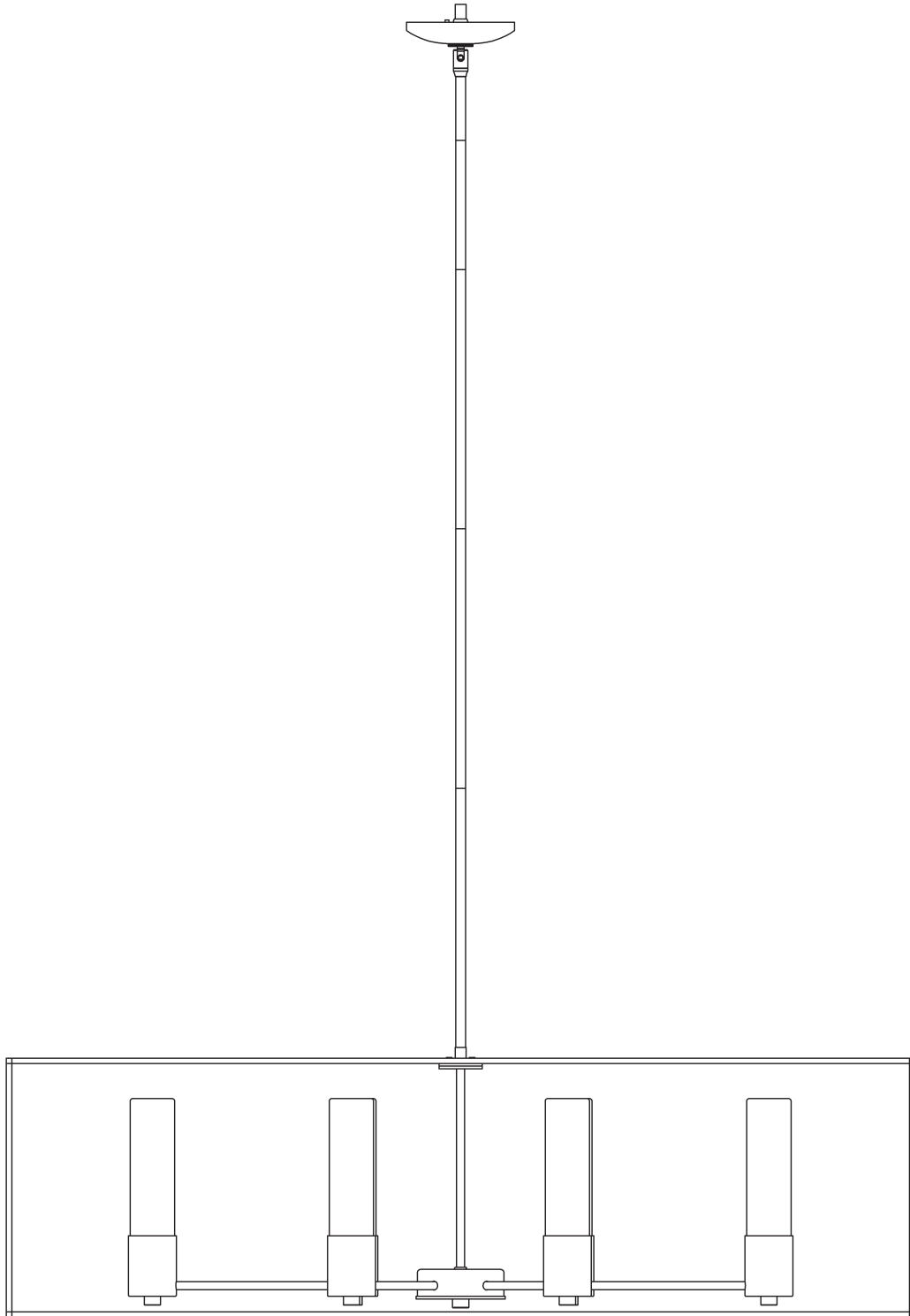


# ASSEMBLY & INSTALLATION INSTRUCTIONS

A816

Portico Pendant 138940



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## Component Parts

- A Fixture**
- B Crossbar**
- C Jam Nut**
- D Threaded Nipple**
- E Ground Screw**
- F Canopy Ring**
- G Canopy**
- H Swivel**
- I 3" Fixture Pipe (1)**
- J 6" Fixture Pipe (1)**
- K 12" Fixture Pipe (3)**
- L Stem Nipple (5)**
- M Fixture Coupling**
- N Bulb (not included)**
- O Socket (3)**
- P Glass (6)**
- Q O-Ring (12)**
- R Threaded Knobs (2)**
- S Outer Cage Assembly**
- T Threaded Stud (2)**



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**CAUTION: FAILURE TO INSTALL THIS FIXTURE PROPERLY MAY RESULT IN SERIOUS PERSONAL INJURY OR DEATH AND PROPERTY DAMAGE.** We recommend installation by a licensed electrician. This product must be installed in accordance with applicable installation code(s), by a person familiar with the construction and operation of the product and the hazards involved.\*

Caution: Do not exceed maximum wattage noted on fixture. Use only recommended bulbs with fixture.

