

# ReGENCY

YOUR COMPLETE OFFICE SOLUTION

## MLD723048, MLD723042, MLD663048, MLD663042 - INSTRUCTIONS

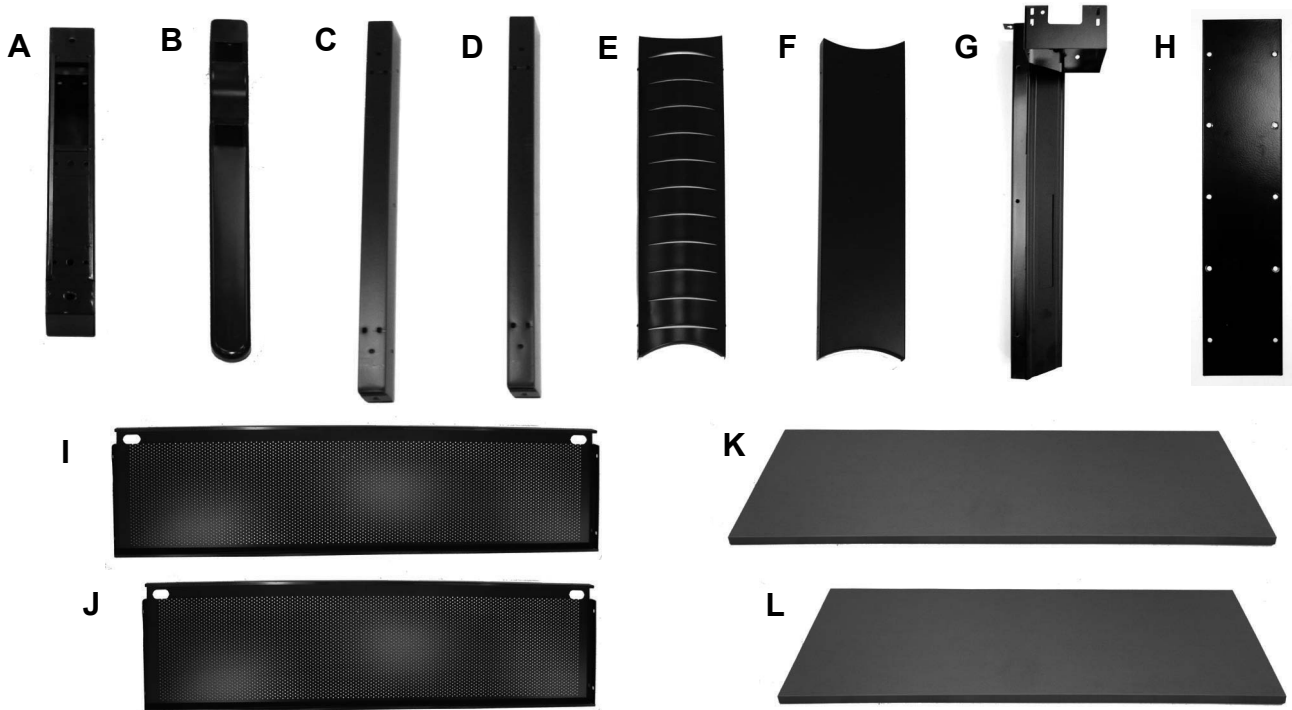
Organize your parts and hardware. You will need (2) people, a Phillips head screwdriver and a rubber mallet.



Parts:

**A)** Top Bracket(2) • **B)** Foot Bracket(2) • **C)** Back Support(2) • **D)** Front Support(2) • **E)** Exterior Leg Cover(2) • **F)** Interior Leg Cover(2) • **G)** Corner Leg • **H)** Flat Bracket • **I)** Long Modesty • **J)** Short Modesty • **K)** Long Table Top • **L)** Short Table Top

**NOTE:** Back Supports differ from Front Supports with additional holes for modesty attachment.



Hardware:

**M)** Screws(21) • **N)** Washers(8) • **O)** Bolts(16) • **P)** Glides(5)



### IMPORTANT NOTICE:

- Place all wooden parts on a clean and smooth surface such as a rug or carpet to avoid the parts from being scratched.
- Check to be sure that you have all parts and hardware.
- Remove all wrapping materials, including staples & packing straps before you start to assemble.
- Do not tighten all screws/bolts until completely assembled.
- Keep all hardware parts out of reach of children.

