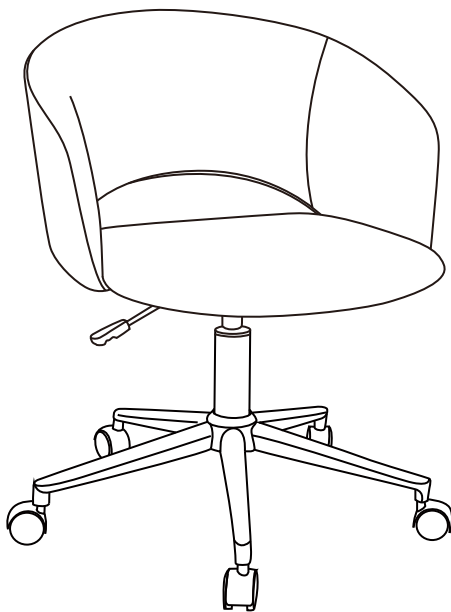


# Office Chair

## Assembly Guide



**IMPORTANT:** please read these instructions fully before starting assembly



**SAFETY AND  
CARE ADVICE**



**NO POWER TOOLS**

- Check you have all the components and tools listed
- Remove all fittings from their bags and separate into groups
- We do not recommend use of power tools - this could damage the unit. Only use hand screwdrivers and Allen keys
- Keep children and animals away from the work area, small parts could cause choking if swallowed
- Make sure you have enough space to lay out the parts before starting
- Assemble the item as close to its final position (same room) as possible
- Do not over tighten the nuts to avoid damage to the threads
- Only clean using a damp cloth and mild detergent. Do not use bleach or abrasive cleaners
- Do not allow children to climb or play on this product
- From time to time, check there are no loose screws in this unit
- This product should not be discarded with household waste. Take to your local authority waste disposal centre
- Unless otherwise stated, this product is designed for domestic use and is not certified for commercial or contract settings.

## IMPORTANT INFORMATION



15 Minute  
Build



Two Person  
Build

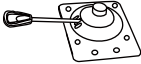
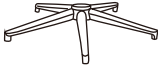


Max Weight  
Capacity  
100kg

**Note:** Assembly estimates are approximate and can differ based on the specific environment and user experience.

# WHAT'S IN THE BOX

**Note:** the quantities are the correct amount to complete the assembly. In some cases more fixings may be supplied than are required.

| Label | Part Name | Drawing                                                                           | Quantity |
|-------|-----------|-----------------------------------------------------------------------------------|----------|
| 1     | Seat      |  | 1        |
| 2     | Mechanism |  | 1        |
| 3     | Gas Lift  |  | 1        |
| 4     | Star Base |  | 1        |
| 5     | Castor    |  | 5        |

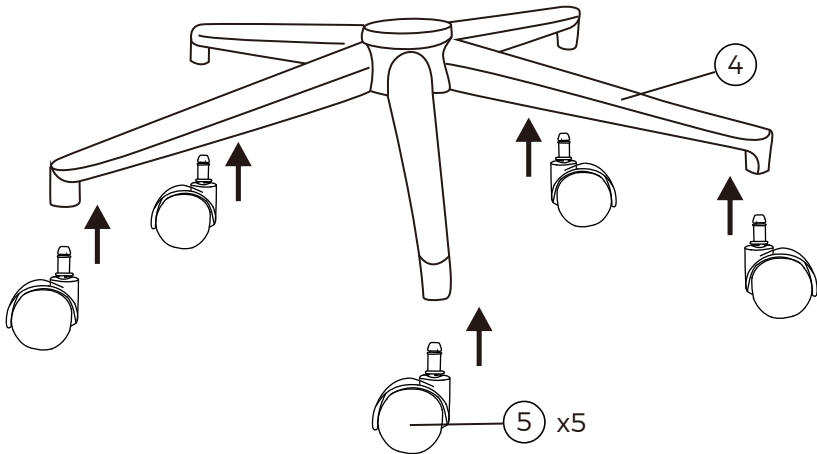
| Label | Hardware Description | Drawing                                                                             | Size (mm) | Quantity |
|-------|----------------------|-------------------------------------------------------------------------------------|-----------|----------|
| A     | Bolt                 |  | M6x16     | 4        |
| B     | Allen Key            |  | M5        | 1        |

**Note:**

- Use a clear, flat surface to avoid bumps or scratches before assembling.
- Insert all fixings loosely at first to allow for alignment; only tighten them once everything is properly positioned, as some adjustment may be required.
- Avoid over-tightening, as this may damage the parts.
- Seek assistance when moving large or heavy parts

