

MODERN
FORMS
SMART
FANS

Skylark Flush

Installation Instructions



ecobee

ABiCUS



Control4





**Please read and
save these instructions
before installation**

DO NOT RETURN TO STORE

Fan Support

For fast service have the following information below when you call:

1. Model Name and Number
2. Part Number and Part Description
3. Date Of Purchase and Purchase Location

1-866-810-6615 option 2

MON-FRI 8AM-8PM EST

Email: fansupport@modernforms.com

Safety Rules

For operation, maintenance, and troubleshooting information, visit modernforms.com

To reduce the risk of electric shock, ensure electricity has been turned off at the circuit breaker before beginning. All wiring must be in accordance with the National Electrical Code "ANSI/NFPA 70" and local electrical codes. Electrical installation should be performed by a licensed electrician.

The fan must be mounted with a minimum of 7 ft. (2.1m) clearance from the trailing edge of the fan blades to the floor and a minimum of 1.5 ft (0.5m) from the edge of the fan blades to the surrounding walls. Never place objects in the path of the fan blades. To avoid personal injury or damage to the fan and other items, please be cautious when working around or cleaning the fan.

To avoid electrical shock or damage to the motor or finish, do not use water or chemicals when cleaning the fan or fan blades. A dry cloth or lightly dampened cloth will be suitable for most cleaning.

After making electrical connections, spliced conductors should be turned upward and pushed carefully up into the outlet box. The wires should be spread apart with the grounded conductor and the equipment-grounding conductor on one side of the outlet box, and the ungrounded conductor on the other side of the outlet box.

All set screws must be checked and re-tightened where necessary before installation.

WARNING: Do not install or use your fan if any part(s) is/are damaged or missing. This product is designed for use only with the supplied parts and/or accessories designated for use with this product by Modern Forms. Substitution of parts or accessories not designated for use with this product by Modern Forms could result in personal injury or property damage and will void the warranty. Contact an authorized dealer or the manufacturer if any parts are damaged or missing.

WARNING: To reduce the risk of electric shock, this fan must be installed and operated with the supplied wall control, or controlled from the Modern Forms app.

WARNING: Do not use power tools to assemble or install your fan. Using power tools can result in improper assembly which can lead to noise or fan damage, personal injury or property damage.

WARNING: To reduce the risk of personal injury, do not bend the blade arms when installing the brackets, balancing the blades or cleaning the fan.

WARNING: Do not insert foreign objects between rotating fan blades.

WARNING: Do not operate fan unless fan blades are in place. Noise and fan damage can occur

WARNING: This appliance is not intended for use by young children without supervision.

WARNING: To reduce the risk of fire, electric shock, personal injury or damage to the fan or other items, the outlet box and support structure must be securely mounted and capable of reliably supporting a minimum of 35 lbs (15.9 kg). Use only UL/cUL listed outlet boxes marked "FOR FAN SUPPORT." Use only the screws and washers provided with the outlet box.

WARNING: If unusual oscillating movement is observed, immediately stop using the ceiling fan and contact the manufacturer, its service agent or suitably qualified persons

The Ceiling Fan suspension system should be examined at least once every two years.

The replacement of parts of the safety suspension system device shall be performed by the manufacturer, its service agent or suitably qualified persons.

WARNING: An outlet box for a wet location ceiling-suspended fan is to be recessed and mounted to the "six-inch" side of a 4 by 6 wood beam. Ensure the wood beam's side is 1-inch wider than the canopy. The outlet box is to be sealed such that no water enters the outlet box.

WARNING: To Reduce The Risk Of Fire Or Electric Shock, Do Not Use This Fan With Any Solid-State Speed Control Device.

WARNING: To Reduce The Risk Of Fire, Electric Shock Or Injury To Persons, Do Not Use Replacement Parts That Have Not Been Recommended By The Manufacturer (e.g. Parts Made At Home Using A 3D Printer).

WARNING: This appliance is not intended for use by persons (including children) with reduced physical, sensory or mental capabilities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the appliance by a person responsible for their safety.

WARNING: Children should be supervised to ensure that they do not play with the appliance.