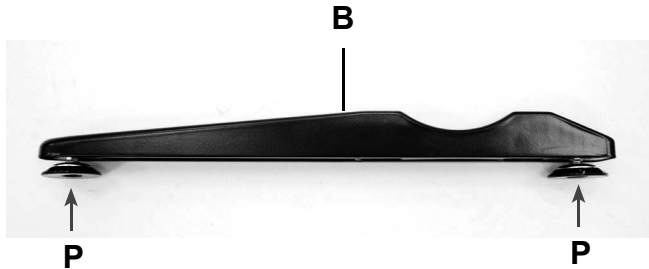
Any problems or questions call Regency Office Furniture at 1-866-816-9822

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**STEP 1:** Insert 2 Glides(P) into each of the Foot Brackets(B).



**STEP 2:** Insert 1 Glide(P) into the Corner Leg(G).



**BEFORE STARTING STEP 3A-B, NOTE THE HOLE PLACEMENT IN FIGURE 1.**

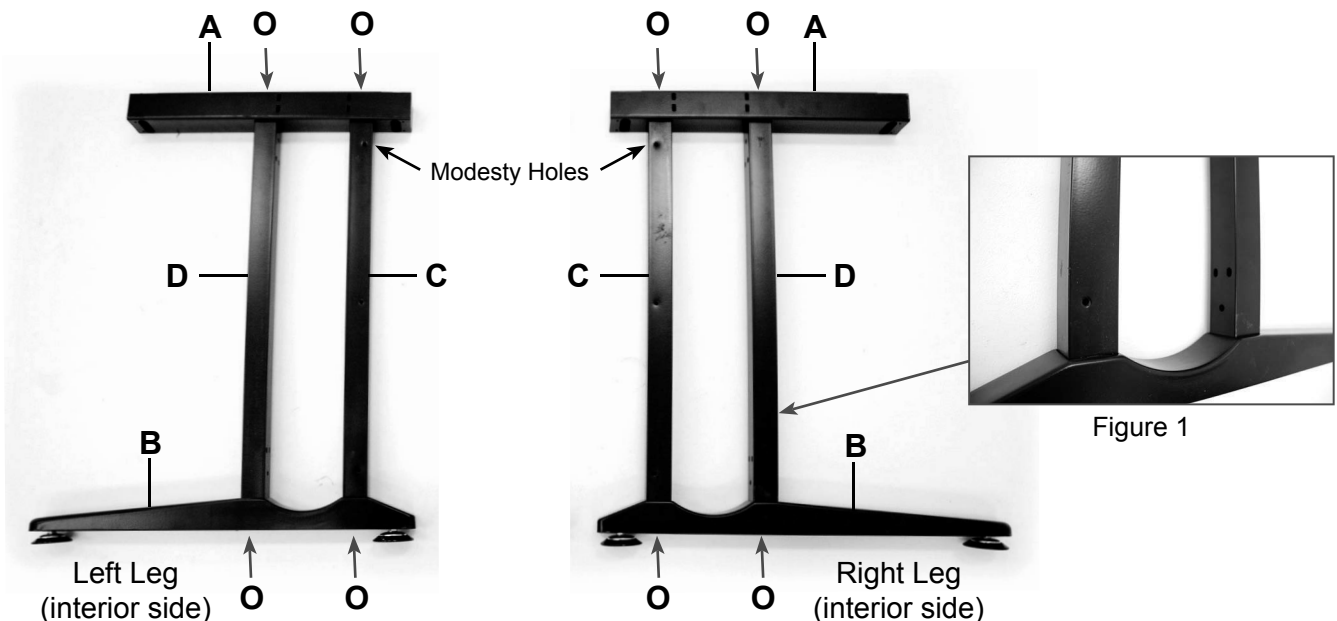
The set of three holes on each of the Front Supports and Back Supports should face in toward one another.

**STEP 3A:** Assemble Legs by inserting **Back Supports(C)** into each **Foot Bracket(B)**.

**NOTE:** Modesty Holes on Back Supports should face interior side as shown below.

**STEP 3B:** Now insert the **Front Supports(D)** into each **Foot Bracket(B)**. Then insert each **Top Bracket(A)** into the **Front Supports(D)** and **Back Supports(C)**. Finally, attach the **Foot Brackets(B)** and **Top Brackets(A)** to the **Front Supports(D)** and **Back Supports(C)** with 4 Bolts(O) per Leg.

