

Assembly Instructions



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HKOFOC036

ASSEMBLY REQUIREMENT

ONE PERSON ASSEMBLY: 20 MINUTES (APPROXIMATE)
TOOLS REQUIRED: ALLEN WRENCHES (PROVIDED)

ASSEMBLY REQUIREMENT

1. Remove all packaging materials, staples and packing straps from the carton.
2. Confirm with Parts Checklist before assembling.

Attention

1. Leave sufficient room for assembly.
2. Assemble the product on a surface that does not scratch or damage the exterior and finish of the furniture.
3. Do not over-tighten any fittings as it may cause damage.
4. **DO NOT USE POWER TOOLS TO ASSEMBLE THIS PRODUCT.**
5. Do not sit or stand on it before the assembly is complete.

CARE AND USE

1. Recommended for indoor and residential use only.
2. Wipe with a soft, dry cloth. Keep away from abrasives and household cleaners.
3. Check all the fittings periodically and re-tighten if necessary. Do not use the product if any part is damaged or broken.

Okeysen Office Chair Limited Warranty

Okeysen Office Chair is warranted from the date of purchase against failure due to material and workmanship as follows

2 YEARS on all unmovable metal parts;

1 YEAR on upholstered PU leather and foam;

1 YEAR on component parts including control mechanisms, gas cylinder, wood, plastic parts, base and casters.

To make a warranty claim, please contact Okeysen with model number, purchase proof and problem descriptions.

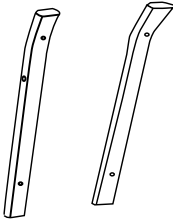
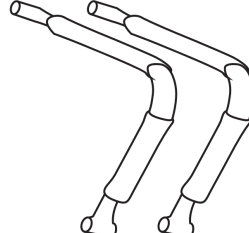
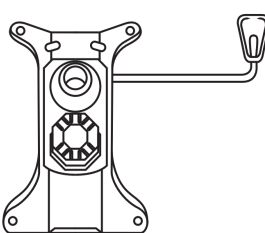
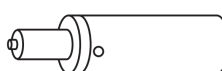
Problem verified, Okeysen will:

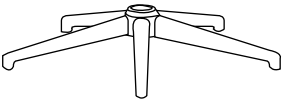
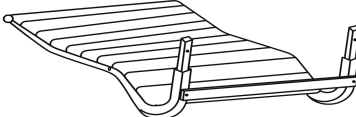
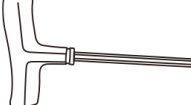
a) Send a replacement.

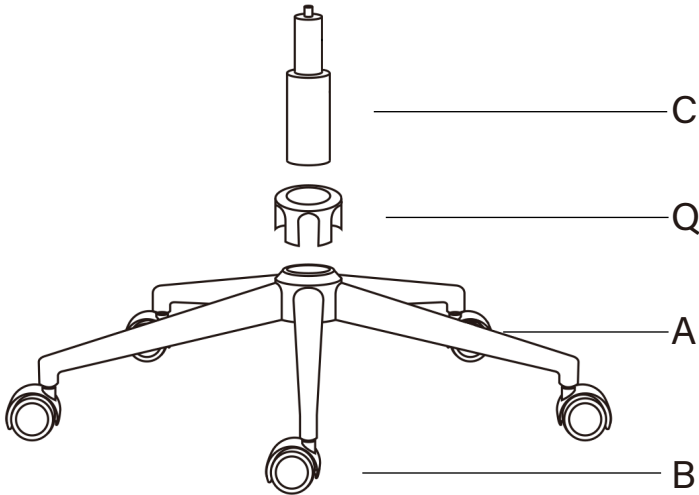
b) Send a new product if necessary, customer need to return the original one to our warehouse. Return freight will be paid by Okeysen.

