

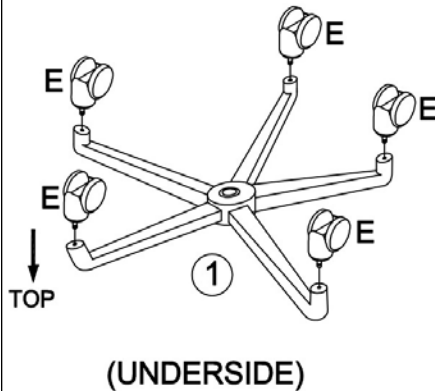
# ASSEMBLY INSTRUCTION

Remove all items from the carton. Verify all pieces before assembly

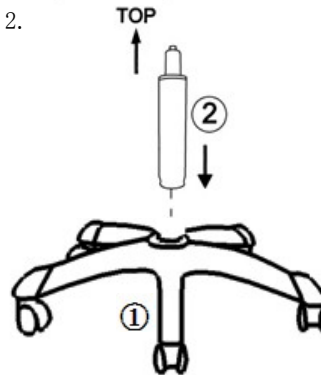
PART	QTY		PART	QTY		PART	QTY	
①	1	Star Base	⑥	1	Left Arms	D	4	Washer
②	1	Cylinder Column	⑦	1	Right Arms	E	1	Allen Wrench
③	1	Control Mechanism	A	4	Allen Bolt 6 x 25 x10 mm	F	5	Caster
④	1	Seat	B	4	Allen Bolt 6 x 20 x 10 mm	G	2	Cap Cover (Upper)
⑤	1	Back Frame	C	4	Allen Bolt 6 x 35 x10 mm	H	2	Cap Cover(Lower)

**NOTE:**The discarded packaging for the unit can be used as a helpful way to support it during the assembly process.

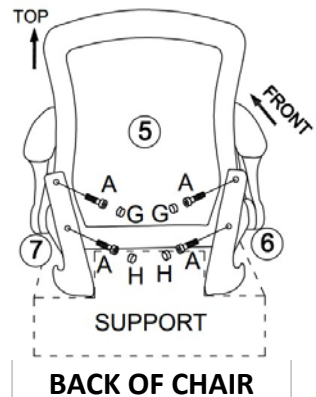
STEP 1.



STEP 2.

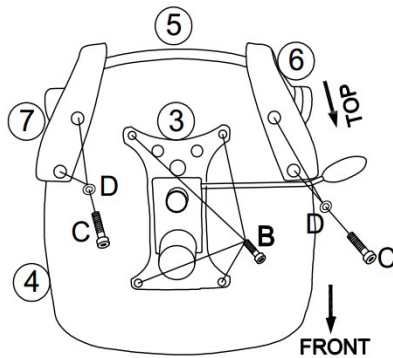


STEP 3.



**NOTICE:**  
ATTACH BACK TO ARMS,  
AND FULLY TIGHTEN ALL SCREWS.

STEP 4.



AS WITH ALL MOVABLE MECHANICAL DEVICES; IT IS ADVISED TO PERIODICALLY CHECK TO MAKE SURE ALL BOLTS, SCREWS AND KNOBS ARE FULLY TIGHTENED TO ENSURE STABILITY.

## CONTROL MECHANISM SUPPLEMENT

1.While seated,lean forward,lifting your body weight from the seat.Reach underneath the right side of the chair and located the Height Adjustment Handle.lift the handle up slowly to allow the chair to rise to the desired height.To lower the seat height,lift the handle slowly while seated.

2.Use the Tilt adjustment Knob to control how far back your chair will lean.  
TO ALLOW free movement,rotate the Tilt Adjustment Knob toward the LEFT.  
TO INHIBIT free movement,rotate the Tilt Adjustment Knob toward the RIGHT

## PREVENTIVE MAINTENANCE AND WARNING!

- USE THIS PRODUCT ONLY FOR SEATING ONE PERSON AT A TIME.
- DO NOT USE THIS CHAIR AS A STEP STOOL/LADDER.
- DO NOT SIT ON ANY PART OF THE CHAIR EXCEPT THE SEAT.
- DO NOT USE CHAIR UNLESS ALL BOLTS, SCREWS AND KNOBS ARE TIGHT.
- IT'S ADVISED TO PERIODICALLY CHECK ALL BOLTS, SCREWS AND KNOBS TO BE SURE THEY ARE TIGHT.

- IF ANY PARTS ARE MISSING, BROKEN, DAMAGED OR WORN, STOP USE OF THE PRODUCT UNTIL REPAIRS ARE MADE USING FACTORY AUTHORIZED PARTS.

**WARNING:** TO AVOID DANGER OF SUFFOCATION, KEEP THIS PLASTIC BAG AWAY FROM BABIES & CHILDREN. DO NOT USE THIS BAG IN CRIBS, BEDS, CARRIAGES, PLAY PENS OR AS HEAD COVERING.  
FAILURE TO FOLLOW THESE WARNINGS COULD RESULT IN SERIOUS INJURY.

**Office chair** KEEP THIS PAGE FOR FUTURE REFERENCE.