

Please read the following instructions **SEVERAL times BEFORE STARTING** the assembly of your Shoe San...

Also, print out a Picture of the Shoe Tower image from Wayfair to use as a Reference Guide when assembling.

Open the Boxes from the shipments you have received and locate the rounds with the Color Tape in the center of each of the rounds. Tier 1, Tier 2, Tier 3, Tier 4, and Tier 5 are written on Color Tapes in the center of each wood round. Also, locate the Plastic Baggie package with the wood screws and alignment bracket inside one of the boxes

Tape Colors for assembly...Tier 1, lower is the turntable

The Tape with Tier 1 written on it is the turntable/bearing assembly for the 5-Tier Shoe San. You will begin with Tier 1 to assemble your Shoe Tower.

Remove contents from the boxes you received, these are the parts for the 5-Tier unit. Be careful not to remove the Color Stickers with the Tier numbers written on the tape attached in the center of the Wood Rounds, as the numbers are VITAL to assembly.

Remove the Separators from boxes and stack them up in three stacks of six by size, start three stacks of six 9" separators left to right and then two stacks of 10" separators, this is the order you will use the separators for assembly of the Shoe Tower unit starting with Tier 1, then Tier 2, and so on.

ASSEMBLY PROCEDURE for.... 5-Tier Shoe San Unit

Locate the Turntable platform, this is Tier 1 (wood round with the turntable attached). Note the RED Sticker Tape placed on top of the turntable, labeled as Tier 1. Locate and start with the SIX, 9" Separators. Also use the Grain pattern of each wood round tier running in the same direction to help align the tiers and use as a guide when assembling from one tier level to the next tier level.

REMOVE the wrap and cardboard protective inserts from the Tier 1 Turntable, turning makes assembly easier.

Let's begin Assembly of Tier 1...

What you are going to do...

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Tier 1 has six 9" Separators. Start with two wood screws and install each Separator by inserting two wood screws into Tier 1 using the two pre-drilled holes visible on top of Tier 1 through the bottom two holes in each 9" separator, then go around and install the next separator the same way, as this process will align the remaining four Separators with their respective pre-drilled holes when you insert the screws.

NOTE: The bottom two pre-drilled holes in each separator, will be on your RIGHT when facing and placing a given separator on top of a given tier for installation.

VERY IMPORTANT...Use the Metal 90 Degree Alignment Bracket to MAKE SURE when the screws are installed through the bottom of a given separator into the EXISTING pre-drilled holes; this Bracket will help Align each Separator 90 degrees Vertically on the Shoe San. Very Snug only, DO NOT OVER-TIGHTEN or the screws will go through the round or you will break the separator.

TIP: Place two wood screws into the bottom of a Separator and screw it through the Separator until the screws slightly protrude out of the bottom of the Separator about 1/16 inch, this will help you SLOT each of the two screws into the pre-drilled holes in the wood round Tier to make it easier to screw and attach a Separator to the tier.

Once you have the six, 9" Separators screwed into place into Tier 1, you will now secure each of these Six Tier 1 Separators you just installed into the **BOTTOM** of **TIER 2**, so locate the Wood Round with TIER 2 on the tape in the center of the round.

Place the TIER 2 round (Tape facing UP) on Top of the 9" Tier 1 Separators you just installed. Align/Adjust using the direction of the Grain of the wood of the Tier 2 round with the same Grain direction as Tier 1. You will adjust and align the Tier 2 round on Top of the Tier 1, 9" separators you have just installed until Tier 2 round is matched up 1" from the **front edge of the top of the Tier 1 separators edge** or very close to this measurement from the edge of each of the top of the Tier 1 separators.

Once aligned, place a wood screw through the TOP of each of the Tier 1 Separators you have just installed, into the Bottom of the Tier 2 round. **REMEMBER to Use the Metal 90 Degree Alignment Bracket** when installing each Tier 1 separator into the bottom of Tier 2, and each separator as you go from tier to tier when assembling your Shoe Tower. Install six of the 9" Separators installed into the **bottom** of the Tier 2 round. **NOTE: In order to place screws into the rounds, you will need a drill and a drill bit to drill a hole 3/8 inch deep through the top of each Tier 1 separator into the bottom of the Tier 2 round and then install/insert a wood screw into the top of each separator.**

You have now completed the Assembly of the First Tier of your 5-Tier Shoe Tower. Give it a spin and make sure turntable is working.

**Use the image you printed out** from Wayfair to install Tiers 2, 3, 4 and 5 as each tier is installed the SAME WAY as the 1st Tier you just installed by adding one tier level after the next tier level and so on... Tier 3 on top of Tier 2 and Tier 4 on top of Tier 3 , and Tier

5 on top of Tier 4 by using the Sticker Tape Tier Numbers on the tape located in the Center of each Round.

NOTE: ALL the rounds are constructed to run in the same direction as the wood grain, as you assemble each Tier. Aligning/Adjusting using the direction of the Grain of the wood as a guide makes it much easier to begin to assemble each wood round tier, one on top of the other.

Once Tier 4 is installed, you can now finish the assembly of the 5-Tier Unit Shoe Tower by placing the wood round with TOP (written on the Tape in the center of the round) on top of the Tier 5 Separator by using the Metal Alignment Bracket to insert a wood screw through the top of a minimum of two separators into the BOTTOM of the TOP wood round, and when all screws are installed into all of the pre-drilled holes into a minimum of four of the separators, your Tier 5 Shoe Tower unit will be complete!  
CONGULATIONS!!!

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Any questions, send me an email at [raygattebery@gmail.com](mailto:raygattebery@gmail.com), and I will get back to you ASAP...Thanks

Enjoy your Shoe Tower

Ray!

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