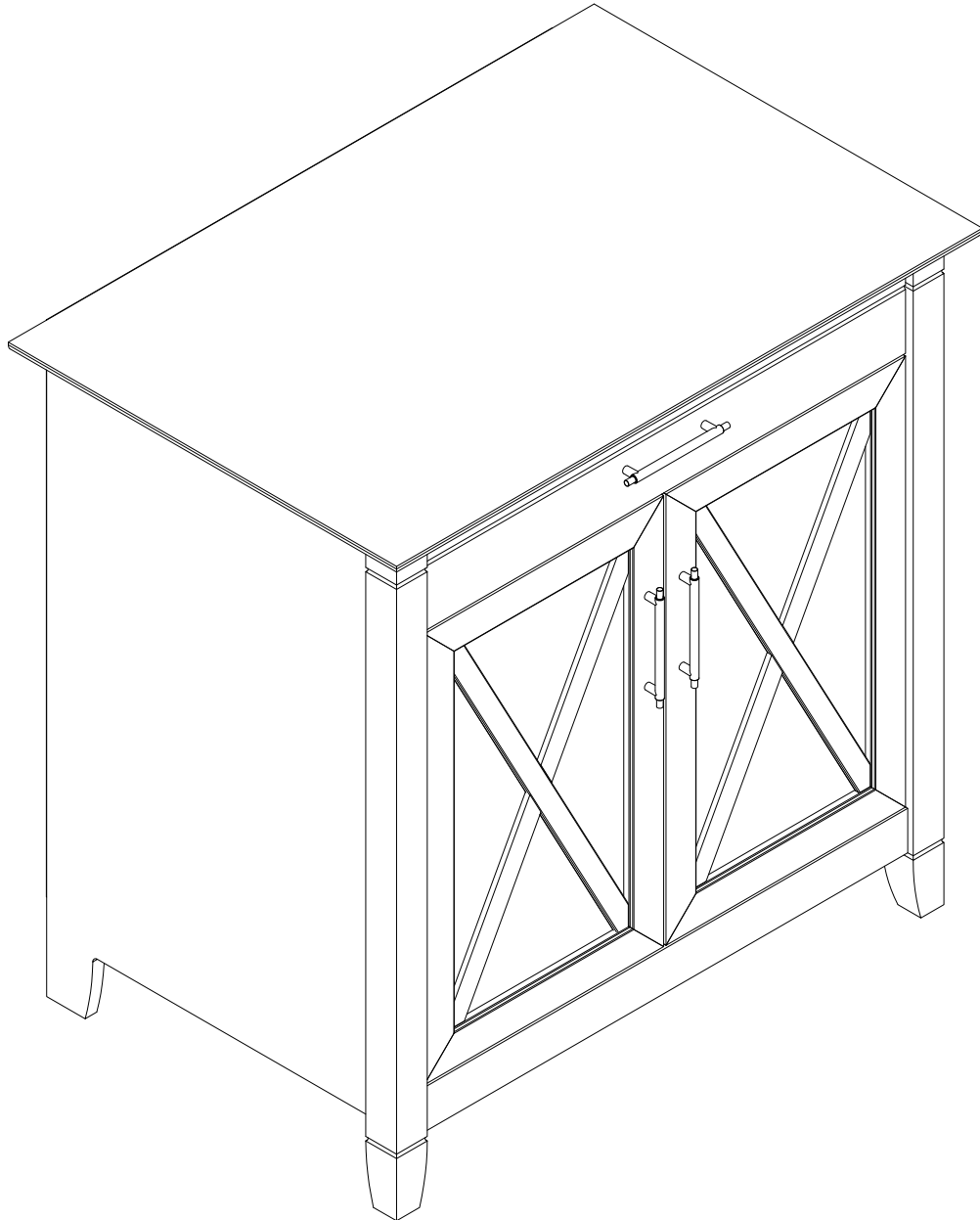


ASSEMBLY INSTRUCTIONS

Secretary Desk



Lot Code #

Thank you for purchasing this product. We trust that you will be completely satisfied with your product for many years to come. Our products are backed by a 1-year warranty and crafted with today's styles in mind for the way you work. **Do not return product to store — contact us first**

Merci d'avoir acheté ce produit. Nous sommes sûr que vous serez complètement satisfait de votre meuble pendant de nombreuses années. Les produits sont garantis pendant 1 ans et sont conçus dans les styles actuels tout en gardant à l'esprit votre façon de travailler. **Ne renvoyez pas le produit au magasin, contactez-nous d'abord**

Gracias por comprar este producto de. Confiamos que usted estará completamente satisfecho con su mueble por muchos años. Los productos de tienen 1 años de garantía y son diseñados con los estilos de hoy en mente para la manera que usted vive. **No devuelva el producto a la tienda, primero comuníquese con nosotros.**

IT'S AS EASY AS 1,2,3

Assembly tips:

1. Read the instructions and become familiar with the parts.
2. Ensure this carton contains all parts, fasteners and hardware.
3. To protect floors, assemble the furniture on the carton.
4. An assistant may be helpful.
5. Use of power tools is not recommended.

Conseils d'assemblage:

1. Lisez les instructions et familiarisez-vous avec les pièces.
2. Assurez-vous que le carton contient toutes les pièces, toutes les pièces de fixation et toute la quincaillerie.
3. Pour protéger vos sols, assemblez le meuble sur le carton.
4. Il peut être utile de vous faire aider.
5. L'utilisation d'outils électriques n'est pas recommandée.

Consejos de Ensamblaje:

1. Lea las instrucciones y familiarícese con las partes.
2. Asegúrese de que esta caja contenga todas las piezas, los sujetadores y el equipo.
3. Para proteger el piso, ensamble el mueble en el carton.
4. Un asistente puede serle útil.
5. El uso de herramientas eléctricas no se recomienda.



CONSUMER
SERVICE

YOU CAN DEPEND ON

Questions? Operators are standing by at our TOLL-FREE help line to assist you with assembly; and, if necessary, to quickly replace damaged/missing parts. Assistance is available 5 days a week. Simply have your store receipt, instruction manual, and part number/description ready when you call our TOLL-FREE help line. It's that easy.

UN SERVICE CLIENTELE SUR LEQUEL VOUS POUVEZ COMPTER

Des questions? Des opérateurs sont prêts sur notre ligne d'assistance GRATUITE pour vous aider à l'assemblage et, si nécessaire, remplacer rapidement les pièces endommagées/manquantes. L'assistance est disponible 5 jours par semaine. Ayez simplement votre reçu de magasin, votre manuel d'instruction et le numéro de pièces/description à votre disposition lorsque vous appelez notre ligne d'assistance GRATUITE. C'est aussi simple que ça.

SERVICIO AL CONSUMIDOR CON EL QUE PUEDE CONTAR

¿Preguntas? Los operadores están listos para ayudarlo con el ensamblaje a través de una línea de ayuda GRATUITA, y en caso de ser necesario, reemplazar de inmediato las piezas dañadas o faltantes. La asistencia está disponible los 5 días de la semana. Solamente tenga listos su recibo de compra, manual de indicaciones y número/descripción de la pieza al momento de llamarnos a la línea de ayuda GRATUITA. Es así de sencillo.

IMPORTANT SAFETY INFORMATION



WARNING

Units must be assembled with the instructions, parts and hardware provided. Improper assembly or use could cause structural failure, instability, tip over, and/or serious injury.

Las unidades deben ser ensambladas de acuerdo a las instrucciones y usando el herraje incluido. El ensamblado incorrecto puede causar un fallo estructural, inestabilidad, o que la unidad se derrumbe, causando posibles heridas personales.

Les unités doivent être assemblées avec les instructions et les matériels donnés. Si vous ne le construisez pas correctement ceci pourrait causer des dommages structuraux, instabilité, se renverser et blesser quelqu'un.



WARNING

This product is designed and intended for use with computer, fax, and printer equipment only. Improper loading with television or other heavy equipment could cause instability, tip over, and/or serious injury.

Este producto está diseñado solamente para el uso con computadores, faxes, e impresoras. Inapropiado uso al poner televisores u otro equipo pesado puede causar inestabilidad, rodamiento, y/o herida (golpes) serios.

Ce produit est uniquement conçu pour une utilisation avec un ordinateur, un télécopieur, ou une imprimante. Un chargement incorrect avec une télévision ou autre matériel lourd peut le rendre instable ou le renverser, et peut vous causer des endommagements sérieux.

IMPORTANT SAFETY INFORMATION



WARNING

Do not move unit when loaded. Doing so could cause instability, product collapse, tip over, and/or serious injury.

No mueva la unidad cuando esté cargada. Hacerlo puede causar inestabilidad, que el producto se derrumbe, que se la caiga encima y/o heridas (golpes) serias.

Ne pas déplacer l'unité lorsqu'elle est chargée. Faire ainsi peut causer l'instabilité, l'effondrement ou le renversement du meuble et/ou des endommagements sérieux.



WARNING

Do not load unit without properly attaching back panel. Doing so could cause instability, product collapse, and/or serious injury.

No cargue esta unidad sin el panel de atrás. Hacerlo puede causar inestabilidad, que el producto se derrumbe, y/o heridas (golpes) serias.

Ne pas charger le produit sans attacher correctement le panneau arrière. Faire ainsi peut causer l'instabilité ou l'effondrement du produit et peut vous causer des endommagements sérieux.

MAXIMUM RECOMMENDED WEIGHT LOADS

MAXIMUM WEIGHT: 200 LBS (90.9 KG)

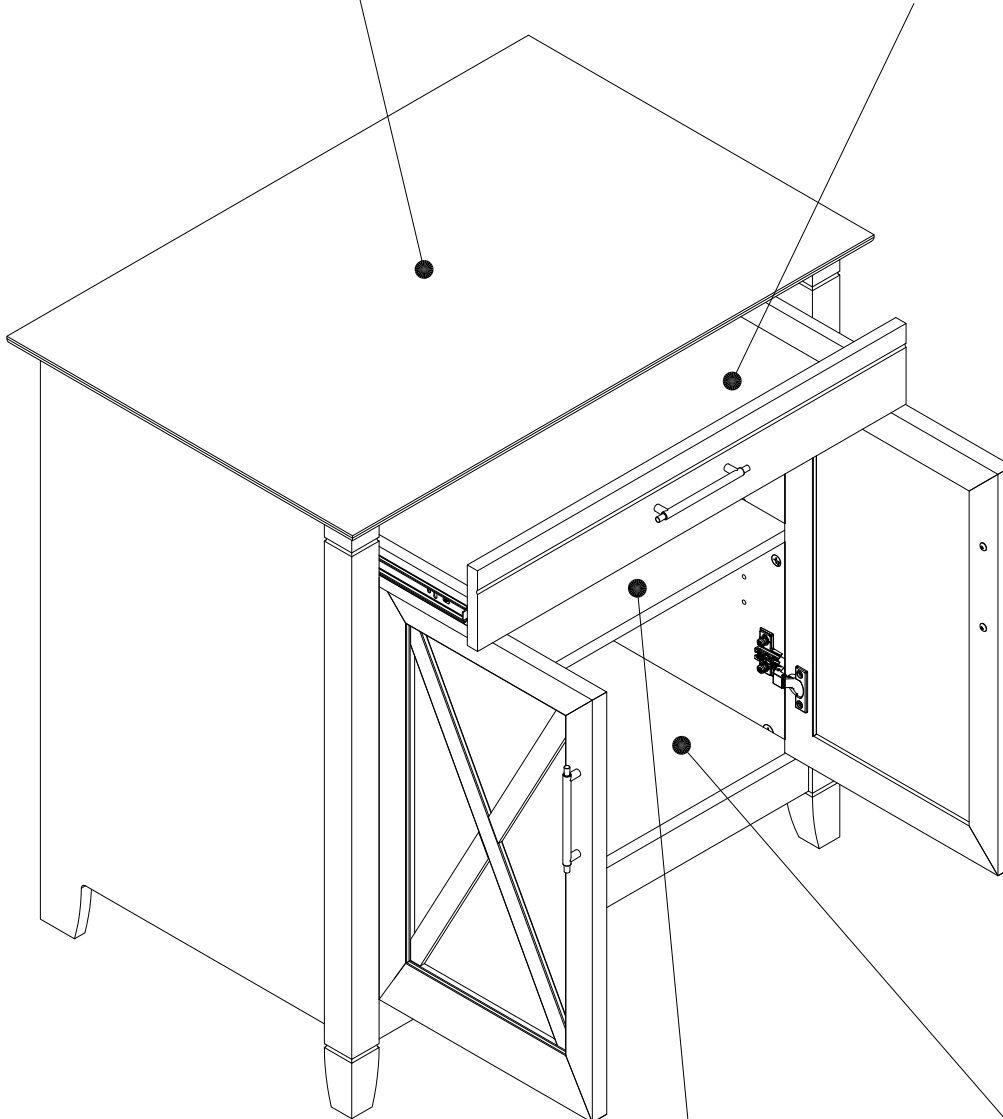
PESO MÁXIMO: 200 LIBRAS (90.9 KILOGRAMO)

POIDS MAXIMUM: 200 LIVRES (90.9 KILOGRAMME)

MAXIMUM WEIGHT: 15 LBS (6.75 KG)

PESO MÁXIMO: 15 LIBRAS (6.75 KILOGRAMO)

POIDS MAXIMUM: 15 LIVRES (6.75 KILOGRAMME)



MAXIMUM WEIGHT: 25 LBS (11.25 KG)

PESO MÁXIMO: 25 LIBRAS (11.25 KILOGRAMO)

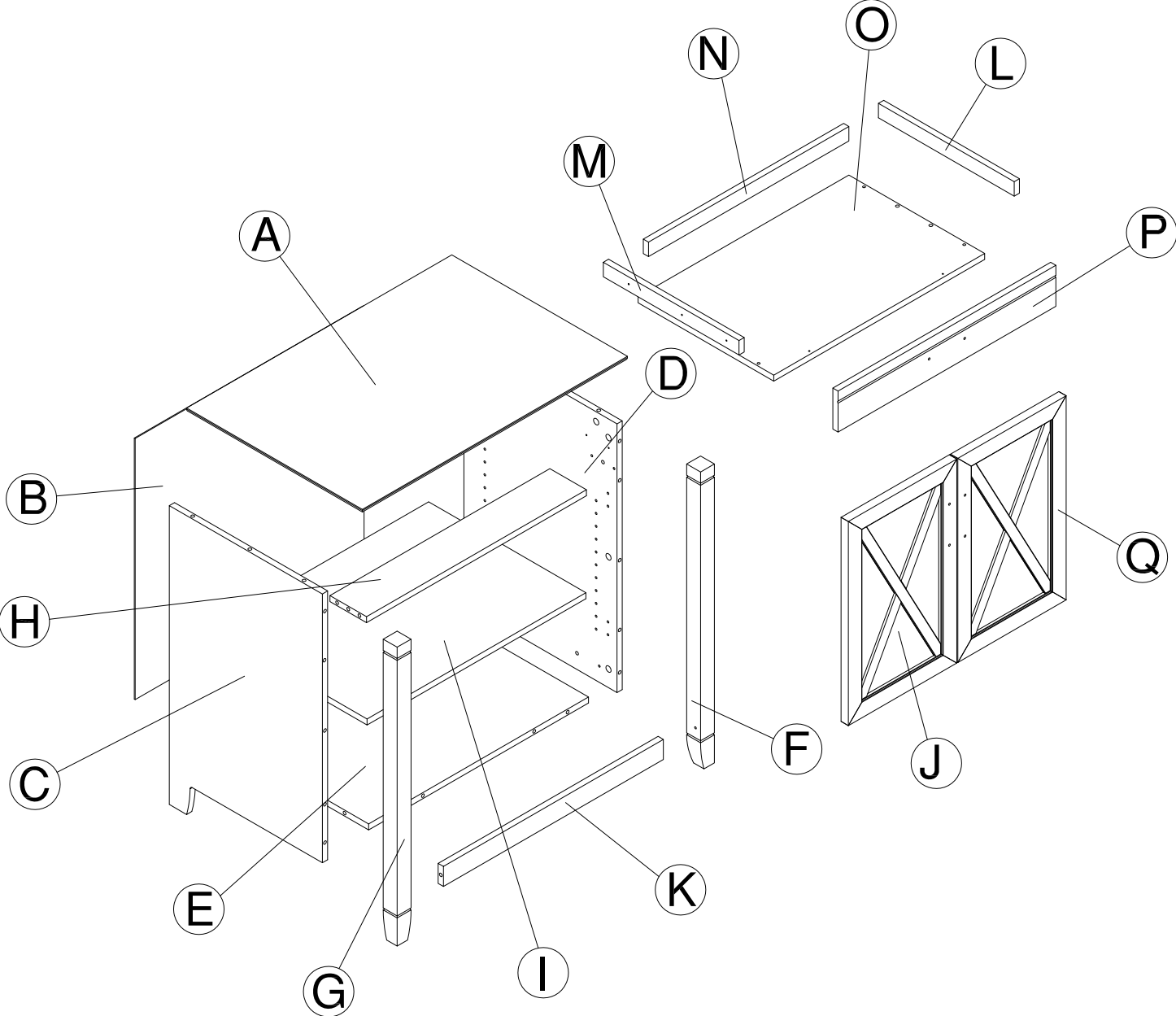
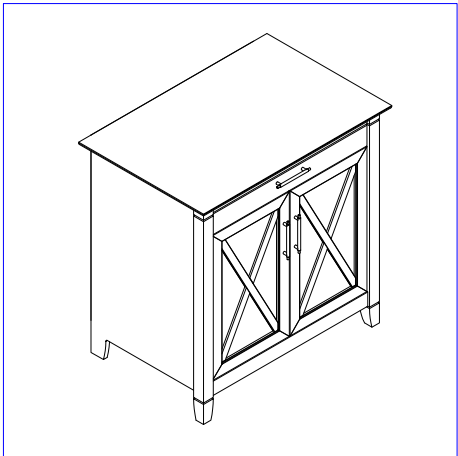
POIDS MAXIMUM: 25 LIVRES (11.25 KILOGRAMME)

