PROFESSIONAL OFFICE FURNITURE MANUFACTURER



PRODUCT SERIES





Executive Desk









Conference Table











Workstation







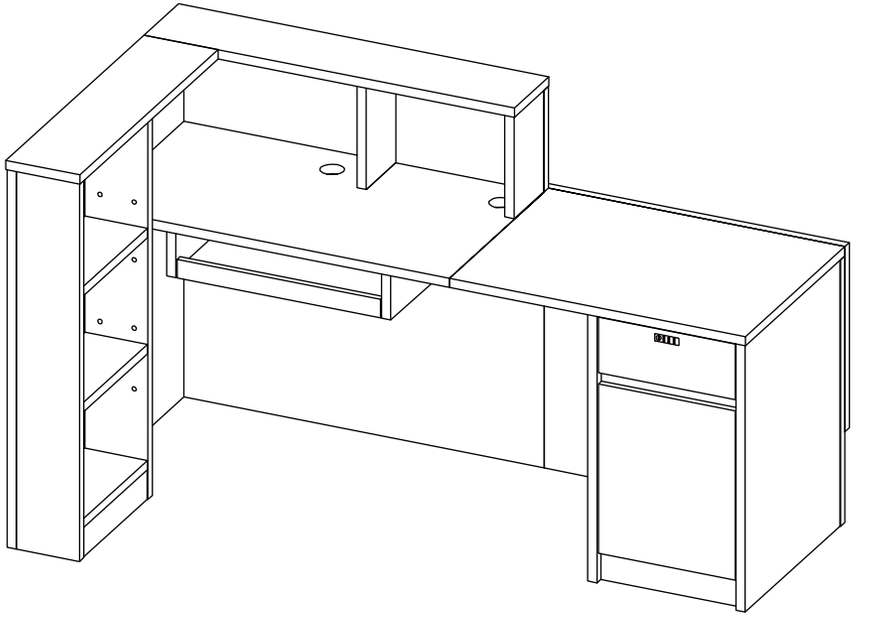
Modern File Hutch







ASSEMBLY GUIDE



RECEPTION DESK

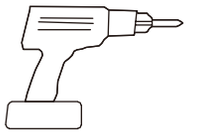
ASSEMBLY INSTRUCTIONS

SIZE:1.6M Left

INSTALLATION TIPS

- Please read the instructions carefully before installation.
- After reading, keep them properly for future use.

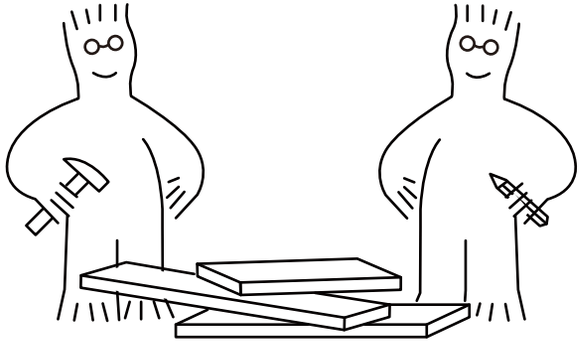
Please prepare the following aids:



1. Electric drill (optional, improve efficiency)
2. Please use power tools reasonably to avoid injuries.

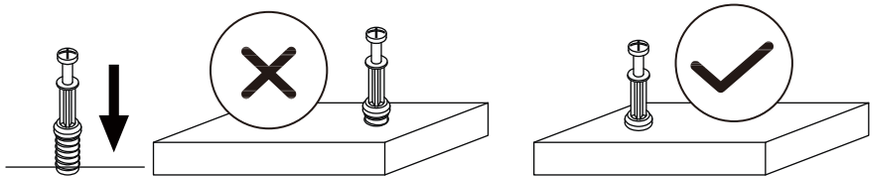
Installer recommendations:

1. It is recommended that two people work together to install for higher installation efficiency.
2. Improve the safety of the assembly process and better complete the alignment and lifting operations.

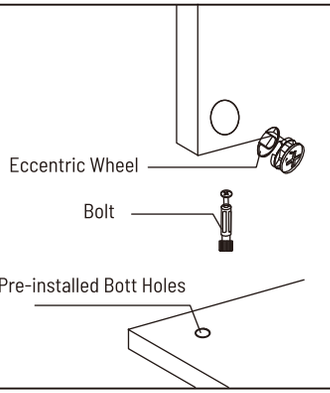


Installation precautions:

When tightening the screws, avoid over-tightening to damage the plate.



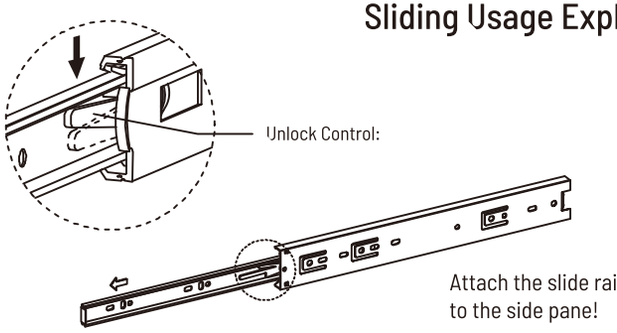
INSTALLATION INSTRUCTIONS



Three-in-one Usage Explanation:

1. Use a screwdriver or apower tool to install screws (at least 10mm deep) at the indicated positions and panels.
2. Screw the bolts into the pre-installed inserts.
3. Insert the assembled bolts into the corresponding holeson the other panel, then press the eccentric wheel intothe 15mm diameter hole on the side with the hole alignment.
4. Use a Phillips screwdriver to tighten the eccentric wheel clockwise.

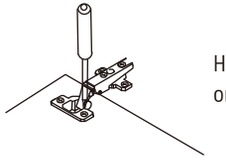
Sliding Usage Explanation:



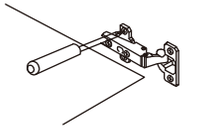
Attach the slide rails securely to the side pane!

Fix the quide rails onto the bottom panel, ensuring they are properly aligned.

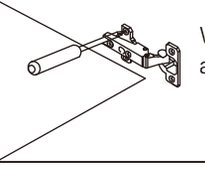
Hinge Usage Explanation:



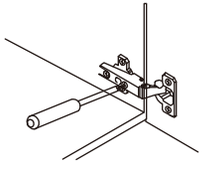
Hinge installation on the door



Hinge connection to the cabinet



Vertical height adjustment



Door gap alignment adjustment

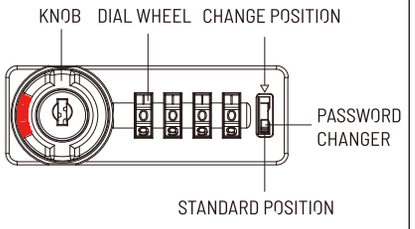
PASSWORD SETTING

Example 2: Use the key to retrieve the password when you forget it.

1. = 0 | 0 | 0 | 0

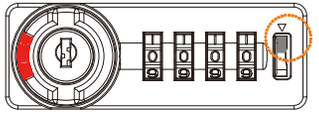
5. = 1 | 6 | 8 | 8

1.

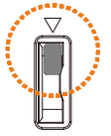


INITIAL PASSWORD 0-0-0-0

2.

