

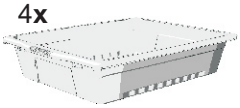


OR

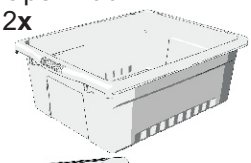
Contents - Box 2

RC105- PTP5

Stubby Tubby
4x



Open Tub
2x



Tub Channel
2x



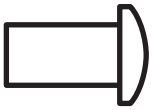
C
4x



E
4x



F
4x



★ **Additional tools required: Adjustable wrench**



RC105

Tips for Assembly - Using this Manual

Watch for These Helpful Symbols

2 Person

- This symbol denotes a 2 Person Task. For safety, please ensure that there are two people working on steps displaying this symbol

- Watch for this symbol throughout the Assembly Instructions. Wherever you see it, pay close attention. The symbol denotes a step needing extra attention to ensure it is done correctly.

- The Star symbol highlights an advisory note

Before You Begin



- Layout and identify all of the included parts
- The hardware has been packed according to step
- Read the assembly instructions over once to familiarize yourself with them
- Please note that in its unassembled state, this product contains parts that can be a hazard to small children; it should be assembled by an adult.

As You Assemble the Unit

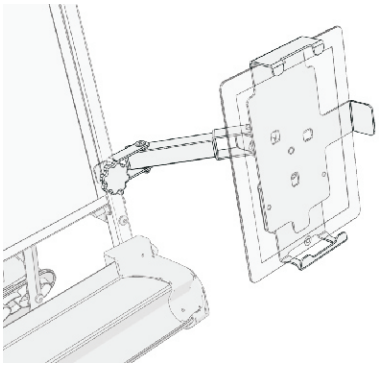


- Follow the steps in sequence
- Before beginning each step, find the part(s) that you need for that step
- Pay attention to the labeling on the parts, they are there to help direct you at certain stages
- The title of each step states what you will be doing. Review the text and the pictures as you build the unit.

After Assembly; Before Use

- Remove the plastic film from the Whiteboard before writing on it
- Clean the Whiteboard surface well with soapy water and then rinse clean

Suggested Products



iPad® Mount

Securely attach your iPad® to this easel for group learning activities, to give students the opportunity to share their work with classmates, create guided reading centers, story board presentations, literacy activities, allow students to record themselves and even for creating class podcasts.

Works with new RC105, 106, 107 models. Included with RC108, 109, 110 models. For more information visit: www.copernicused.com or call 1-800-267-8494.

1

Actual Size:

You will need: (Not to Scale)



Base x 2



Caster x 4

Install Casters

Front

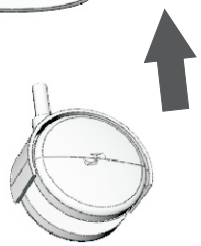






Press Casters firmly into the Base:

- Casters will click into place
- If necessary, tap the caster in using a rubber mallet.



2

Actual Size:

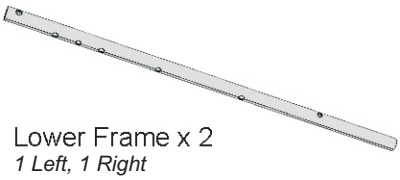




You will need: (Not to Scale)