MAXIMUM WEIGHT: 50 LBS (22.5 KG)

PESO MÁXIMO: 50 LIBRAS (22.5 KILOGRAMO)

POIDS MAXIMUM: 50 LIVRES (22.5 KILOGRAMME)

EXPLODED VIEW



MODEL

A [1]	J [1]
B [1]	K [1]
C [1]	L [1]
D [1]	M [1]
E [1]	N [1]
F [1]	O [1]
G [1]	P [1]
H [1]	Q [1]
I [1]	

MODEL

A [1]	J [1]
B [1]	K [1]
C [1]	L [1]
D [1]	M [1]
E [1]	N [1]
F [1]	O [1]
G [1]	P [1]
H [1]	Q [1]
I [1]	

FASTENERS

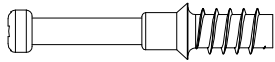
Fasteners are shown in actual size.

Los fijadores son demostrados en su tamaño actual.

Les attaches sont montrées dans l'échelle grandeur.

H180604

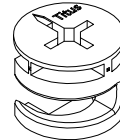
Quantity
20



KD Bolt

H181468

Quantity
20



KD Cam

H38169

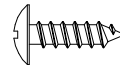
Quantity
20



Wood Dowel
8 x 30mm

H101725

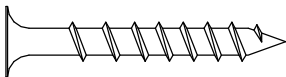
Quantity
12



#6 x 1/2"

H23198

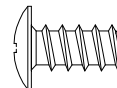
Quantity
6



#10 x 1-1/2"

H146988

Quantity
2



#12 x 1/2"

H34174

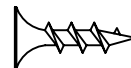
Quantity
16



#3 x 3/4"

H153242

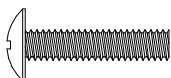
Quantity
12



#8 x 5/8"

H160803

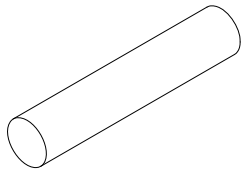
Quantity
6



M4 x 19mm

HARDWARE

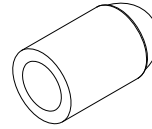
H23604



Shelf Pin

Quantity
4

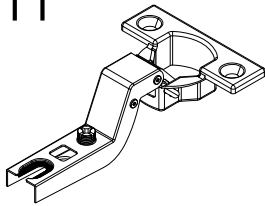
H126396



Shelf Pin Sleeve

Quantity
4

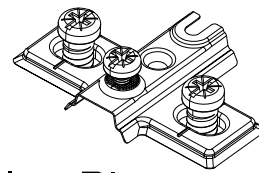
H170611



Hinge

Quantity
4

H170612



Mounting Plate

Quantity
4

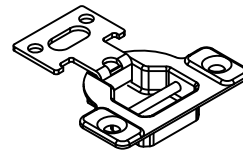
H167910



14" Slide (350mm)

Quantity
2

H180675



Hinge

Quantity
2

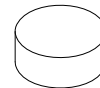
H77351



Ø10x2mm

Quantity
2

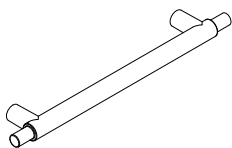
H180671



Ø12x4mm

Quantity
2

H180971



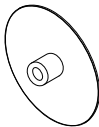
Handle

Quantity
3

HARDWARE

H180730

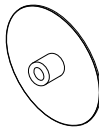
Quantity
4



Cover Cap

H159346

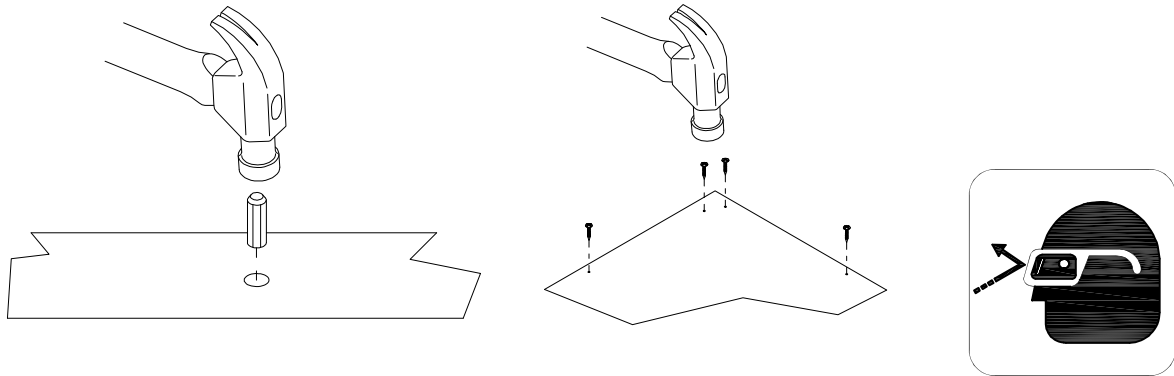
Quantity
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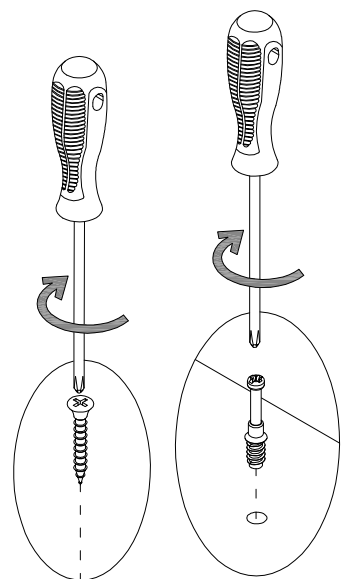
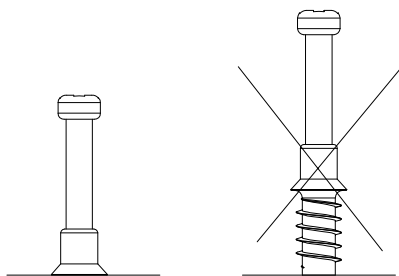
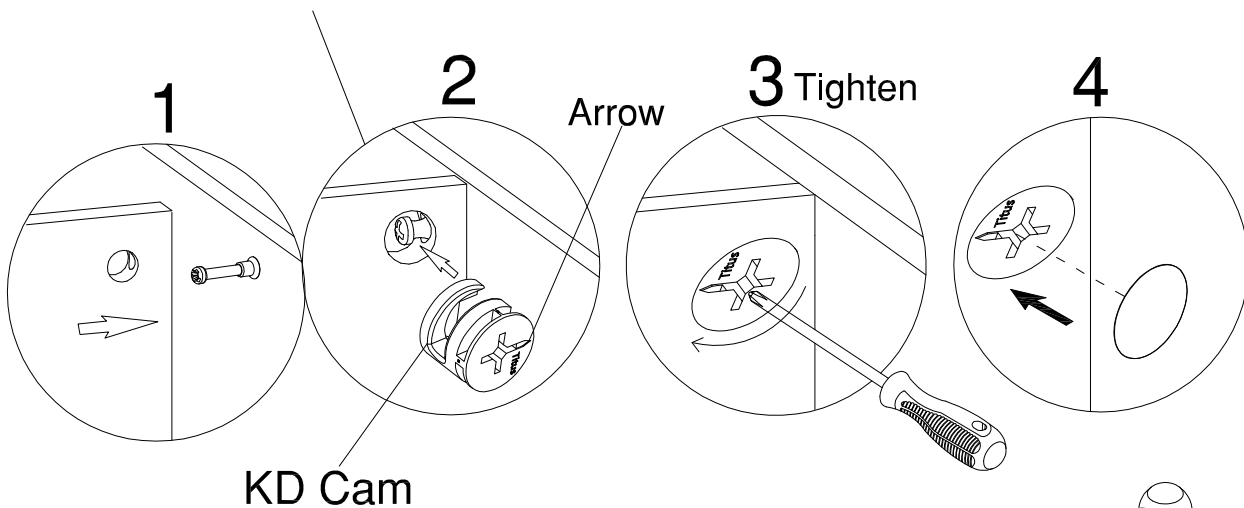
Cover Cap

ATTENTION

Common assembly techniques.
Técnica común de ensamblaje.
Techniques communes d'assemblage.



Push the KD cam all the way into the hole before tightening.
Empujar la leva KD hasta el final en el agujero antes de apretar.
Pousser la came de KD tout le chemin dans le trou avant de serrer.



STEP 1

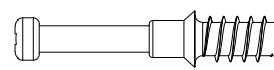
H38169



Wood Dowel
8 x 30mm

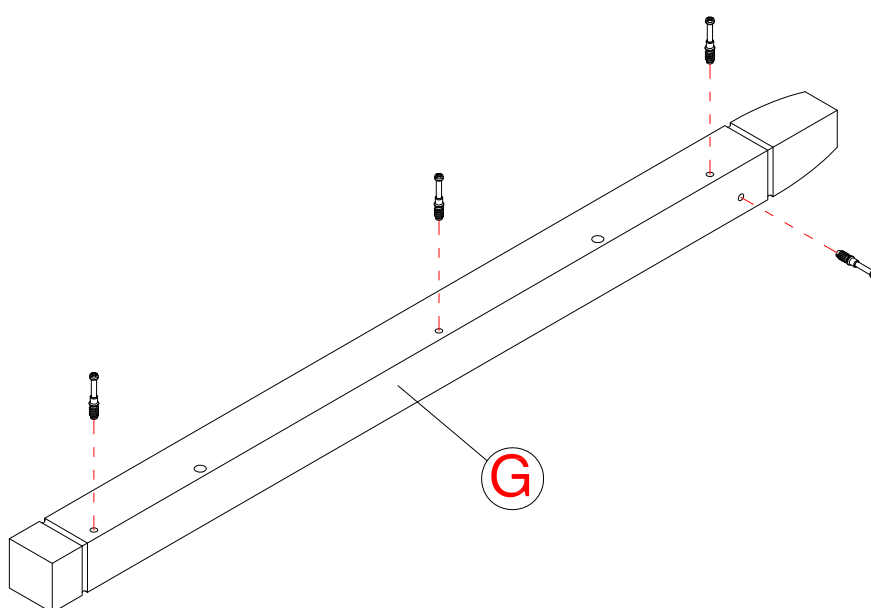
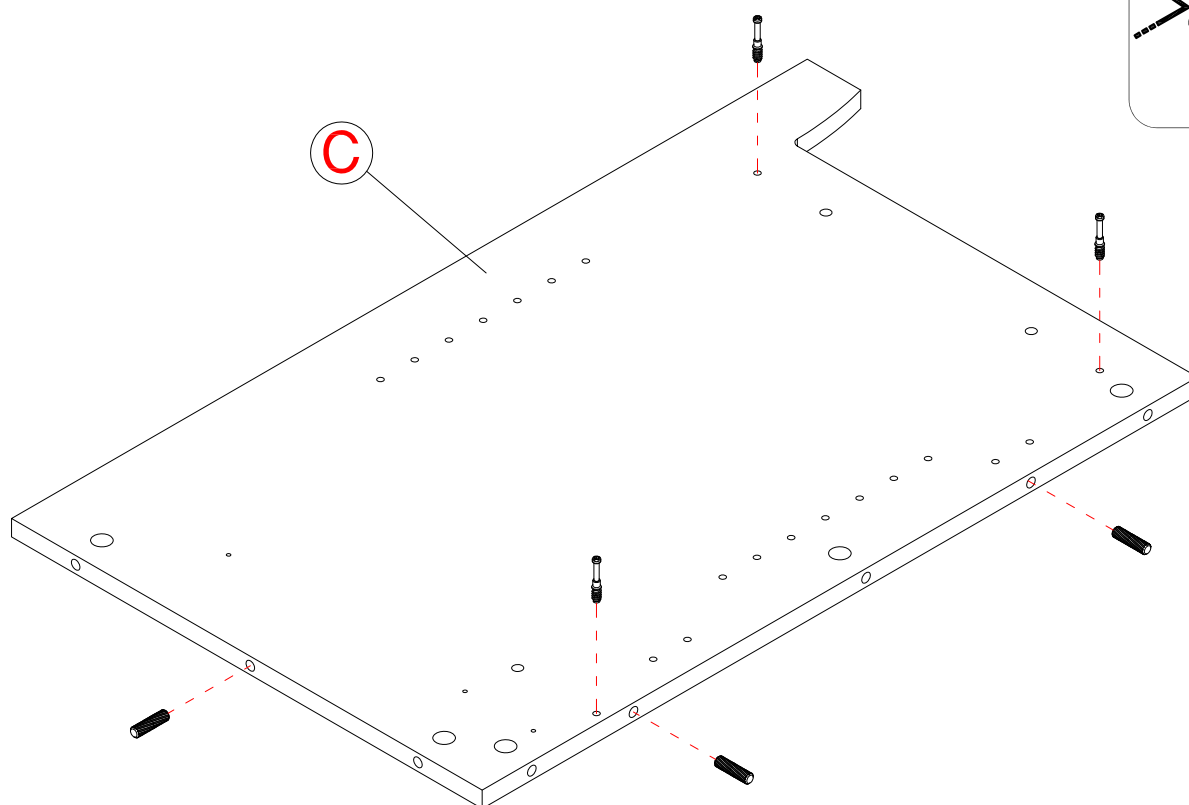
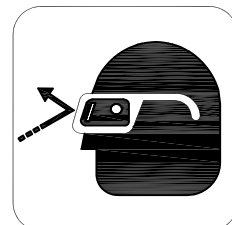
[3]

H180604



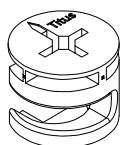
KD Bolt

[7]



STEP 2

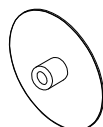
H181468



KD Cam

[3]