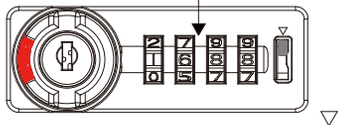


Whether it is on or off, you can change the password as long as you know thecorrect password: turn the Dial Wheel to the correct password and push the Password changer to the triangle arrow position.

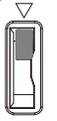


3.

1 | 6 | 8 | 8



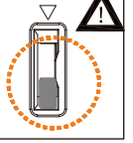
Set the password you want to set, for example "1688"



4.



! Push Password changer to Standard position and new password will be

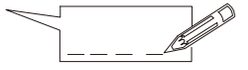


5.

1 | 6 | 8 | 8 =

Password set successfully

Go !



RETRIEVE PASSWORD

Example 2: Use the key to retrieve the passward when you forget it.

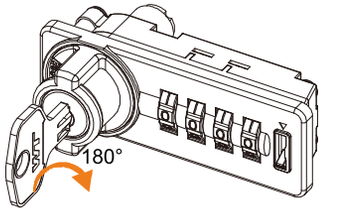
6. = 3 5 1 9 6 4 7 0

+

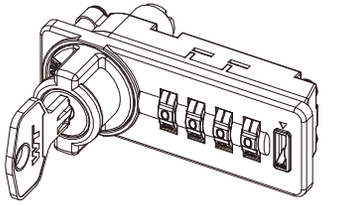
9. = 1 6 8 8

6.

Insert the key and turn it 180 degrees clockwise as shown in the diagram.

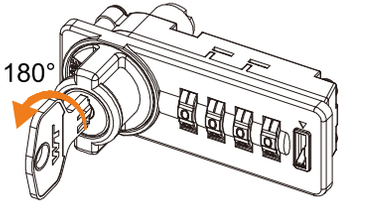


7.



Turn the Dial Wheel one by one, and the stop position is the password.

8.



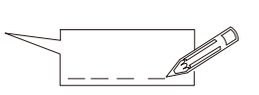
Turn the key 180° as shown in the figure and pull out the key.

9.

1 | 6 | 8 | 8 =

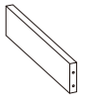
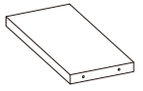
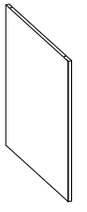
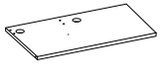
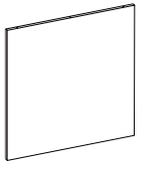
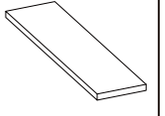
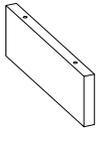
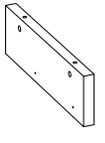
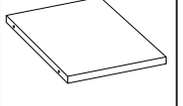
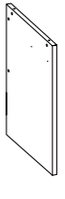
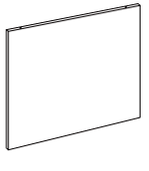
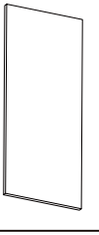
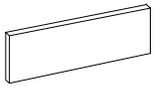
Unlock, password retrieved successfully

Go !

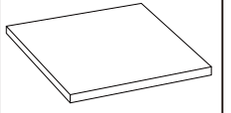
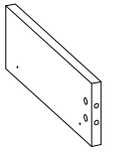
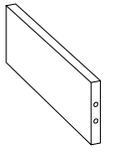
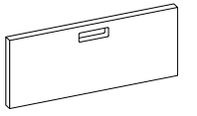
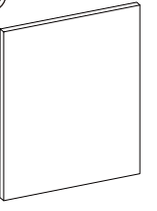
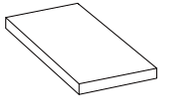
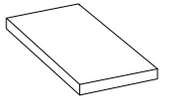


※ Please complete this step with the door open!

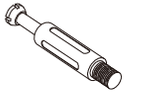
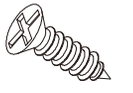
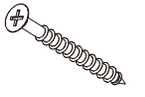
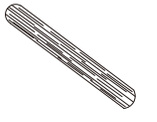
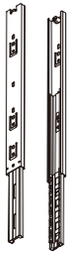
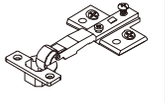
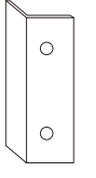
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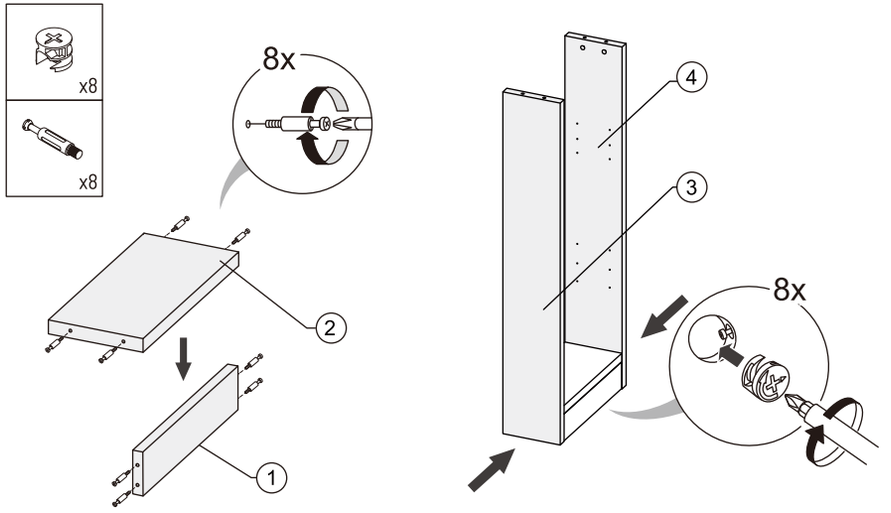
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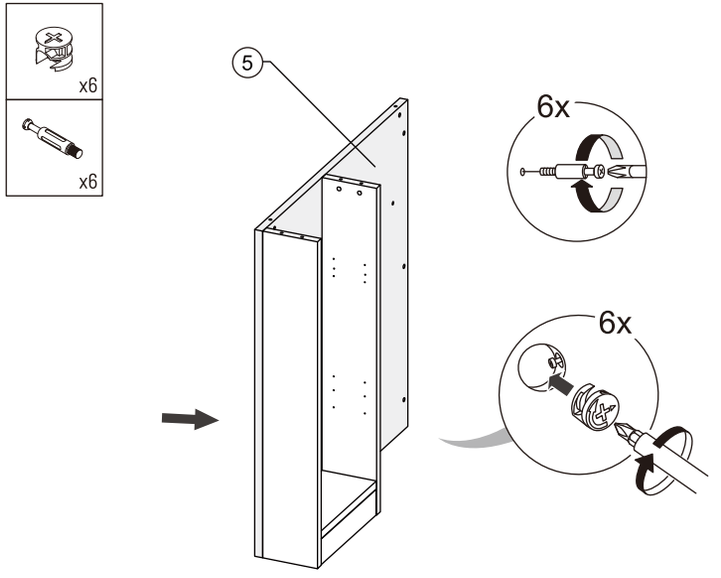
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Ⓕ ×2 	Ⓖ ×2 	Ⓗ ×1 	Ⓘ ×1	Ⓙ ×8