**NOTE:** Do not tighten bolts until all bolts have been started.



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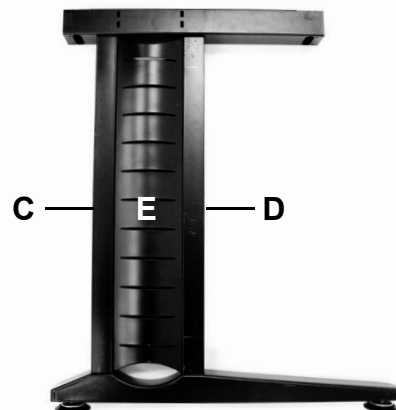
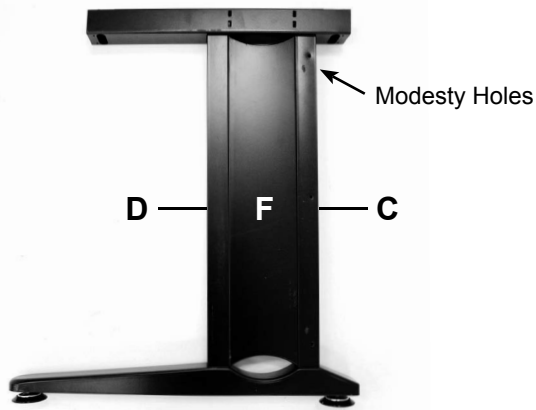
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**STEP 4A:** Snap the **Interior Leg Cover(F)** into **Back Support(C)** and **Front Support(D)** using a rubber mallet.

**NOTE:** *Interior Leg Cover is installed on the side with the modesty holes.*

**STEP 4B:** Snap the **Exterior Leg Cover(E)** into **Back Support(C)** and **Front Support(D)** using a rubber mallet.



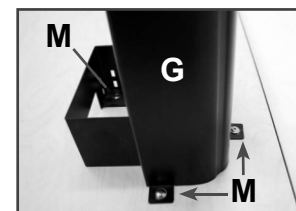
**STEP 5: CHOOSE THE ORIENTATION FOR YOUR L-DESK (LEFT RETURN or RIGHT RETURN).**

**NOTE : PRODUCT IS REVERSIBLE.**  
**THE FOLLOWING STEPS INCLUDE BOTH RIGHT AND LEFT ORIENTATIONS.**  
**Hardware placement is critical.**

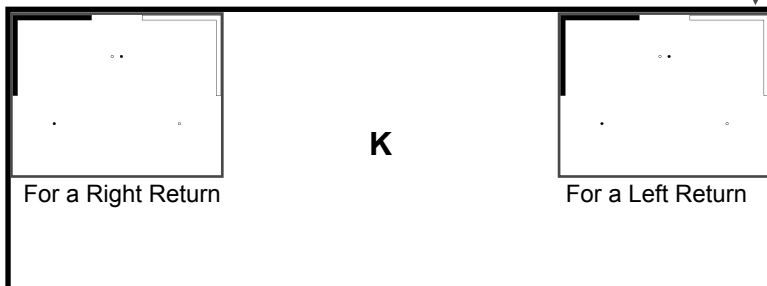
**FOR STEP 6A, USE THE TEMPLATE INCLUDED WITH INSTRUCTIONS.**

**STEP 6A:** Place the **Long Table Top(K)** on a clean flat surface with desired table finish face down. Then align your template as shown below for the Corner Leg placement. Mark the coordinating points.

