

OFFICE CHAIR

ASSEMBLY GUIDE



Important - Please read these instructions fully before starting assembly



**SAFETY AND
CARE ADVICE**



NO POWER TOOLS

SAFETY AND CARE ADVICE

- Check you have all the components and tools listed.
- Remove all fittings from the plastic bags and separate them into their groups.
- We do not recommend the use of power drills/drivers for inserting screws, as this could damage the unit. Only use hand screwdrivers and Allen keys.
- Keep children and animals away from the work area, small parts could cause choking if swallowed.
- Make sure you have enough space to lay out the parts before starting.
- Assemble the item as close to its final position (in the same room) as possible.
- Do not overtighten the nuts to avoid causing damage to the threads.
- Only clean using a damp cloth and mild detergent, do not use bleach or abrasive cleaners.
- From time to time check that there are no loose screws on this unit.
- This product should not be discarded with household waste. Take to your local authority waste disposal centre.

IMPORTANT INFORMATION



30 MINUTE
BUILD


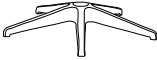

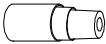



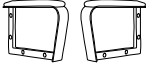


TWO
PERSON



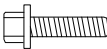



MAXIMUM
CAPACITY
110Kg

PLEASE CHECK CAREFULLY AND MAKE SURE YOU HAVE ALL FITTINGS AND TOOLS LISTED BELOW BEFORE YOU START.

DESCRIPTION	PART NAME	QTY (PCS)
A		5
B		1
C		1
D		1

DESCRIPTION	PART NAME	QTY (PCS)
E		1
F		1 (L/R)
G		1
H		1

Parts for Chair Assembly

I		BOLT 1/4" x 25 MM	8 PCS
J		BOLT 5/16" x 20 MM	4 PCS
K		PLASTIC CAP	8 PCS
L		ALLEN KEY M5	1 PCS

NOTE: The quantities above are the correct amount to complete the assembly. In some cases more fittings may be supplied than are required.

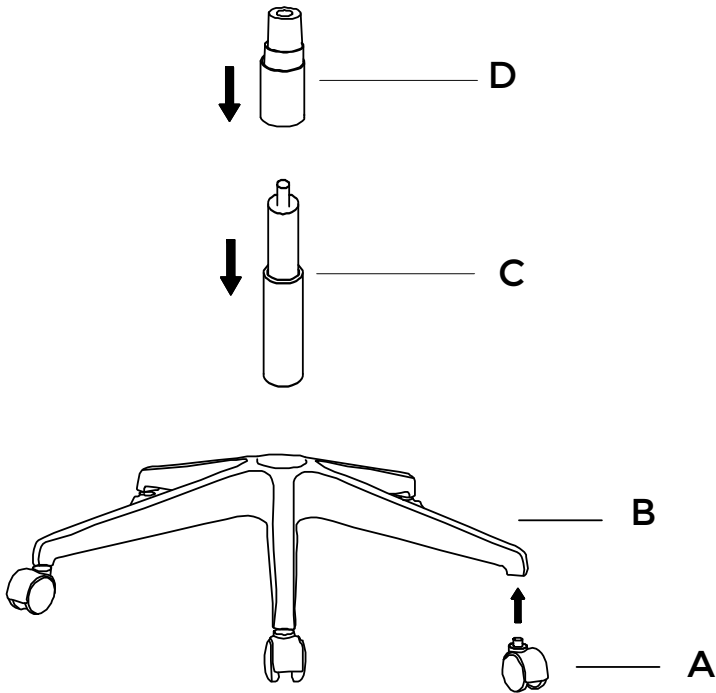
STEP 1

Use a clean, flat, soft surface to avoid any bumps or scratches. Carefully unpack your office chair.

Gently push 1 x castor [A] into each socket of the star base [B]. It should fit snugly without much force.