WARNING: The mounting of the suspension system shall be performed by the manufacturer, its service agent or suitably qualified persons.

WARNING: The fixing means for attachment to the ceiling shall be fixed with a sufficient strength to withstand 4 times the weight of the ceiling fan.

WARNING: To Reduce The Risk Of Electric Shock, This Fan Must Be Installed With An Isolating Wall Control/Switch.

WARNING: Means for disconnection must be incorporated in the fixed wiring in accordance with the wiring rules.



CAUTION: Before assembling your fan, refer to the "Making the Electrical Connections" section. If you feel you do not have enough wiring knowledge or experience, have your fan installed by a licensed electrician.

NOTE: Before servicing or cleaning the fan, switch power off at the circuit breaker.

Get Smart...

Integrates seamlessly with:

devices you already own



ABiCUS

ecobee



Control4

Premium smart features:

complement high quality materials



Wet Location-listed to the strictest UL/cUL safety regulations. Finished and rated for interior and exterior use



Wi-Fi and Bluetooth enabled for flexible control



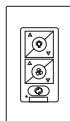
Quiet, reliable, and up to 70% more efficient than AC fans



Bluetooth Remote Control
Dims light to 1% | ON/OFF
6 fan speeds
F-RCBT-WT White

Accessories:

personalize your experience



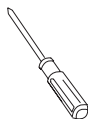
Bluetooth Wall Control
Dims light to 1% | ON/OFF
6 fan speeds | Sold separately
F-WCBT-WT White



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Tools Required



Package Contents

- | | |
|--|--------------------------------------|
| 1. Fan Blades
RPL-F2202-54-BD-** | 6. CCT LED Module
F4IN-120V-R1-CS |
| 2. Mounting Bracket
RPL-F2202-HANGER | 7. PC Shade
RPL-F2202-GLA |
| 3. Decorative Trim Ring
RPL-F2202-TRIM-** | 8. Receiver
F-R3-2202-054HCS |
| 4. Motor Housing | 9. Remote Control
F-RCBT-WT |
| 5. Adapter Plate
RPL-F2202-ADP-** | |

** denotes finish code of fan /blade sweep of fan

RPL-F2202-PARTS Hardware Bag



A: Junction Box

#10x38mm Pan Head Phillip Screws (2)



Ø5*14*1mm Flat Washer (2)



3/16" Star Washer (2)



B: Blade

1/4"x16mm+S Pan Head Phillip Screws (7)

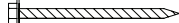


1/4" Flat Washer (7)



C: Safety Cable

Ø6.5x19x2mm Flat Washer (1pc)



3/16" (Ø5.2x8.4x1.0mm) Spring Washer (1)



#10x76mm Pan Head Phillip Wood Screws (1)



D: Wire Connectors (8)

Found with the receiver



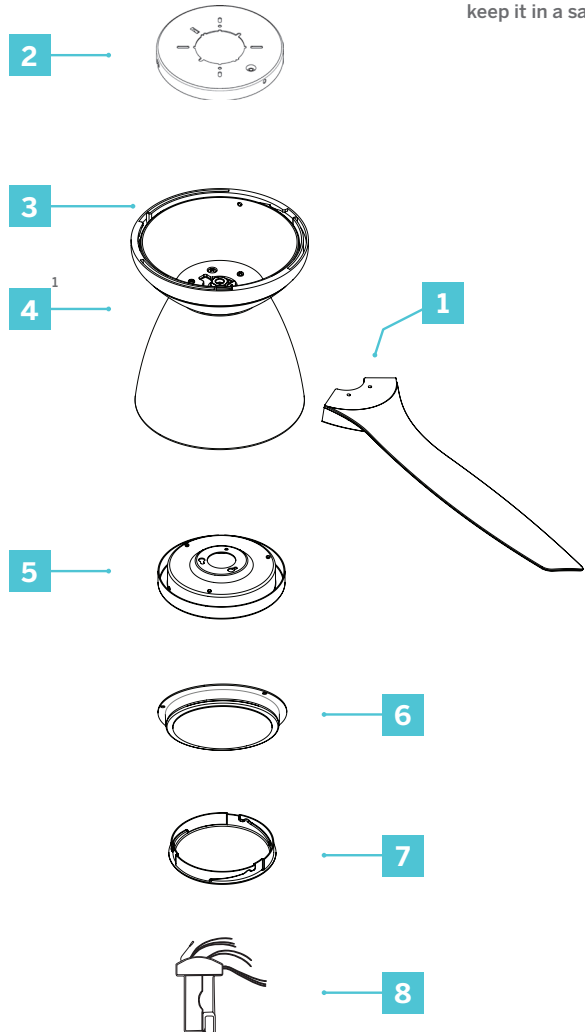
Before discarding packaging materials be certain all parts have been removed.