H180730



Cover Cap

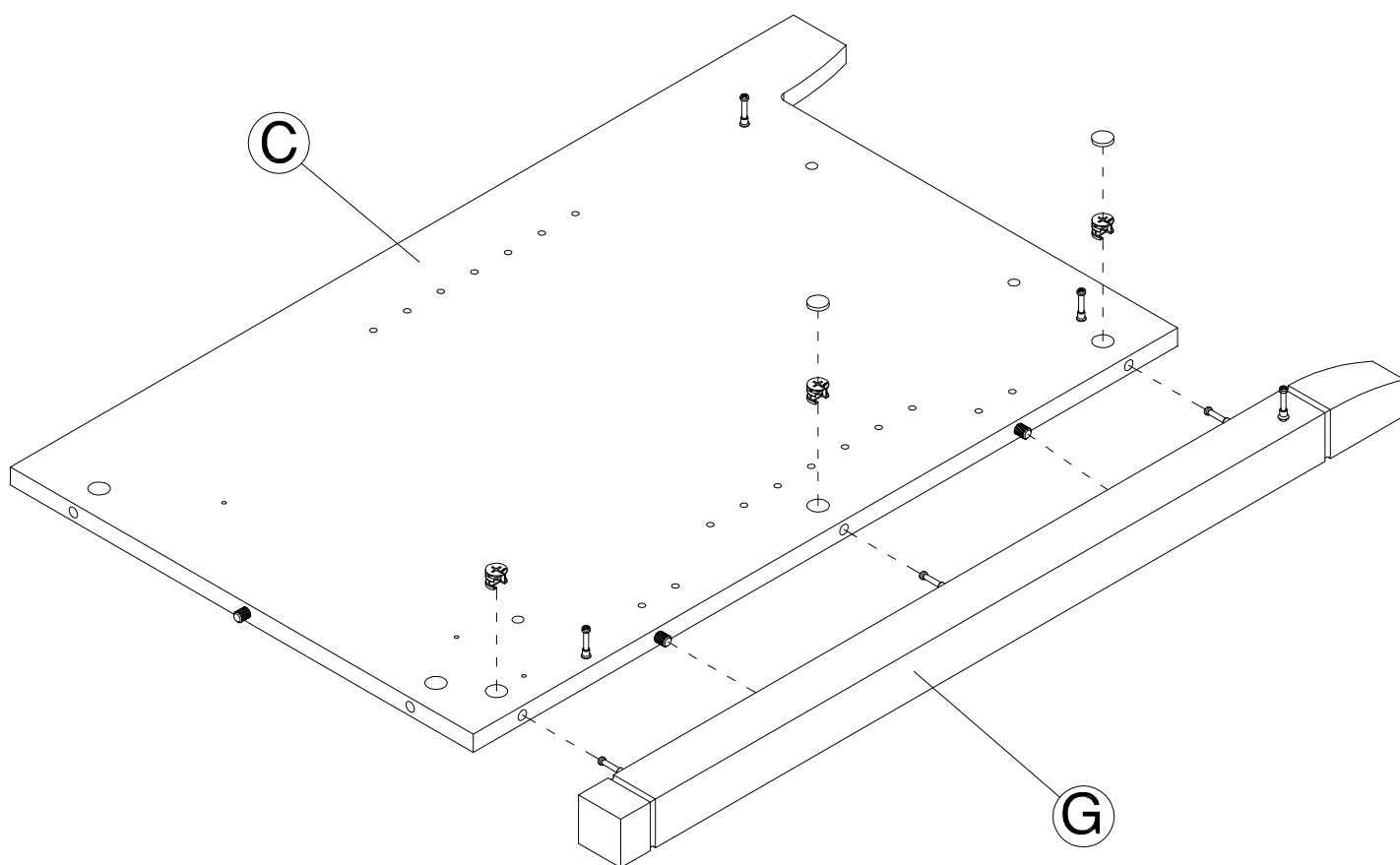
[2]

H159346

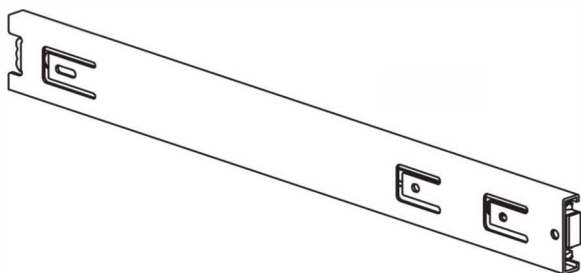


Cover Cap

[2]



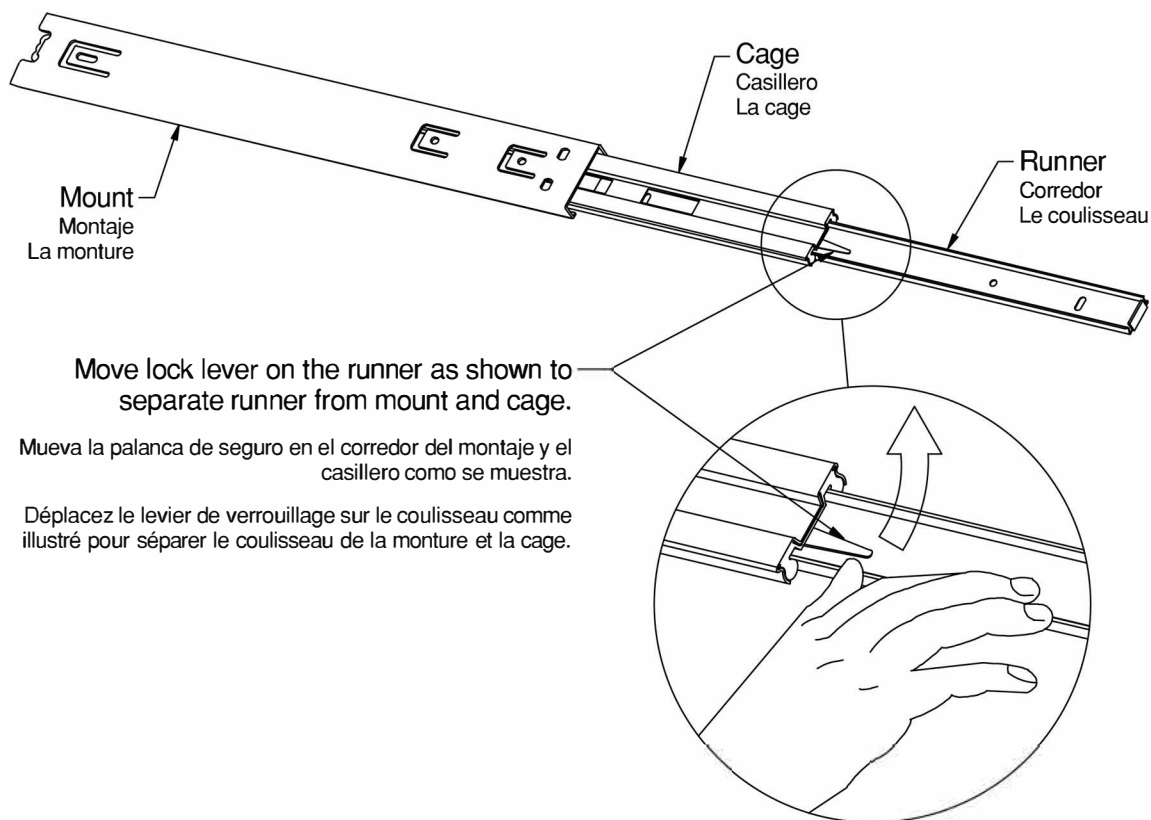
STEP 3



Move lock lever on the runner as shown to separate runner from mount and cage.

Mueva la palanca de seguro en el corredor del montaje y el casillero como se muestra.

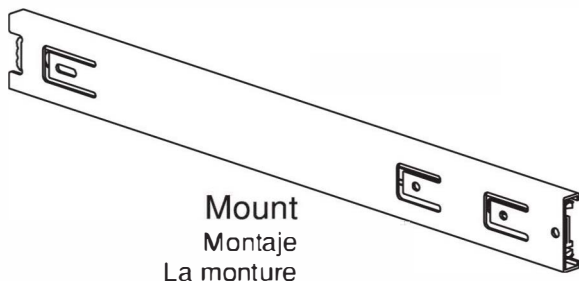
Déplacez le levier de verrouillage sur le coulisseau comme illustré pour séparer le coulisseau de la monture et la cage.



Set runner aside to be used later in the Assembly Instructions.

Haga el corredor hacia un lado porque sera utilizado mas adelante.

Mettez le coulisseau de côté pour être utilisé plus tard dans les instructions d'assemblage.



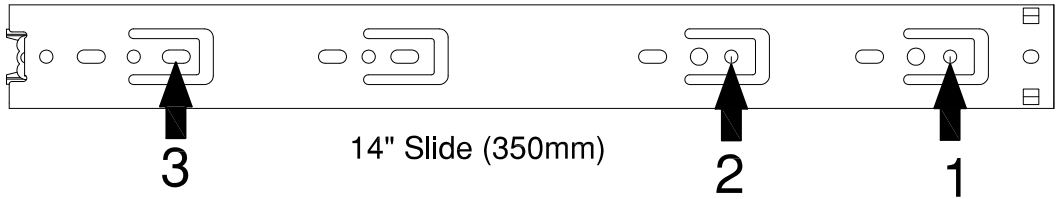
Mount
Montaje
La monture



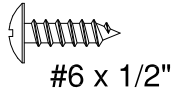
Runner
Corredor
Le coulisseau

STEP 4

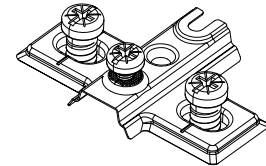
H167910



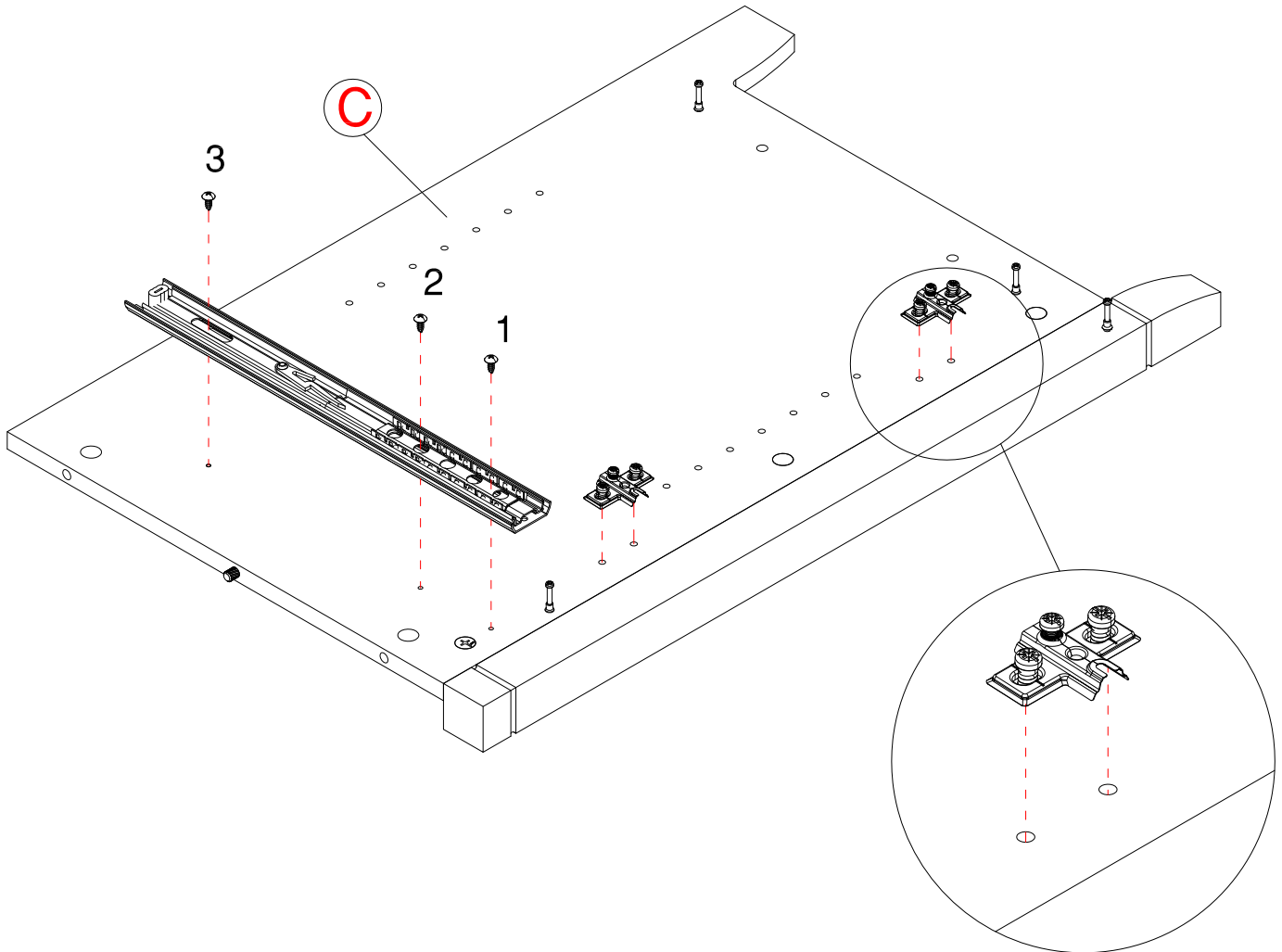
H101725



H170612



Mounting Plate



STEP 5

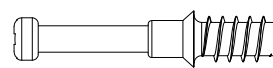
H38169



Wood Dowel
8 x 30mm

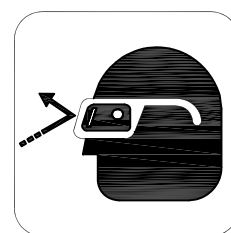
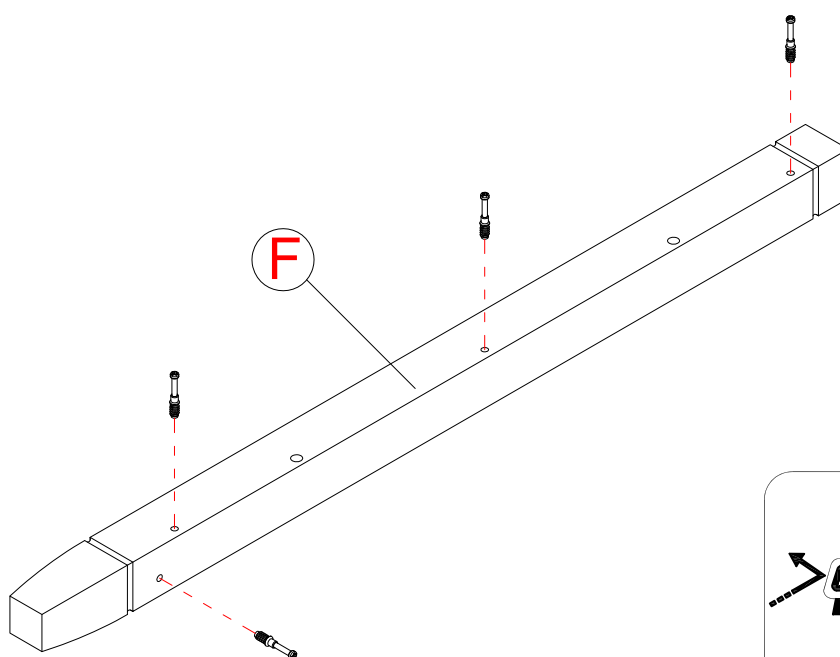
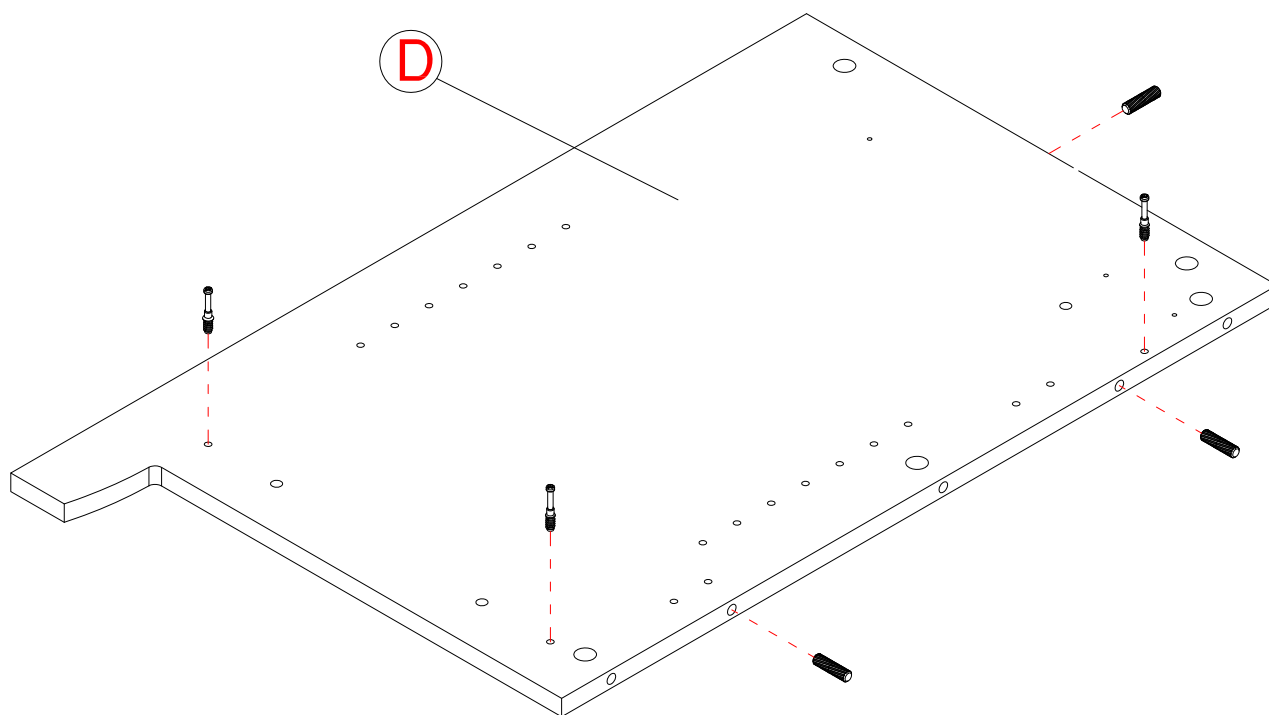
[3]