Center Frame x 1

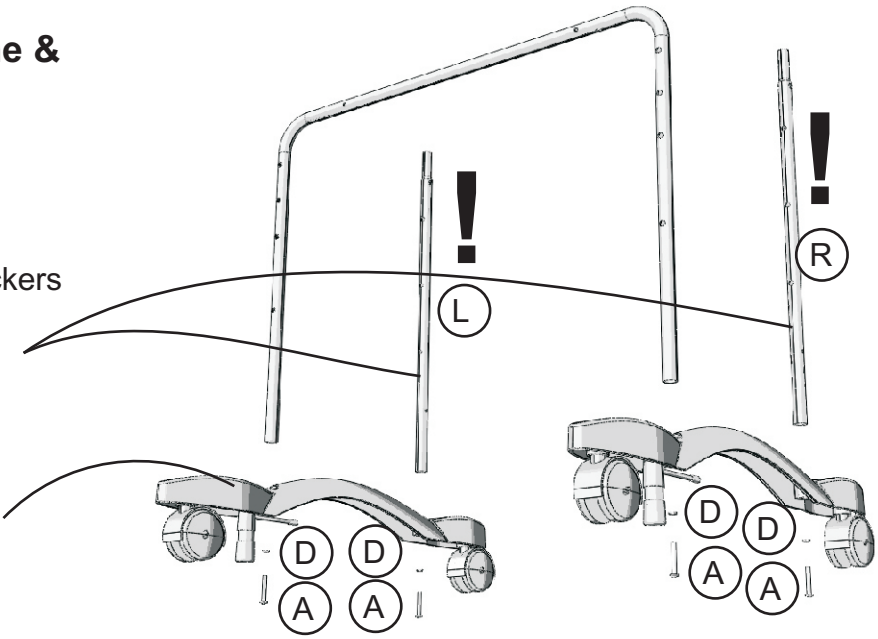


Lower Frame x 2
1 Left, 1 Right

Install Center Frame & Rear Frame Lower

! Note - L & R stickers on the frames

! Note - Front of base is the end with the brake



3

Actual Size:



A
x 4



D
x 4

You will need: (Not to Scale)