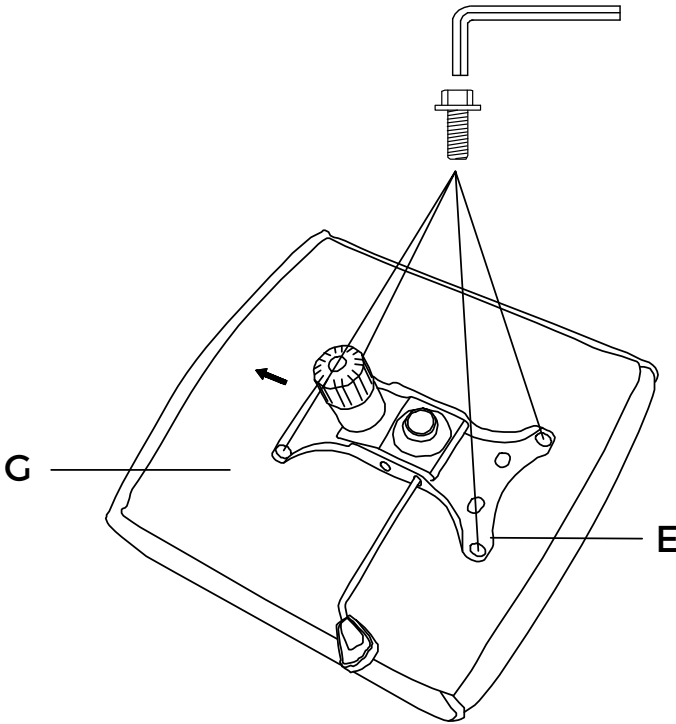
Insert the gas lift [C] into the center of star base [B] as shown.

Cover the gas lift [C] with gas lift cover [D] as shown.



STEP 2

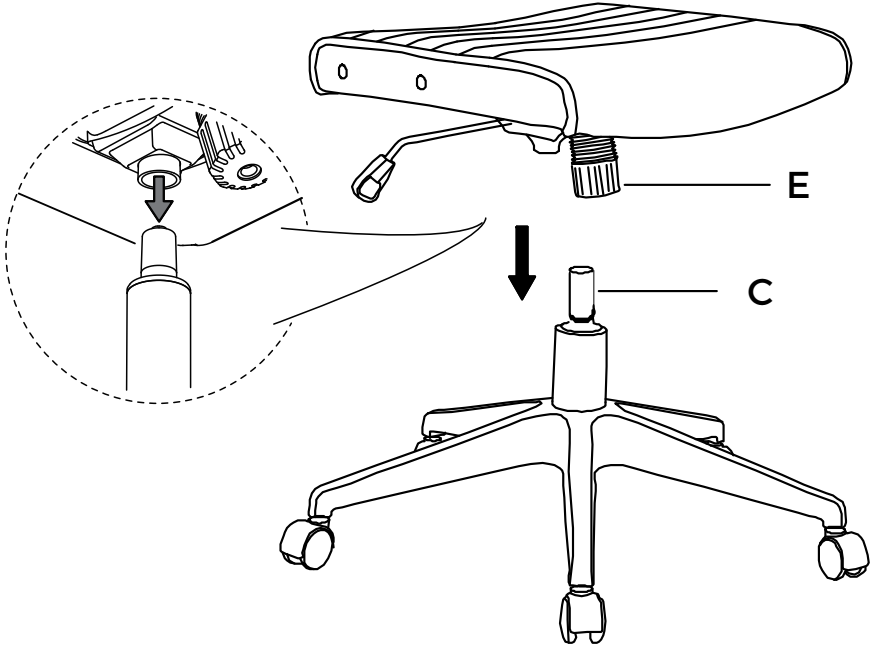
Place mechanism [E] onto seat [G] as shown, making sure arrows on both parts are pointing in the same direction.
Align the mechanism [E] to the pre-drilled holes on the seat [G] and attach using 4 x bolts [J]. Tighten all bolts using Allen key [L].



J		BOLT 5/16" x 20 MM	4 PCS
L		ALLEN KEY M5	1 PCS

STEP 3

Carefully and with help, place the assembled seat onto the gas lift [C], making sure the gas lift [6] top is inserted into the hole on mechanism [E] as shown.