Place the parts from the hardware bag into a small container to keep them from being lost.

Hanging Weight: 7.7 kg./17 lbs.



IMPORTANT: Please make note of the MAC ID on the receiver and keep it in a safe place.



¹ Decorative Trim Ring comes pre-attached to the Motor Housing

1. Mounting Options

 **CAUTION:** To prevent electrical shock, ensure electricity has been turned off at the circuit breaker before beginning.

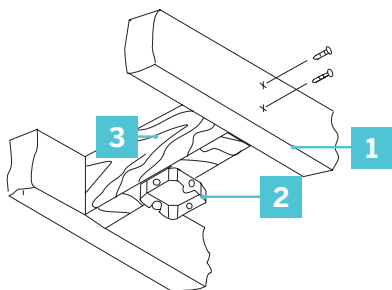
If there isn't an existing UL/cUL listed outlet box, please refer to the following instructions. Secure the outlet box directly to the building structure. Use appropriate fasteners and building materials. The outlet box and support structure must be able to fully support the moving weight of the fan (at least 35 lbs/15.9 kg). Do not use plastic outlet boxes. Use only UL/cUL listed outlet boxes marked **"FOR FAN SUPPORT."**

Secure the outlet box directly to the building structure.
Use **Part A** if needed to mount the outlet box.

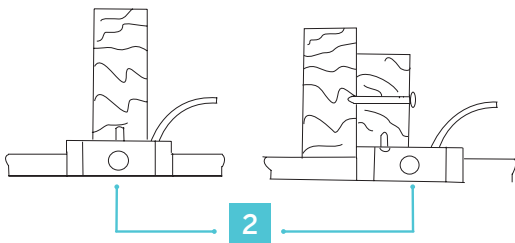
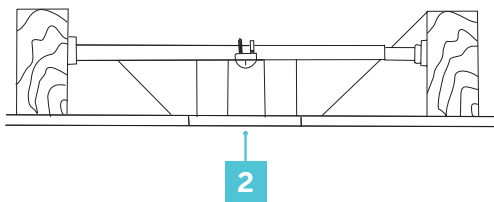
Figures 1-1B are examples of different ways to mount the outlet box.

NOTE: To hang your fan where there is an existing fixture but no ceiling joist, you may need an installation hanger bar.

NOTE: For wet location - ensure the individual wood beam is at least 1-inch wider than fan's canopy for mounting purposes.

1

1. Support Brace
2. Outlet Box
3. Joist

1A**1B**

2. Installing the Mounting Bracket

Remember to disconnect the power at the circuit breaker.

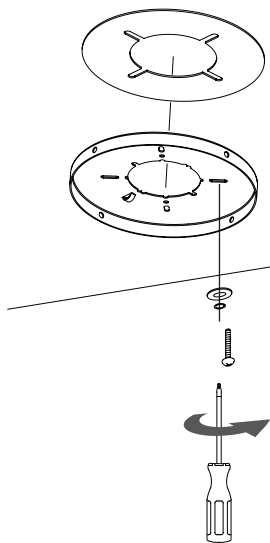
1. Attach the mounting bracket to the outlet box with the screws provided with your outlet box. (Fig.2)
2. Pass supply wires through mounting bracket and secure to outlet box.

