
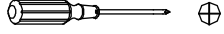



ASSEMBLY INSTRUCTIONS

DESK

ASSEMBLY REQUIREMENTS	1.5 Hours Assembly Time (Approximate)	2 -Person Assembly 	Tools Required (Not Provided): Phillips Screwdriver  Flat Head Screwdriver 
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Thank you for purchasing our product!

Please refer and use this assembly instruction to assemble the product.
Contact our customer service department in case there are any missing or damage parts or hardware.
Replacement parts are normally shipped within 2 or 3 days.

We appreciate your business!

ASSEMBLY PREPARATION

1. Remove all packaging materials, staples and packing straps from the carton.
2. Refer to Parts List and Hardware List and ensure they are correct before assembly.
Contact customer service for missing parts.
3. Place all wooden parts on a clean, flat and soft surface (e.g. carpet or rug) to prevent parts from getting scratched.

SAFETY PRECAUTION:

1. KEEP ALL HARDWARE PARTS OUT OF REACH OF CHILDREN.
2. DISPOSE PLASTIC PACKAGING MATERIAL IMMEDIATELY TO AVOID ANY RISK OF SUFFOCATION TO CHILDREN AND ANIMALS.

TIPS FOR ASSEMBLY:

1. Allow ample room for assembly and in close proximity to where product will be placed.
2. Assemble the product on a surface that does not scratch or damage the exterior gloss and finish of the furniture.
3. Identify all of the parts, hardware and quantities required for each step.
4. During assembly, do not over-tighten any fittings as this may cause damage.
5. DO NOT USE POWER TOOLS TO ASSEMBLE THIS PRODUCT.
6. Always place the product on a flat, level surface.
7. Do not sit or stand on the partially assembled product; only use the product for which it is intended.

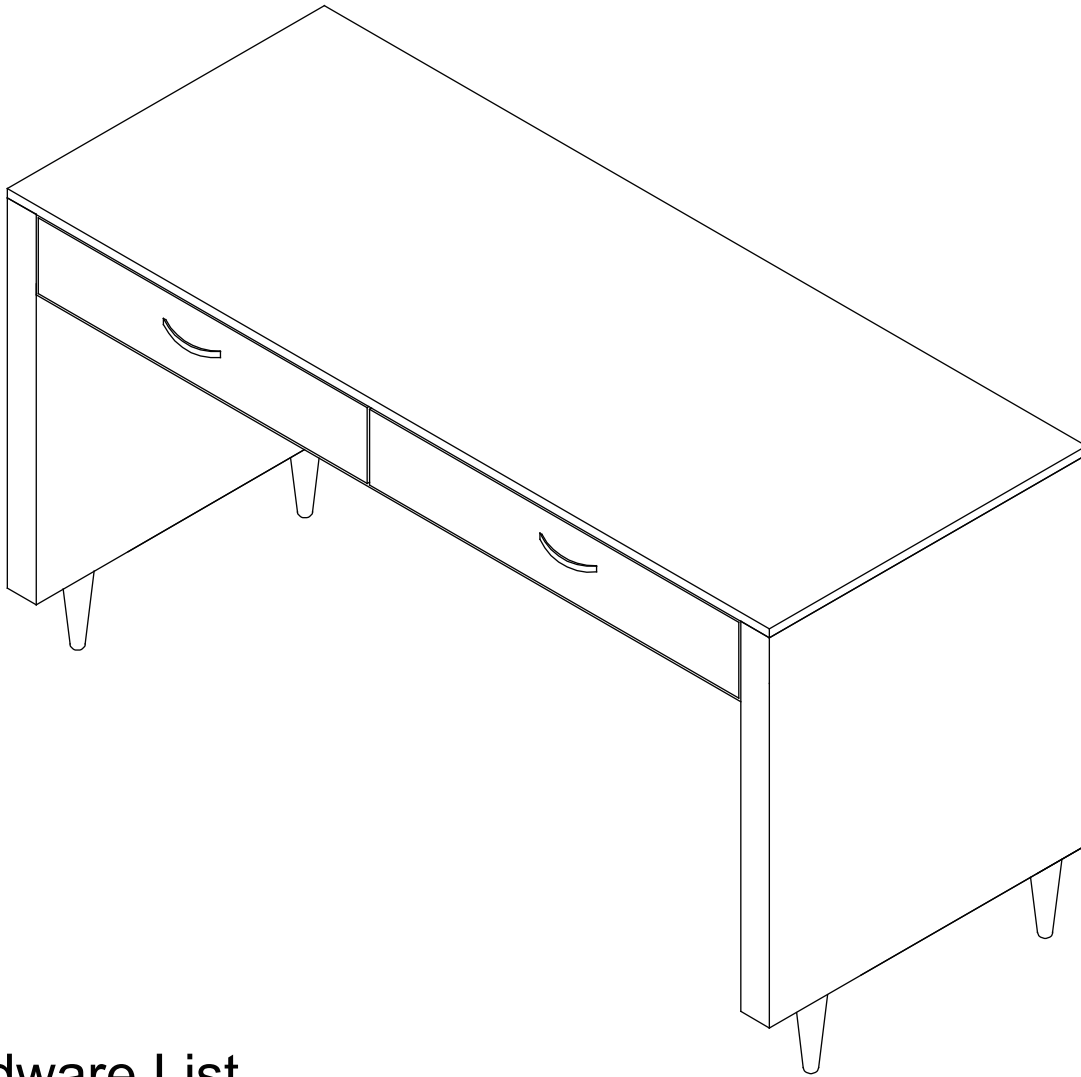
CARE AND MAINTENANCE

- Use a slightly damp cloth to clean the product. Do not use bleach or abrasive cleaning material.
- Check all the fittings periodically and re-tighten as necessary. Do not use the product if any of the parts is damaged or broken.
- Never allow any kind of liquid to remain on your furniture. Absorption can cause wood to warp or delaminate.
- Do not place hot items (e.g. hot drinks) directly onto the wood surface.
- Do not drag and/or pull the furniture.















This product is for indoor and household use only - not for commercial use.

ASSEMBLY INSTRUCTIONS

DESK



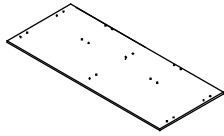
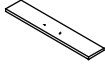
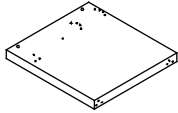
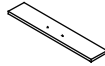
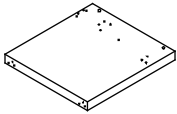

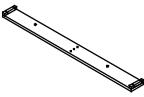

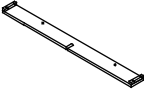


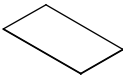


Hardware List

ITEM	DESCRIPTION	PART	QTY	ITEM	DESCRIPTION	PART	QTY
A	Cam-bolt	 6*35mm	29 pcs	H	Handle		2 pcs
B	Cam-lock	 15*10mm	29 pcs	I	Screw	 3*10mm	20 pcs
C	Wood Dowel	 8*30mm	30 pcs	J	Screw	 4*16mm	12 pcs
D	Allen Wrench		1 pc	K	Screw	 4*30mm	8 pcs
E	Flat Washer	 8mm	8 pcs	L	Drawer Glide		4 pcs
F	Screw	 7*40mm	8 pcs	M	Leg		4 pcs
G	Handle Bolt	 4*18mm	4 pcs	N	Screw	 4*40mm	1 pc