INSTALLATION STEPS

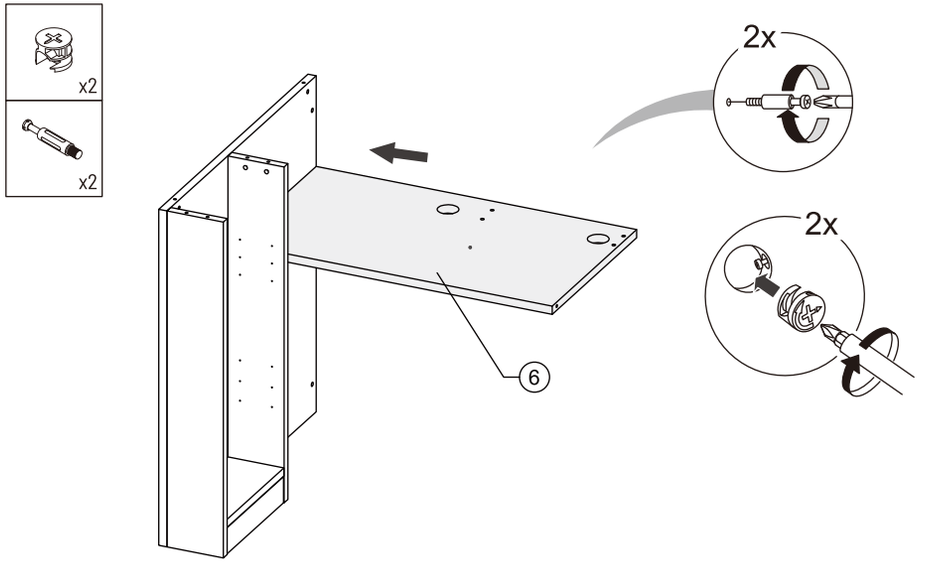
1 Find the skirting board (bottom board) and the horizontal brace and put them together for later use.
Assemble the open grid left and right boards with the skirting board.



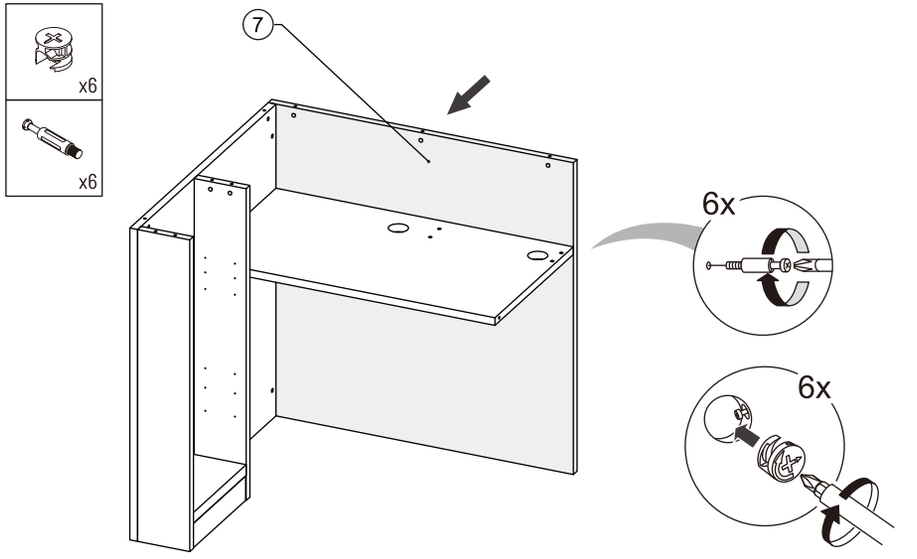
2 Assemble the open grid left and right panels with the outer panel 1.



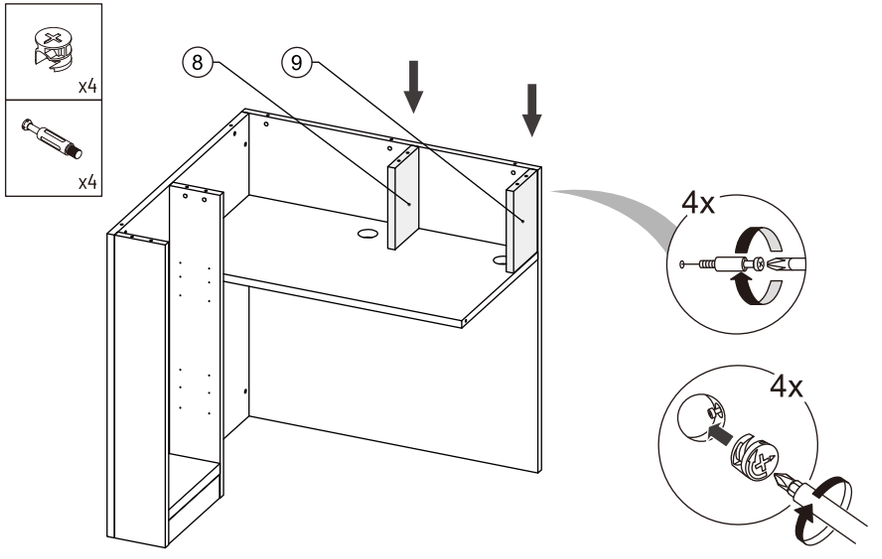
3 Assemble the table top and the outer panel 1.



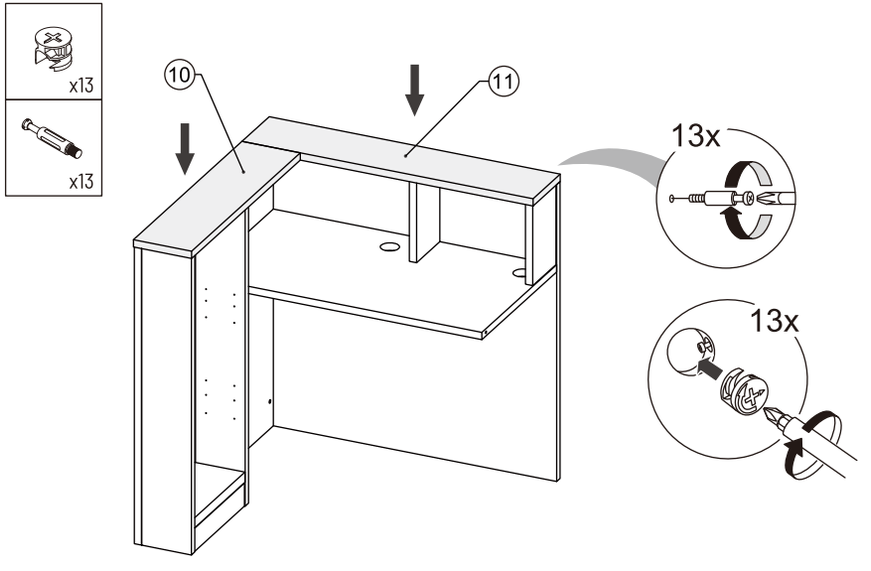
4 Assemble the outer panel 2, the table top and the outer panel 1.