H180604



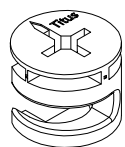
KD Bolt

[7]



STEP 6

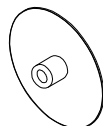
H181468



KD Cam

[3]

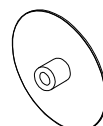
H180730



Cover Cap

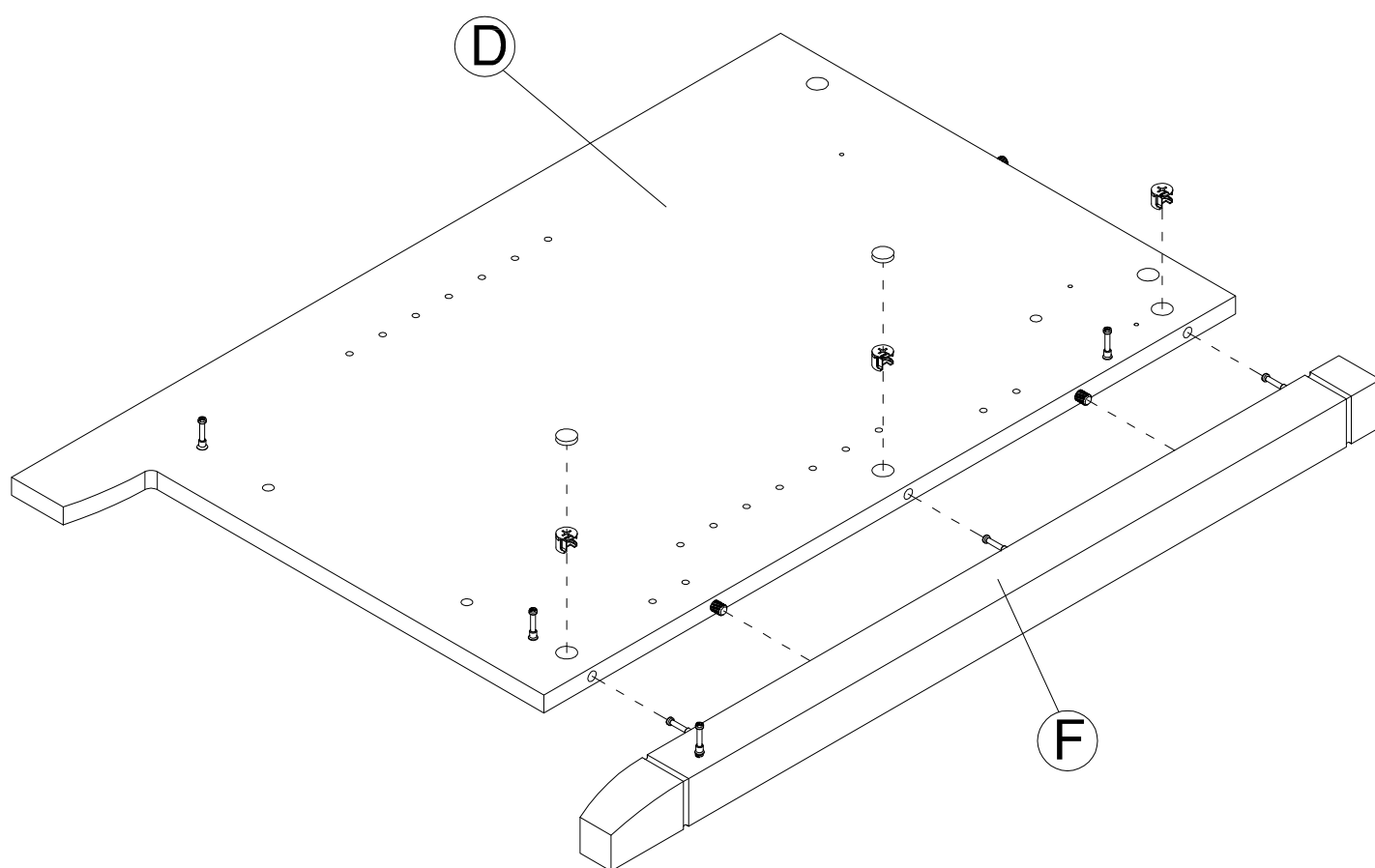
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H159346

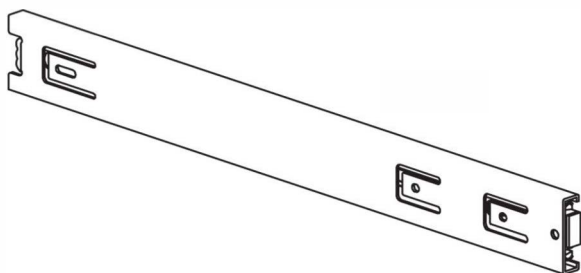


Cover Cap

[2]



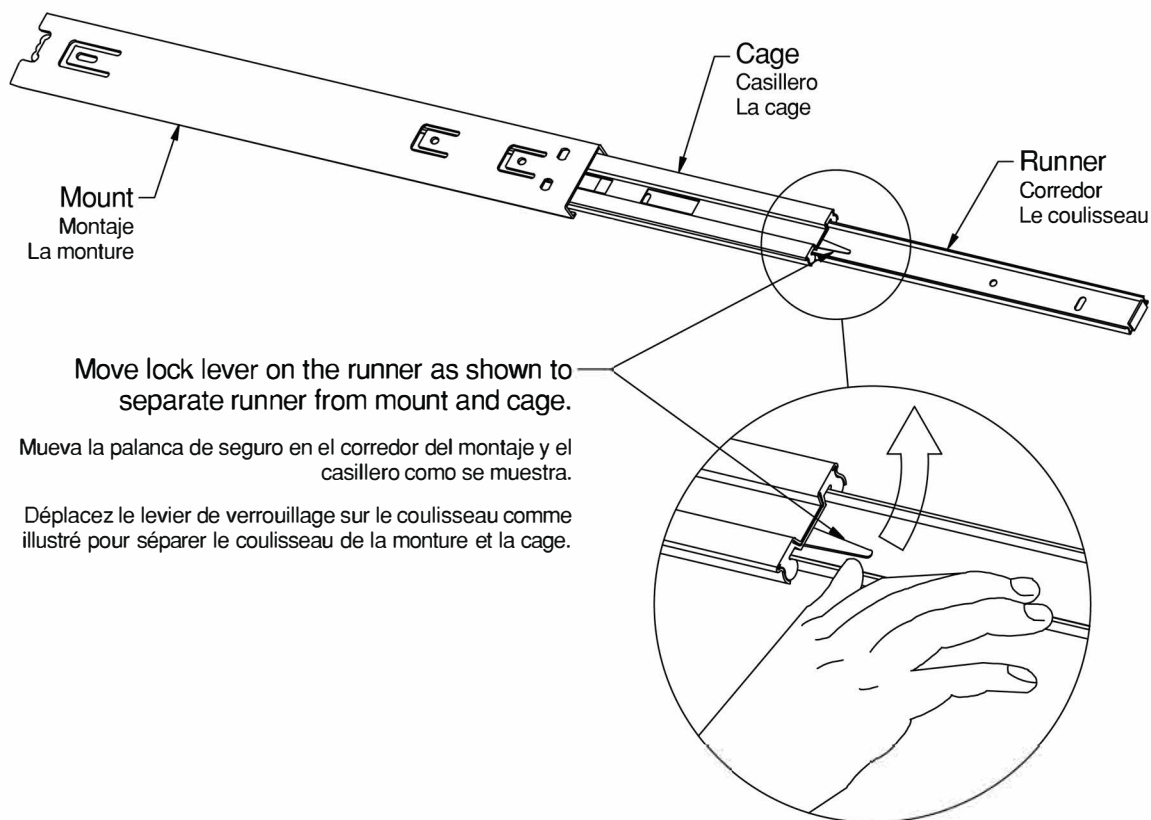
STEP 7



Move lock lever on the runner as shown to separate runner from mount and cage.

Mueva la palanca de seguro en el corredor del montaje y el casillero como se muestra.

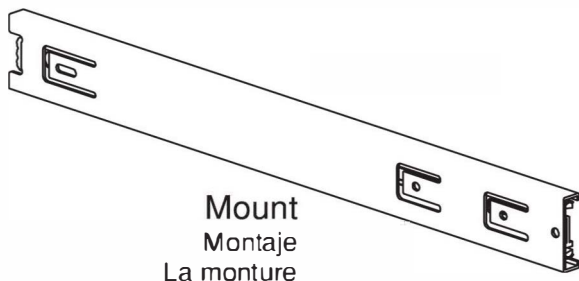
Déplacez le levier de verrouillage sur le coulisseau comme illustré pour séparer le coulisseau de la monture et la cage.



Set runner aside to be used later in the Assembly Instructions.

Haga el corredor hacia un lado porque sera utilizado mas adelante.

Mettez le coulisseau de côté pour être utilisé plus tard dans les instructions d'assemblage.



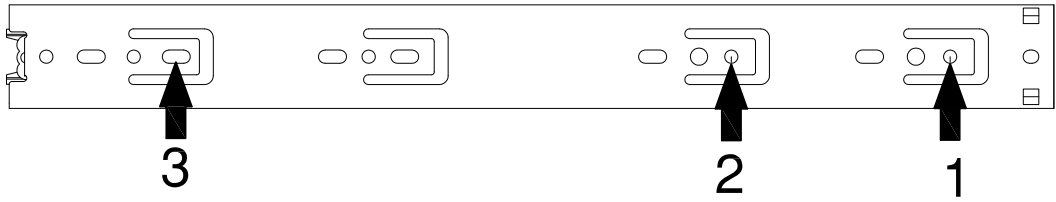
Mount
Montaje
La monture



Runner
Corredor
Le coulisseau

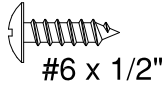
STEP 8

H167910



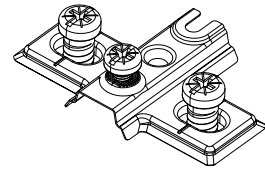
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H101725



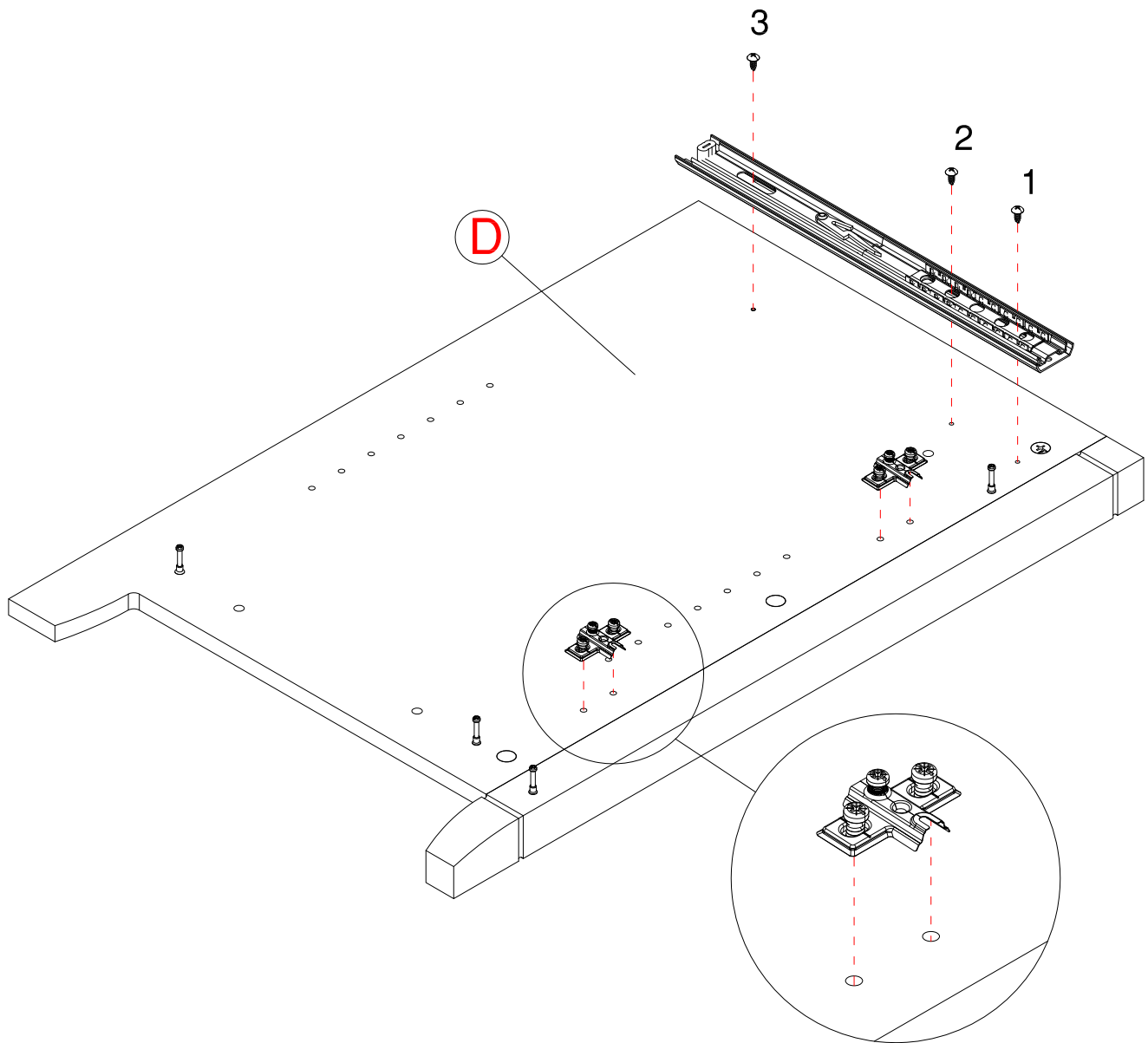
[3]

H170612



[2]