RETURN POLICY

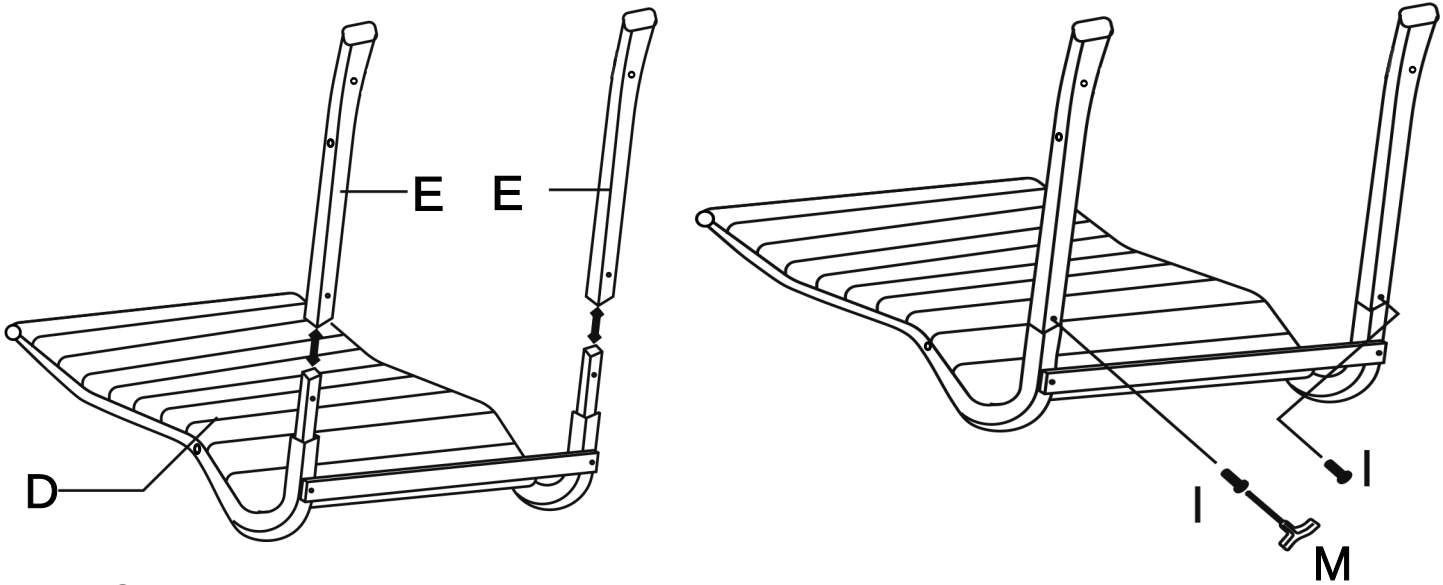
30-day return policy after receiving is provided. Okeysen offers free return freight.
(Original Box returned)

PARTS CHECKLIST									
 E (2x)	 Bx5	 G(2x)	 Jx4	 lx2	 Qx1	 Hx1			
	 Nx4		 Kx4						
			 Lax4	 Cx1					
			 Lbx4						