ASSEMBLY INSTRUCTIONS

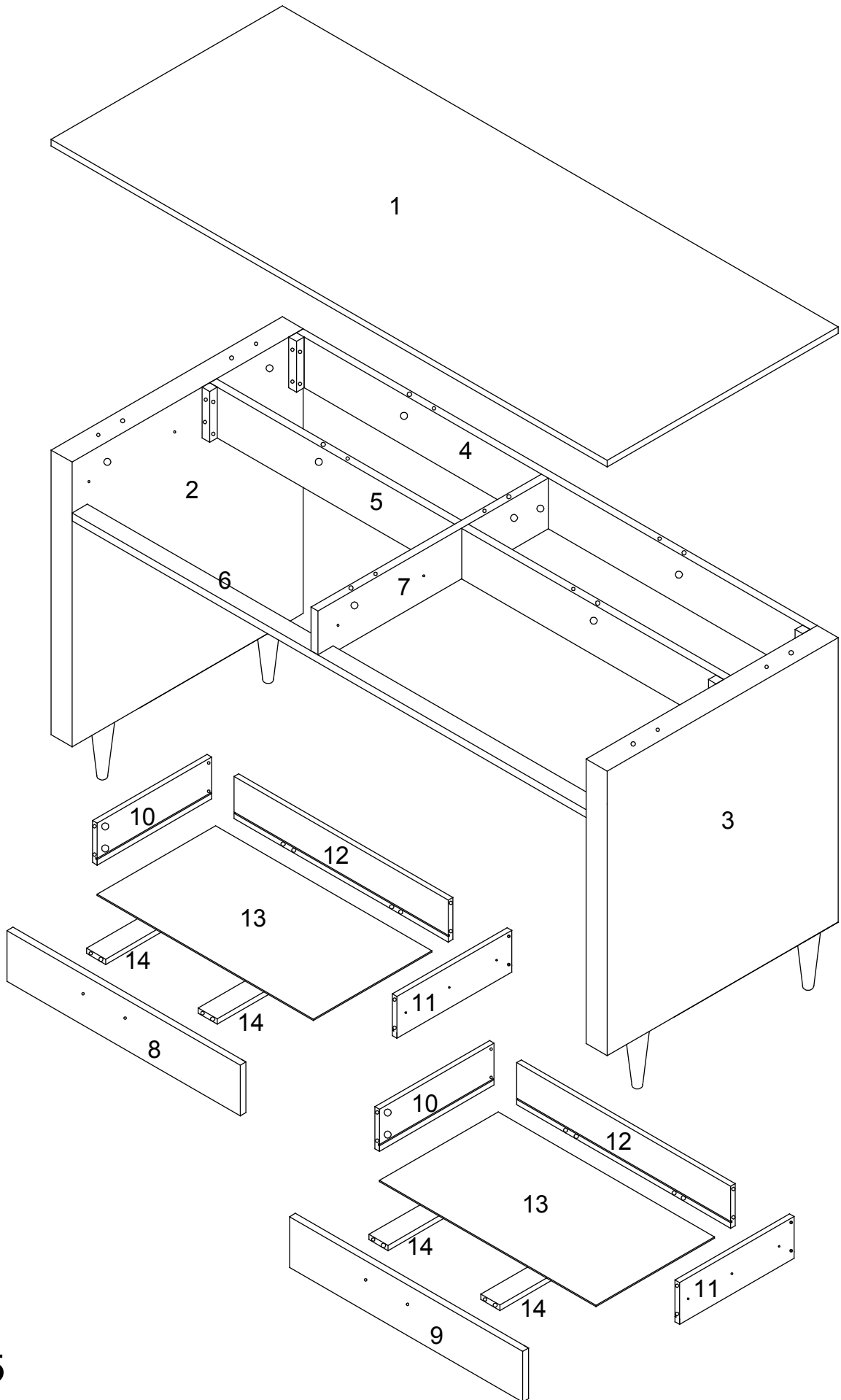
DESK

Parts List

ITEM	DESCRIPTION	PART	QTY	ITEM	DESCRIPTION	PART	QTY
1	Top Panel		1 pc	8	Drawer Left Front Panel		1 pc
2	Left Panel		1 pc	9	Drawer Right Front Panel		1 pc
3	Right Panel		1 pc	10	Drawer Left Panel		2 pcs
4	Back Panel		1 pc	11	Drawer Right Panel		2 pcs
5	Middle Panel		1 pc	12	Drawer Back Panel		2 pcs
6	Connect Bar		1 pc	13	Drawer Bottom Panel		2 pcs
7	Divide Panel		1 pc	14	Drawer Connect Bar		4 pcs

ASSEMBLY INSTRUCTIONS

DESK



Instructions For Fastening CAM-BOLT AND CAM-LOCK

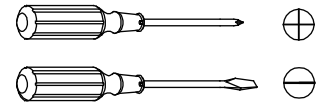


CAM-BOLT

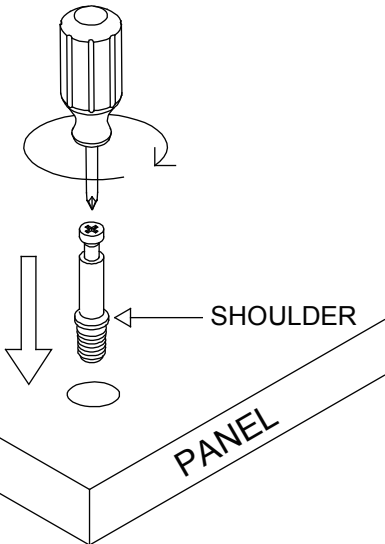


CAM-LOCK

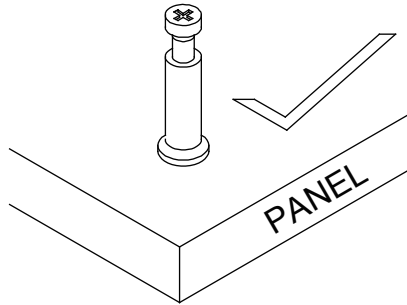
Tools Required



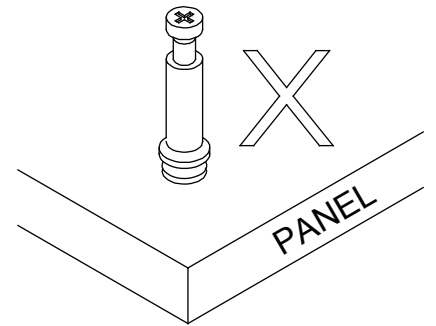
INSERTING AND TIGHTENING CAM-BOLT



Place Cam-bolt on pre-drilled hole and screw in vertically.



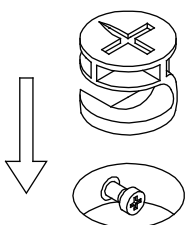
Shoulder is flushed (on the same level) with the panel.



Shoulder is above the panel.

Place Cam-bolt to the designated pre-drilled holes on the panel. Use a Phillips Screwdriver to tighten Cam-bolt vertically until shoulder is flushed (on the same level) with panel. Do not over-tighten or under-tighten.

INSERTING CAM-LOCK



Insert Cam-lock with arrow align to Cam-bolt head.



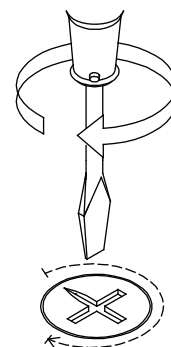
CORRECT



WRONG

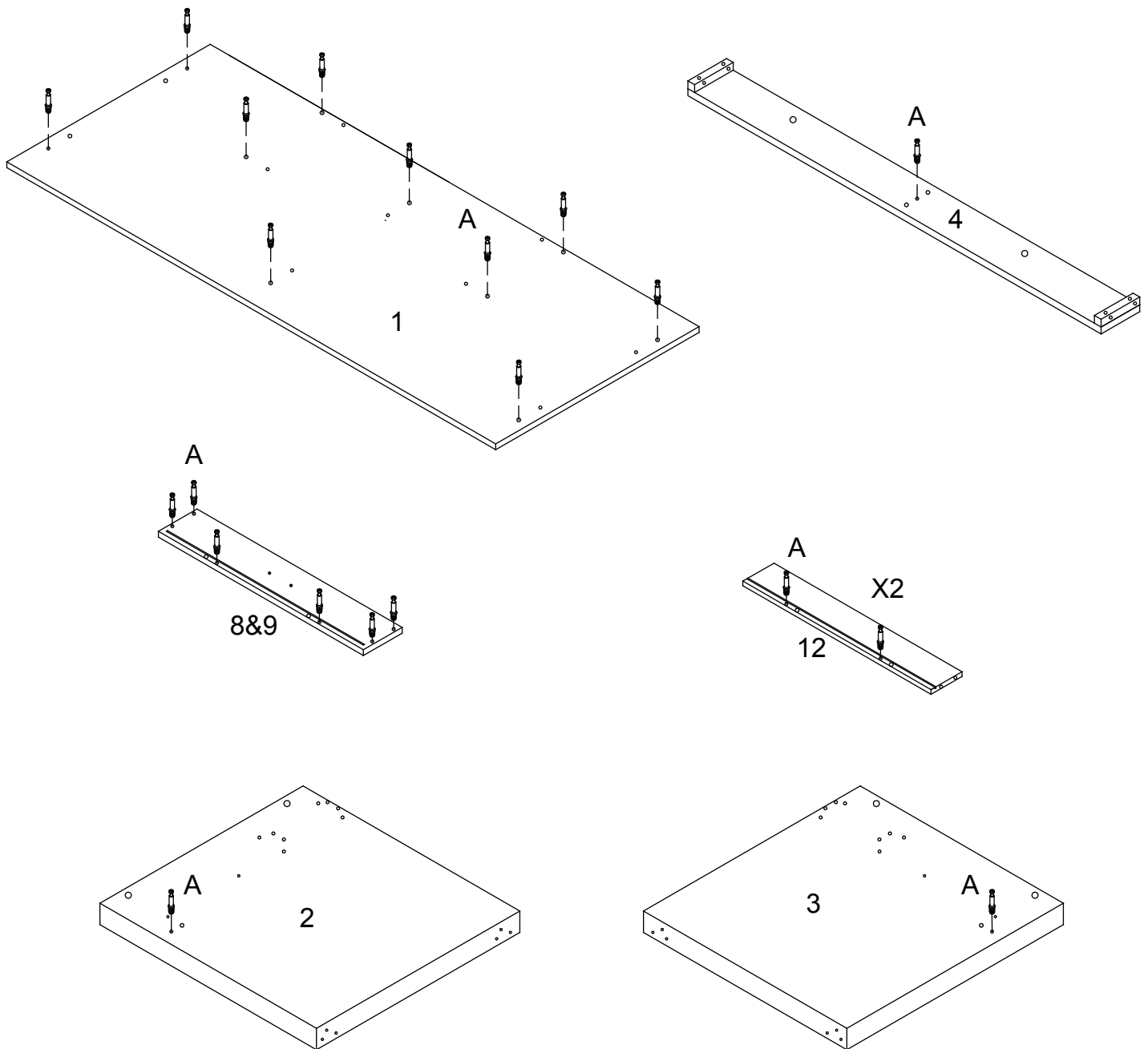
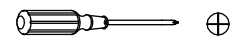
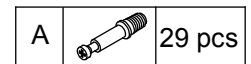
Align the arrow on the Cam-lock to the Cam-bolt head and insert the Cam-lock. Ensure Cam-lock is fully inserted.

