# Mats Inc. Maintenance Instructions

## for Unique Tile

These instructions supersede any verbal or written instructions from Mats Inc. representatives, and must be followed in order for the warranty to be in effect.

#### Overall

**Preventative maintenance:** Because 90% of all dirt in a building comes in on footwear, Mats Inc. strongly recommends installing and maintaining entrance matting (preferably permanently installed) at all outdoor entrances (20-30 linear feet for major entrances; less for infrequently used entrances). Doing this will improve indoor air quality, reduce flooring maintenance costs, and lengthen the life of your interior floors.

*Safety:* Always post "Wet floor" and/or "Caution" tape when wet maintenance is going to be performed. Refer to cleaners' MSDS for any Personal Protective Equipment requirements.

• Actions not to take: Unique Tile does not require waxing, buffing, or stripping. Therefore, there is no need to apply any type of floor finishes or waxes.

#### **Routine Cleaning**

- Sweep and/or dust mop or vacuum (with heavy-duty commercial vacuum) the floor to remove all dirt and grit. This is the single most important maintenance activity for preserving the floor's appearance and performance – and typically the most overlooked and omitted. Post "wet floor" signs.
  - a. Vacuuming is the most effective method for this cleaning.

### Deep Cleaning

• Clean the tiles with a soapy solution and leave to dry.