3. Attaching the Fan Blade

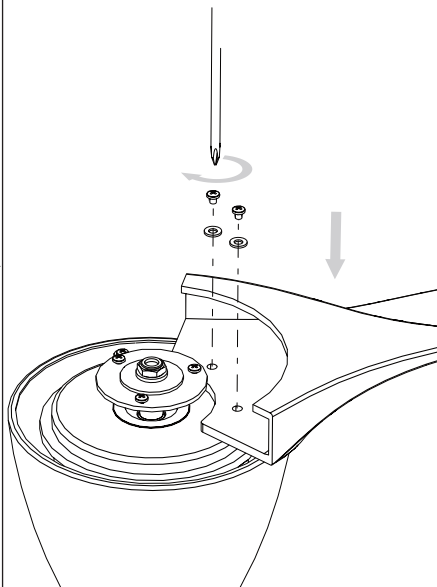
1. Place blades on the motor housing and align the blade holes with the holes on the motor housing. Secure blades with blade attachment screws and washers. **Use Part B.**

NOTE: You may want to place the fan on the included styrofoam in the package for easier assembly.

2



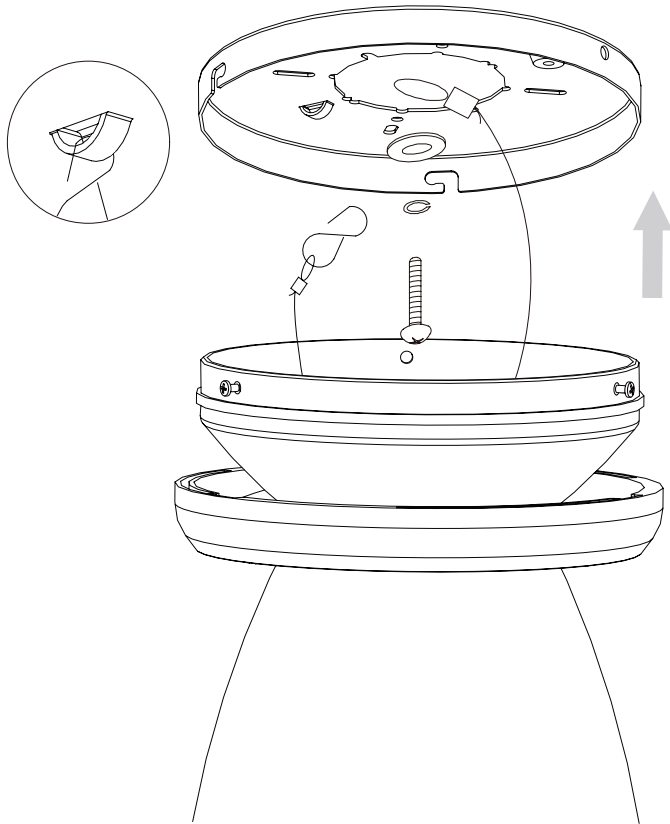
3



5. Hanging the Fan

1. Lift motor assembly and hang it on the hook on the mounting plate using one of the screw holes.
2. Secure the safety cable into the structure beams using the wood screw, washers, and spring washers provided. Use **Part C**.

NOTE: Safety cable is required for all installations in Canada. Safety cable is required for ceiling fan and light combinations over 35 lbs. in both flush and downrod models in the United States (Fig. 5).



6. Making the Electrical Connections

 **WARNING:** Installation of this fan requires that a three-conductor cable (including ground wire) which should run between ceiling and wall outlet box. Use **Part D**.

 **WARNING:** Check to see that all connections are tight, including ground, and that no bare wire is visible at the wire nuts, except for the ground wire.

Insert the receiver into the mounting bracket with the flat side of the receiver facing the ceiling (Fig. 6).

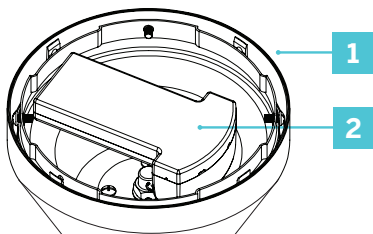
NOTE: Failure to make correct wire connections can permanently damage the receiver. Make certain you follow the below steps and diagram.

Motor to Receiver & Receiver to house supply wires (Fig. 6A).