Mounting Plate



STEP 9

H38169



Wood Dowel
8 x 30mm

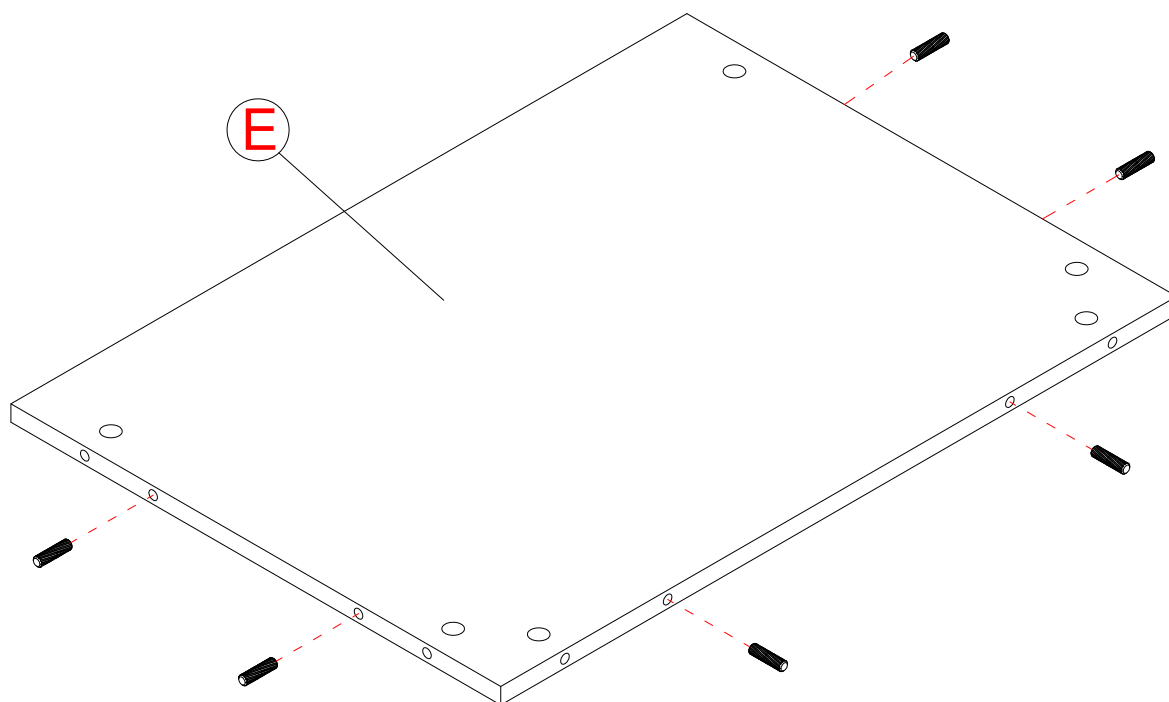
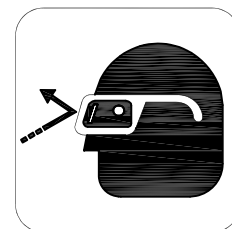
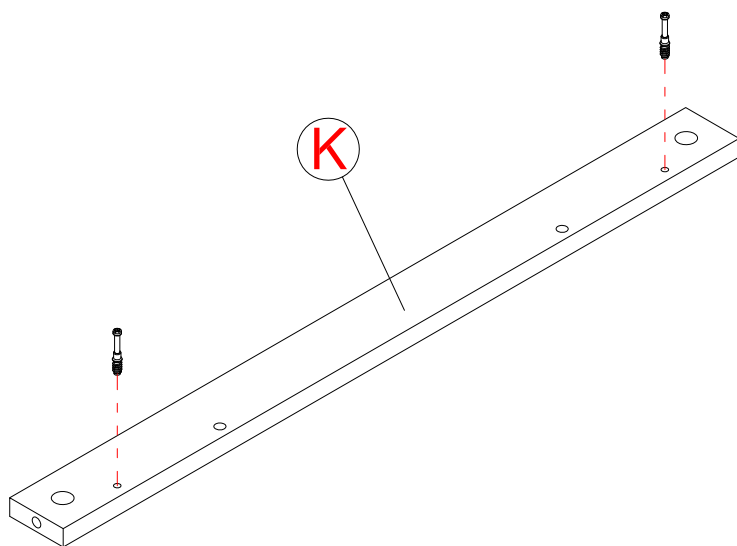
[6]

H180604



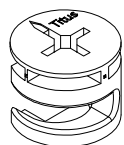
KD Bolt

[2]



STEP 10

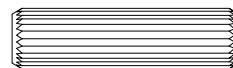
H181468



KD Cam

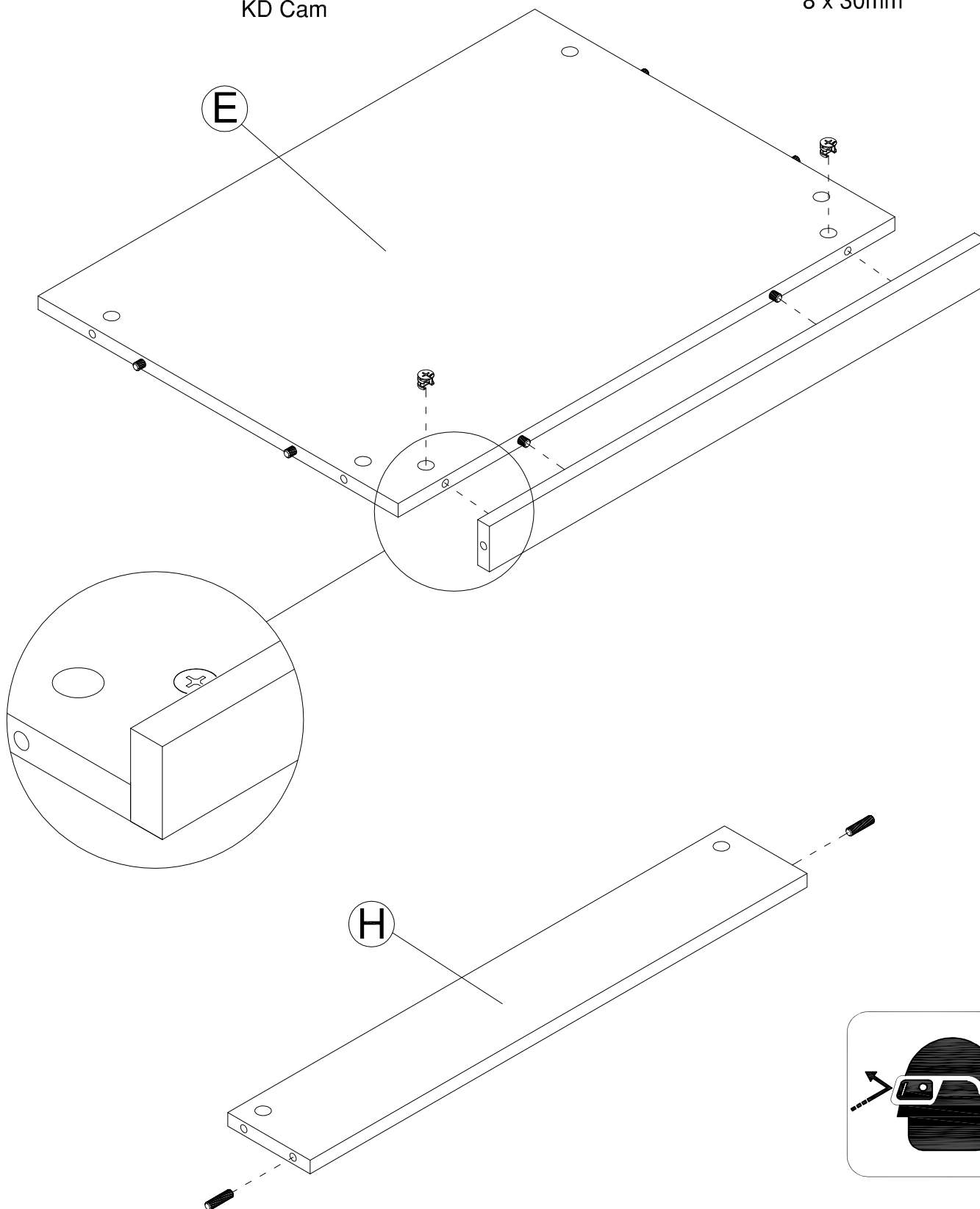
[2]

H38169



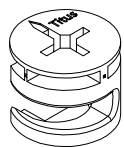
Wood Dowel
8 x 30mm

[2]



STEP 11

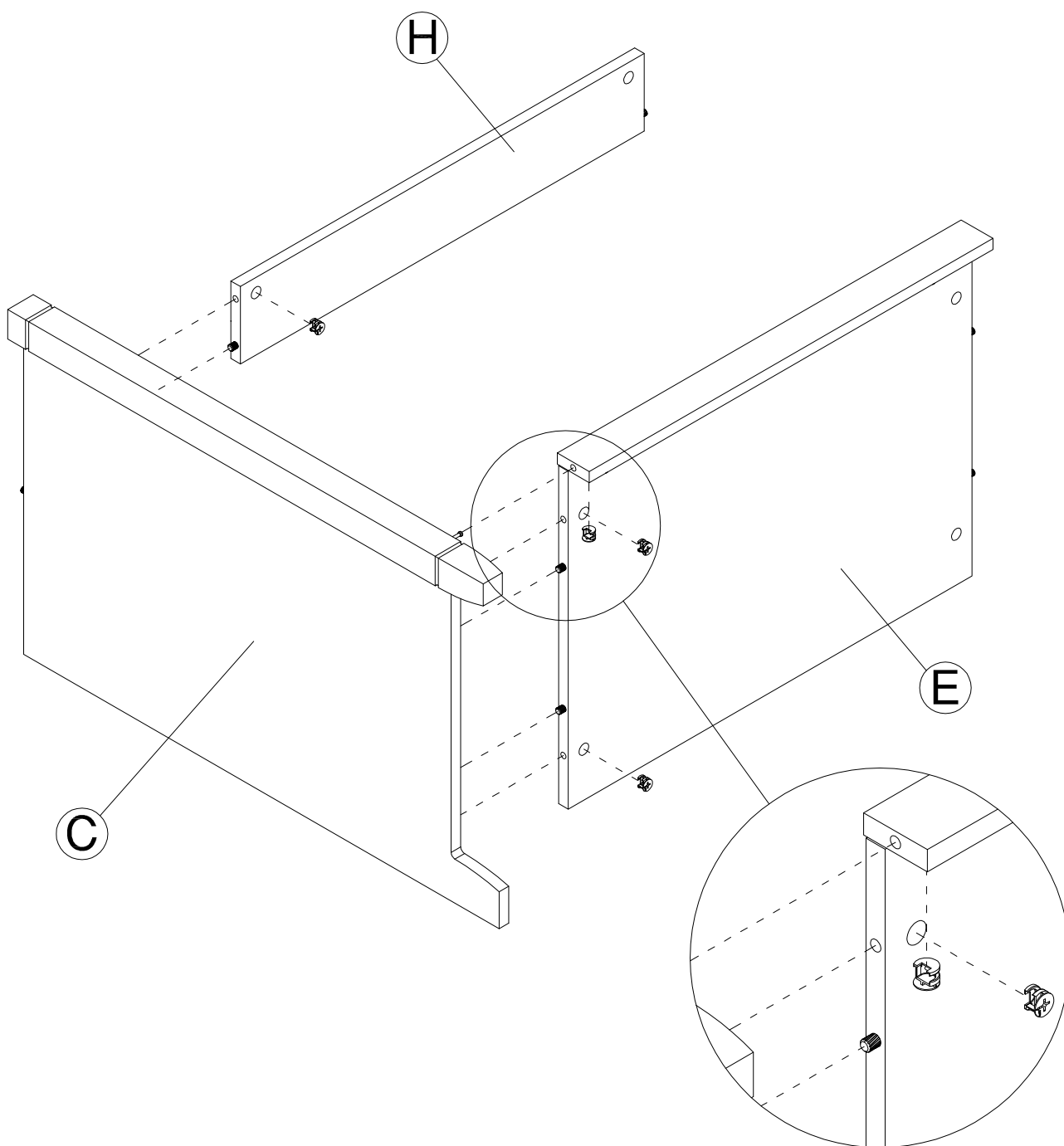
H181468



KD Cam

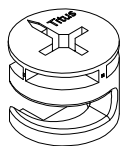
[4]

An assistant is required.
Es necesario un ayudante.
Un assistant est nécessaire.



STEP 12

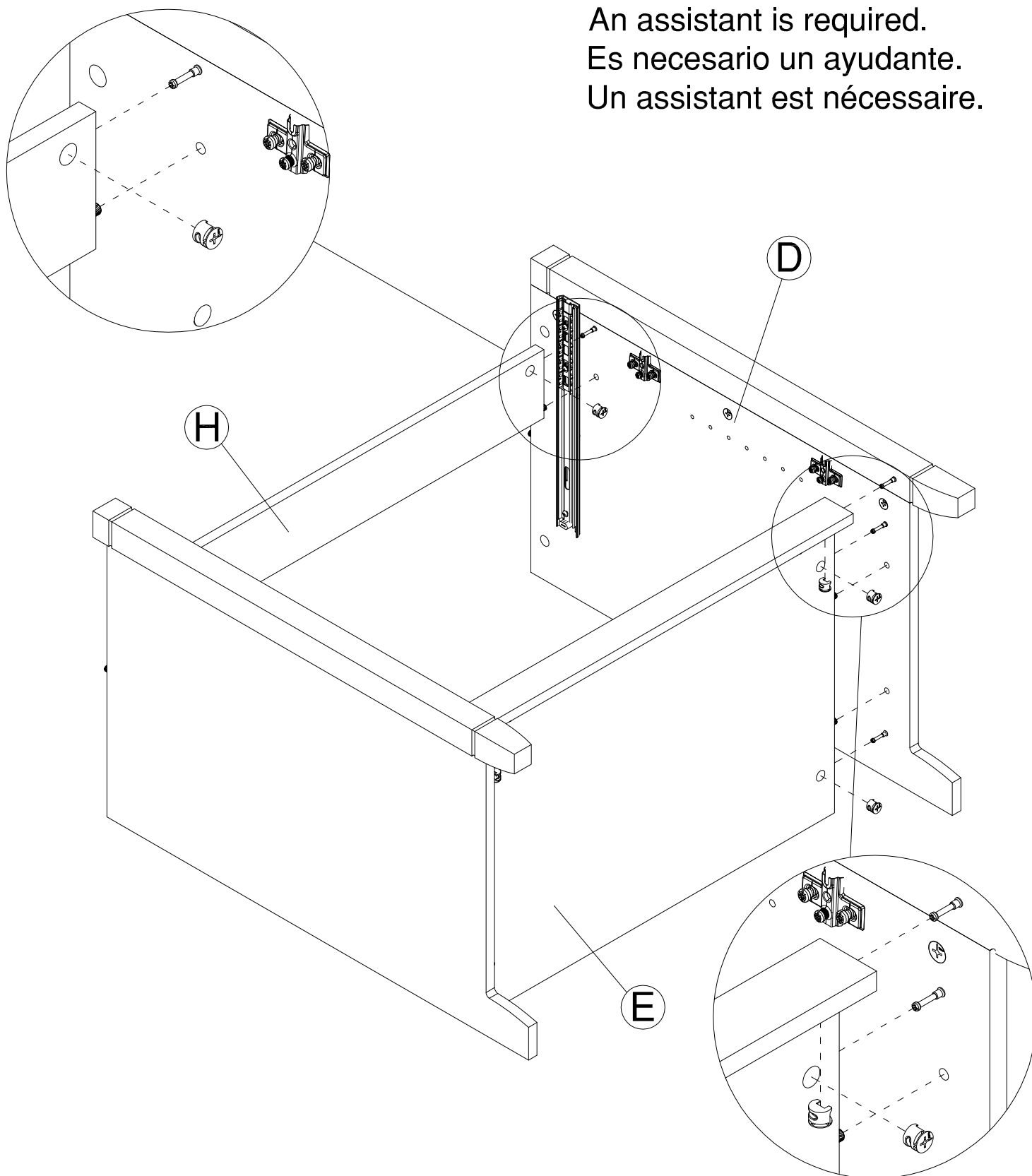
H181468



KD Cam

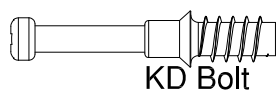
[4]

An assistant is required.
Es necesario un ayudante.
Un assistant est nécessaire.