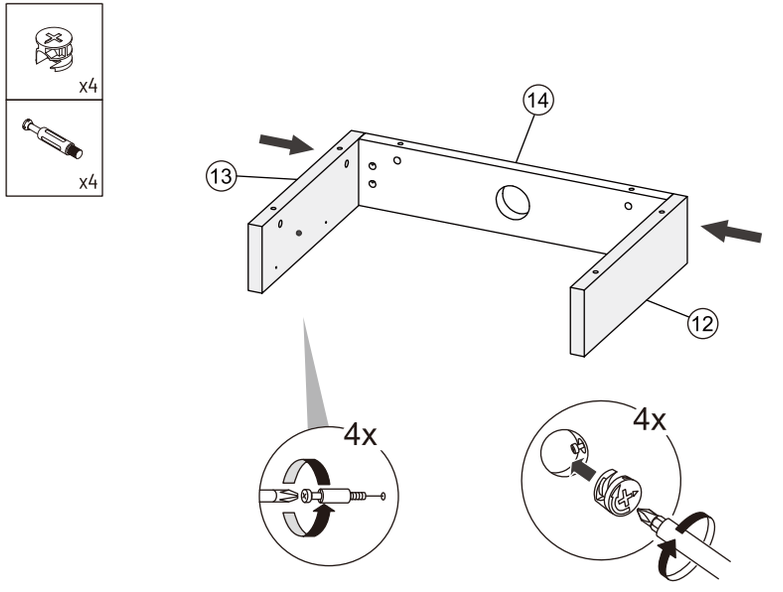
5 Assemble the vertical partitions to the table top.



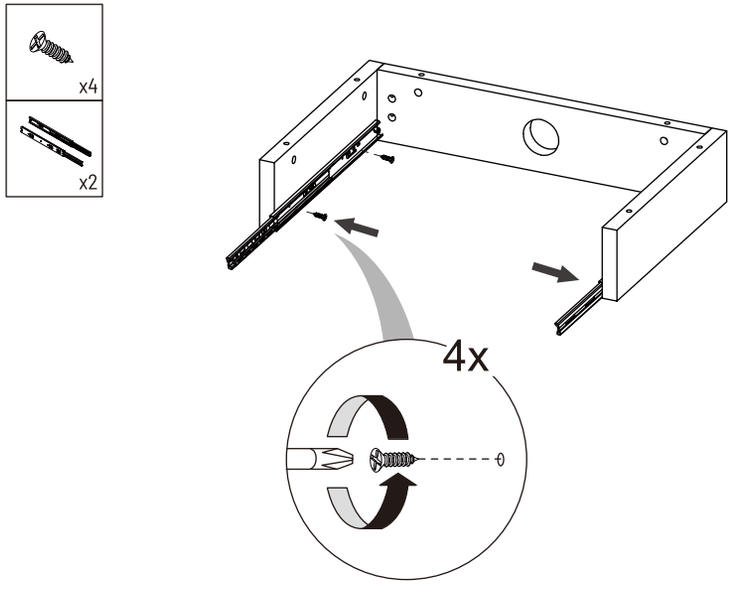
6 Assemble the top plate with the outer panels and vertical partitions.



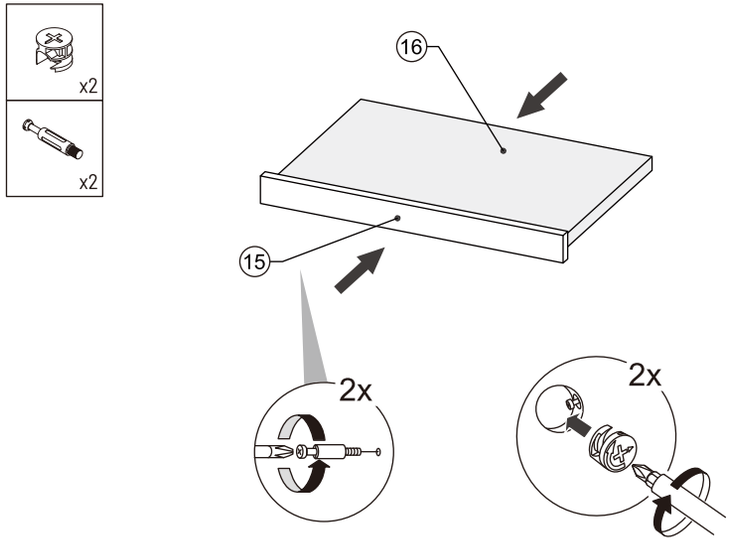
7 Assemble the left and right side panels of the keyboard drawer with the back panel of the keyboard drawer.



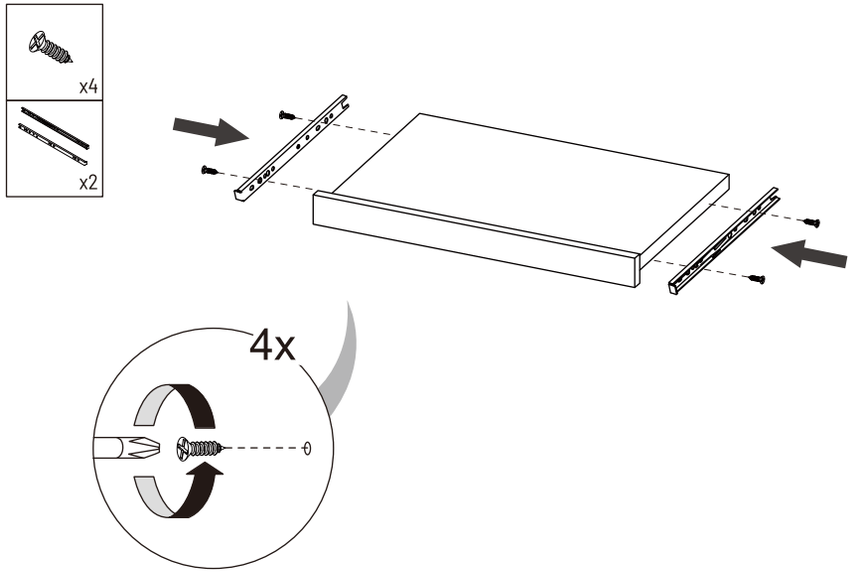
8 Assemble the keyboard drawer side panel and the slide rail.



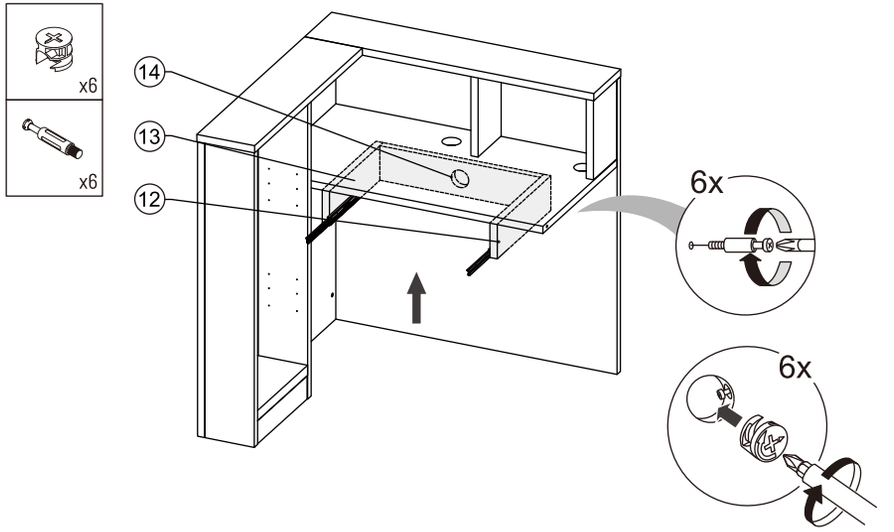
9 Assemble the keyboard drawer bottom plate and the keyboard drawer plate.