Stretcher x 2



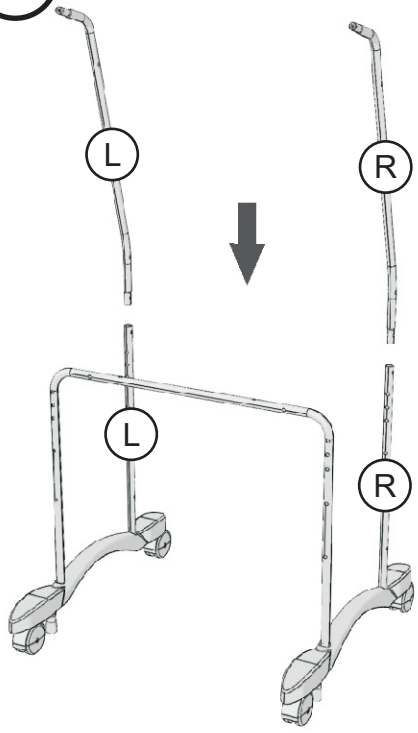
Upper Frame x 2
1 Left, 1 Right



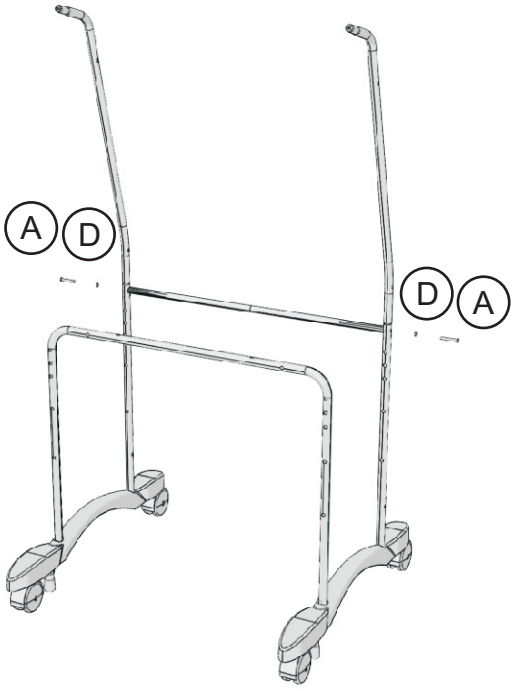
Rear Whiteboard Hook x 2

Build Rear Frame

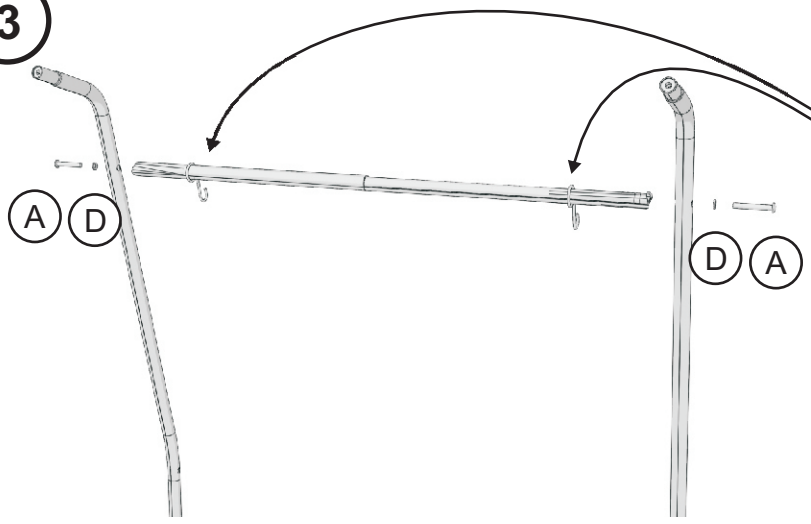
1



2



3



! Note - install Rear Whiteboard Hook before screwing stretcher into place

Ensure hook faces back of unit!

4

Actual Size:



A
x 2



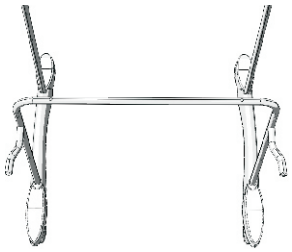
D
x 2

You will need: (Not to Scale)

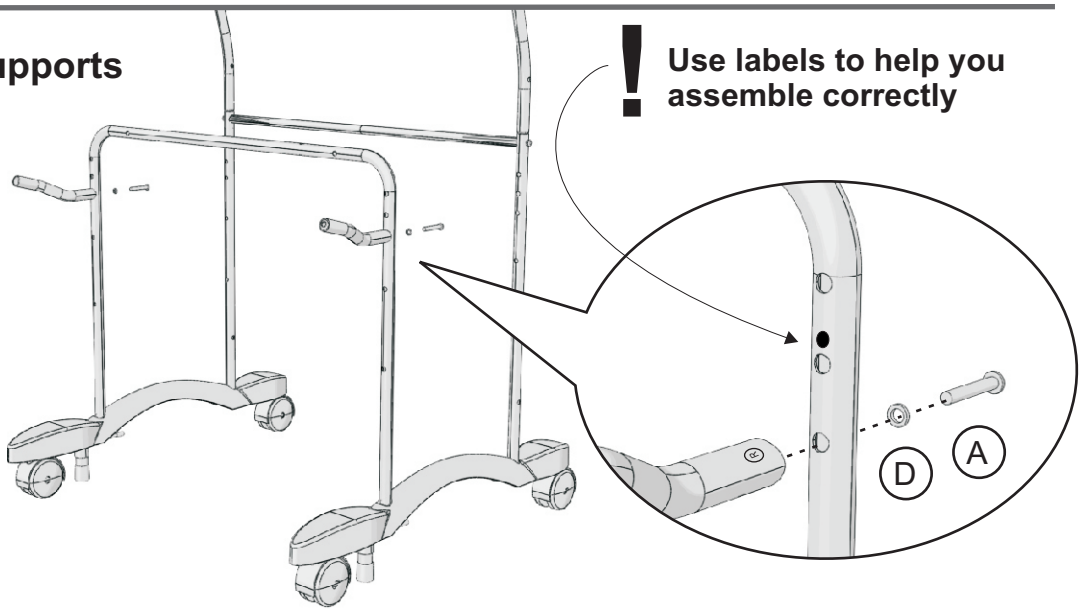


Front Frame Support x 2
1 Left, 1 Right

Install Front Frame Supports



Note - Front Frame
Supports angle outward



! Use labels to help you assemble correctly

5

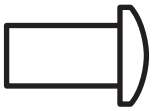
Actual Size:



C
x 8



E
x 8



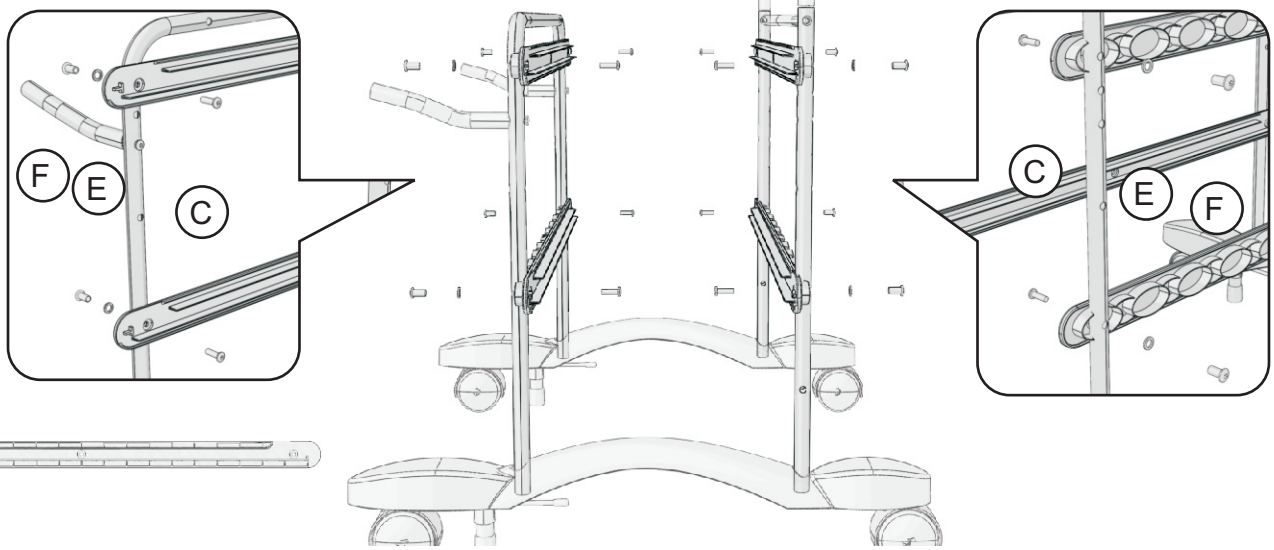
F
x 8

You will need: (Not to Scale)



Tub Channel x 4

Install Tub Channels



!

6

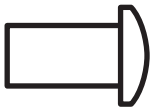
Actual Size:



C x 4

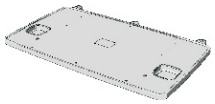


E x 4



F x 4

You will need: (Not to Scale)



Shelf x 1

Install Shelf

! Ensure correct hole is used

7

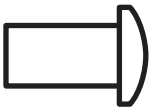
Actual Size:



C x 2



E x 2

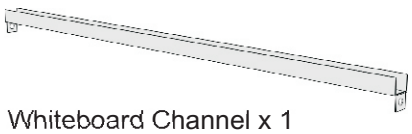


F x 2

You will need: (Not to Scale)



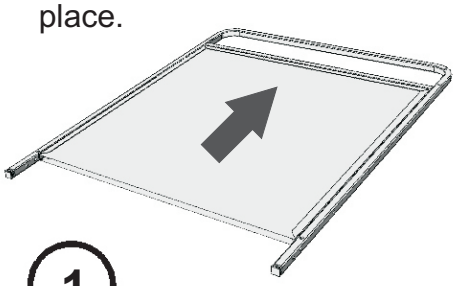
Front Frame Assembly x 1



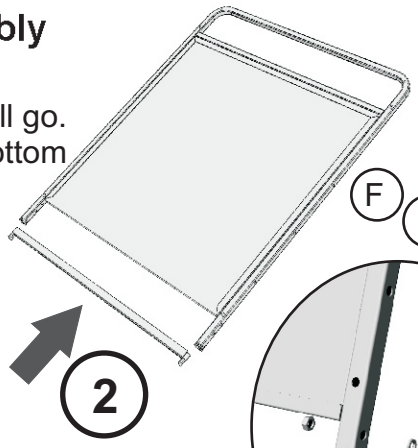
Whiteboard Channel x 1

Build Front Frame Assembly

1. Slide whiteboard as far up as it will go.
2. Slide whiteboard channel up to bottom of whiteboard.
3. Fasten the whiteboard channel in place.