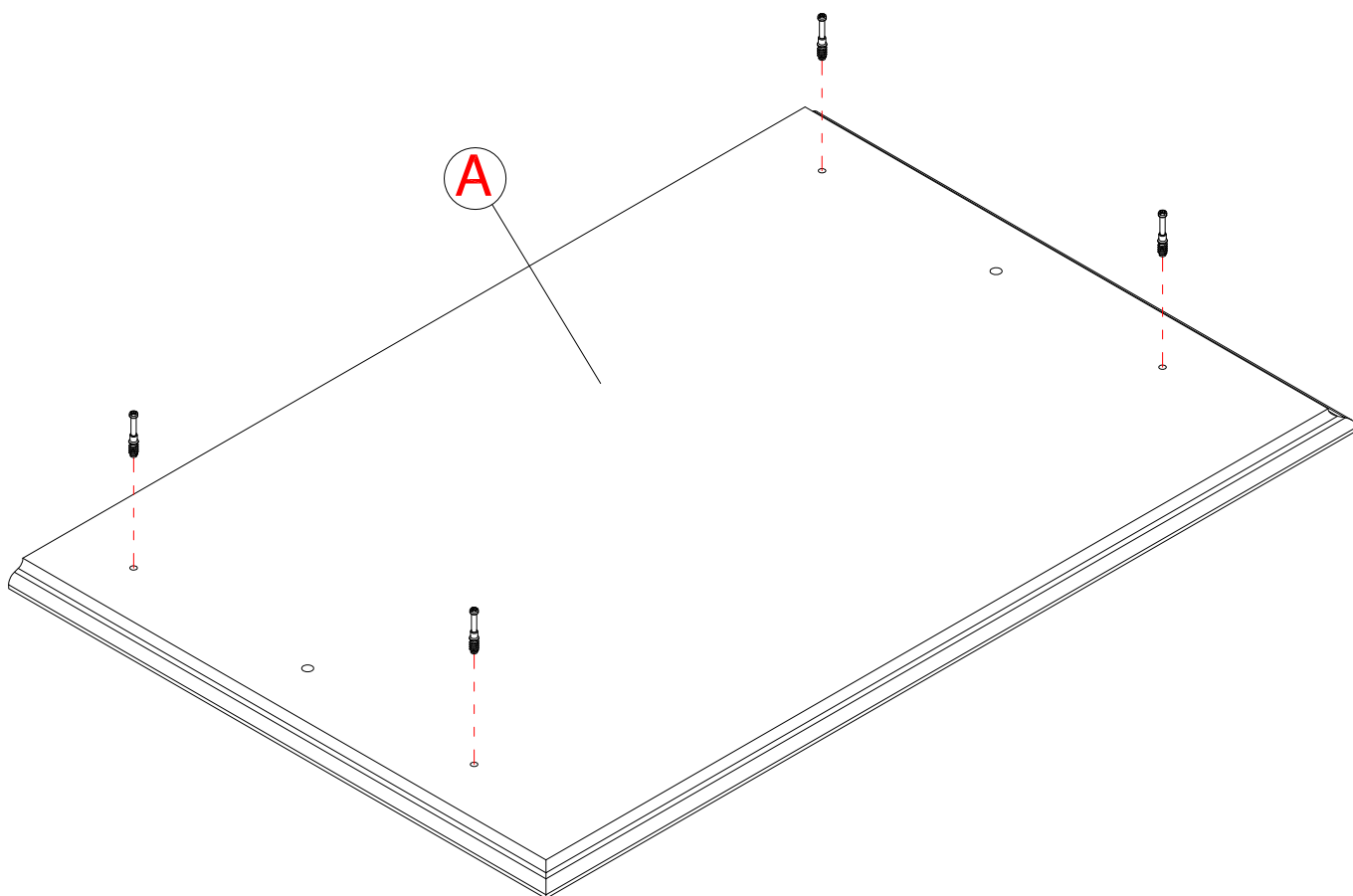
STEP 13

H180604



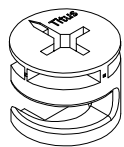
KD Bolt

[4]



STEP 14

H181468



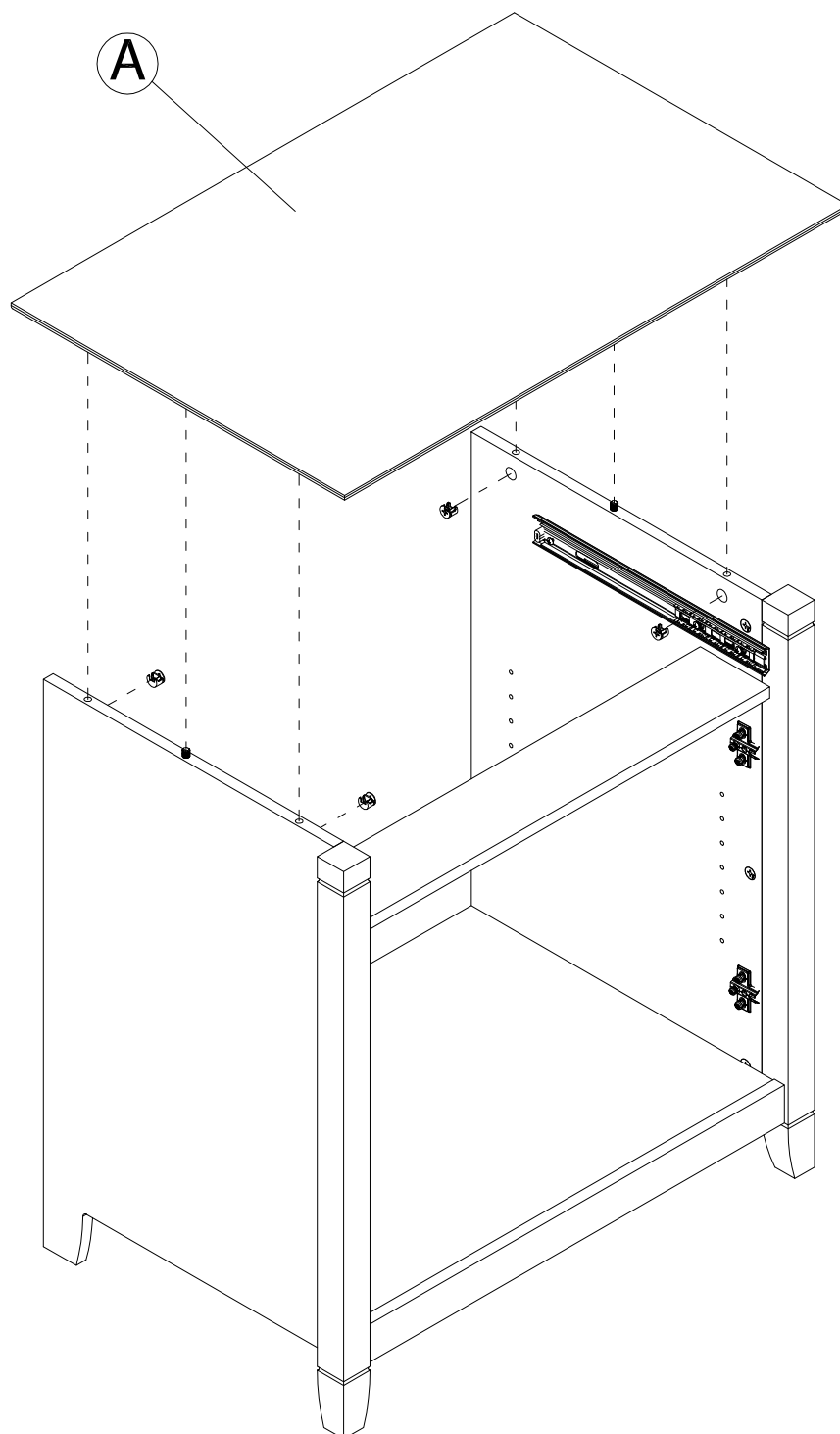
KD Cam

[4]

With assistant carefully stand unit up.

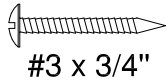
Con un asistente cuidadosamente levante la unidad a una posición vertical.

Avec l'aide d'un assistant placez soigneusement l'unité debout.



STEP 15

H34174

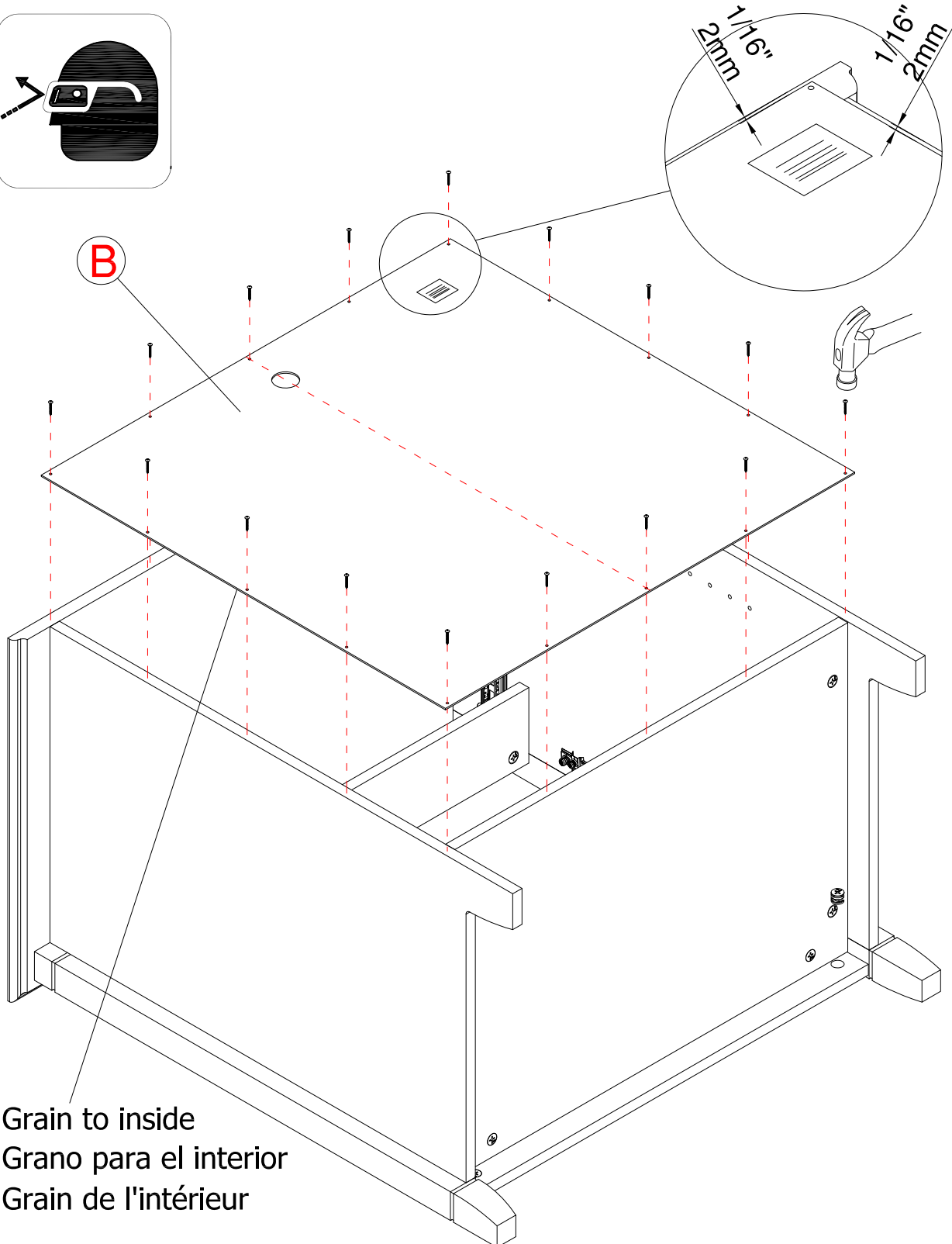


[16]

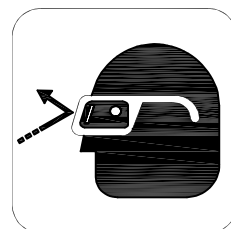
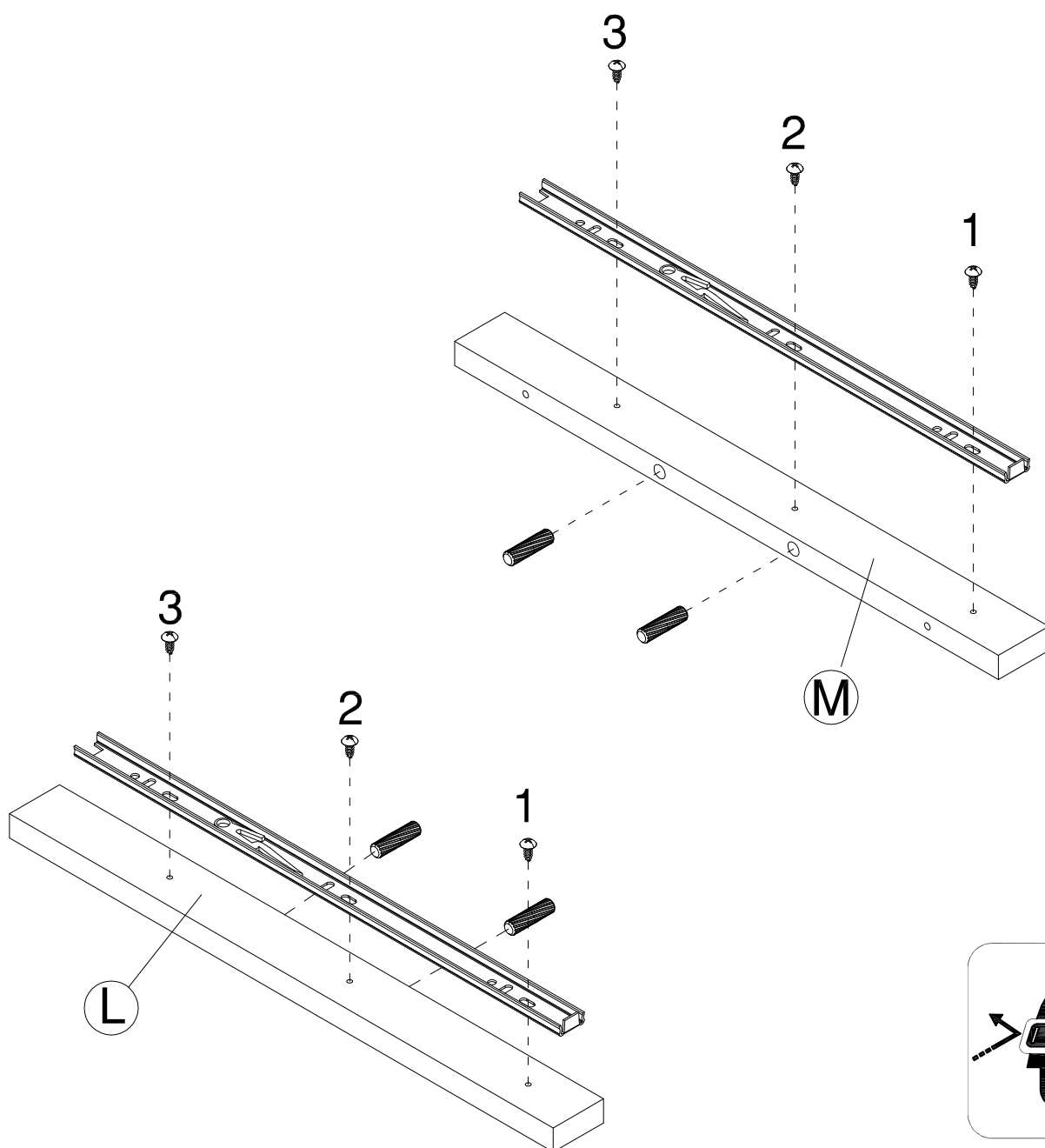
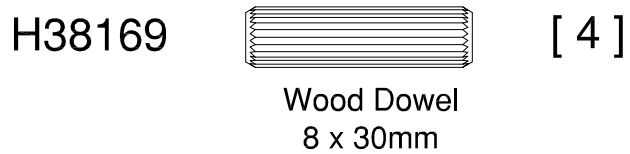
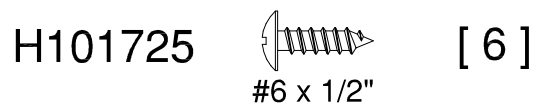
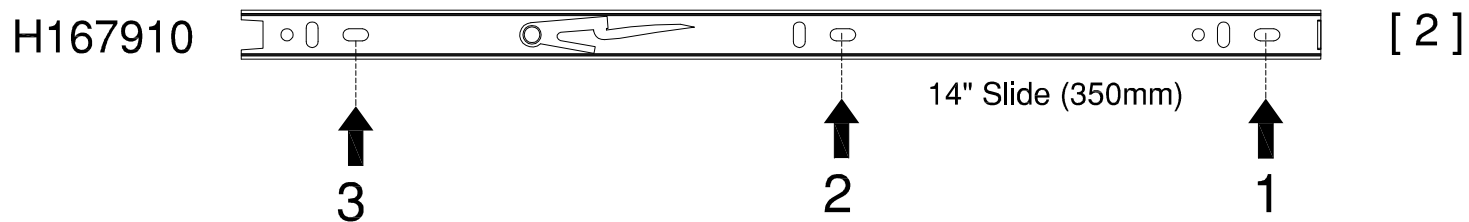
With assistant carefully flip unit over.