TIGHTENING CAM-LOCK



Use a Flat-head Screwdriver to turn Cam-lock clockwise so it locks onto the head of the Cam-bolt. Turn until it is snug (about 3/4ths of a turn) -- over-tightening could damage Cam-lock or/and Cam-bolt.


STEP 1

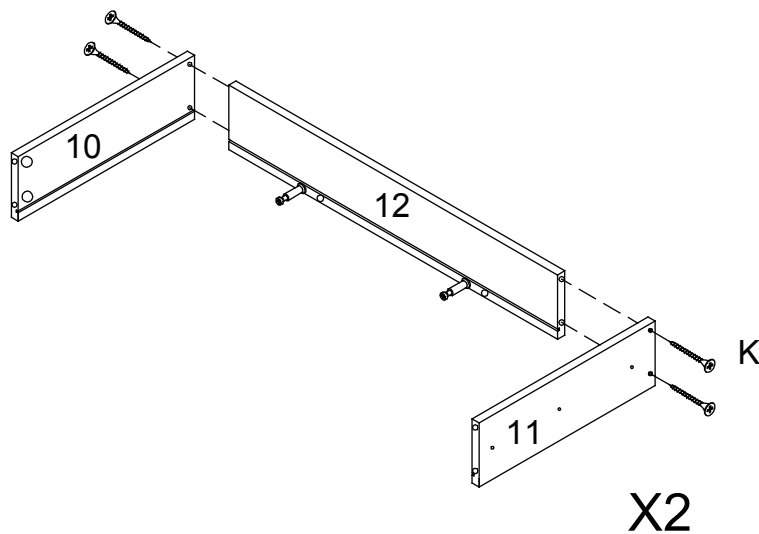
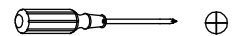


a) Position Top Panel (1), Back Panel (2), Left & Right Drawer Front Panel (8 & 9), Drawer Back Panel (12), Left Panel (2) and Right Panel (3) as shown on a flat & soft surface to prevent scratch and damage.

b) Screw-in Cam-bolt (A) into the designated holes as shown. Refer to Page 5 for instructions to insert and tighten cam-bolt.



STEP 2

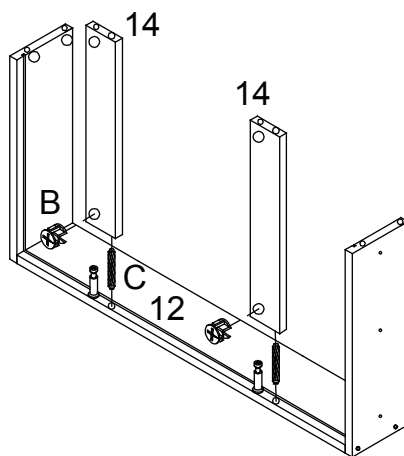
K		8 pcs
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- Position Drawer Back Panel (12) between Drawer Left & Right Panels (10 & 11) as shown.
Note: the groove on each panel has to be aligned.
- Use Screw (K) to fasten (10 & 11) to (12). Do not tighten screws completely until both screws are in each Side Panel. Use a Phillips screwdriver to drive (K).

