

Assembly Instructions Desk

ASSEMBLY

2 HOURS

REQUIREMENTS

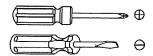
Assembly Time

(Approximate)

2 -Person Assembly



Tools Required: (Not Provided)



Thank you for purchasing our product!

Please refer and use this assembly instruction to assemble the product.

Contact our customer service department in case there are any missing or damage parts or hardware.

We appreciate your business!

ASSEMBLY PREPARATION

- 1. Remove all packaging materials, staples and packing straps from the carton.
- 2. Refer to Parts List and Hardware List and ensure they are complete before you start assembling.
- 3. Place all wooden parts on a clean, flat and soft surface (e.g. carpet or rug) to prevent parts from getting scratched.

SAFETY PRECAUTION:

- 1. KEEP ALL HARDWARE PARTS OUT OF REACH OF CHILDREN.
- 2. DISPOSE PLASTIC PACKAGING MATERIAL IMMEDIATELY TO AVOID ANY RISK OF SUFFOCATION TO CHILDREN AND ANIMALS.

TIPS FOR ASSEMBLY:

- 1. Allow ample room for assembly and in close proximity to where product will be placed.
- 2. Assemble the product on a surface that does not scratch or damage the exterior gloss and finish of the furniture.
- 3. Please check all of the parts and quantities are included before assembly. Contact customer service for missing parts.
- 4. Identify all of the parts, hardware and quantities required for each step.
- 5. During assembly, do not over-tighten any fittings as this may cause damage.
- 6. DO NOT USE POWER TOOLS TO ASSEMBLE THIS PRODUCT.
- 7. Always place the product on a flat stable surface.
- 8. Do not sit or stand on the partially assembled product; only use the product for which it is intended.
- 9. This product is made of reinforced hollow board. Excessive pressure can cause irreparable damage. Avoid standing or kneeling on any parts of the product during assembly.

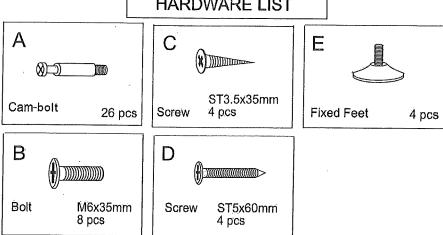
CARE AND MAINTENANCE

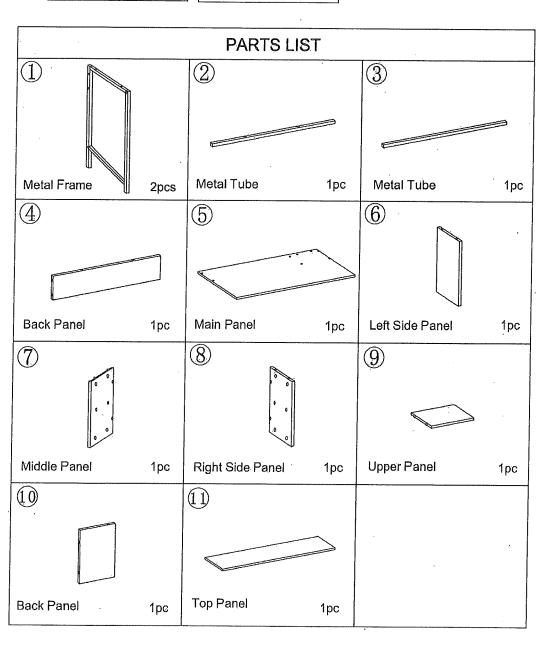
- Use a slightly damp cloth to clean the product. Do not use bleach or abrasive cleaning material.
- Check all the fittings periodically and re-tighten as necessary. Do not use the product if any of the parts is damaged or broken.
- Never allow any kind of liquid to remain on your furniture. Absorption can cause wood to warp or delaminate.
- Do not place hot items (e.g. hot drinks) directly onto the wood surface.
- Do not drag and/or pull the furniture.

This product is for indoor and household use only - not for commercial use.

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HARDWARE LIST





Instructions For Fastening CAM-BOLT and CAM-LOCK



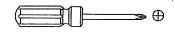
CAM-BOLT

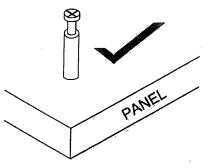


Pre-installed on Panels

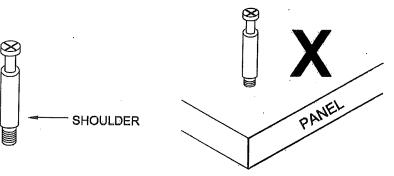
CAM-BOLT

Insert Cam-bolt into the pre-drilled hole. Use a Phillips Screwdriver to tighten until shoulder is snug and flushed with the panel. See illustrations below.

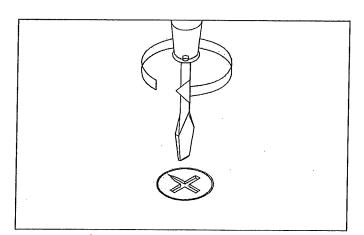




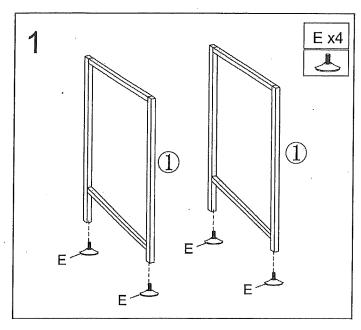
Shoulder is flushed (on the same level) with the panel.