Please Note: After installation extra hardware and accessories are possible due to our kits are used on multiple products and options.

## To Install Fixture (Figure 1) on following page

**CAUTION: BE SURE POWER IS OFF AT THE MAIN BREAKER BOX PRIOR TO INSTALLATION.**

1. Carefully unpack fixture (A) from the carton.
2. Thread jam nut (C) and crossbar (B) onto threaded nipple (D) with ground screw (E) facing towards swivel (H); leave both parts loose.
3. Using two machine screws (not provided), temporarily fasten crossbar (B) to the electric box.

**NOTE: A NEW ELECTRIC BOX COMES WITH SCREWS. WHEN REPLACING A FIXTURE, RETAIN THE EXISTING SCREWS FOR USE WITH THE NEW FIXTURE.**

4. Adjust the length of threaded nipple (D) in crossbar (B) so that canopy ring (F) will hold canopy (G) against the ceiling with no threads showing for best appearance. When the correct adjustment is established, tighten jam nut (C) against crossbar (B) to secure the adjustment.
5. Remove crossbar (B) from the electrical box and proceed with the assembly instructions.
6. Remove the two threaded knobs (R) from threaded studs (T) installed on fixture (A). Save to use later.
7. Thread wires from fixture (A) through the center of outer cage assembly (S) and attach the outer cage assembly (S) to the fixture (A) using the two threaded knobs (R).
8. Thread wires from fixture (A) through coupling (M). Apply a drop of the supplied thread locking compound to the internal threads of the fixture coupling (M) and screw coupling onto fixture. pipe, being careful not to twist the wires
9. Locate fixture pipes (I, J, K), fixture (A), stem nipples (L) . Stem nipples (L) can be found in the kit bag.
10. Provided are multiple fixture pipes in three different lengths. Choose the combination that will achieve the overall height desired. Refer to the table below to determine the pipes required to reach the desired overall height. Once you have determined the components necessary, feed the wires that exit fixture (A) through the individual components and thread pipes and nipples together. Wires will slip easier through loose components than through pipes and nipples that are pre-assembled. Once wires are run, apply thread locking compound to all the connection points and assemble the pipes and nipples.

		Overall Height of Fixture														
		22.2	25.2	28.2	31.2	34.2	37.2	40.2	43.2	46.2	49.2	52.2	55.2	58.2	61.2	64.2
# of Pipes Required	3" Pipe (I)	1		1		1		1		1		1		1		1
	6" Pipe (J)		1	1			1	1			1	1			1	1
	12" Pipe (K)				1	1	1	1	2	2	2	2	3	3	3	3

**NOTE: APPLICATION OF THE THREAD LOCKING COMPOUND IS NECESSARY TO PREVENT THE PIPE FROM LOOSENING DURING REGULAR MAINTENANCE AND CLEANING OF THE FIXTURE. BE CERTAIN TO APPLY THE COMPOUND.**