Con un asistente cuidadosamente acueste la unidad.

Avec l'aide d'une autre personne, retourner lentement l'unité sur le rebord frontal.

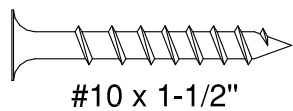


STEP 16



STEP 17

H23198



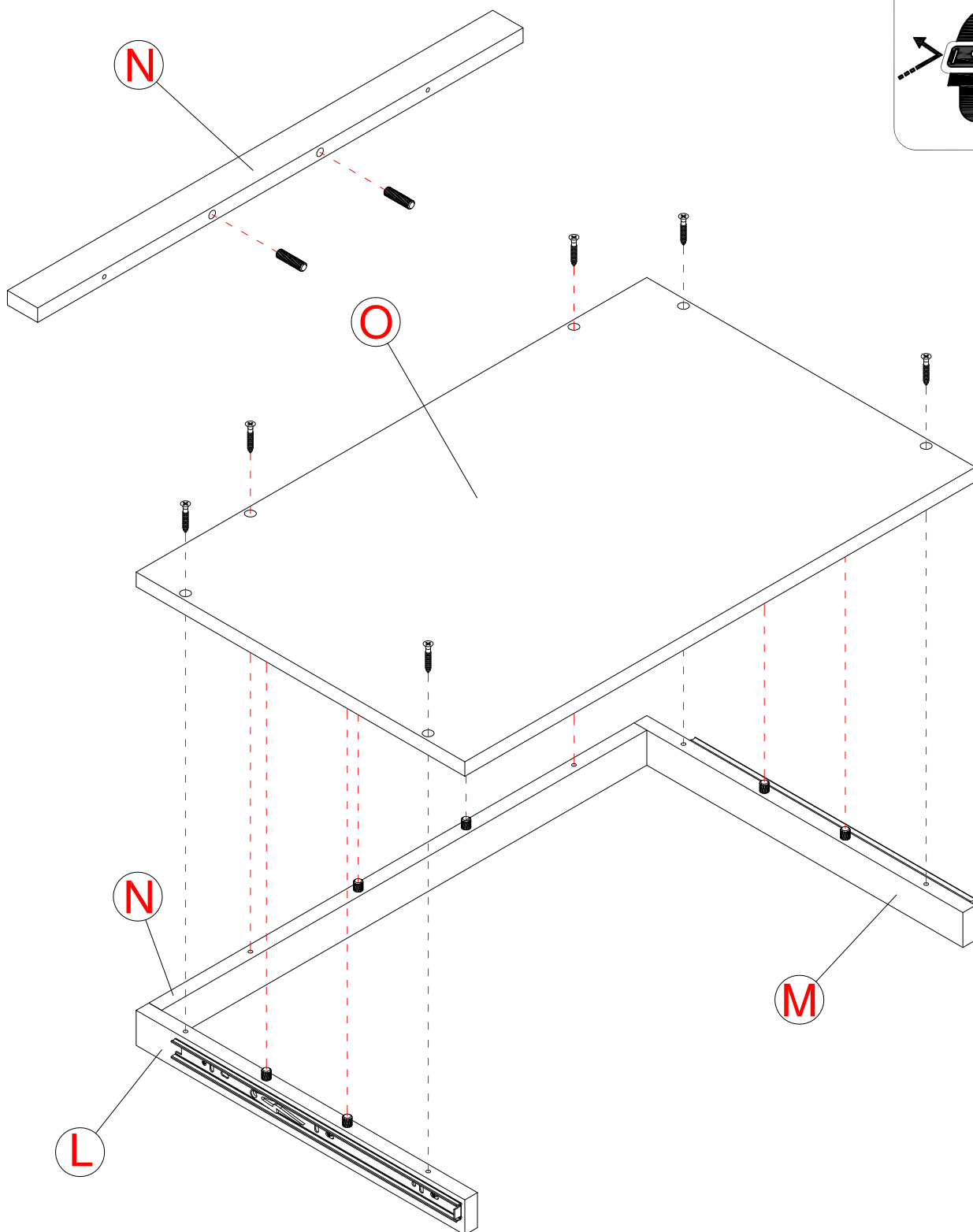
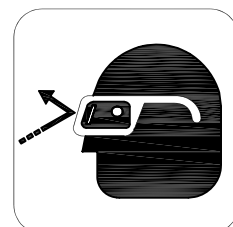
[6]

H38169



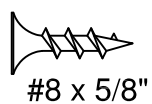
Wood Dowel
8 x 30mm

[2]



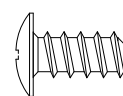
STEP 18

H153242



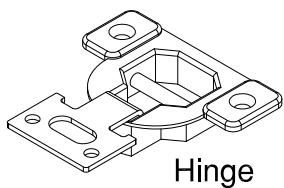
[4]

H146988



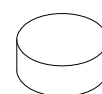
[2]

H180675

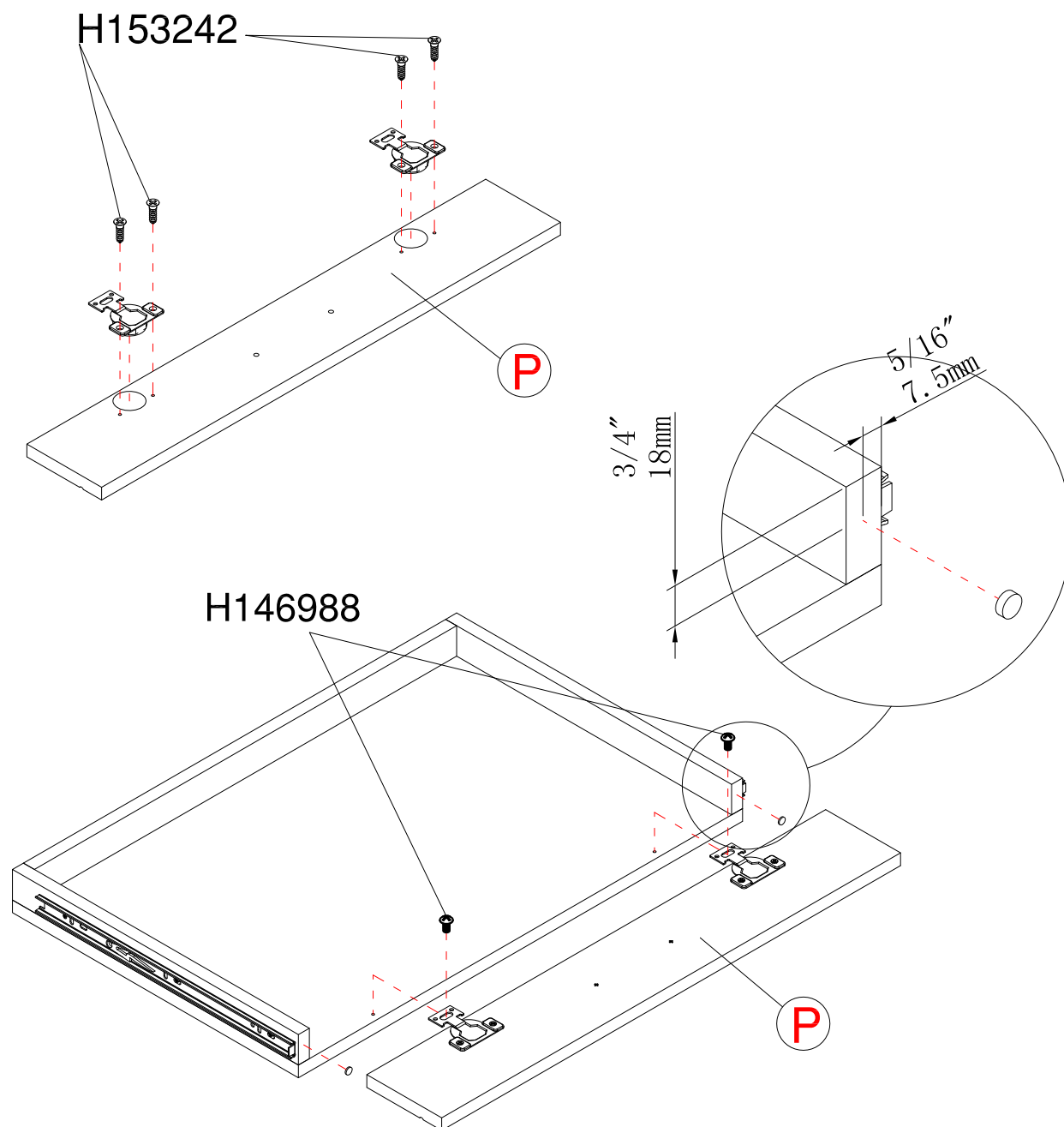


[2]

H180671

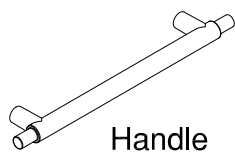


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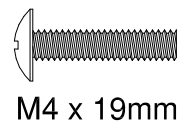
STEP 19

H180971

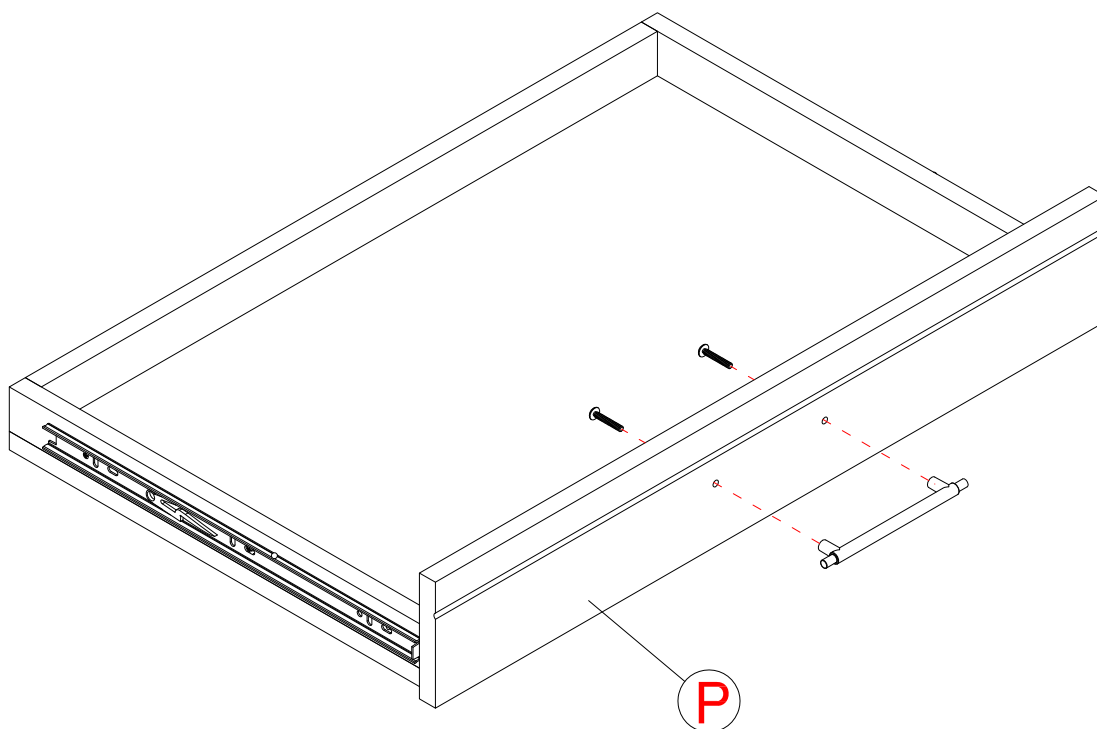


[1]

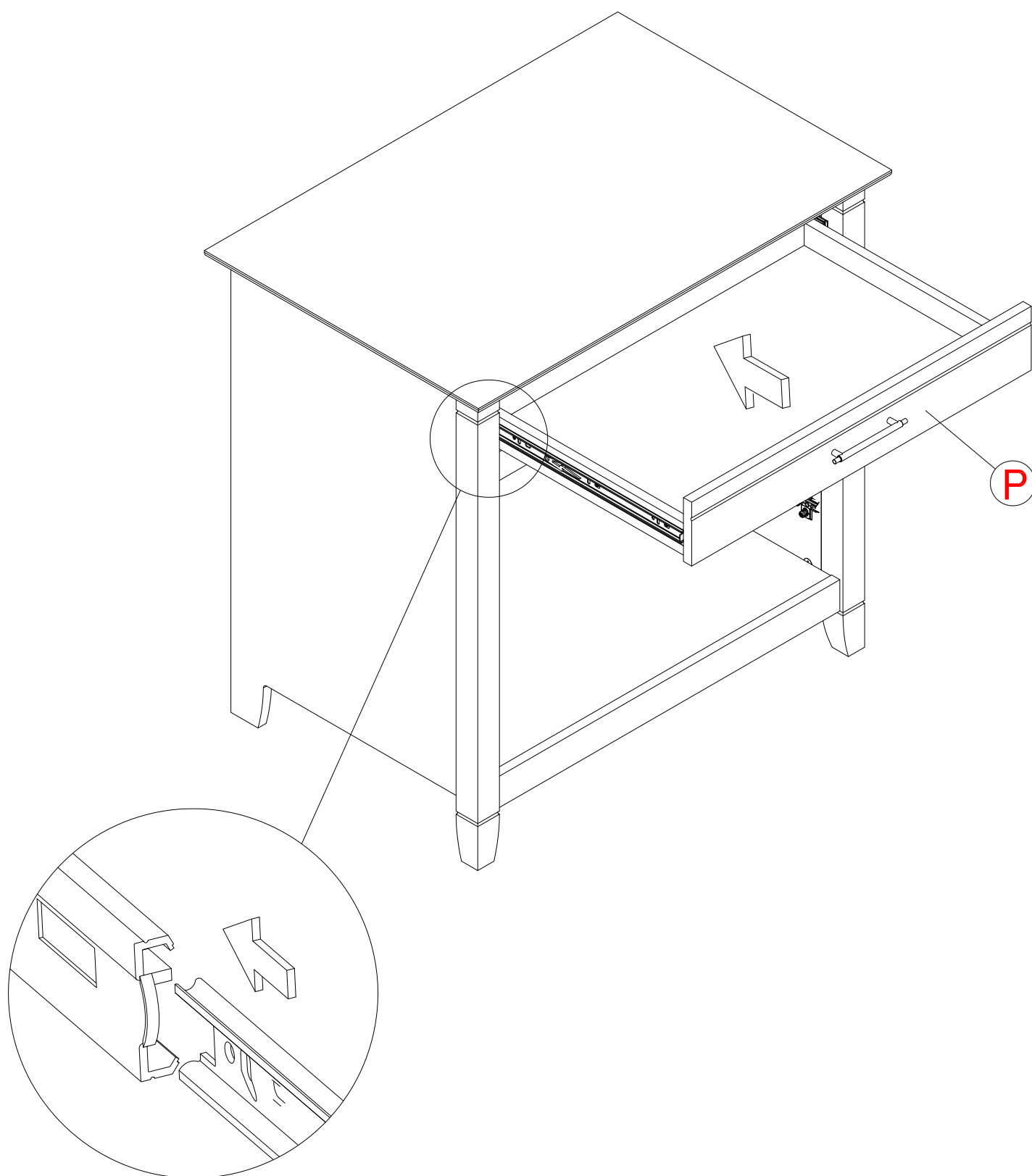
H160803



[2]