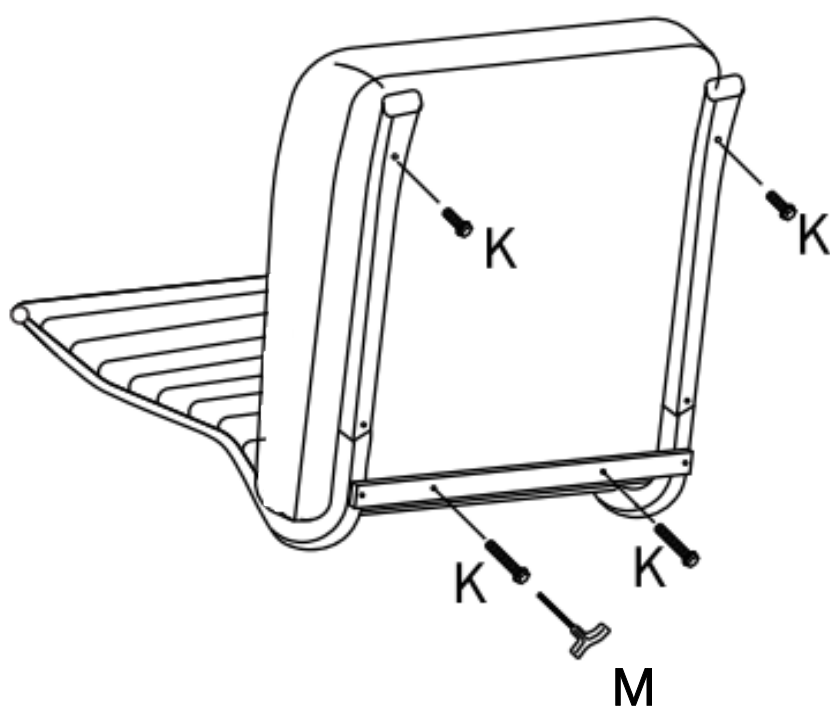
 Ax1	 Fx1	 Dx1	 Mx1
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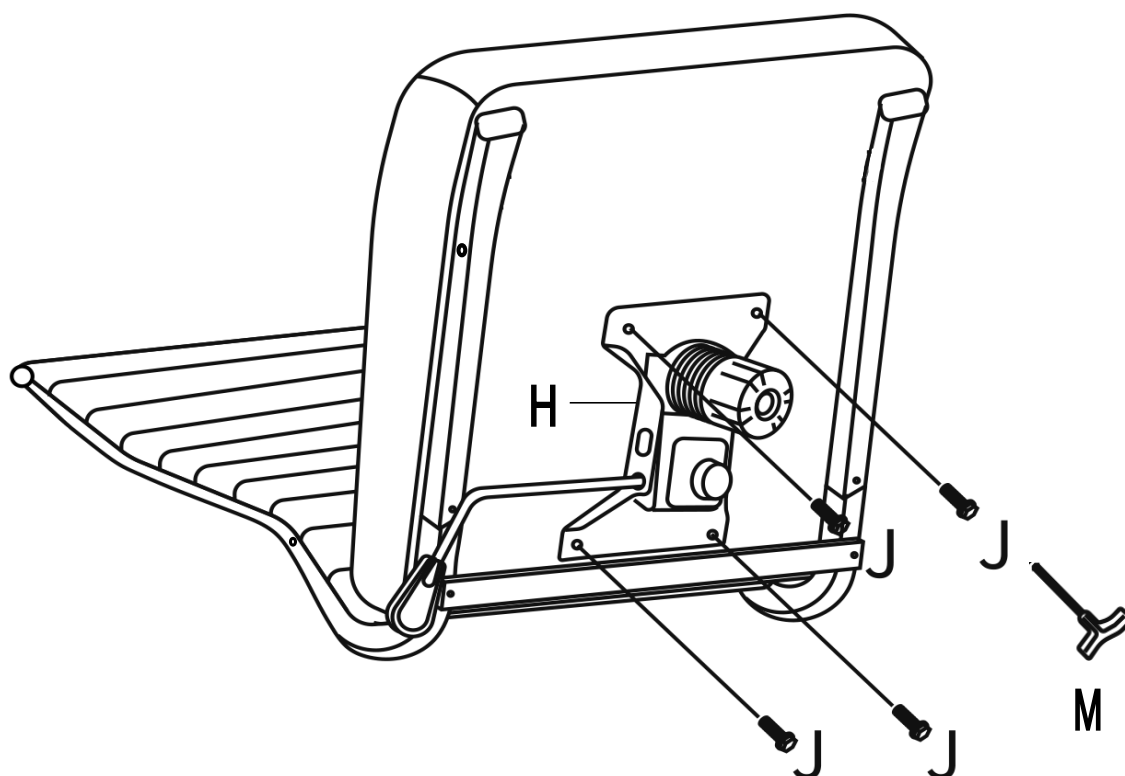
Step 1: Insert the casters **B** into the five star base with force.
 Press the base cover into the middle of the five star base.
 Insert the gas lift **C** into the center of the base.