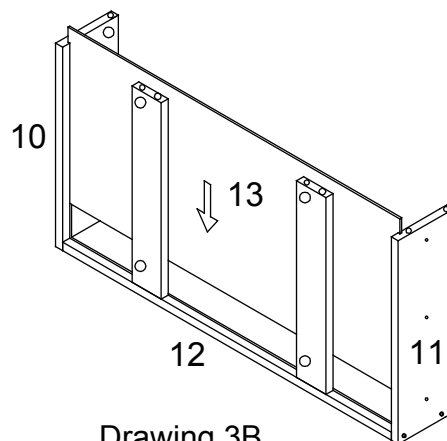
STEP 3

B		4 pcs
C		4 pcs



Drawing 3A

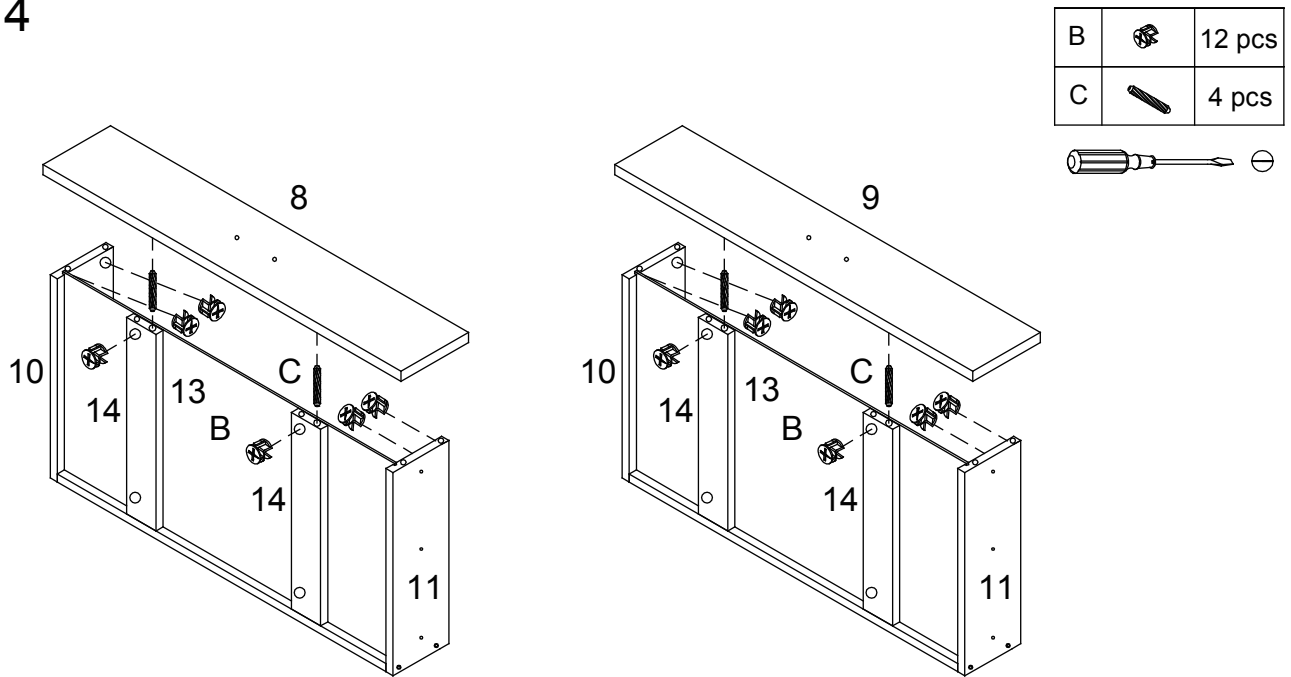
X2



Drawing 3B

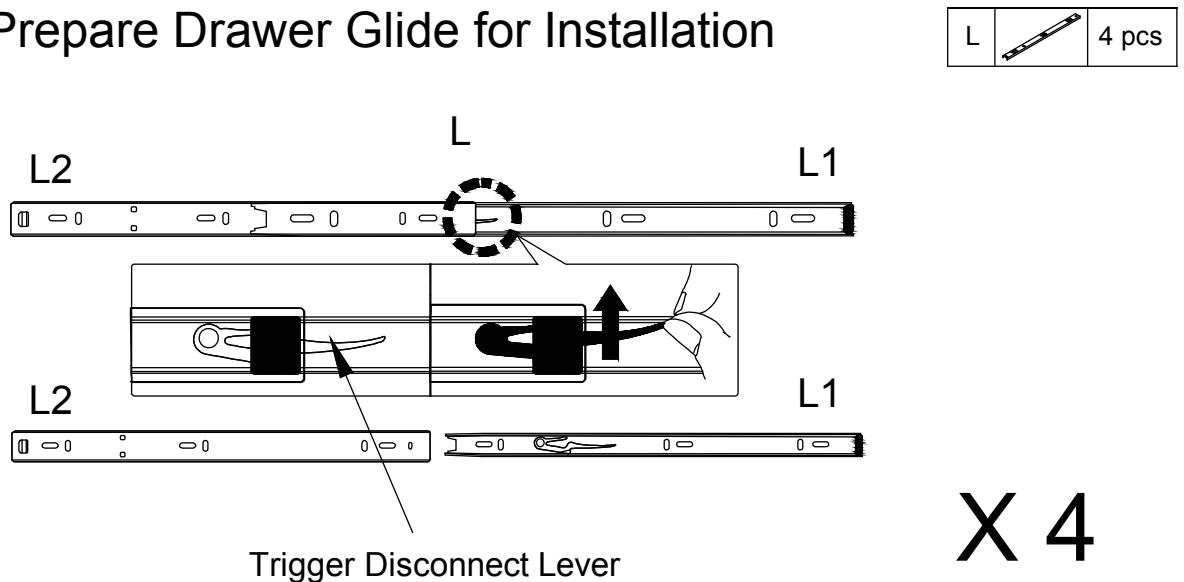
- Refer to Drawing 3A - Insert Wood Dowel (C) into the designated holes on Drawer Back Panel (12), then attach Drawer Connect Bar (14) via Cam-bolt and Wood Dowel on (12).
- Insert Cam-lock (B) into the designated hole on (14) then turn clockwise to lock onto Cam-bolt on (12).
Refer to Page 5 for instructions on inserting and tightening cam-lock.
- Refer to Drawing 3B - Fit Drawer Bottom Panel (13) to Drawer Panels (10, 11 & 12) via groove on (10, 11 & 12).

STEP 4



- Insert Wood Dowel (C) into the designated holes on the top edge of (14).
- Attach Drawer Front Panel (8 & 9) to Side Panels (10 & 11) and Drawer Connect Bar (14) firmly via cam-bolts on (8 & 9) and wood dowel on (14). Check that front edge of Bottom Panel (13) fit into the groove on the inside-face of Front Panel (8 & 9).
- Insert Cam-lock (B) into the holes on (10, 11 & 14) then turn clockwise to lock onto Cam-bolt on (8 & 9). Refer to Page 5 for instructions on inserting and tightening cam-lock.

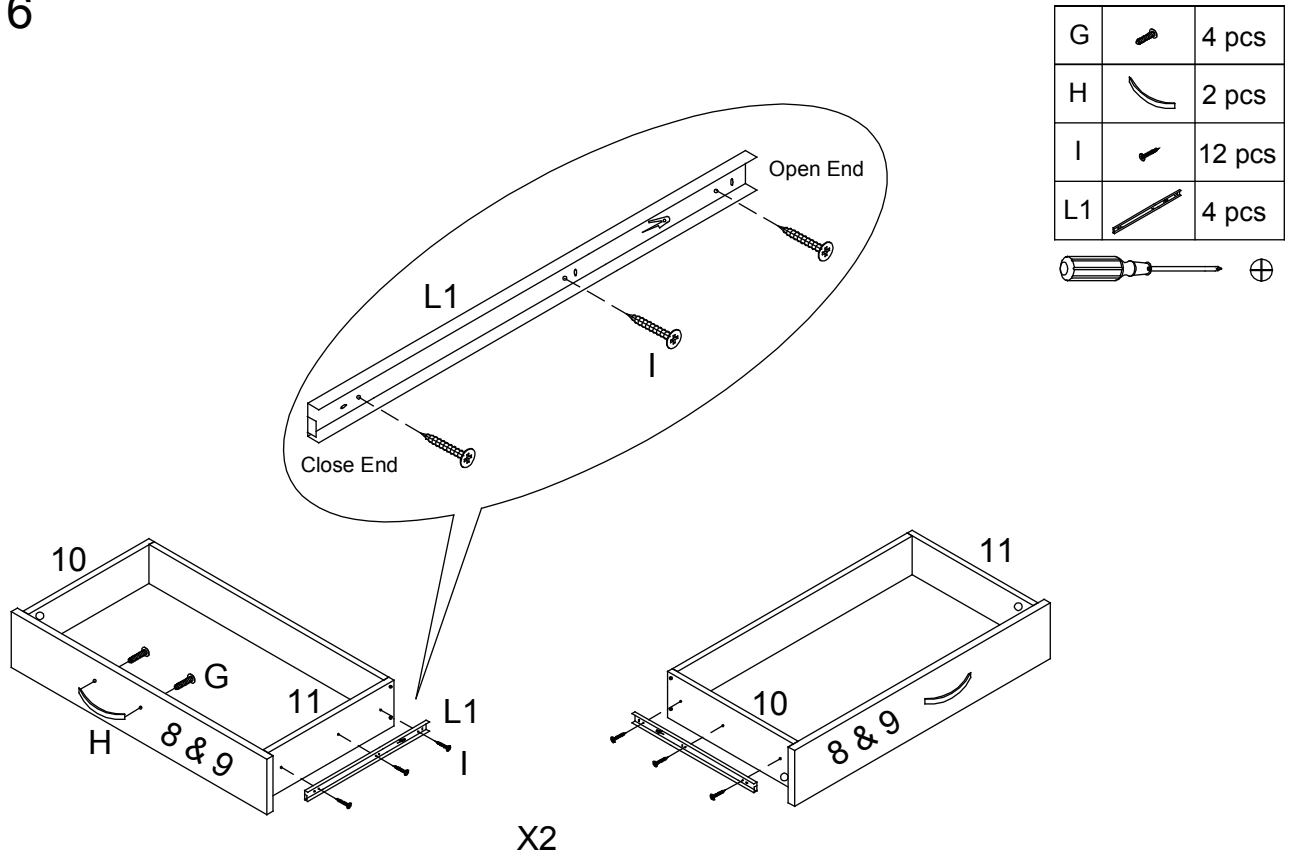
STEP 5 Prepare Drawer Glide for Installation



To install Drawer Glide (L), the Glide Runner (L1) needs to be detached or separated from the Glide Track (L2).

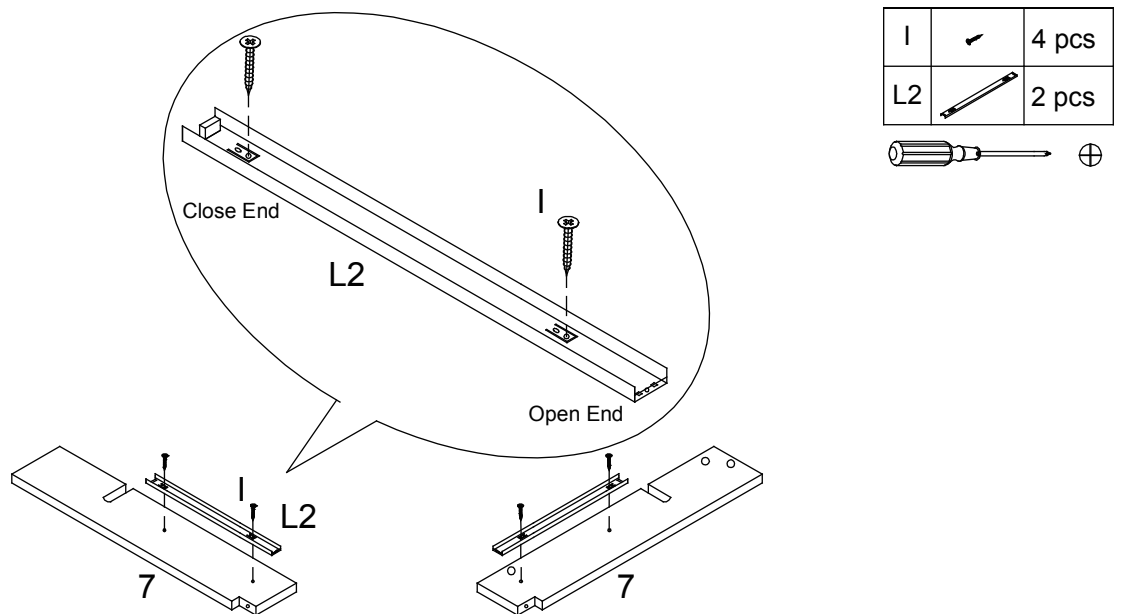
Detach Glide Runner (L1) from Glide Track (L2) by sliding out (L1) from (L2) until the Trigger Disconnect Lever is visible on (L1) as shown above. Next, depress the Trigger Disconnect Lever and at the same time slide out (L1) from (L2).