11. Refer to instructions on next page to continue installation.

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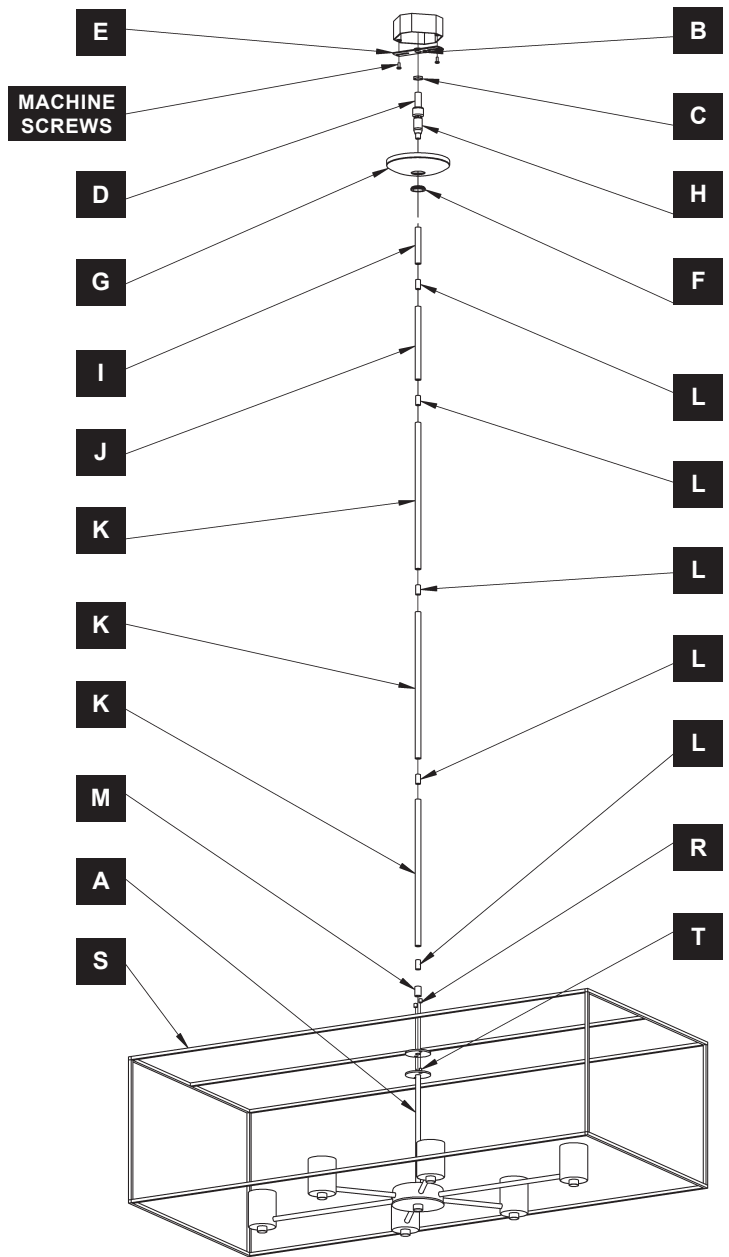
- Carefully slide canopy ring (F) and canopy (G) over wires and fixture pipes (I, J, K) until they rest on fixture (A).
- Slip wires from the fixture (A) through assembled swivel (H) and threaded nipple (D).
- Using two machine screws (not provided), fasten crossbar (B) to the electric box.
- Using suitable wire connectors (not provided) connect fixture wires to supply (white/ribbed to white and black/smooth to black). Attach a pigtail lead to crossbar ground screw (E). Hold canopy (G) close, connect all ground wires (bare copper or green to bare copper or green).

**CAUTION: MAKE SURE WIRE CONNECTORS ARE TWISTED ON SECURELY, AND NO BARE WIRE IS EXPOSED.**

- Slide canopy (G) against ceiling, and secure with canopy ring (F).

**CAUTION: BE SURE NO WIRES ARE PINCHED BETWEEN CANOPY (H) AND THE CEILING.**

- Refer to instructions on next page to install glass.



(Figure 1)



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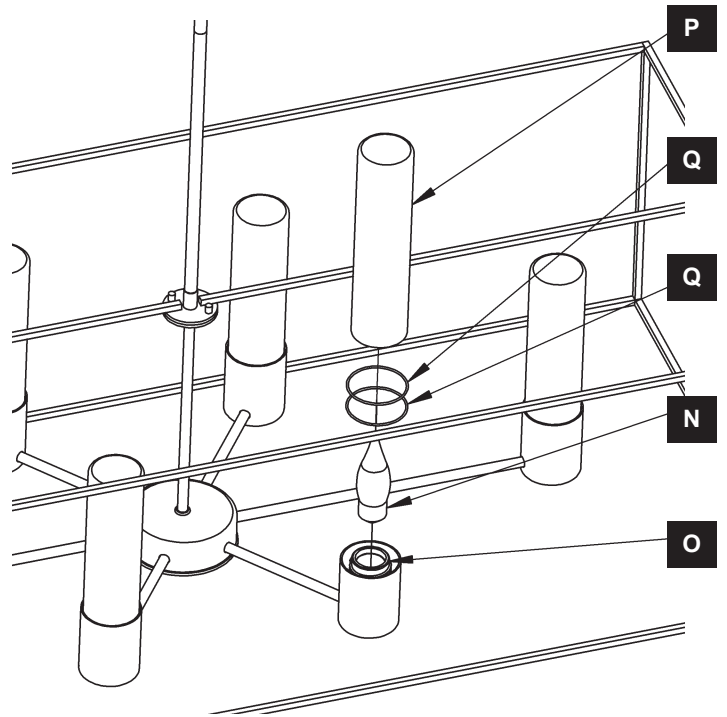
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## To Install Glass *(Figure 2)*

1. Install bulb (N) into socket (O).
2. Stretch and roll two o-rings (Q) onto glass (P).

**NOTE:** LEAVE O-RINGS NEAR BOTTOM OF GLASS SO THAT O-RINGS AREN'T VISIBLE AFTER INSTALLATION

3. Slip glass over bulb (N) and socket (O) until glass is fully seated.
4. Repeat for remaining sockets.
5. Restore electricity at the main breaker.



*(Figure 2)*

If you need further assistance, or find that you are missing any parts, please contact the dealer from which you purchased this product. We hope you enjoy your fixture!

*\* Hubbardton Forge will not be liable for injury or damage caused by improper installation, lamping or use of this fixture.*