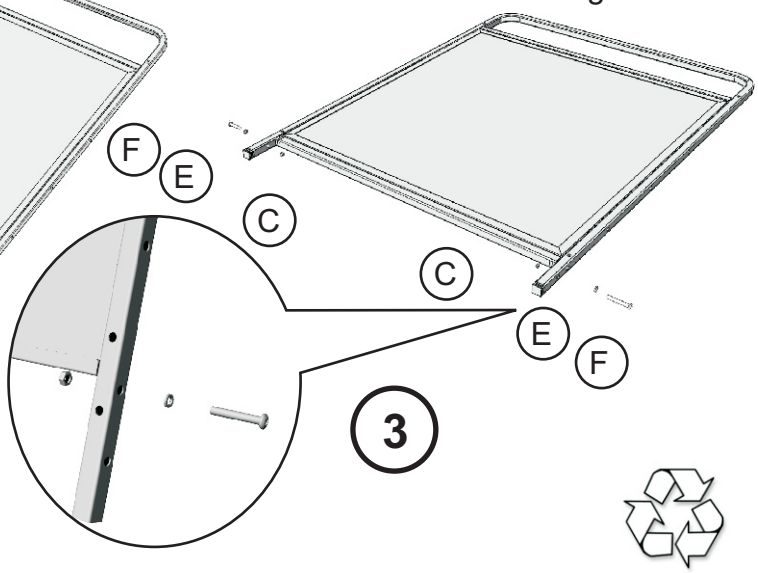


1



2

Tighten bolts



8

Actual Size:



A x 2



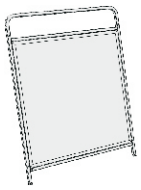
D x 4



B x 2

2 Person

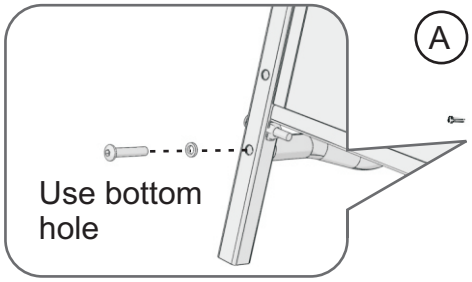
You will need: (Not to Scale)

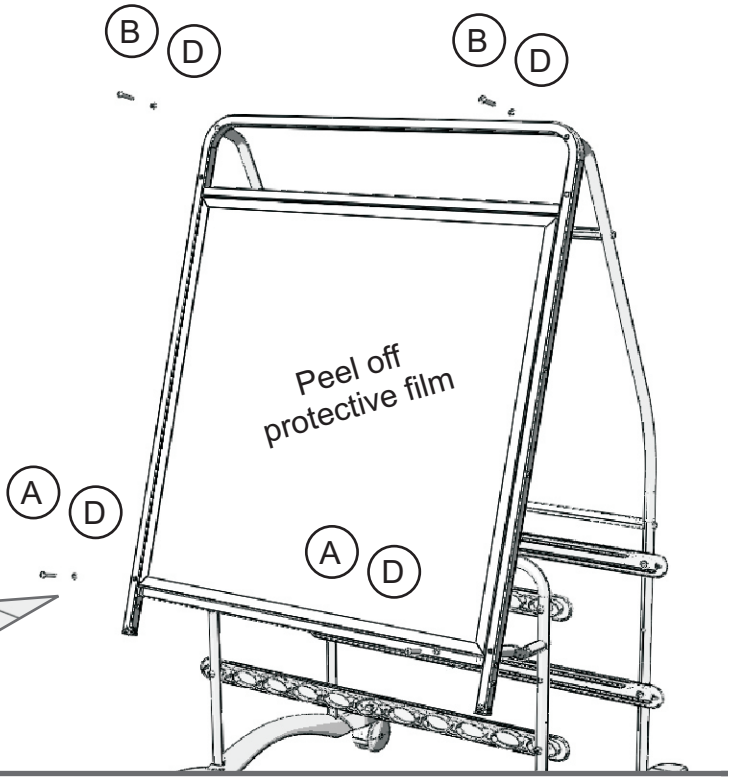


Front Frame Assembly x 1

Attach Whiteboard

1. Put brakes in the LOCKED / DOWN position to help hold unit steady.
2. It is easiest to fasten the top first and then the bottom.