STEP 6





- Use Handle Bolt (G) to fasten Handle (H) to (8 & 9).
- Locate pilot holes on Side Panels (10 & 11) on each drawer for fastening Glide Runner (L1).
- Align the designated screw holes on (L1) to pilot holes. Refer to enlarged drawings - note the open-end and close-end direction of (L1).
- Use Screw (I) to fasten L1 to Side Panels (10 & 11). Use a phillips screwdriver to drive (L). Do not tighten (I) completely until all 3 screws are in place.

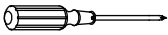
STEP 7

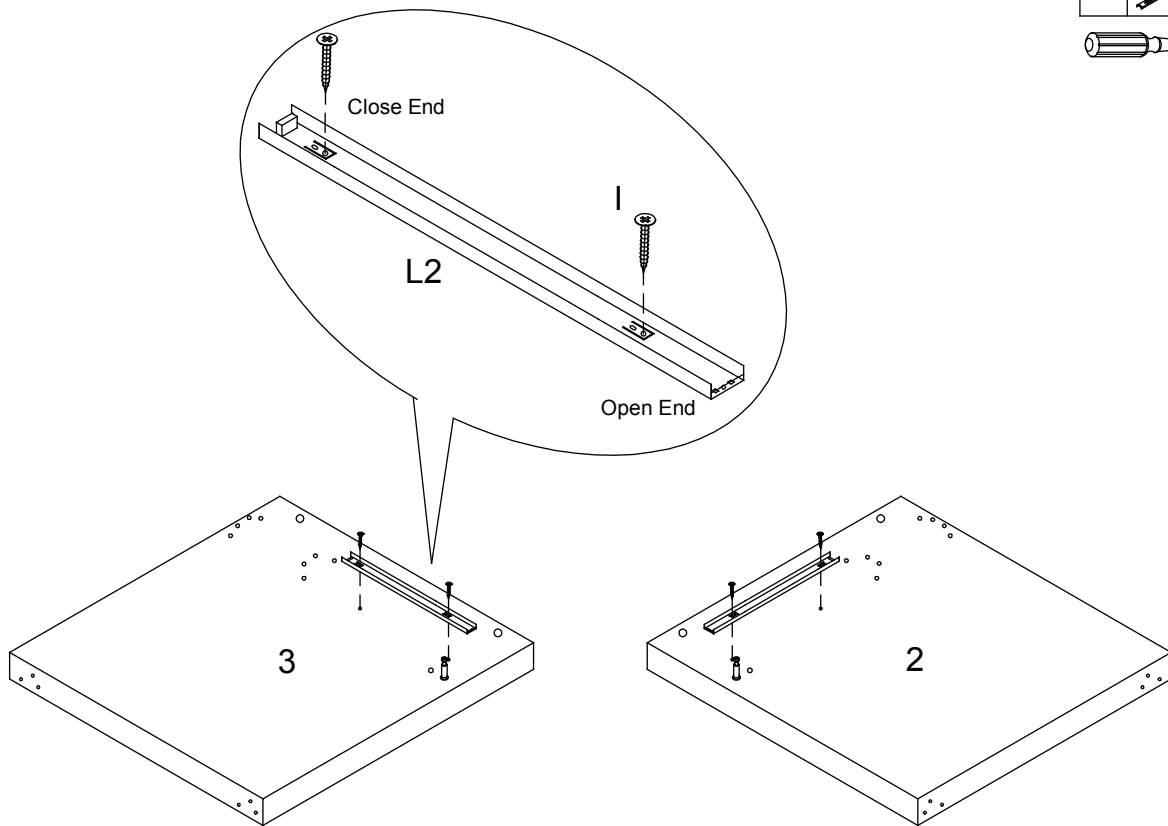


- Lay Divide Panel (7) as shown on a material that does not scratch the surface of the parts.
- Locate pilot holes for Screw (I) on each part and align screw holes on Glide Track (L2) to pilot holes on (7). Note the Open End and Close End direction of L2 with respect to (7).
- Use Screw (I) to fasten (L2). Do not tighten (I) completely until all of the screws are in place.
- Turn over (7) and attach Glide Track (L2) to another side with Screw (I).

STEP 8

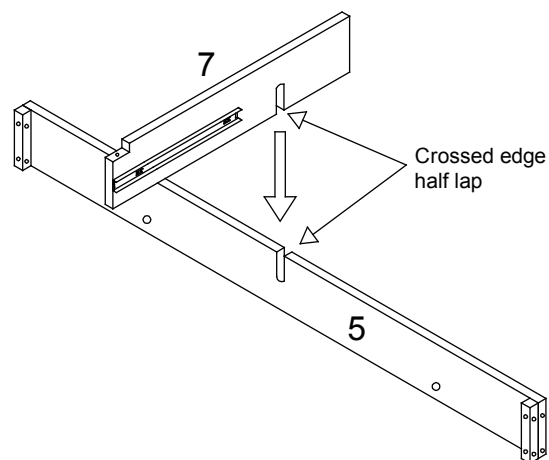
I		4 pcs
L2		2 pcs

 ⊕





- Lay Side Panel (2 & 3) as shown on a material that does not scratch the surface of the parts.
- Locate pilot holes for Screw (I) on each part and align screw holes on Glide Track (L2) to pilot holes on (2 & 3). Note the Open End and Close End direction of L2 with respect to (2) and (3).
- Use Screw (I) to fasten (L2). Do not tighten (I) completely until all of the screws are in place.

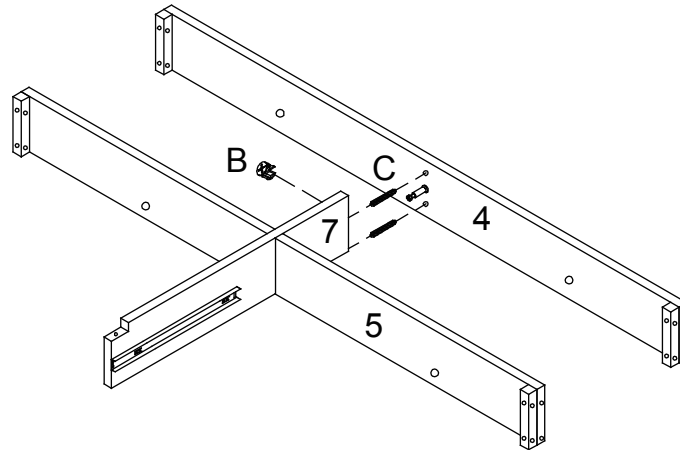
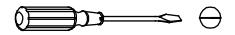
STEP 9



- Position Middle Panel (5) as shown.
- Fit Divide Panel (7) to (5) by mating the crossed edge half lap on (7) to (5).