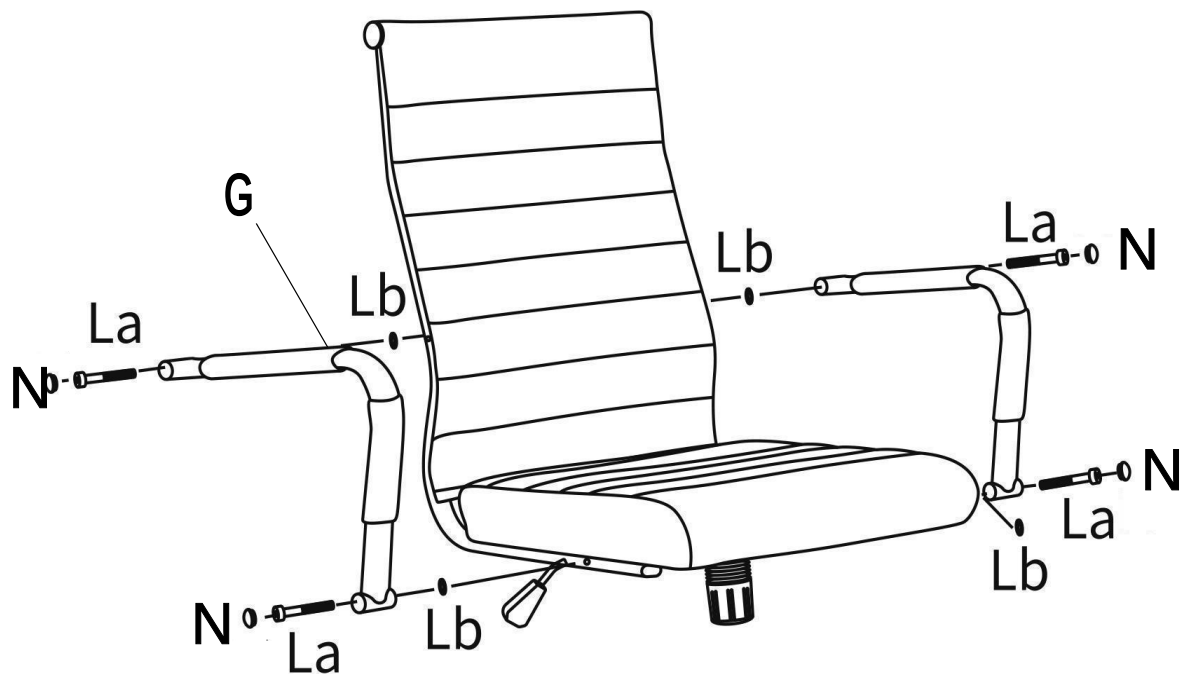
Step 2 Assemble the part **E** to the chair back **D** via screws **I**.
 Turn the screws and finish with Allen Wrench **M**.



Step 3: Assemble the chair seat **F** with chair back via Screws **K**.
Turn the screws and finish with Allen Wrench **M**.
Notice: Don't tighten the screws completely.



Step 4 Assemble the tilt mechanism **H** with the seat via screws **J**.
Turn the screws and finish with Allen Wrench **M**.
Please note the orientation of the front of the seat and the mechanism.



Step 5 Assemble armrests **G** with the seat and back via Screws **L**.
 Turn the screws and finish with Allen Wrench **M**.
 Fill the holes with cap cover **N**.
Notice: Tighten all the screws completely.



Step 6: Attach the assembled seat to the assembled base by aligning the hole in the tilt mechanism to the top of the gas lift.
 Press the seat firmly to complete the installation.



Step 7:Enjoy Your New Chair!

We are working on delivering you a perfect chair,
but sometimes the parts may still be damaged or lost in transit.
If any parts are damaged or lost, please contact us immediately,
we will give you a perfect solution.