

HD

HAUTE DECOR

3.5' Berkeley Fir Potted Tree
Item # DCCT3501



IMPORTANT, RETAIN FOR FUTURE REFERENCE: READ CAREFULLY.

PARTS LIST

- 1 EA. TREE POT
- 1 EA. TREE SECTION A (BOTTOM)
- 1 EA. TREE SECTION B (TOP)

ASSEMBLY

CAREFULLY REMOVE THE CONTENTS FROM THE CARTON AND KEEP THE CARTON FOR FUTURE STORAGE. DO NOT FORCIBLY REMOVE ANY CONTENTS.

Step 1: Locate the **TREE POT** and place it where you are going to set up the tree. THIS PRODUCT IS SUITABLE FOR INDOOR AND COVERED OUTDOOR USE. **▲ IMPORTANT: DO NOT PLACE THE TREE WHERE IT IS LIKELY TO WOBBLE DUE TO UNEVEN FLOORS OR THICK CARPETING. PLACE THE TREE ON A LEVEL SURFACE.**

Step 2: Find **TREE SECTION A**, tagged with the letter "A". Remove the plastic cap (see **Fig. 1**) that is on the bottom of the tree pole. It can be kept and reused for storage if desired. Insert **TREE SECTION A** into the **TREE POT**. Do not force the pole. It will slide down to its correct position. Make sure the pole is firmly seated in the **TREE POT** and standing straight.



Fig. 1

Step 3: Take **TREE SECTION B** which is tagged with the letter "B" and insert it into the top of **TREE SECTION A**.

SHAPING

1. The branches were compressed to fit into the box and can be reshaped to their original fullness by bending and separating each of the branches in a more realistic manner.
2. Please reference the image on the cover of this instruction manual to see what the tree should look like.
3. Shape by section and layer, starting at the bottom of the tree and working your way up to ensure coverage of the whole tree.
4. Gently pull down each branch to an approximate 90° angle to the floor on the lower sections and about a 45° angle on the upper sections.
5. On each branch, begin by shaping the tips closest to the pole and work your way to the end of the branch. Fan the tips up and out to the sides.
6. Offset the branches from one another to hide the tree's pole and fill spaces. Continue spreading the tips until they resemble that of a real tree.
7. After shaping the whole tree, step back and take an overall look. Shift branches to fill any gaps. Your tree is now ready to decorate and enjoy!

Video Instructions:



[youtube.com/@HauteDecor](https://www.youtube.com/@HauteDecor)

CLEANING & CARE

AS YOU WILL BE USING THE TREE EVERY YEAR, FOLLOWING ARE TIPS TO KEEP IT IN GOOD CONDITION AND MAINTAINED:

- Dust gently using a soft cloth or fabric duster.
- Do NOT use any chemicals or solvents to clean.
- Follow all the Storage and Safety Instructions.

STORAGE

PROPER TREE HANDLING AND STORAGE WILL HELP YOU GET THE MOST OUT OF YOUR TREE FOR MANY YEARS TO COME.

1. Remove any ornaments and decorations that were added by you and did not come with the tree.
2. If the tree is used outdoors, allow the tree to dry of any moisture prior to packing.
3. Starting with the top, separate each tree section and pot gently, being sure not to roughly handle as it could cause damage to the parts.
4. Compress each tree section by turning it upside down and squeezing the branches together so that it will fit more easily into the storage box or container. You can also tie a ribbon or cord around the sections to secure the branches closer together for storage.

5. Place all the parts gently back into the storage box. The box will help prevent the tree from being damaged should it get bumped in your garage, basement, or other storage location. Tape the box shut to keep out any dust or insects. When packing up the tree, please ensure that there is no undue strain or stress on the tree.
6. Be sure to store the tree in a cool, dry area free of water and moisture to prevent mold and mildew from accumulating and a musty odor from developing. Exposing your tree to excessive heat or humidity may damage your tree. **DO NOT STORE TREE IN A DAMP AREA OR IN AN AREA WHERE THE TEMPERATURE EXCEEDS 100°F. STORE THE CARTON FLAT AND NOT UPRIGHT ON ITS SHORT END.**

IMPORTANT SAFETY

THIS TREE IS SAFE FOR INDOOR USE AND COVERED OUTDOOR USE.

PLEASE READ AND FOLLOW ALL THE SAFETY INSTRUCTIONS AND WARNING TAGS INCLUDED WITH THIS TREE.

SAVE THESE INSTRUCTIONS – THIS MANUAL CONTAINS IMPORTANT SAFETY INSTRUCTIONS.

- Do not immerse the tree or any of its components in water or other liquids.
- This seasonal use product is not intended for permanent installation or use.
- This product is not intended for commercial purposes.
- Do not secure the product with staples or nails or place on sharp hooks or nails.
- Do not use this product for anything other than its intended use.
- Do not cover the product with cloth, paper, or any material not part of the product when in use.
- Do not mount or place near gas or electric heaters, fireplaces, candles, or other similar sources of heat.
- Do not place your tree where it is likely to wobble due to uneven floors or thick carpeting. Place tree on a hard, flat surface.
- If you put light sets on your tree, be sure to follow and read all safety instructions and warning tags from the light set manufacturer.

CUSTOMER SERVICE

THANK YOU FOR YOUR PURCHASE!

Comments or questions?

Contact us at 1-877-359-0115

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