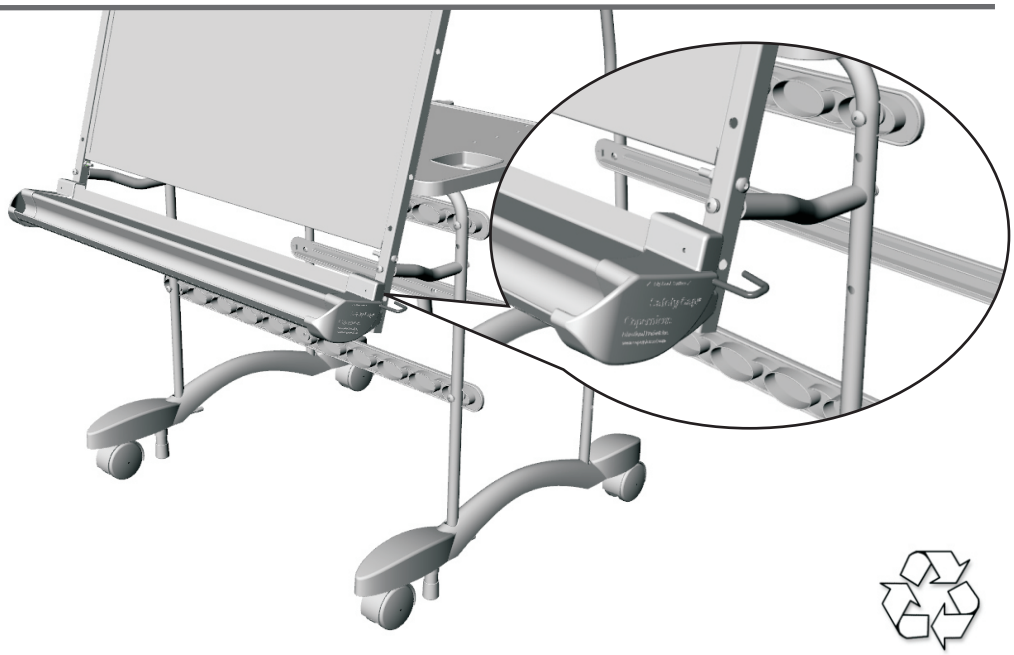
9

You will need: (Not to Scale)



Book Ledge x 1

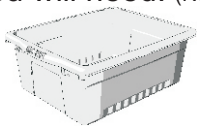
Install Book Ledge



! Note - the spring tension is designed to discourage children from unhooking the book ledge

10

You will need: (Not to Scale)