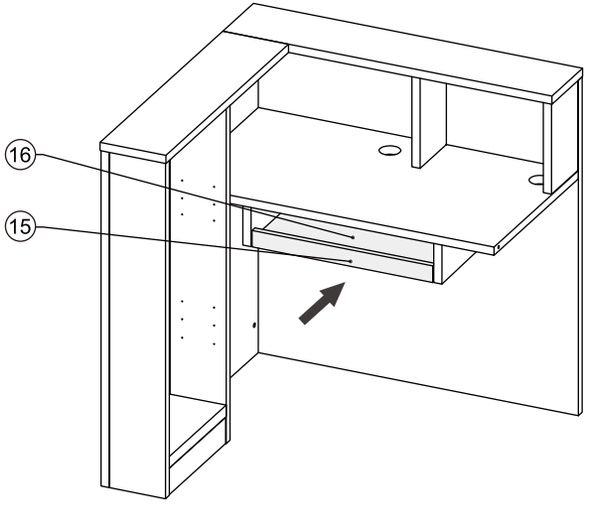
10 Assemble the keyboard drawer bottom plate and the slide rail.
Note: The slide rail is centered up and down and tightly connected to the keyboard drawer plate.



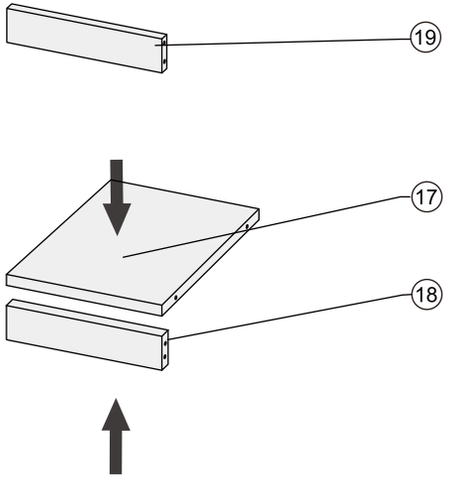
11 Assemble the keyboard side panel, back panel and desktop.



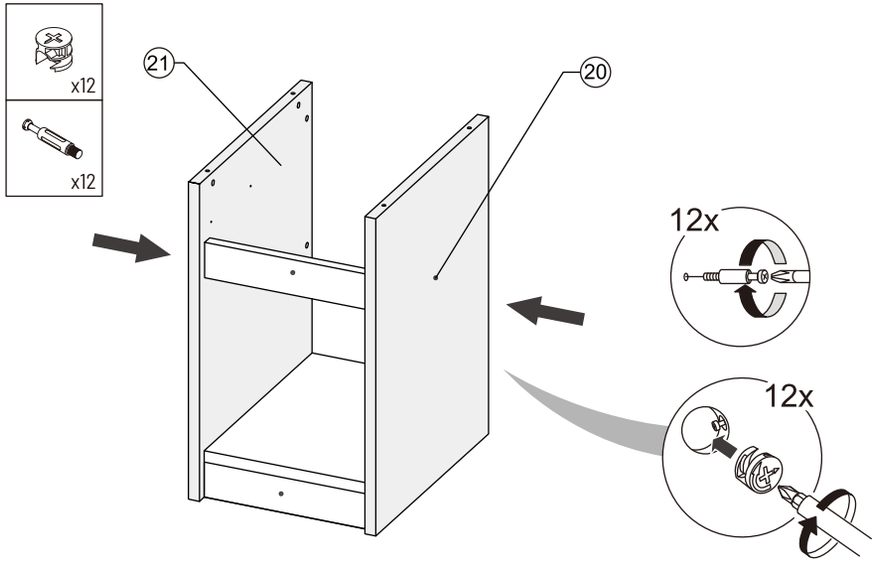
12 Assemble the keyboard drawer bottom panel and the keyboard drawer side panel.



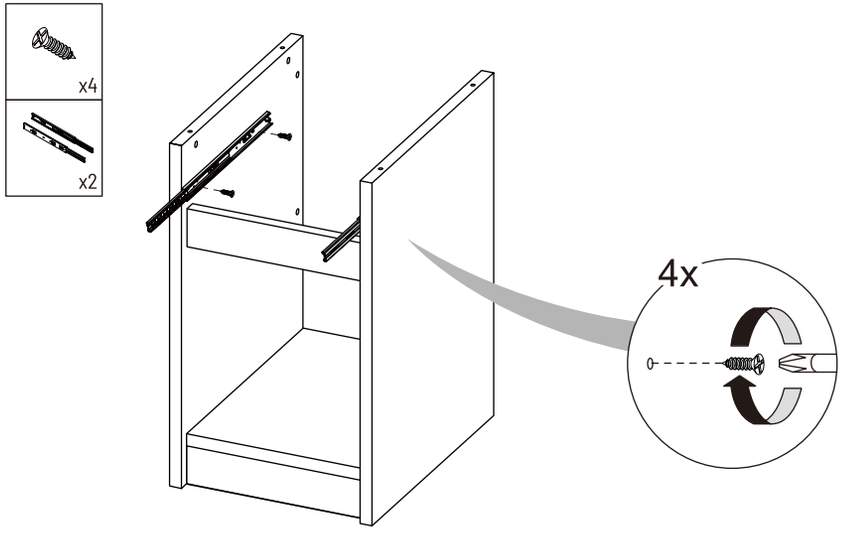
13 Find the three boards of the small cabinet: skirting board, bottom board and horizontal pull bar and put them together for use.



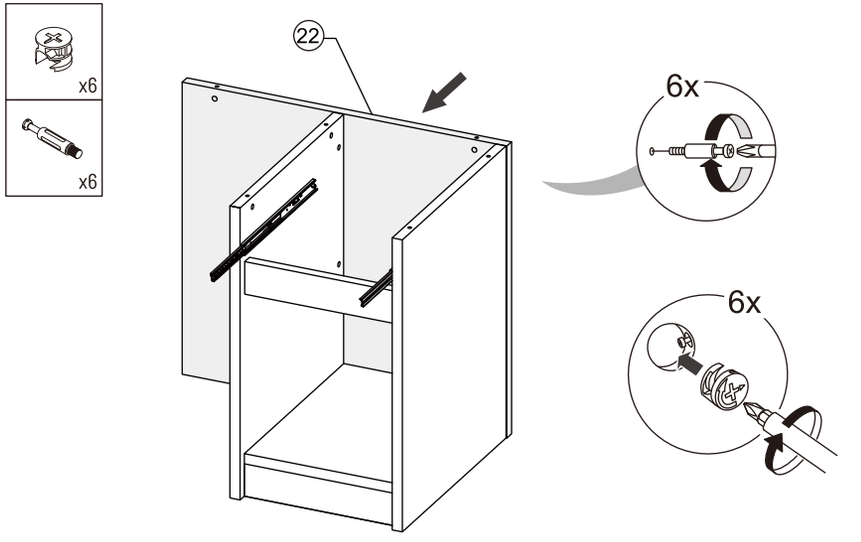
14 Assemble the left side panel of the small cabinet, the right side visible panel and skirting board, the bottom panel of the small cabinet and the horizontal pull bar.