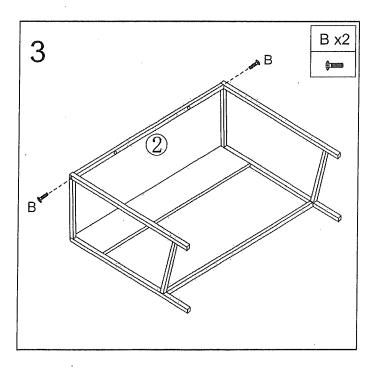
Shoulder is above the panel.



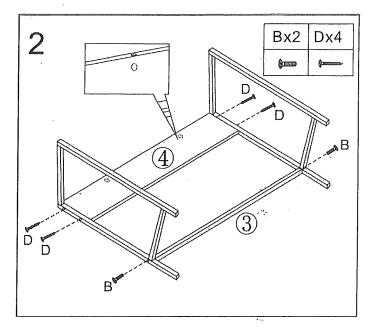
Use a Flat-head Screwdriver to turn pre-installed Cam-lock clockwise one half a turn to lock onto the head of the Cam-bolt. Turn until it is snug -- over-tightening could damage Cam-lock or/and Cam-bolt



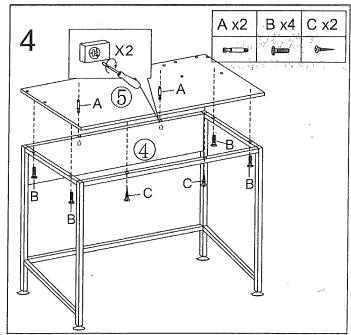
STEP 1: Screw in Fixed Feet (E) to bottom of Metal Frame (1)



STEP 3: Connect Metal Tube (2) to Metal Frames using Bolt (B). Tighten all of the screws and bolts used in this Step and Step 2.

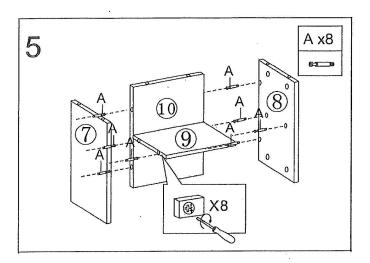


STEP 2: Connect Metal Tube (3) and Back Panel (4) to a Metal Frame (1) using Bolt (B) and Screw (D), respectively. Note the placement of (4). Next, attach the second Metal Frame. Do not tighten bolts and screws completely at this time.



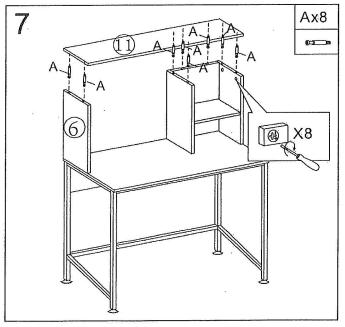
STEP 4:

- a) Locate holes for Cam-bolts (A) on bottomside of Main Panel (5). Insert and tighten (A).
- b) Place (5) right-side up to attach to lower desk frame. Insert Cam-bolts (A) on (5) into the holes on (4). Turn pre-installed Cam-lock in each panel clockwise to lock Cam-bolt.
- c) Fasten (5) to lower desk frame using Bolt (B)



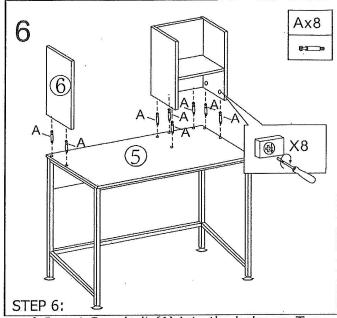
STEP 5:

- a) Place Middle, Right Side and Back Panel (7),
 (8) & (10), respectively, flat down. Identify designated holes for Cam-bolts (A) in each panel. Insert and tighten Cam-bolts (A).
- b) Attach Upper Panel (9) to (10), followed by (7) and (8) via Cam-bolts. Turn pre-installed Cam-lock in each panel clockwise to lock Cam-bolt

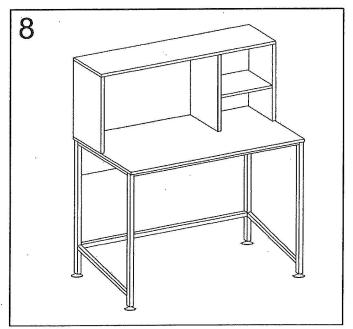


STEP 7:

- a) Place Top Panel bottom-side up. Insert Cam-bolts (A) to the holes and tighten.
- b) Attach Top Panel (11) to Side Panel (6) and assembly from Step 5 via Cam-bolts (A). Turn pre-installed Cam-lock in each panel clockwise to lock Cam-bolt.



- a) Insert Cam-bolt (A) into the holes on Top Panel (5) and tighten.
- b) Attach assembly from Step 5 and Left Side Panel (6) to Top Panel (5) via (A). Turn pre-installed Cam-lock in each panel clockwise to lock Cam-bolt.



STEP 8: Assembly of Desk is completed.