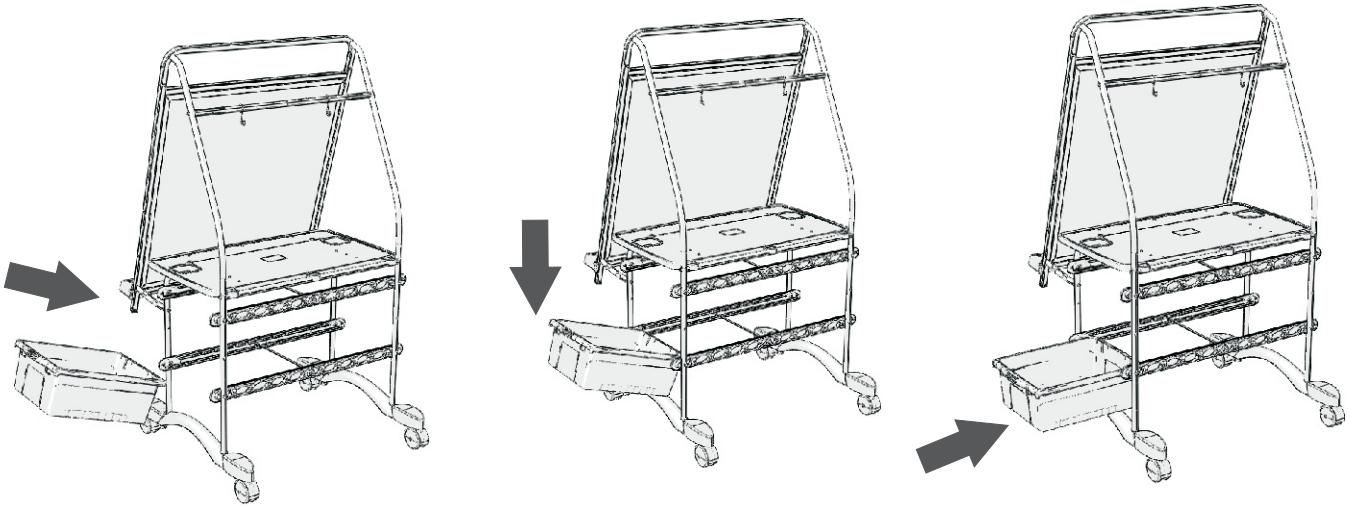


Open Tub x 4



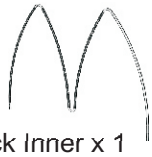
Tiny Tub x 2

Place Tubs into Unit

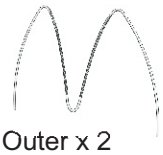


11

You will need: (Not to Scale)

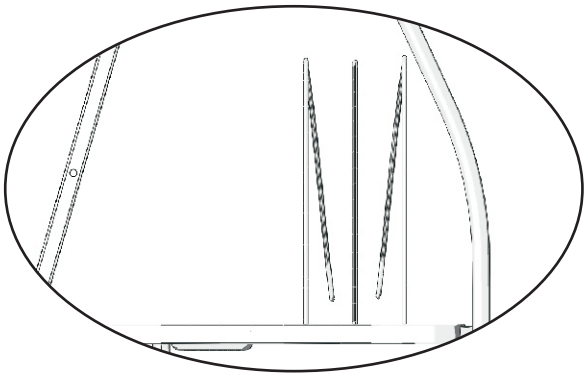


M Rack Inner x 1

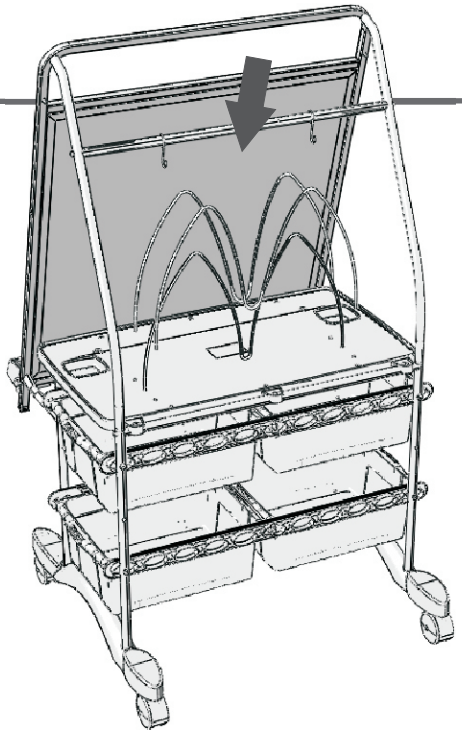


M Rack Outer x 2

Install Big Book Rack Divider M-Racks



Note the orientation of the M-Racks



12

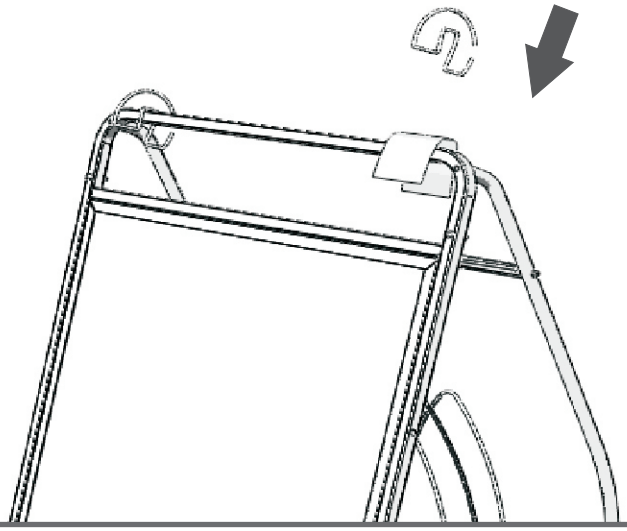
You will need: (Not to Scale)



Chart Paper Hooks x 2

Attach Chart Paper Hooks

! Place an empty hardware bag over the frame to avoid scratching the paint.



