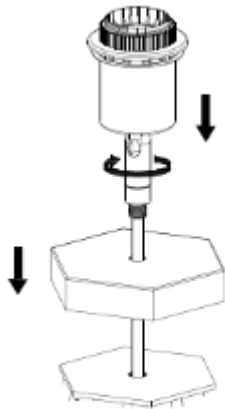


I hope the picture below will help



Basically, you have to twist off the bulb holder bit from the top of the lamp. When you do this it will separate the bit shaped like a 50p into two sections. The lower part of the 50p (the bit at the bottom) is what contains the grub screws and the leg plate you say they are missing. you won't see the pieces you are missing until you separate the parts but the only way to separate the parts is by twisting off the bulb holder bit.