STEP 10

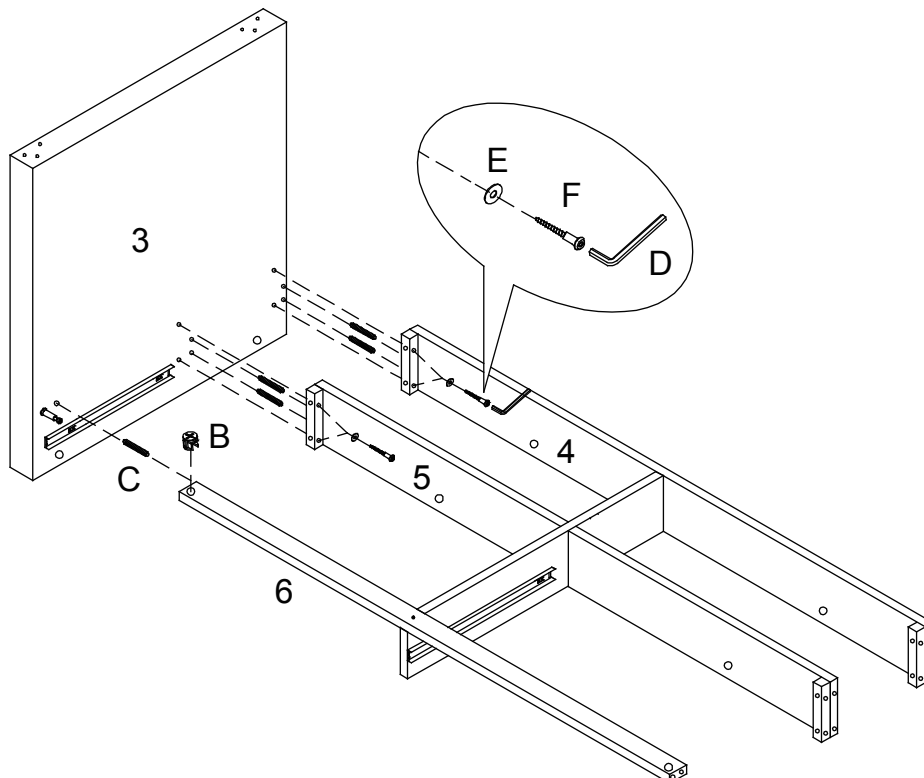
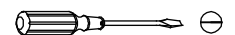
B		1 pc
C		2 pcs



- Insert Wood Dowel (C) into the designated holes on (7) as shown.
- Attach Back Panel (4) to Divide Panel (7) via Cam-bolt on (4) and Wood Dowels.
- Insert Cam-lock (B) into designated holes on (7) then turn clockwise to lock onto Cam-bolt.

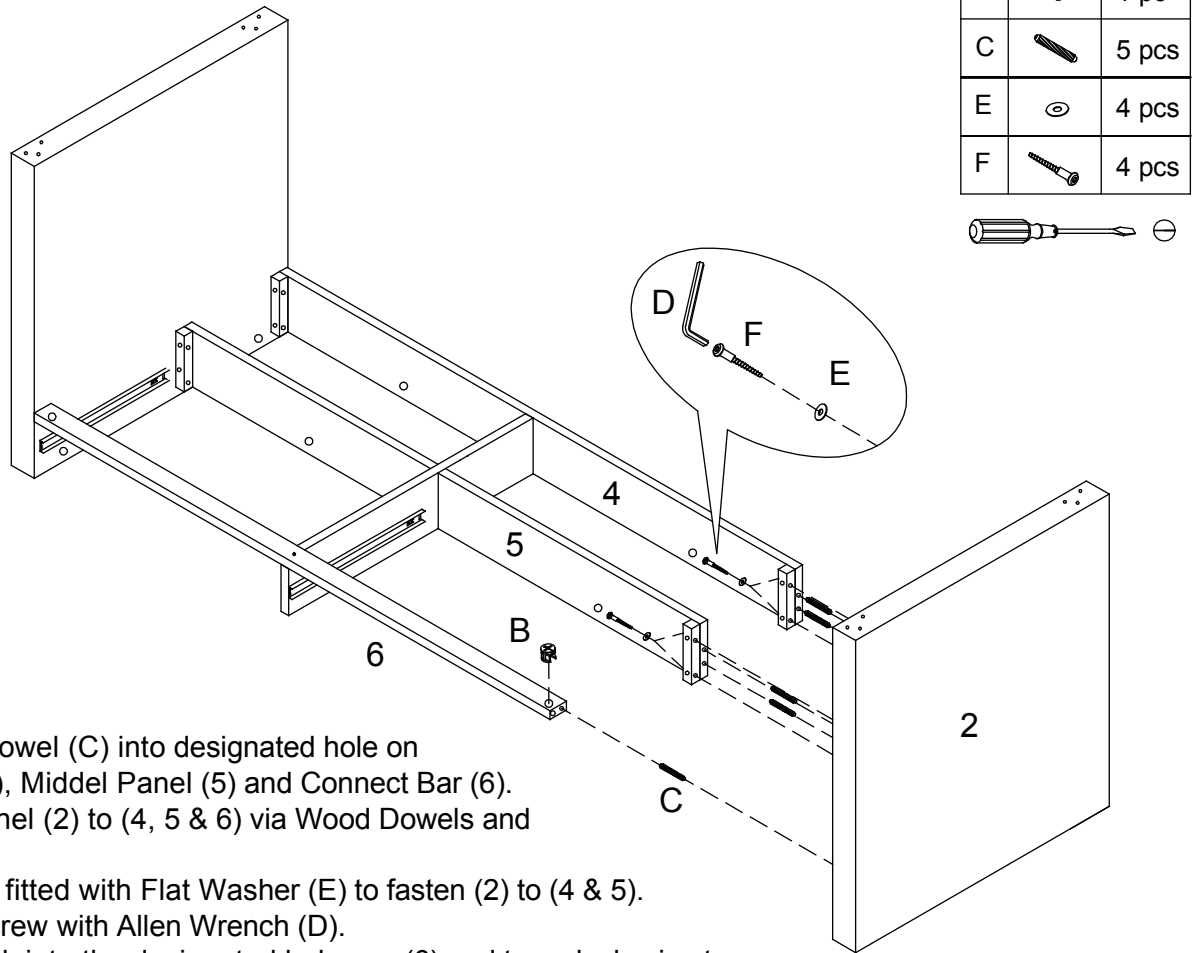
STEP 11

B		1 pc
C		5 pcs
D		1 pc
E		4 pcs
F		4 pcs



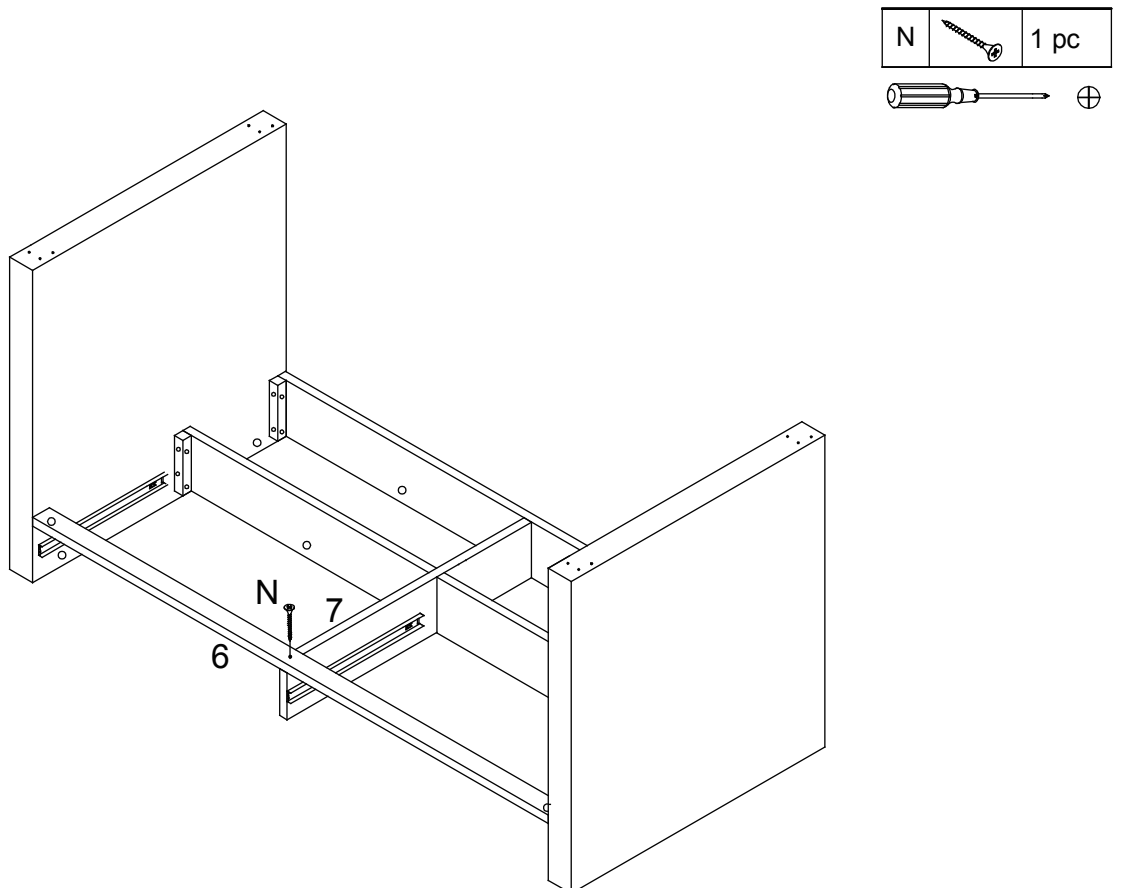
- Insert Wood Dowel (C) into designated hole on Back Panel (4), Middel Panel (5) and Connect Bar (6).
- Attach Right Panel (3) to (4 & 5) via Wood Dowels.
- Use Screw (F) fitted with Flat Washer (E) to fasten (4 & 5) to Right Panel (3). Tighten the Screw with Allen Wrench (D).
- Attach Connect Bar (6) to (3) via Cam-bolt on (3) and Wood Dowel. Insert Cam-lock into the designated holes on (6) and turn clock-wise to lock onto the cam-bolt on (3).