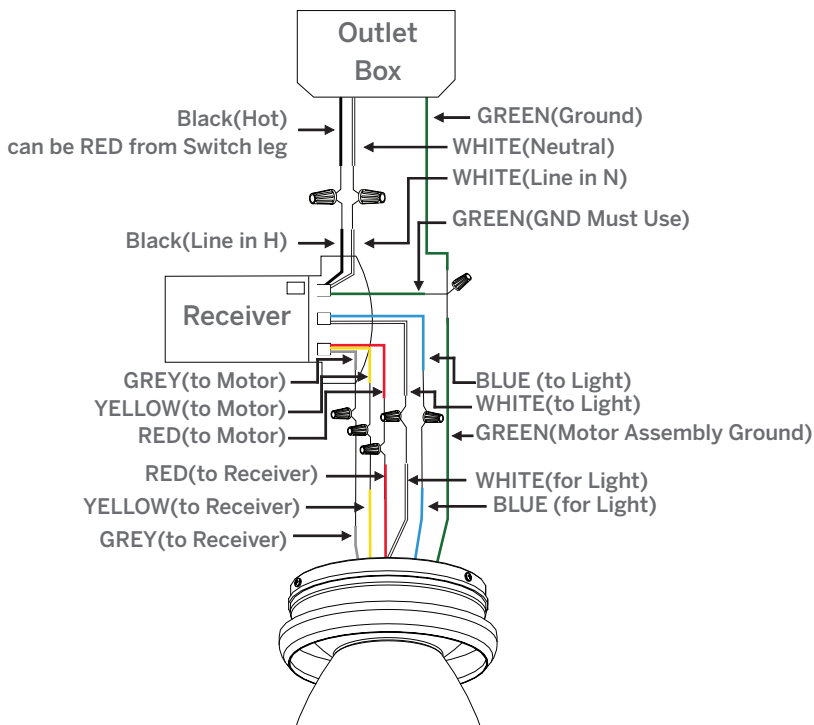
1. Connect the fan assembly ground wire, mounting bracket ground wire, and receiver ground wire to the ground wire in the outlet box.

 **WARNING:** Failure to connect ground wires could result in poor fan control functionality.

2. Connect the red wire from the fan to the red wire marked "TO MOTOR" from the receiver.
3. Connect the grey wire from the fan to the grey wire marked "TO MOTOR" from the receiver.
4. Connect the yellow wire from the fan to the yellow wire marked "TO MOTOR" from the receiver.
5. Connect the white wire from the fan to the white wire marked "FOR LIGHT" from the receiver.
6. Connect the blue wire from the fan to the blue wire marked "FOR LIGHT" from the receiver.
7. Connect the black (hot) wire from the ceiling to the black wire marked "AC in L" from the receiver.
8. Connect the white (neutral) wire from the ceiling to the white wire marked "AC in N" from the receiver.



1. Mounting Bracket
2. Receiver



Follow the steps below to connect the fan to your household wiring. Use the plastic wire nuts with your fan. Secure the plastic wire nuts with electrical tape. Make sure there are no loose strands or connections.