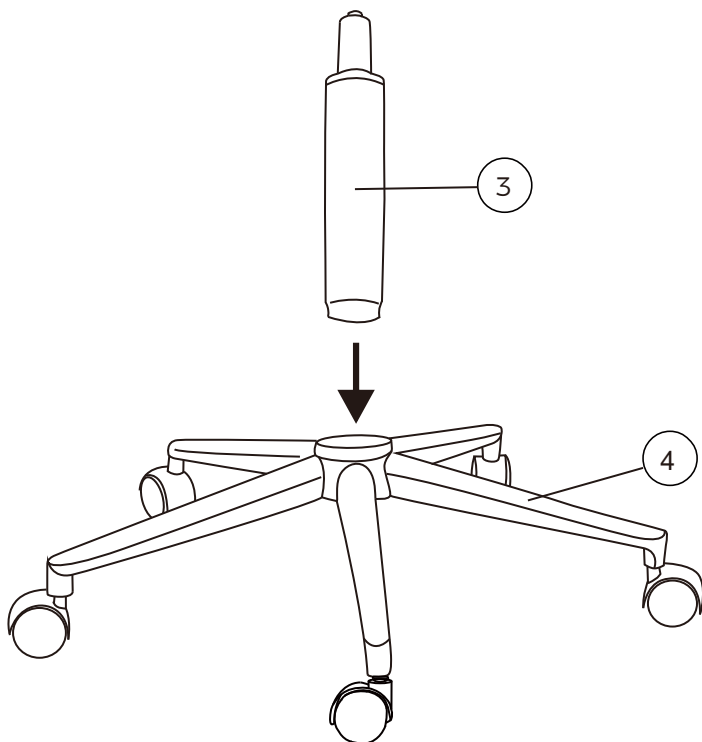
## STEP 1

Gently push 1 x castor [5] into each socket of the star base [4]. It should fit snugly without much force.



## STEP 2

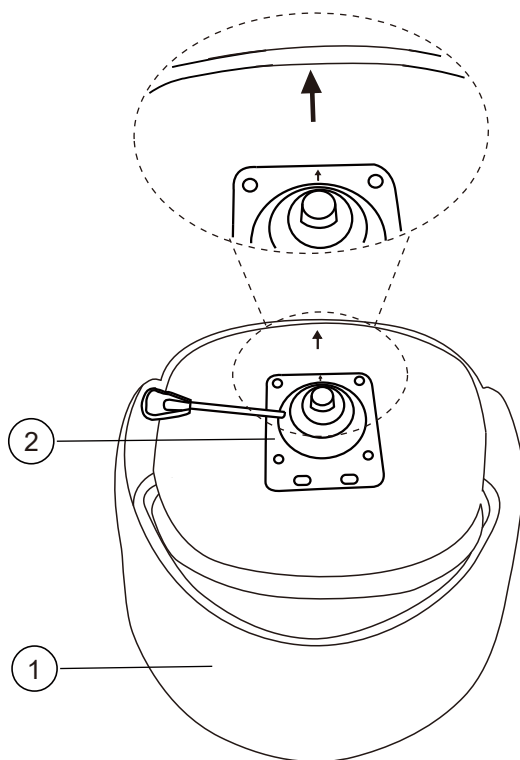
Insert the gas lift [3] into the center of star base [4] as shown.



## STEP 3

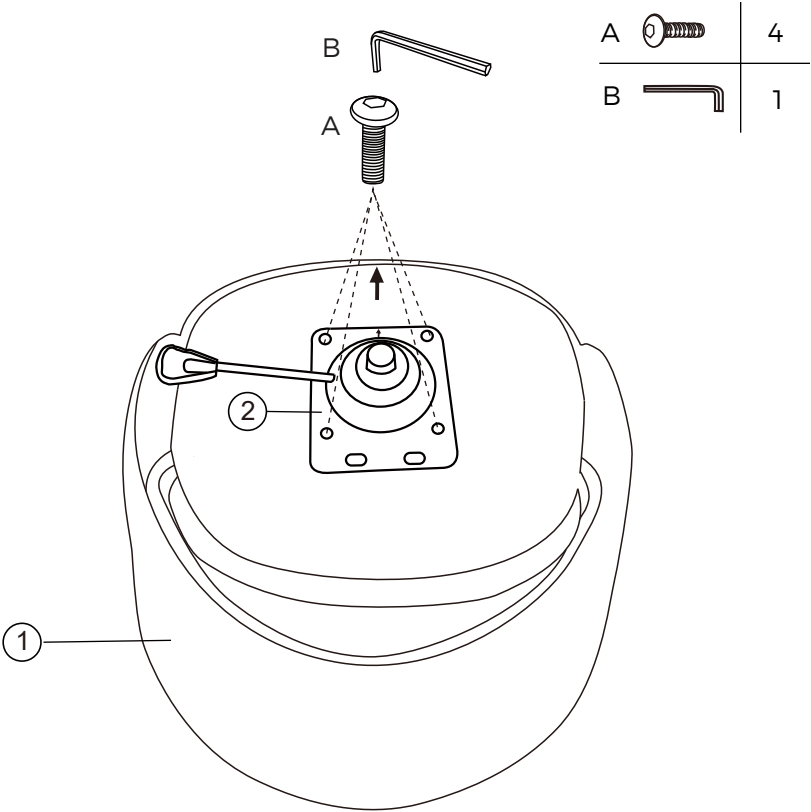
Place the seat [1] upside down on a soft surface.