**STEP 6B:** Attach **Corner Leg(G)** using 3 **Screws(M)**. See *Figure 2*.



**NOTE:** Edges of template align with edges of table.



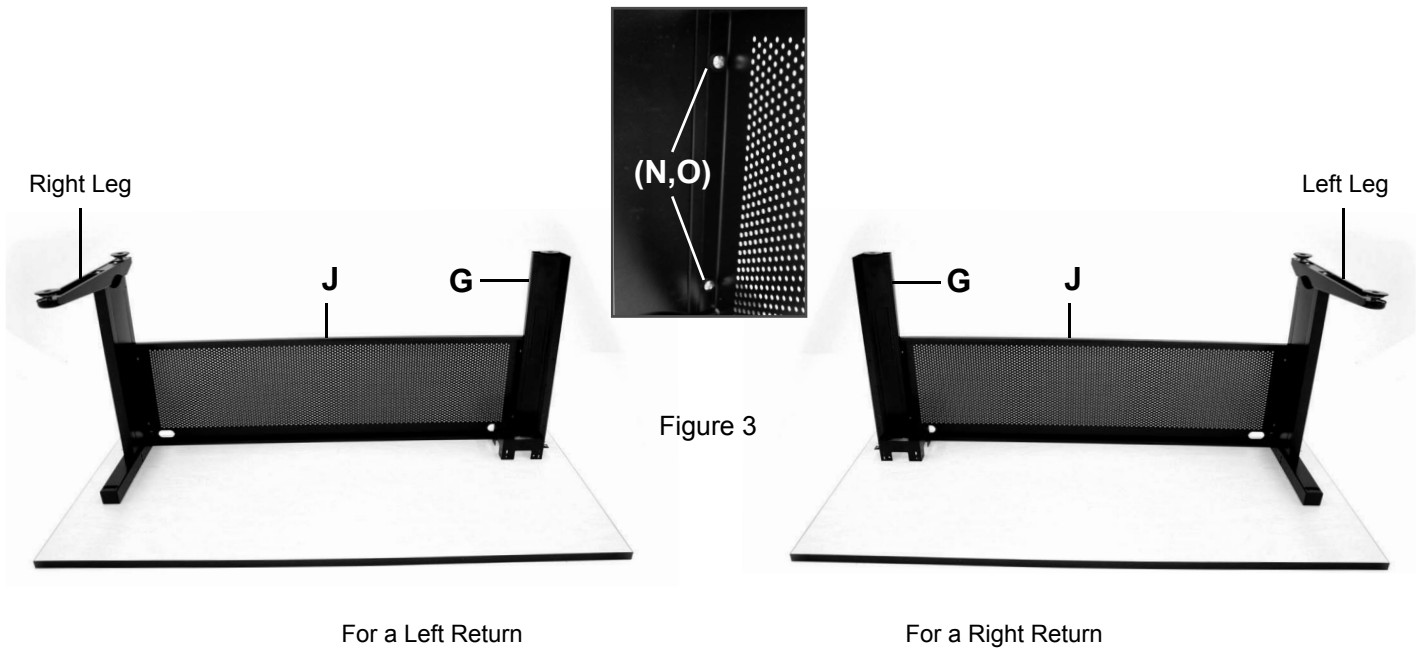
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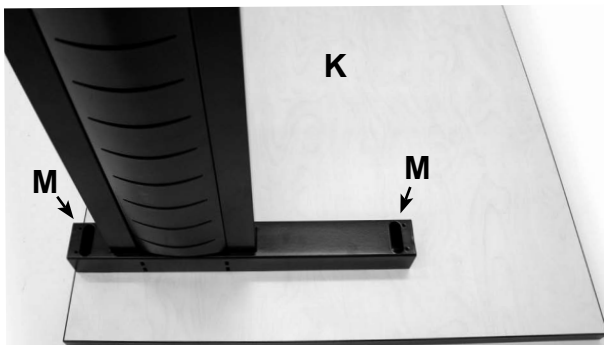
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**STEP 7:** Place 1 Washer(N) on each of 2 Bolts(O). Then attach the Short Modesty(J) to the Corner Leg(G) using 2 Bolt/Washers(Figure 3). Now, attach the coordinating Leg to the Short Modesty(J) using two more Bolt/Washer combinations.

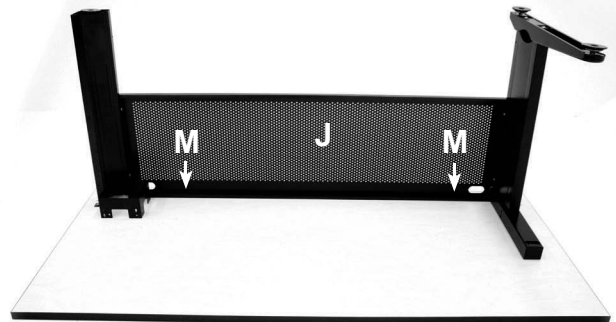
**NOTE:** The lip on the Modesty should face the interior side of the desk.