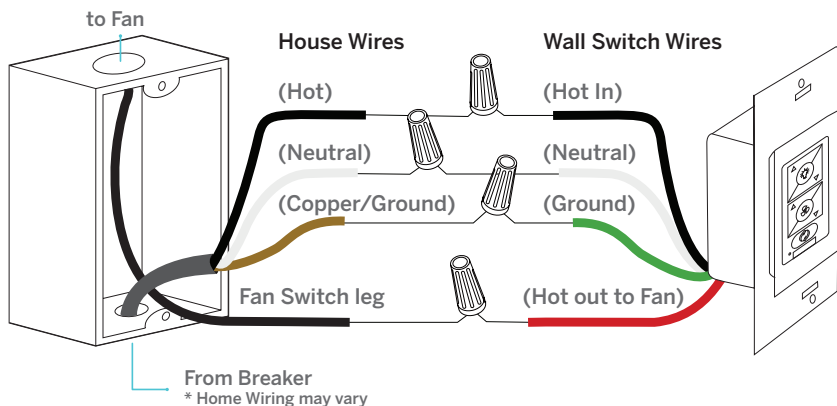
7. Installing the Optional Wall Control

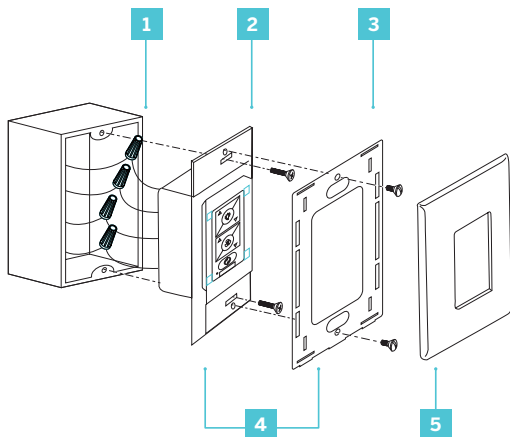
(Skip step if you did not purchase a wall control)

NOTE: Wall Control not included. A bluetooth wall control accessory can be purchased separately.

1. Connect the green wire marked “GROUND” from the wall control to the copper wire from the wall outlet box that feeds back to the circuit breaker – important for proper fan function (Fig. 6).
2. Connect the black wire marked “LINE IN” from the wall control to the black LINE VOLTAGE wire from the wall outlet box that feeds back to the circuit breaker (Fig. 6).
3. Connect the red wire from the wall control to the black wire from the wall outlet box that feeds up to the fan (Fig. 6).
4. Connect the white wire from the wall control to the white (neutral) wire from the wall outlet box (Fig. 6).
5. Carefully tuck the wire connections inside the outlet box. Secure the wall control with the two (2) wall control screws provided (Fig. 6A).
6. Attach the wall mounting plate over the wall switch and secure with the two (2) wall mounting plate screws provided (Fig. 6A).
7. Fasten the wall plate to the wall mounting plate (Fig. 6A).

7

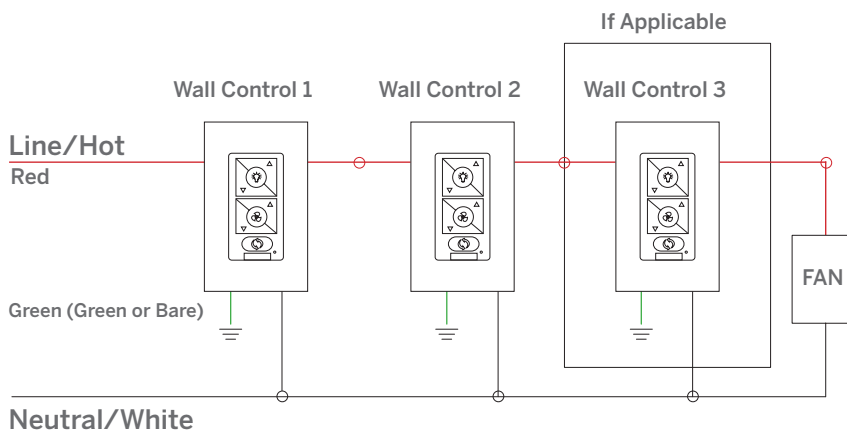




1. Wall Outlet
2. Wall Control
3. Wall Mounting Plate
4. Mounting Plate Screws
5. Wallplate

Multi-location wiring

Individually pair each of the wall controls with the fan receiver using the pairing instruction. See page 22.



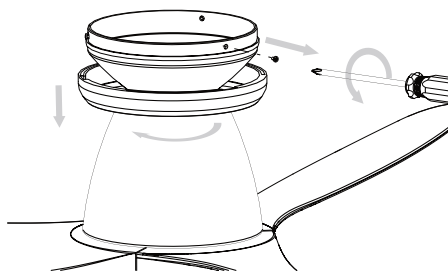
8. Finishing Hanging the Fan

1. Secure wire connectors with supplied wire ties.
2. Twist to loosen the trim ring from the motor housing. Remove 1 and loosen 2 mounting screws from the top of the fan's housing. Put 1 mounting screw aside. Remove the motor from the hook on the mounting bracket. Slide the motor up to the mounting bracket and twist lock the housing into place by aligning the screws into the grooves of the mounting plate. Locate the 1 mounting screw you put aside and screw it into the 1 remaining hole in the mounting bracket.
3. Tighten all 3 screws and twist the decorative trim ring into place (Fig. 8A).
4. Make sure you align the grooves of the trim ring as show. (Fig. 8B)