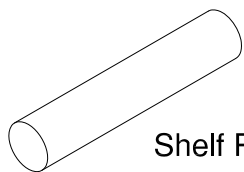


STEP 20



STEP 21

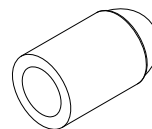
H23604



Shelf Pin

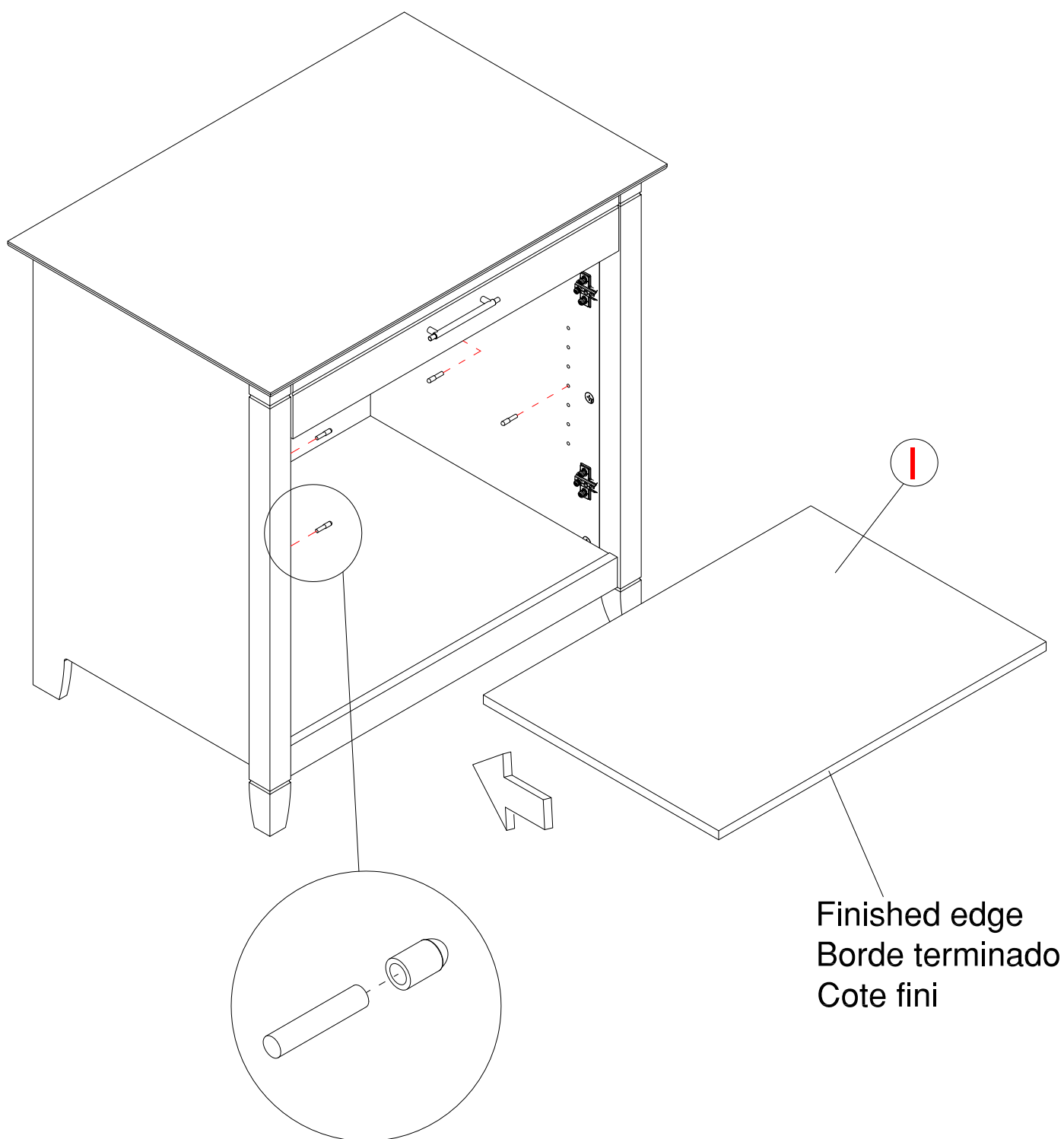
[4]

H126396



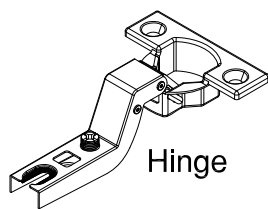
Shelf Pin Sleeve

[4]



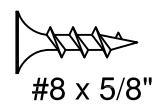
STEP 22

H170611



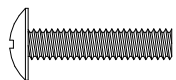
[4]

H153242



[8]

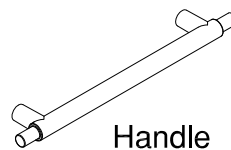
H160803



M4 x 19mm

[4]

H180971



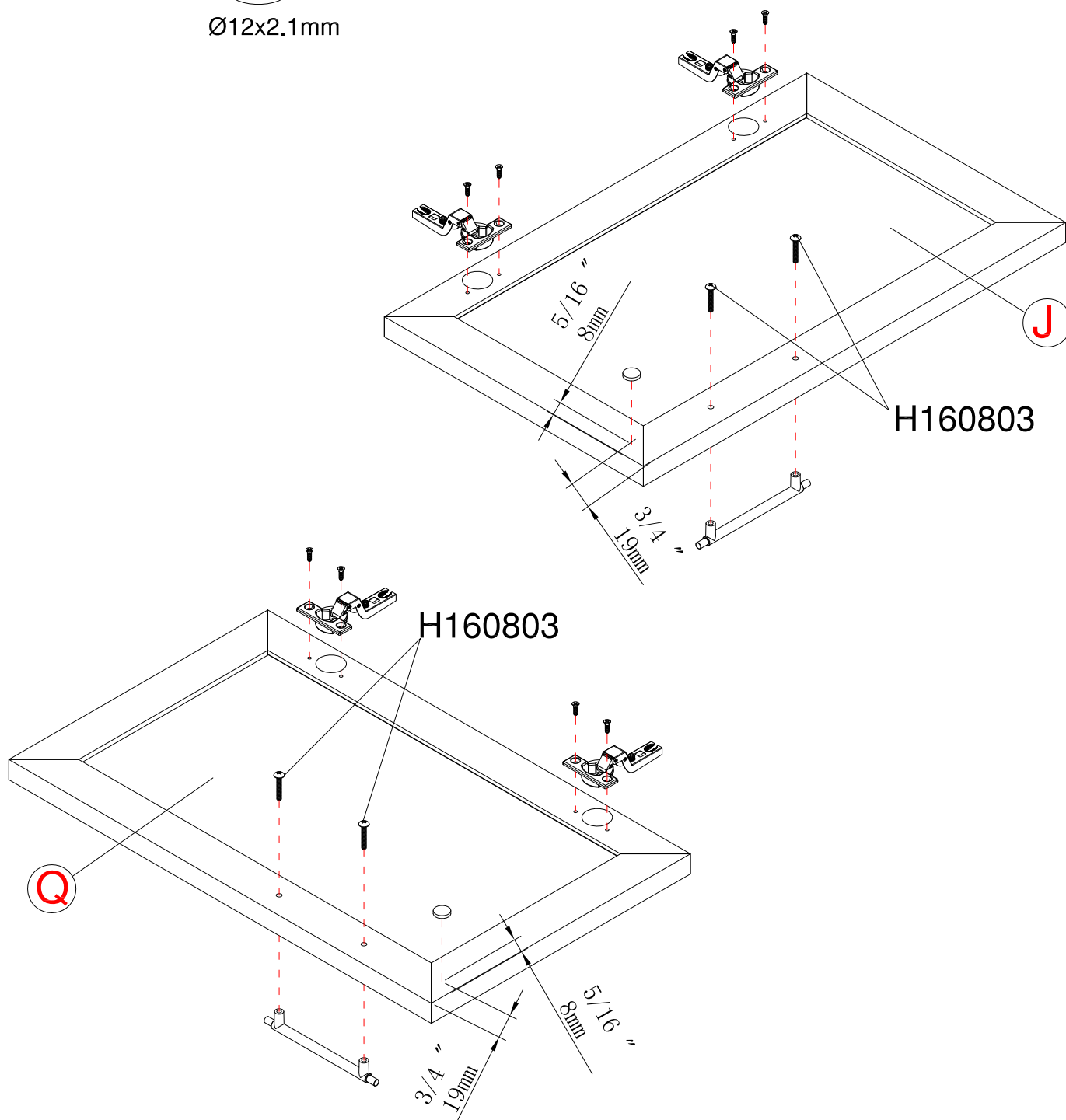
[2]

H77351

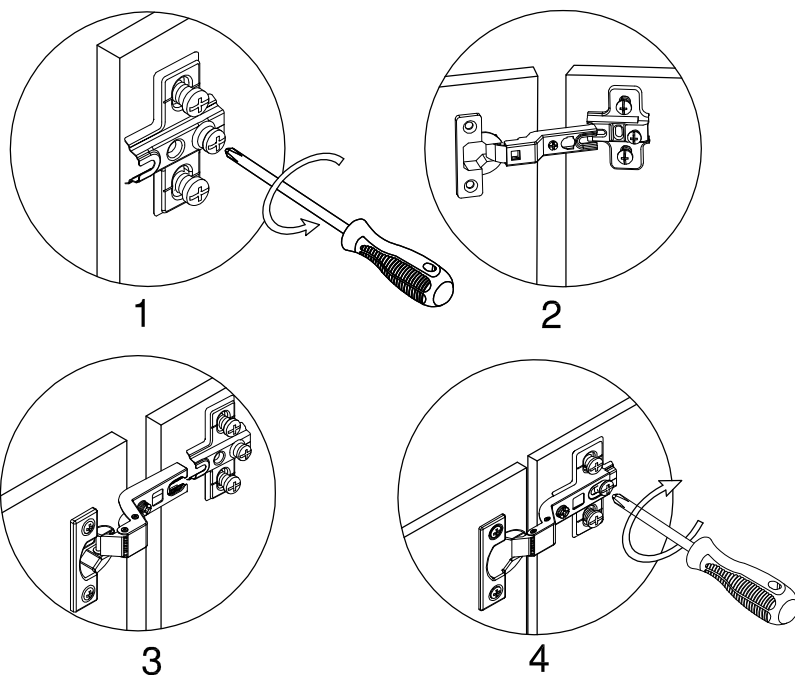


Ø12x2.1mm

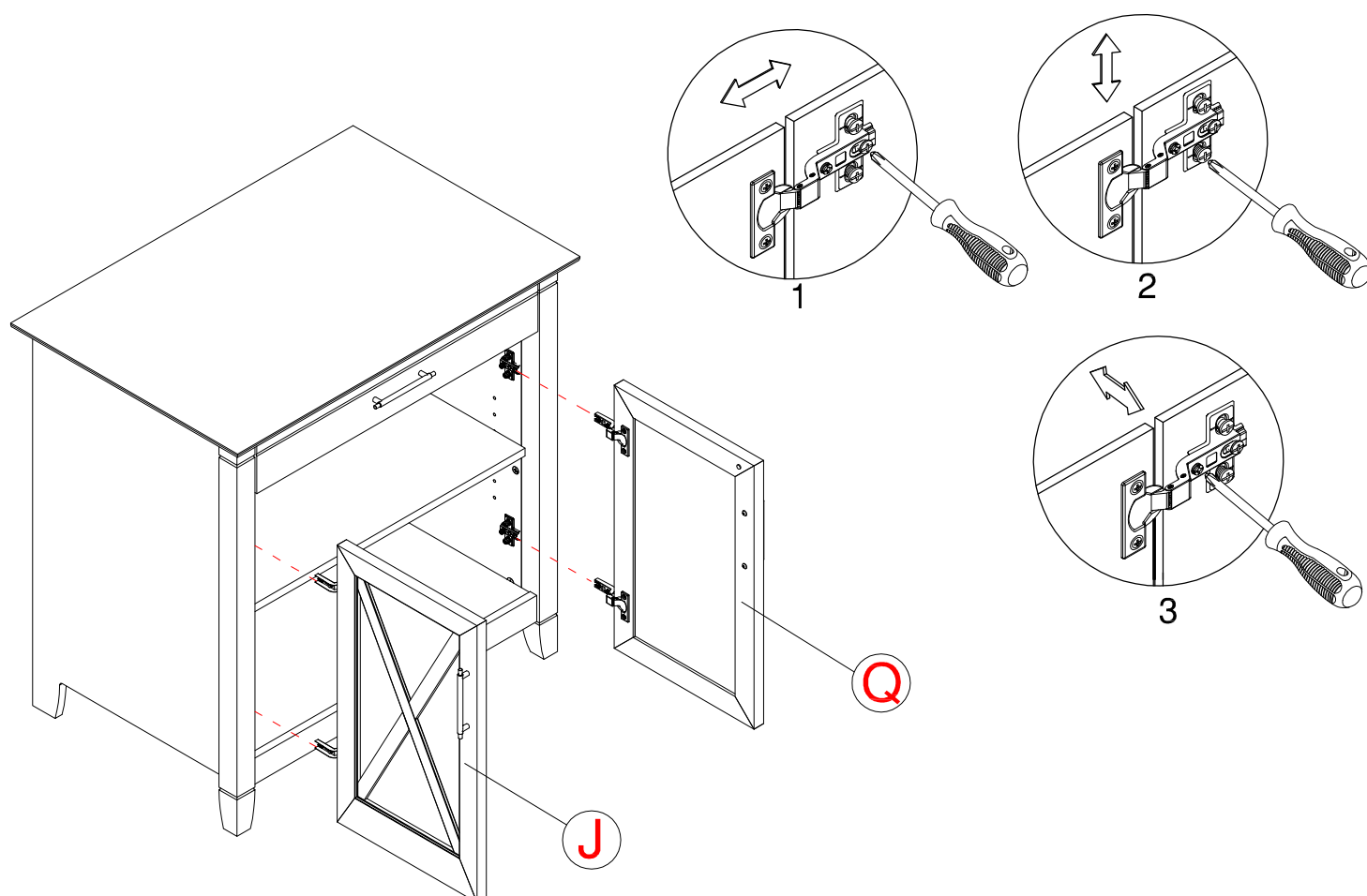
[2]



Installation / instalación / installation



Adjustment / ajuste / ajustement



WARRANTY INFORMATION/INFORMATIONS POUR LA GARANTIE/INFORMACIÓN DE GARANTÍA

OUR WRITTEN WARRANTY TO YOU

In order to provide you with timely assistance, please thoroughly inspect your furniture for missing or defective parts immediately after opening the carton. To receive replacement

or missing parts under this warranty, call our Consumer Service Department TOLL-FREE. Please have the Model, Part, and Lot Numbers found in the instruction manual available for your reference. You will also need your sales receipt or other proof of purchase. Replacement part(s) will be shipped to you at no charge with Industries assuming all ship-ping and handling charges.

This product is warranted to the original purchaser at the time of purchase and for a period of one year thereafter.

We warrant to you, the original purchaser, that our furniture and all its parts and components are free of defects in material or workmanship. "Defects," as used in this warranty, is defined as any imperfection which impairs the use of the furniture product.

Our warranty is expressly limited to the replace-ment of furniture parts and components. For one year after the date of purchase, we will replace any parts that are defective in material or work-manship.

This warranty applies under conditions of normal use. Our products are not intend-ed for outdoor use. This warranty does not cover: 1) defects caused by improper assembly or disassembly; 2) defects occurring after purchase due to product modification, intentional damage, accident, misuse, abuse, negligence or exposure to the elements; and 3) labor or assembly costs.

IMPLIED WARRANTIES, INCLUDING THE WARRANTY OF MERCHANTABILITY, SHALL NOT EXTEND BEYOND THE DURATION OF THE WRITTEN WARRANTY STATED ABOVE, AND

IN NO EVENT SHALL BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES RESULTING FROM USE OF THE PRODUCT. Some states do not allow a limitation on how long an implied warranty lasts or the exclusion or limitation of incidental or consequential damages, so the above limitation and exclusion may not apply to you.

This warranty gives you specific legal rights. You may also have other rights that may vary from slate to slate.

1-Year
Manufacturer's
Warranty

REGISTER YOUR PRODUCT ONLINE