STEP 12



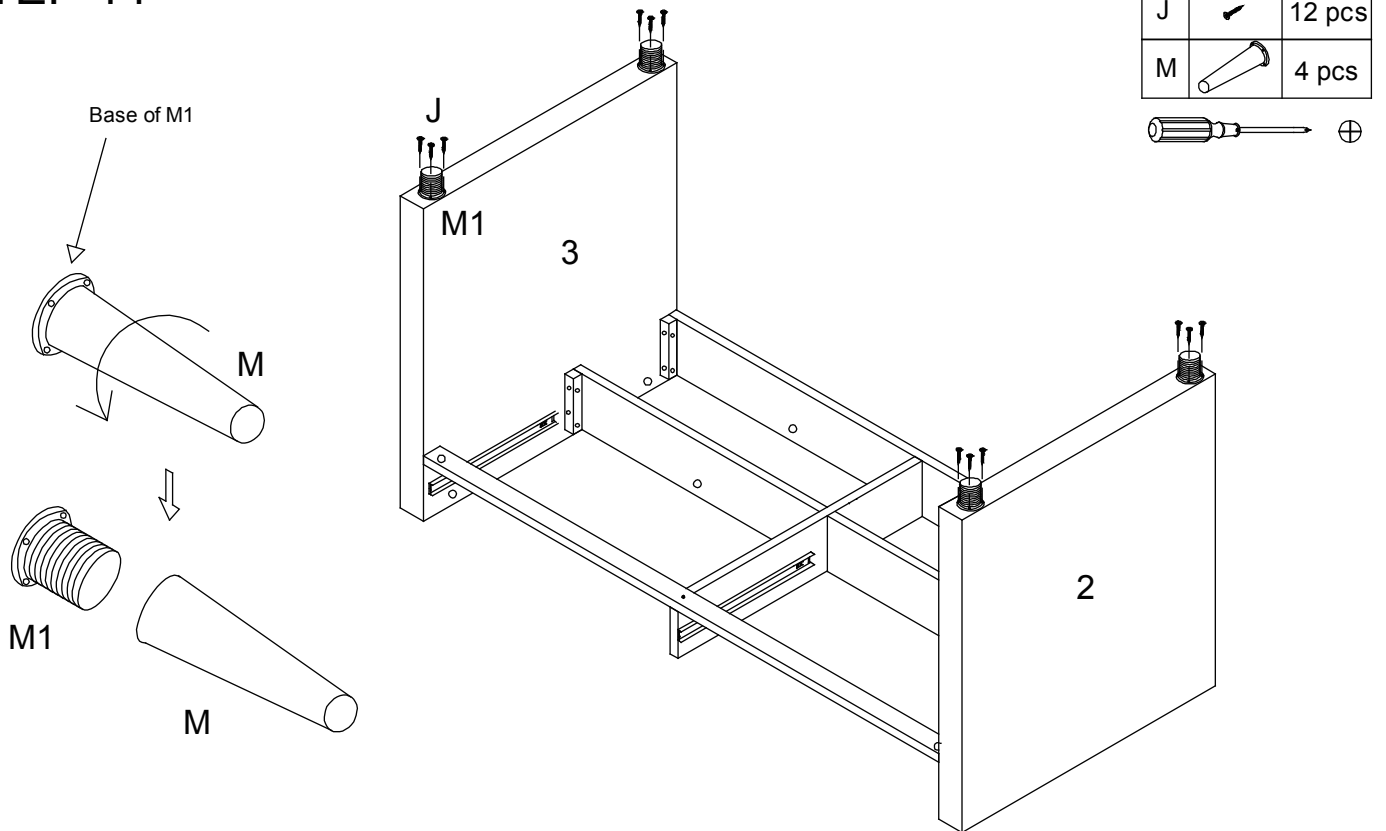
- Insert Wood Dowel (C) into designated hole on Back Panel (4), Middle Panel (5) and Connect Bar (6).
- Attach Left Panel (2) to (4, 5 & 6) via Wood Dowels and Cam-bolt.
- Use Screw (F) fitted with Flat Washer (E) to fasten (2) to (4 & 5). Tighten the Screw with Allen Wrench (D).
- Insert Cam-lock into the designated holes on (6) and turn clock-wise to lock onto the cam-bolt on (2).

STEP 13



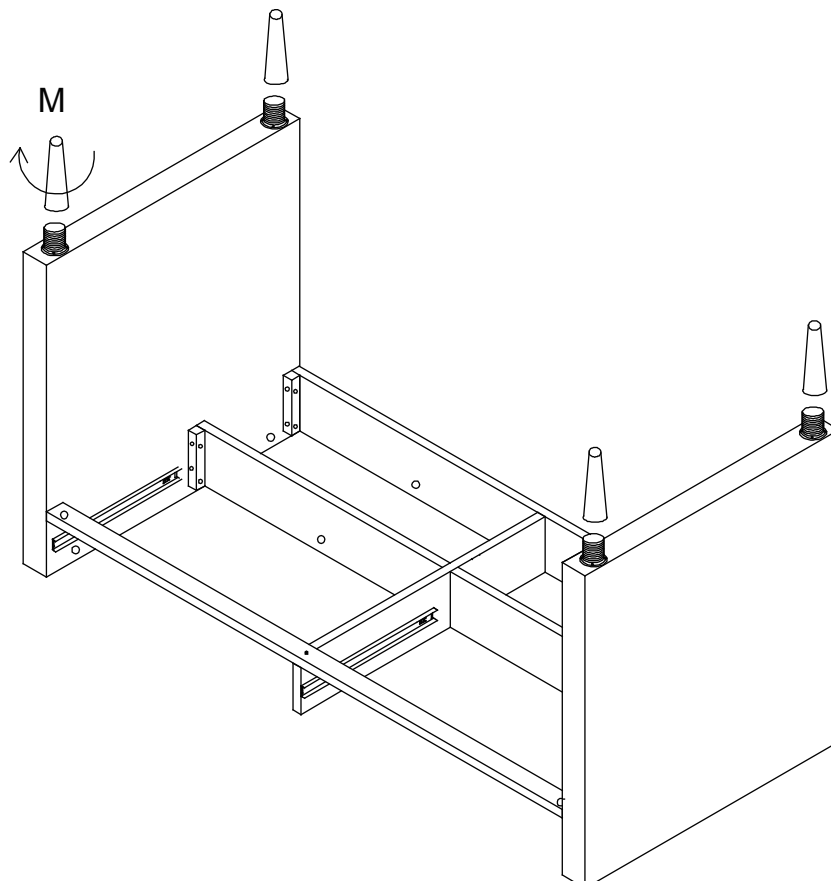
Fasten Connect Bar (6) to Divide Panel (7) using Screw (N).

STEP 14





- Separate Leg Cap (M1) from Leg (M) by turning (M) anticlockwise while holding the base of M1 firmly.
- Align the screw holes on the base of (M1) to designated holes on Side Panel (2 & 3), and fasten with Screw (J). Do not tighten (J) completely until all the screws are in place.