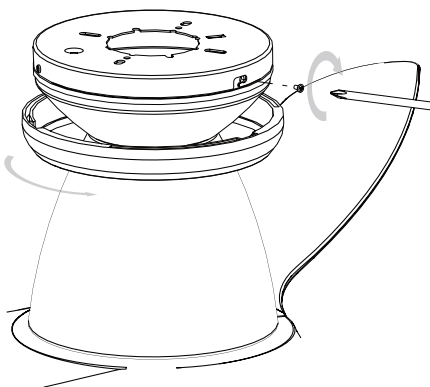
9. Installing Adapter Plate

1. Remove 1 of 3 screws and loosen the others (do not remove).
2. Twist lock adapter plate into place.
3. Using the screw from the previous step, install the adapter plate (Fig. 9).

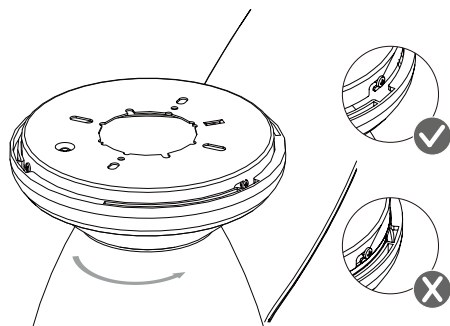
8



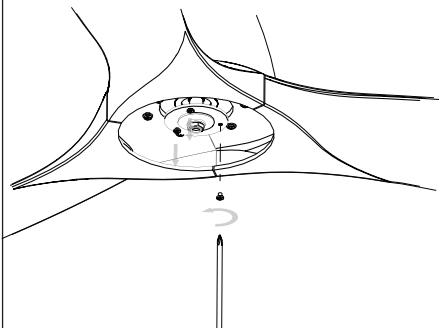
8A



8B



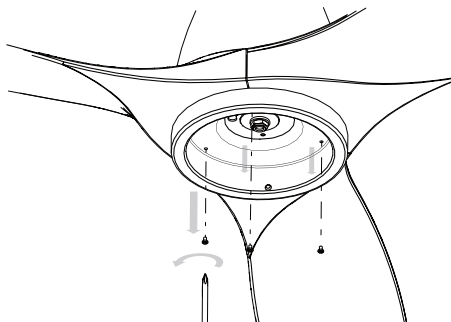
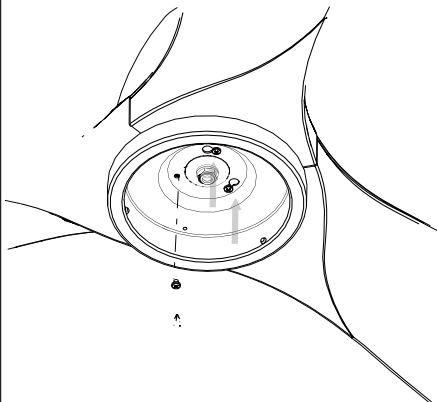
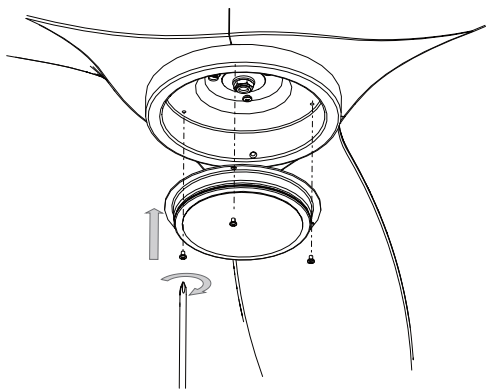
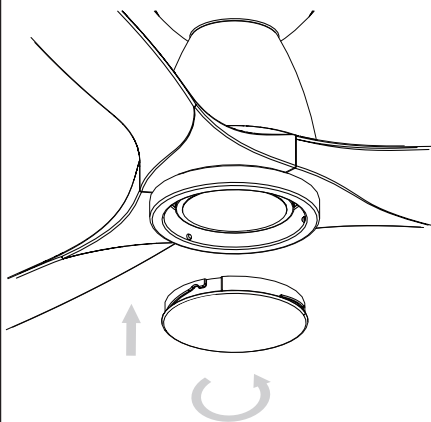
9



10. Selecting Color Temperatures

NOTE: Your Fan comes standard as 3000K (neutral white color). You can preset your Fan to 2700K, 4000K, or 5000K (pure white - daylight color). Remove the 3 screws surrounding the LED module. Remove the PC cover. Adjust the toggle switch (left is 2700K and right is 4000K or 5000K).