15 Assemble the cabinet side panels and slide rails.

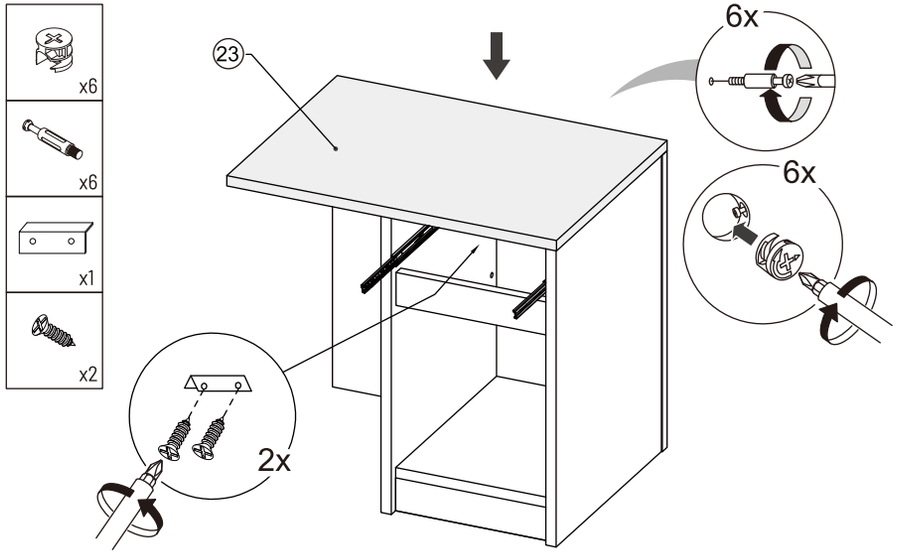


16 Assemble the small cabinet back panel with the small cabinet body side panels.



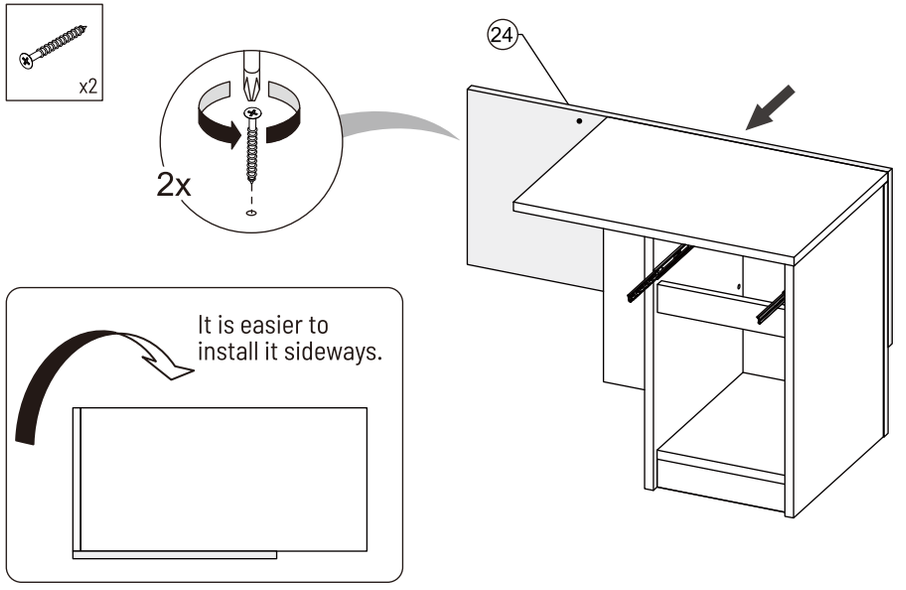
17

1. Assemble the small cabinet desktop with the cabinet side panels and back panel.
2. Install the password lock baffle



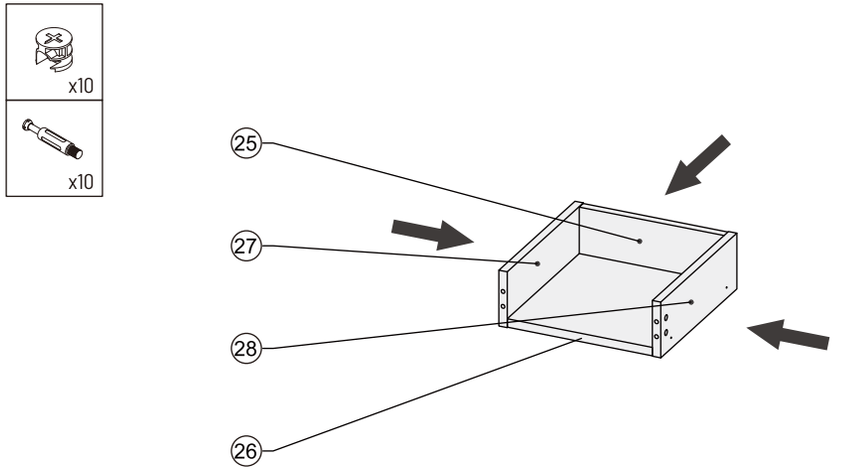
18

Assemble the decorative light-receiving board and the small cabinet back panel.
Tip: Use a tool to drill holes from the inside to secure the 24-gauge plate.



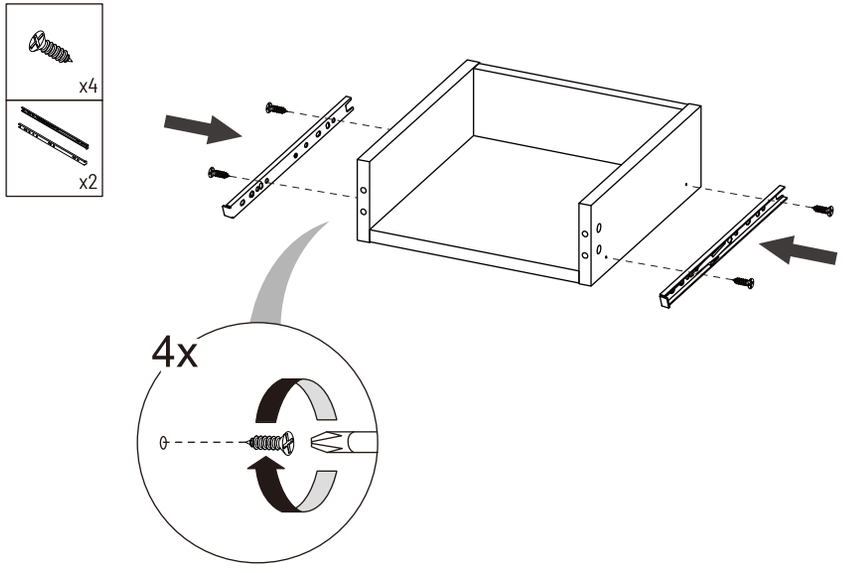
19

Assemble the drawer sides, drawer back, and drawer bottom.