**STEP 8:** Align the Leg to the edge of the Long Table Top(K). Then attach the Leg using 2 Screws(M).



**STEP 9:** For additional support, attach the Short Modesty(J) to the desktop with 2 Screws(M).



**STEP 10: CAREFULLY FLIP THE ASSEMBLED PORTION OF THE TABLE UPRIGHT WITH TWO OR MORE PEOPLE.**

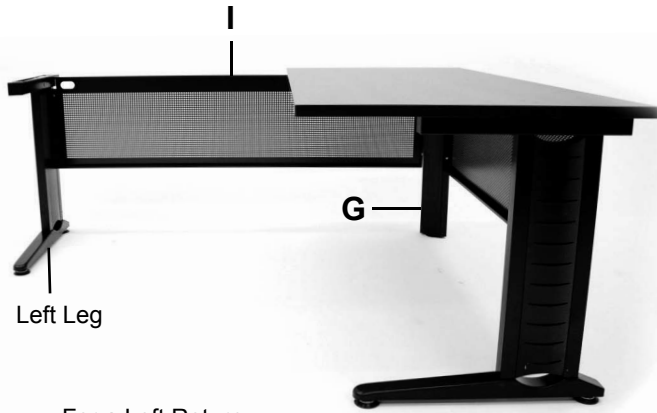
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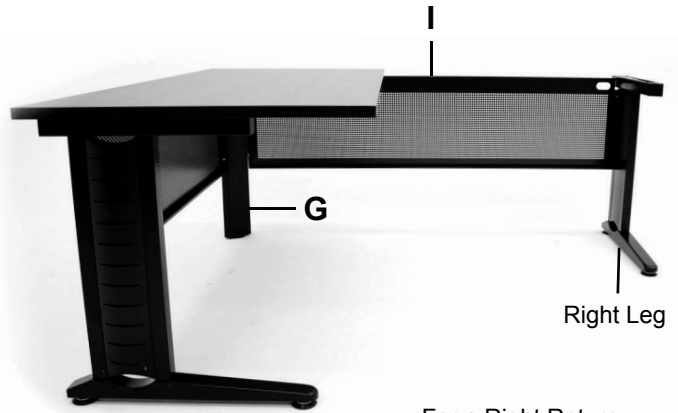
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**STEP 11:** Place 1 Washer(N) on each of 2 Bolts(O). Then attach the **Long Modesty(I)** to the **Corner Leg(G)** using 2 Bolt/Washers and support the modesty by attaching the coordinating Leg to the **Long Modesty(I)** using two more Bolt/Washer combinations.

**NOTE:** The lip on the Modesty should face the interior side of the desk.



For a Left Return



For a Right Return

**STEP 12A:** Connect the **Short Table Top(L)** to the **Long Table Top(K)** on the underneath side of the desk using the **Flat Bracket(H)** and 10 **Screws(M)**.

**STEP 12B:** Align the Leg with the back edge of the Short Table Top. Then attach the Leg using 2 **Screws(M)**.

**STEP 12C:** For additional support, attach the **Long Modesty(I)** to the desktop with 2 **Screws(M)**.

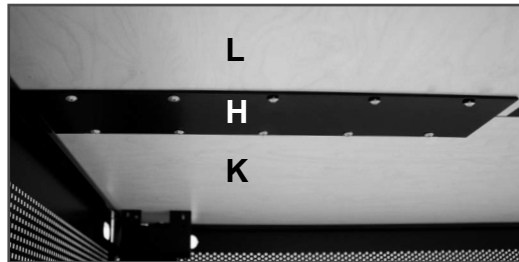
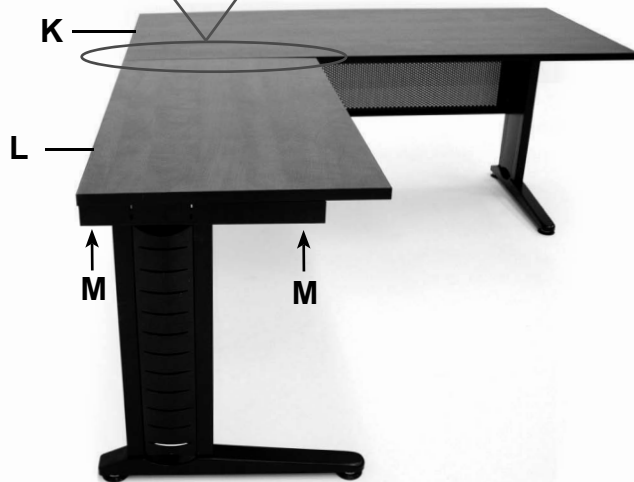


Figure 4



For a Left Return



For a Right Return

USE BLACK POINTS FOR HOLE PLACEMENT

ALIGN THIS CORNER FOR A RIGHT RETURN



USE WHITE POINTS FOR HOLE PLACEMENT

ALIGN THIS CORNER FOR A LEFT RETURN