Place the mechanism [2] onto seat [1] as shown, making sure the arrows on both parts are pointing in the same direction.



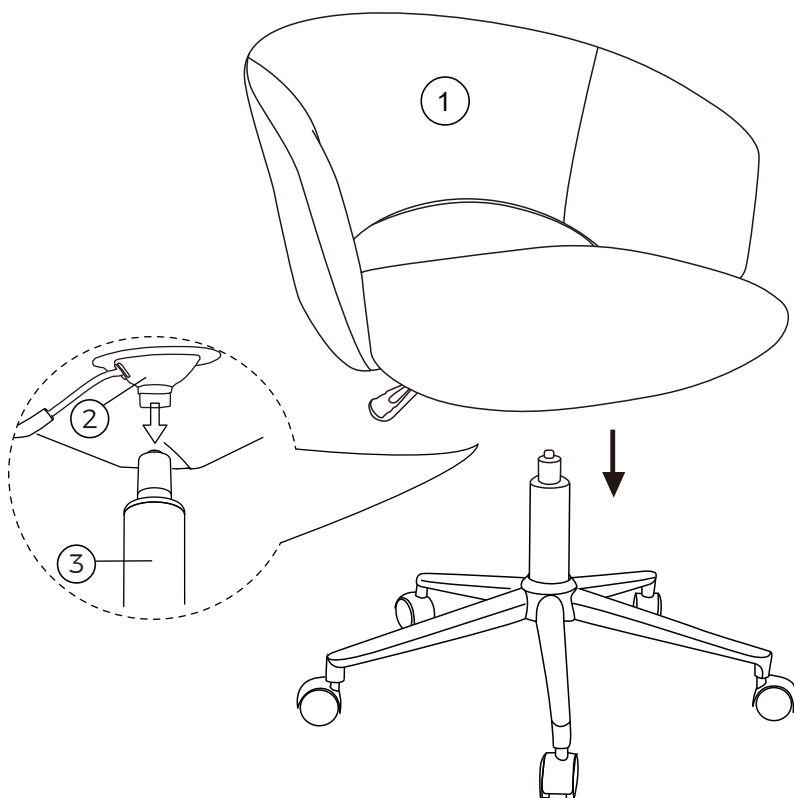
# STEP 4

Align the mechanism [2] to the pre-drilled holes on seat [1] and attach using 4 x bolts [A]. Tighten all bolts using Allen key [B].



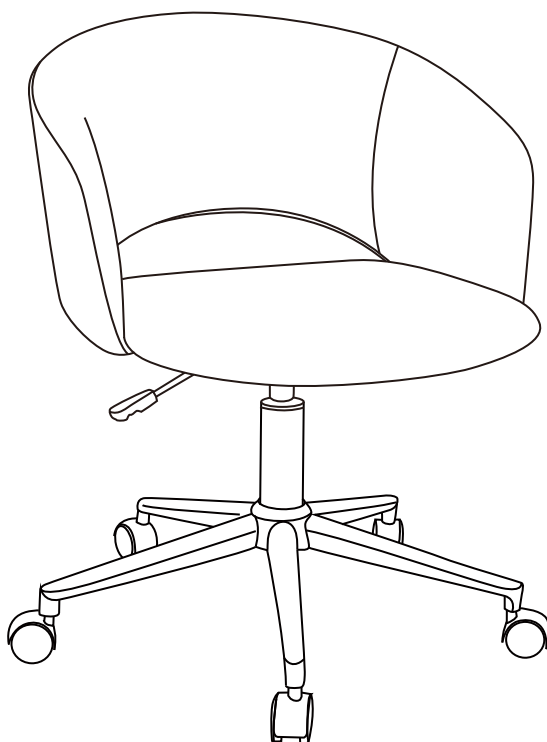
## STEP 5

Carefully and with help, place the assembled seat [1] onto gas lift [3], making sure the gas lift [3] top is inserted into the hole on mechanism [2] as shown.



## STEP 6

Your chair is ready to use!



**Please ensure any and all fixings and fittings are FULLY tightened before using this product.**



# our 2 year GUARANTEE

Our products come with a 2 year guarantee, giving you extra peace of mind when shopping with us!

## *What the guarantee covers*



### **PRE-INSERTED FIXINGS**

e.g. loose metal threads



### **FAULTY JOINTS**

e.g. legs bending



### **EXTERNAL FIXING FAULTS**

e.g. metal discs removing  
from table top



### **STRUCTURAL INTEGRITY**

e.g. the frame of the  
product

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