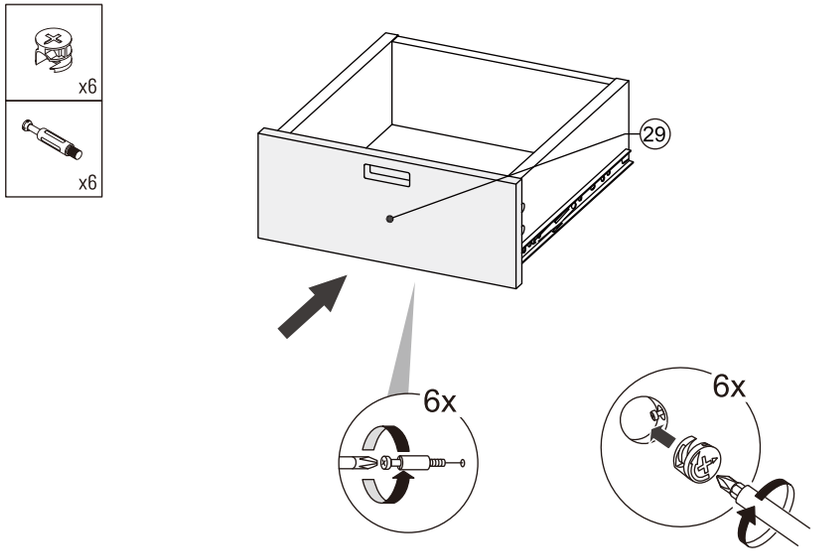


20

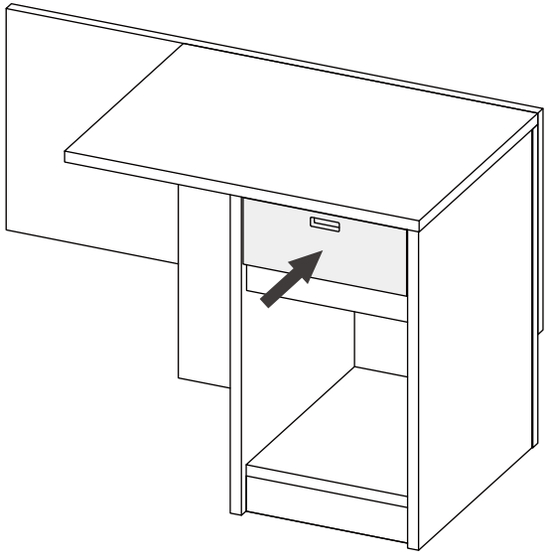
Assemble the drawer sides and slides.



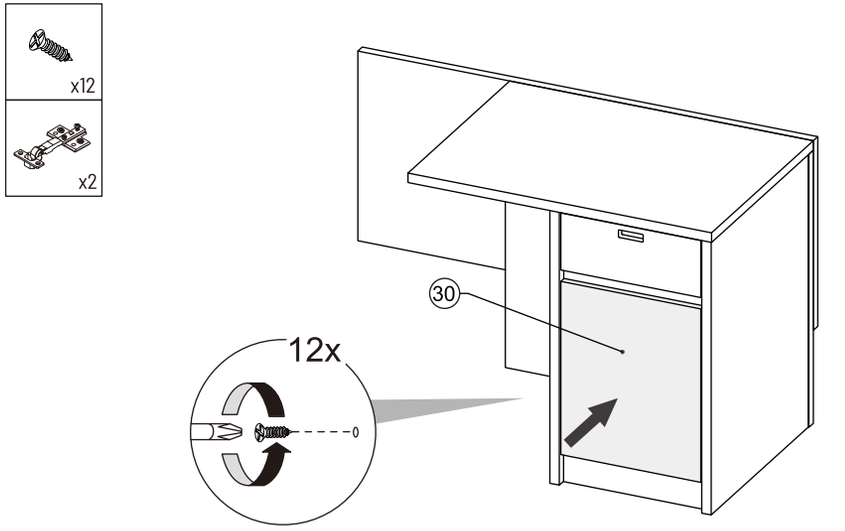
21 Assemble the drawer surface with the drawer side panels and drawer bottom panel.



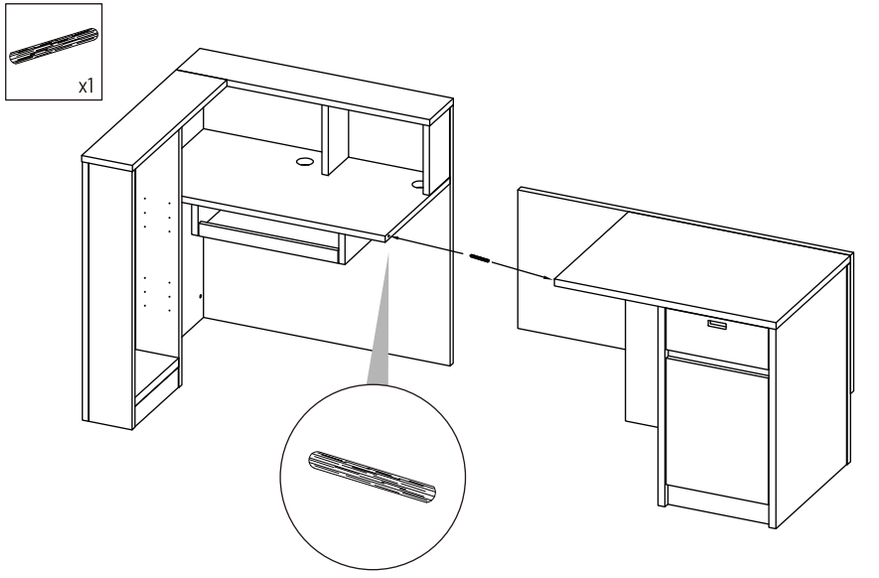
22 Assemble the drawers to the cabinet body.