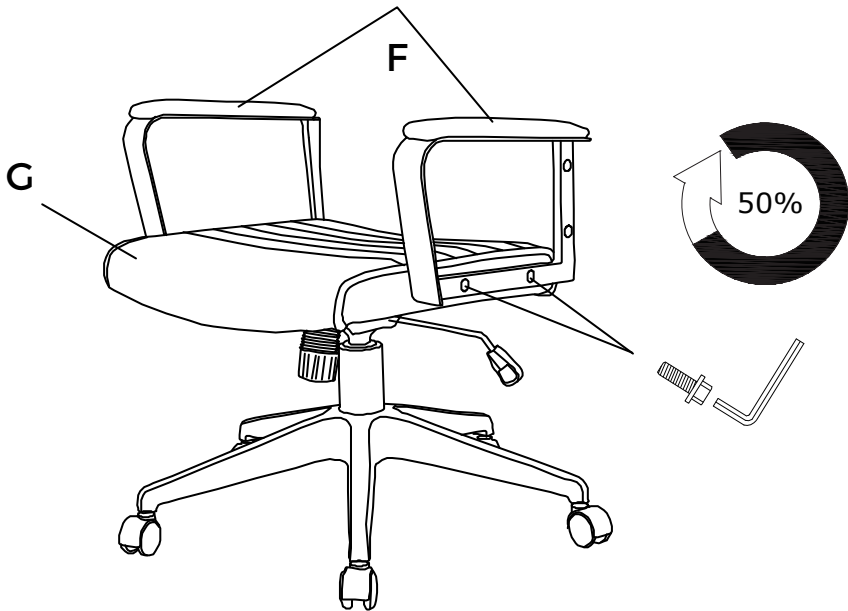




STEP 4

Attach 1 x armrest [F] to each side of the seat [C], ensuring the arms are on the correct side.

Secure with 2 x bolts [I], lightly turn the bolts with Allen key [L].

NOTE: Be careful not to overtighten the bolts.



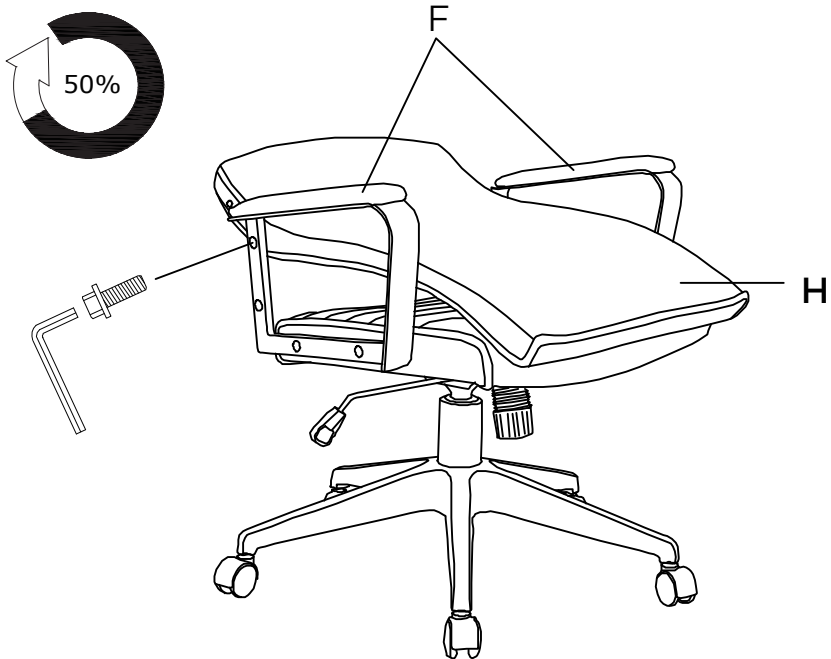
I		BOLT 1/4" x 25 MM	4 PCS
L		ALLEN KEY M5	1 PCS



STEP 5

Place backrest [H] between the two armrests [F] so that the upper holes on both parts are aligned as shown.

Secure with 2 x bolts [I], lightly turn the bolts with Allen key [L].

NOTE: Be careful not to overtighten the bolts.



I		BOLT 1/4" x 25 MM	2 PCS
L		ALLEN KEY M5	1 PCS

STEP 6




Tilt the backrest [H] upright until the holes at the bottom of both parts are aligned. Fasten with 2 x bolts [I].

Tighten all bolts with Allen key [L].

Cover the bolts with 6 x plastic caps [K], making sure they fit tightly.

Your office chair is now complete, and ready to use!



I		BOLT 1/4" x 25 MM	2 PCS
K		PLASTIC CAP	8 PCS
L		ALLEN KEY M5	1 PCS



OUR 2 YEAR* GUARANTEE

our products come with a 2 year guarantee
to give you peace of mind shopping

*excludes some garden furniture items
which have a 1 year guarantee



WHAT THE GUARANTEE COVERS



PRE-INSERTED FIXINGS
e.g. lose metal threads



FAULTY JOINTS
e.g. legs bending



EXTERNAL FIXING FAULTS
e.g. bonding/glue



STRUCTURAL INTEGRITY
e.g. the frame of the
product