

SOHO Glideblock Removal and Installation

BEFORE YOU BEGIN

Read all steps before starting!

TOOLS REQUIRED

Flathead Screwdriver

STEP 1 - Remove all contents from file cabinet.

STEP 2 - Open the drawer that will be removed.

STEP 3 - Locate the two tabs on the left and right sides of the drawer.

STEP 4 - Use a flathead screwdriver to bend both tabs in toward the inside of the drawer. (Figure 1)

STEP 5 - Remove the drawer from the cabinet.

STEP 6 - Locate the plastic glideblock on the inside of the cabinet side.

STEP 7 - Use a screwdriver to remove the glideblock. Be careful not to damage the metal of the cabinet.

STEP 8 - Install the replacement glideblock by aligning the three pins with the three holes located in the cabinet and push until the glideblock has snapped into the holes. (Figure 2)

STEP 9 - Reinstall the drawer.

STEP 10 - Bend the two tabs on the left and right sides of the drawer toward the outside of the drawer.

IMPORTANT! Both tabs must be bent back to the original position to secure the drawer!

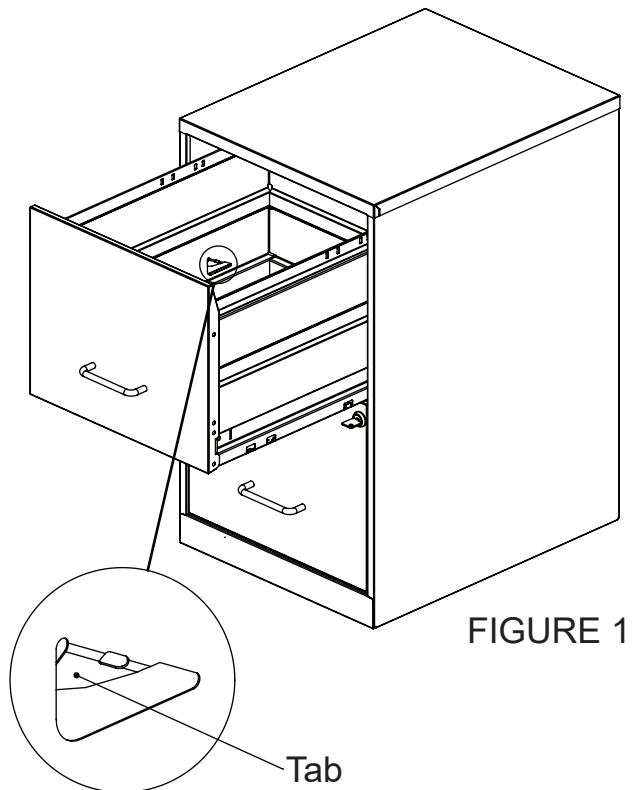


FIGURE 1

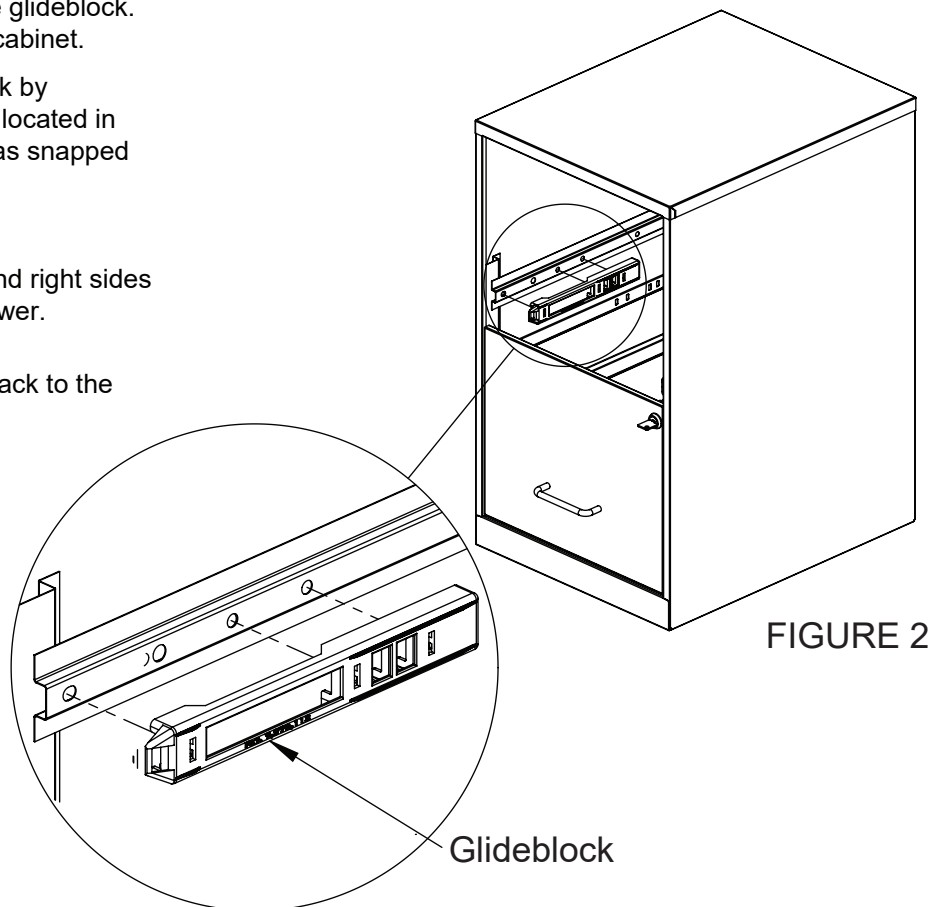


FIGURE 2