23 Assemble the door panel and the small cabinet body.

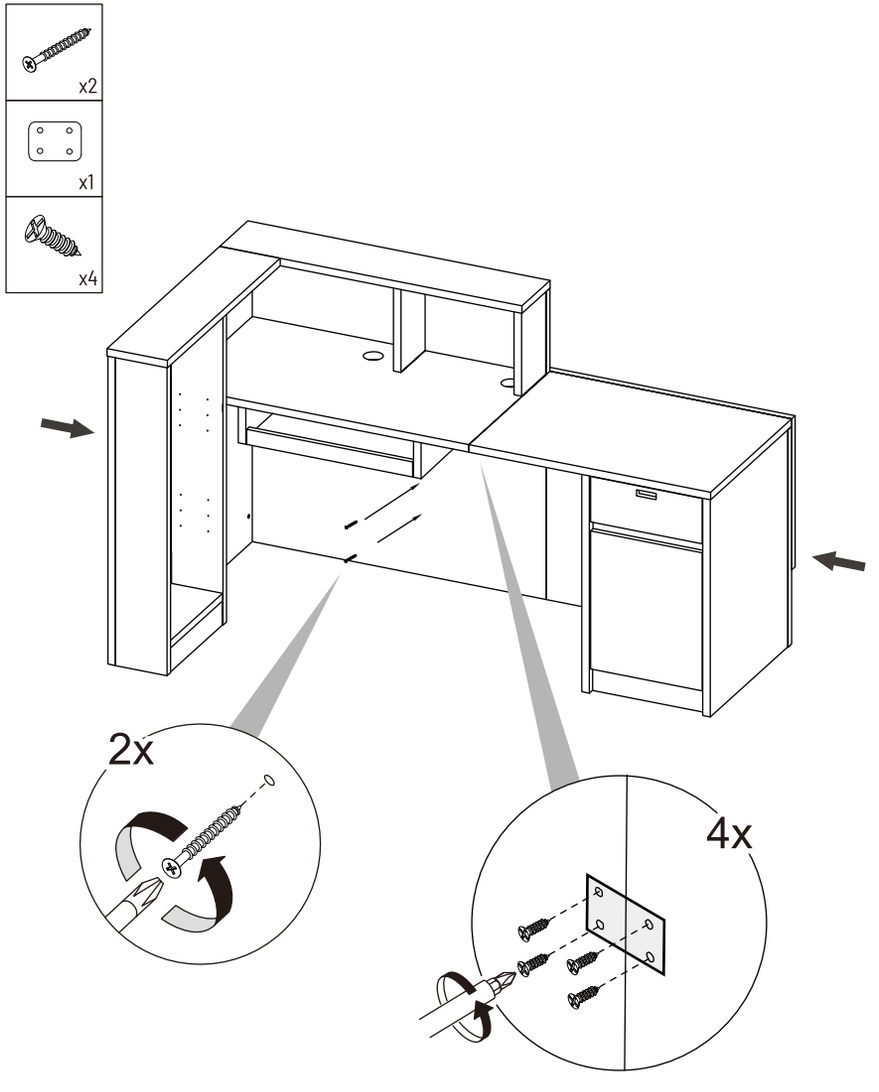


24 Assemble the small cabinet table top and the table top.



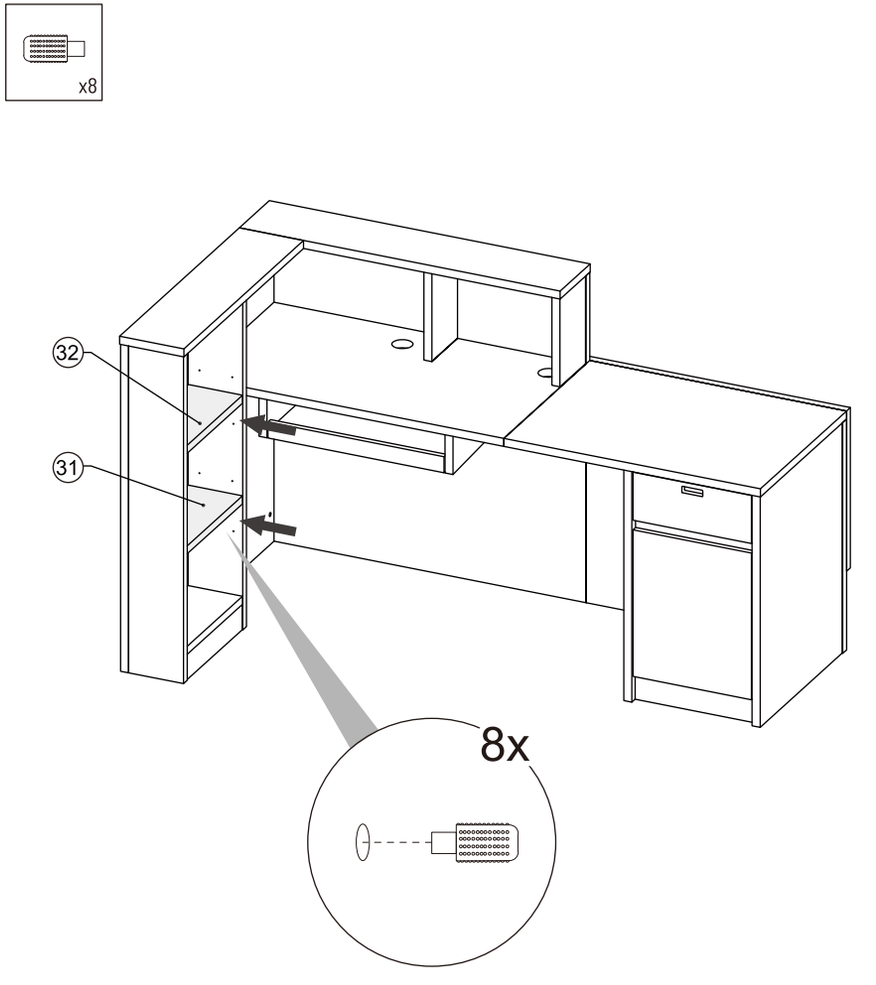
25

1. Assemble the two tabletops with flat pieces.
2. Fix the decorative light-seeing board with long screws.



26

Assemble the 2 movable shelves to the main desk cabinet.



What We Do for Our Customers:

◆Eco-Friendly & Durable MaterialsWe insist on using environmentally sustainable, high-quality wood—even at a higher cost—because we prioritize protecting our planet.

◆Extra-Thick 2.5cm Panels for Superior StabilityAll tabletops and panels are crafted from ultra-sturdy 2.5cm-thick engineered wood to ensure long-lasting durability.

◆Steel-Embossed Surface TechnologyOur proprietary steel-embossing technique enhances texture while making surfaces scratch-resistant and wear-proof.

◆Advanced Edge-Sealing for Extended LifespanPrecision edge banding prevents peeling and adds years to your furniture's life.

◆Custom Protective PackagingEvery piece arrives in damage-proof packaging.

◆Pro tip: Reuse the sturdy wooden crate as outdoor storage or even a planter box!

Care Instructions:

✓ Usage Guidelines

・Indoor use only. Avoid damp or outdoor environments.

✓ Maintenance Tips

◆Lift, Don't Drag – Move desks gently to prevent collisions. Distribute weight evenly (heavy items near supports; lighter items toward the center) to avoid warping.

◆Stain Removal – Wipe spills immediately with a soft cloth dampened with mild cleaner.

◆Keep It Dry – Never soak or place furniture in humid areas—this drastically shortens its lifespan.

◆Assembly Matters – Follow instructions precisely. Align parts correctly and avoid forced fittings.

why choose us?

Choose us for high-quality, innovative products crafted from premium materials. We offer stylish, functional designs, exceptional service, and competitive prices.

How do you prevent damage to the products during delivery?

We prevent damage during delivery by using durable packaging materials, secure cushioning, clear labeling for fragile items, partnering with trusted couriers, and inspecting products before shipping.

What are the advantages of your products?

Our products offer durability, innovative design. They're easy to use, affordably priced, and backed by excellent customer support. We prioritize quality, ensuring a reliable and satisfying experience for every customer.

Multiple Options Available

You can purchase both left and right L-shaped reception desks to combine them in two different ways, giving you a larger and more flexible workspace.





