



**ITEM #: RV-CC346 / RV-CC103-9346**

**IMPORTANT SAFETY INSTRUCTIONS**

- To avoid injury or damage, mount only on a surface that is sturdy.
- To avoid electric shock, make sure the electricity is turned off at the main circuit breaker panel. If you are replacing an existing fixture, turn off the following in order: fixture, wall switch, and main fuse or breaker box.  
**Note: Some types of fuses must be unscrewed to shut the power off.**
- If you are unclear as to how to proceed, please consult a licensed electrician.

**UNPACK THE FIXTURE:** Check the contents of the box. Box should contain all items on the parts diagram.



**For any replacement parts or installation issues, please Contact Us!**

**Email:** [help@kira-home.com](mailto:help@kira-home.com)

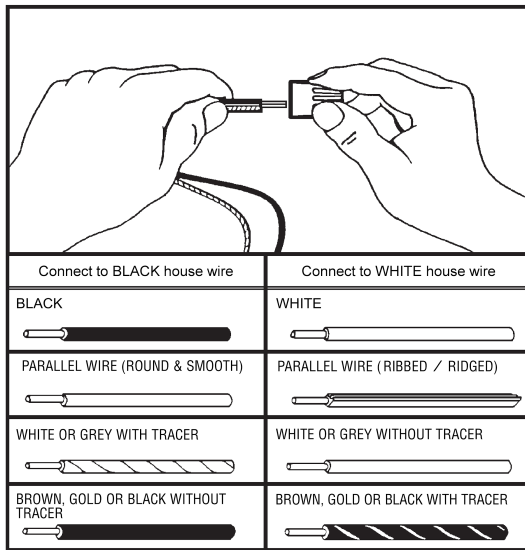
**Facebook/Instagram:** @KiraHomeDecor

**Phone:** 888.208.2085

**INSTALLATION INSTRUCTIONS**

1. Secure Mounting Plate (A) to the junction box (not included) using Mounting Screws (B) provided. Ensure the attached Screw Collar Loop (E) is pointing down towards the floor.
2. Remove Threaded Ring (F) from Screw Collar Loop (E) by unscrewing it in a counter-clockwise direction. Set Threaded Ring (F) aside.
3. Place Canopy (D) against the ceiling with Screw Collar Loop (E) protruding through the hole in Canopy (D). Adjust Screw Collar Loop (E) and the hex nut above it until 3/8" of the threaded portion of Screw Collar Loop (E) is visible. Remove Canopy (D) and set it aside.
4. Screw in Center Rod (P) into the top of Fixture Body (J).
5. Ensure one Metal Plate (O) is sitting on Center Rod (P). Assemble Shade (N) to Metal Plate (O) by inserting rods on Shade (N) into the corresponding holes on Metal Plate (O). Place the second Metal Plate (O) onto Shade (N).
6. Secure Pendant Rod (M) to Center Rod (P) by turning it in a clockwise direction. Screw Pendant Loop (I) into the nipple on top of Pendant Rod (M). Pull through any necessary Wire (H).
7. Assemble one end of Chain (G) to Pendant Loop (I) by opening Quick Link (L) closing it around Pendant Loop (I).

8. With chain pliers, remove excess Chain (G) to achieve desired hanging length. Once Chain (G) is cut, use wire cutters to cut Wire (H) 10" beyond the length of Chain (G) to allow for easier wire connection.
9. Weave Wire (H) upwards through every 4-5 links in Chain (G).
10. Slide Threaded Ring (F) down Chain (G) and Wire (H) with the raised end (flange) facing up towards the ceiling. Slide Canopy (D) down Chain (G) and Wire (H).  
**Note: Threaded Ring (F) and Canopy (D) will be used to secure the fixture to the ceiling at a later step.**
11. Carefully lift the fixture (with the help of a friend). Secure top of Chain (G) to Screw Collar Loop (E) with Quick Link (L).
12. Insert the end of Wire (H) through the hole in Screw Collar Loop (E) into the junction box.
13. Using the wire graph below, connect the appropriate wires from the fixture to the corresponding wires in the electrical junction box (not included) and secure Wire Connectors (C).



- A. Connect the ground wire (bare copper or green) from your fixture to the:
  - 1) ground wire in the junction box, or
  - 2) ground screw in the junction box
- B. Connect the BLACK house wire to fixture hot wire that corresponds to diagram (black, round & smooth, white/grey with tracer, brown/gold without tracer).
- C. Connect the WHITE house wire to fixture neutral wire that corresponds to diagram (white, ribbed/ridged, white/grey without tracer, brown/gold with tracer).

14. Place all Wire (H) and Wire Connectors (C) back into the junction box.
15. Slide Canopy (D) and Threaded Ring (F) up Chain (G) and Wire (H). Place Canopy (D) flush against the ceiling and secure in place by screwing Threaded Ring (F) onto Screw Collar Loop (E) in clockwise direction.
16. Install bulbs (not included) into Sockets (K).

Enjoy your new fixture!

# Kira Home

## ITEM #: RV-CC346 / RV-CC103-9346 - PARTS DIAGRAM

**HELPFUL TOOLS:** Safety Goggles, Screwdriver, Wire Cutter/Stripper, Ladder, Measuring Tape, Chain Pliers