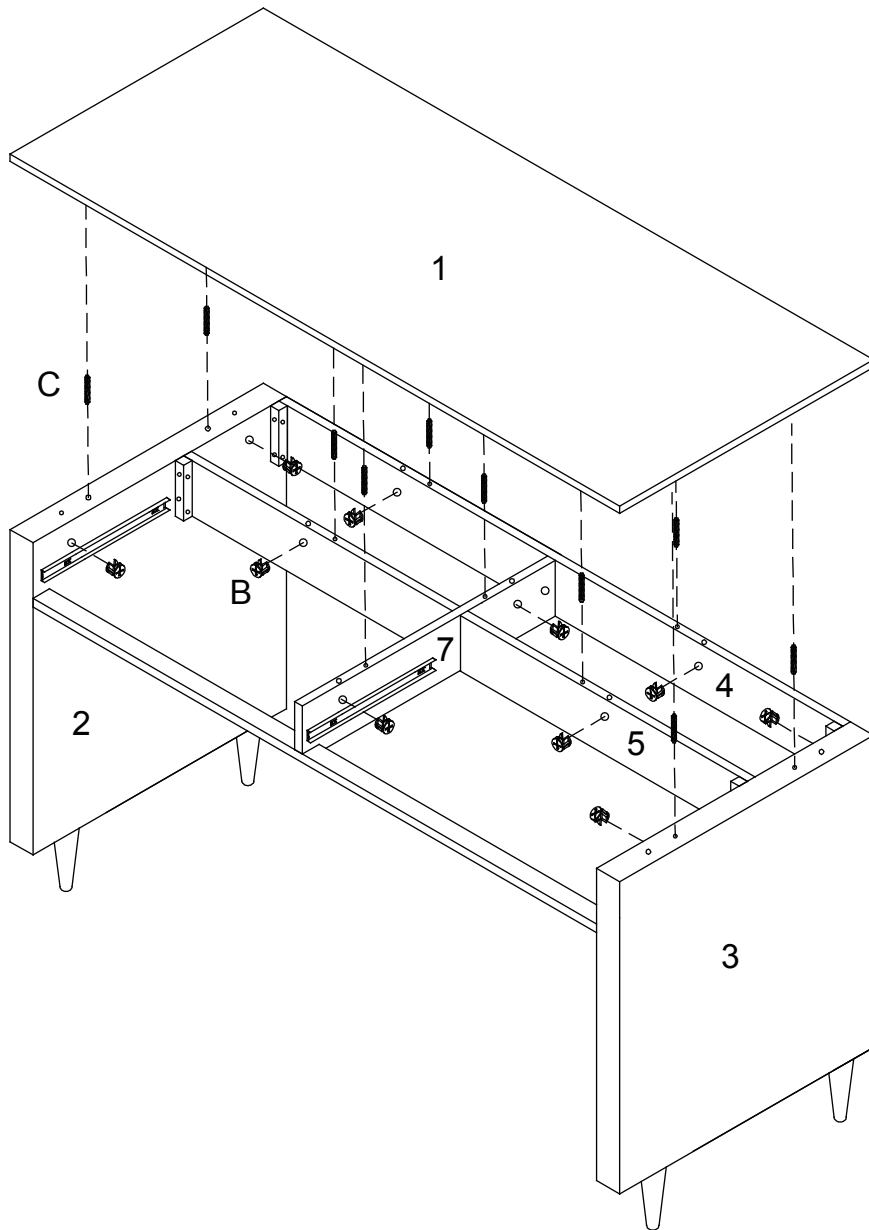
STEP 15



Screw Leg (M) from STEP 14 onto Leg Cap (M1) in clockwise direction.

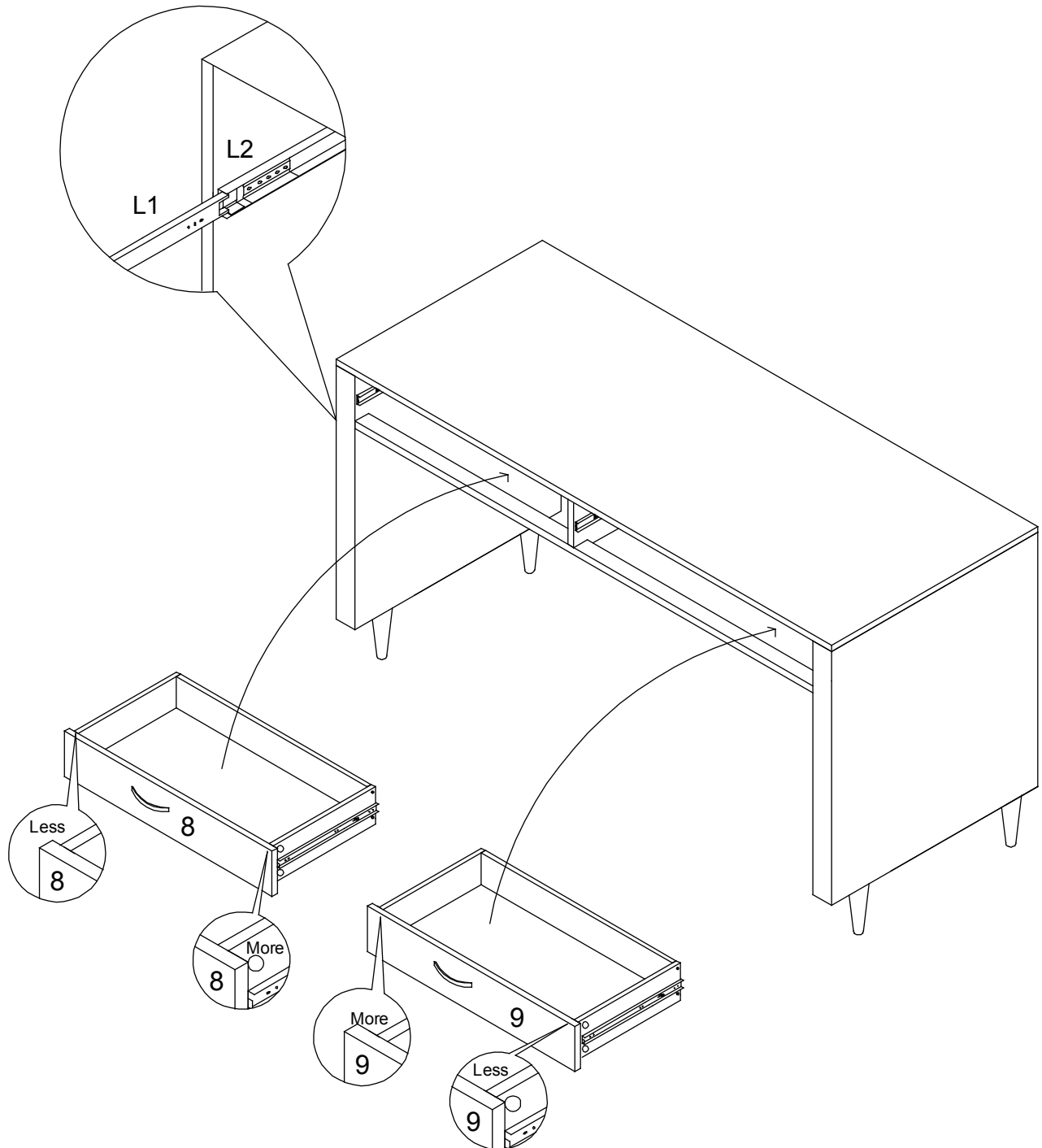
STEP 16

B		10 pcs
C		10 pcs



- Position the assembly from STEP 15 right-side up on a flat, stable surface.
- Insert Wood Dowel (C) into designated holes on Side Panel (2 & 3), Back Panel (4), Middle Panel (5) and Divide Panel (7).
- Attach Top Panel (1) to (2, 3, 4, 5 and 7) via Cam-Bolts and Wood Dowels on the respective parts.
- Insert Cam-lock into the designated holes on (2, 3, 4, 5 and 7) and turn clockwise to lock onto the cam-bolt on (1).

STEP 17



Insert Drawers:

- On the Side Panels of the desk, bring the ball-bearing slider on Drawer Glide Track (L2) forward to the front edge of (L2) i.e. towards drawer opening of the desk.
- Align the back open-end of the Drawer Glide Runner (L1) on each side of the drawer to fit squarely into the groove on the open front-end of (L2) on the Side and Middle Panels. Be sure the drawer/L1 is not tilted or angled, and gently push in drawer squarely.
- When the drawer is pushed in about half way, the Disconnect Lever on (L1) will be engaged onto (L2) which will create a slight resistance - this is normal. Pull out the drawer a little bit and gently push in the drawer again to engage the Lever to the slide mechanism on (L2). The drawer should now slide smoothly.
- If the drawer cannot be pushed in or stuck, do not force it in. Remove the drawer and repeat the steps above.

The assembly of the desk is complete.