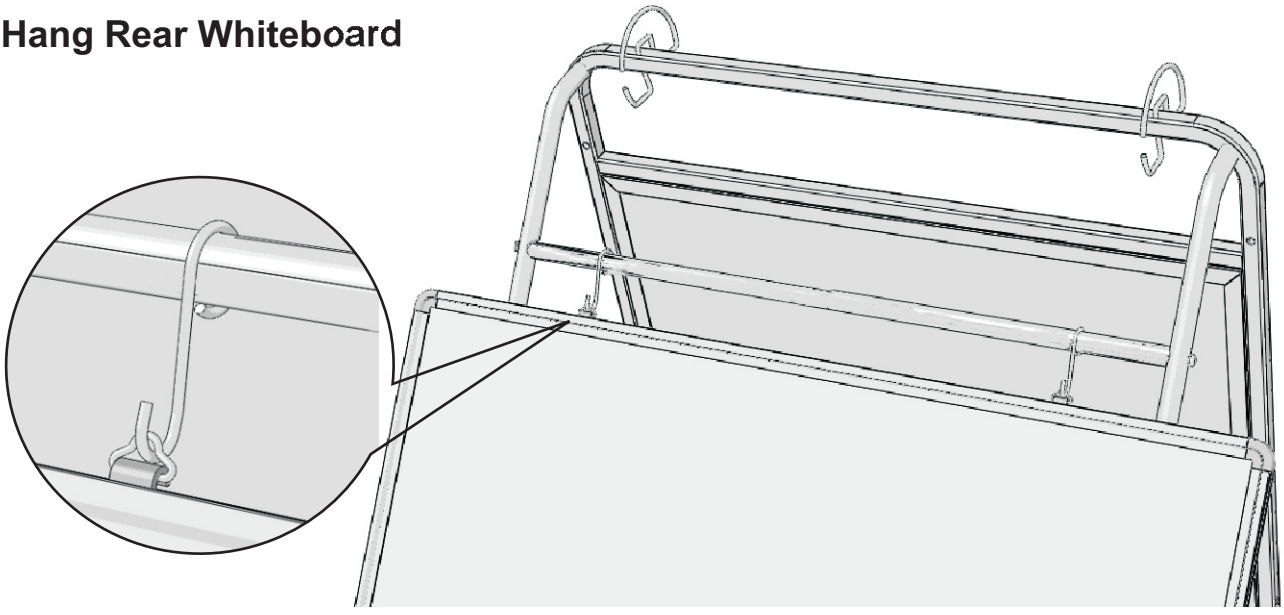
13

You will need: (Not to Scale)



Rear Whiteboard x 1

Hang Rear Whiteboard



PTP-5 OPTION

Premium Tub Pack Upgrade - *Assembly Guide*

Assembly Guide
RC105_2016_A

Check out our other products online at **www.copernicused.com**

For assistance, please contact us:

1-800-267-8494

Email info@copernicused.com

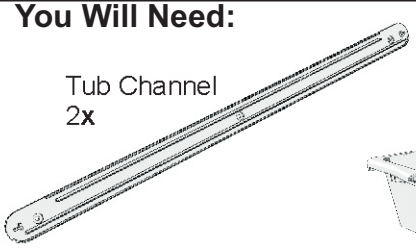
Have your packing slip ready for reference

WARNING

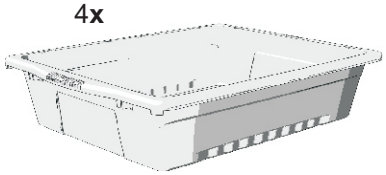
- **This product is meant to be assembled by an adult.**
- **In its unassembled state, small parts present a hazard.**
- **To be used under direct supervision of an adult.**

You Will Need:

Tub Channel
2**x**



Stubby Tubby
4**x**



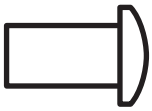
Hardware:

Actual Size

A
4x



B
4x



C
4x



D
2x
(Not to Scale)