1. Remove the 3 screws from the outer perimeter of the adapter plate. (Fig. 10)
2. Attach LED wires from motor assembly to luminaire module (Fig. 10A).
3. Secure the luminaire module with the 3 screws previously removed from the adapter plate (Fig. 10B).
4. Install the shade by twisting it into place. Make sure it is on tight. (Fig. 10C).

10**10A****10B****10C**

11. Controlling the Fan

Your fan was delivered to you with the included control already paired to your fan.

A: Light On/Off, Bright/Dim

B: Fan On/Off, Speed Up/Down

C: Season (Summer/Winter)

Air-Gap Switch: Pull tab to power off in case of emergency. Not necessary for normal fan operation (only included with wall control).

NOTE: Your fan features 6 speeds. An audible tone will indicate when the speed is increased or decreased. When the fan has reached the minimum/maximum speed level the fan will beep twice.

Controlling One or Multiple Fans with Remote or Wall Controls

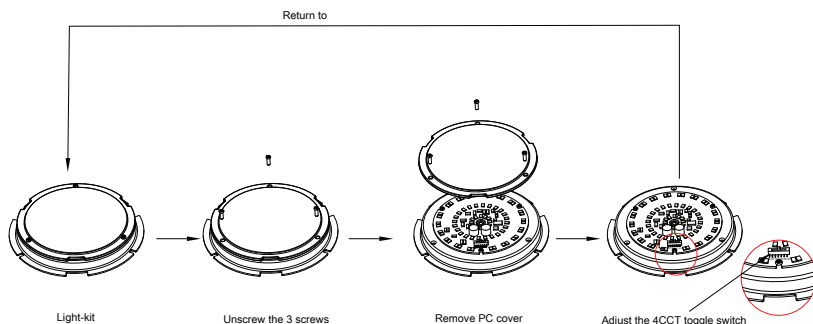
The Bluetooth Remote or Wall Control is capable of controlling an unlimited number of fans within line of site.

See (Fig. 11C) for Pairing.

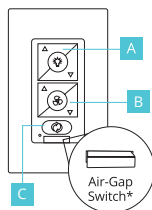
NOTE: Pairing must be completed within three (3) minutes of powering the fan.

Synchronizing Control Across Multiple Fans

If you are controlling multiple fans with one controller, fans/lights may be synced by referring to Fig. 11B and instructions on the next page.

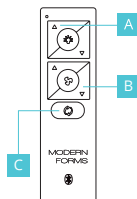


11



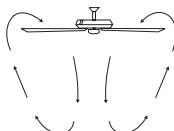
Wall Control

* Air-Gap Switch only included with wall control



Remote Control

11A



Summer Mode

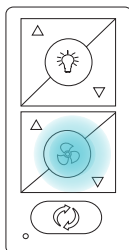
(Counter-Clockwise)



Winter Mode

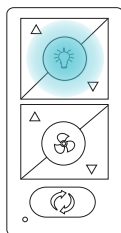
(Clockwise)

11B



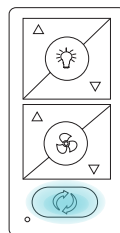
Fan On/Off

Press and hold button for 4 seconds.



Light On/Off

Press and hold button for 4 seconds.



Fan Direction

Press and hold button for 4 seconds.

Fan On/Off: Press and hold  button for 4 seconds. The LED on the remote will flash green and all connected fans will beep to indicate the message has been received. All fans will turn off. This will bring all fans controlled by the remote into sync.

Light On/Off: Press and hold  button for 4 seconds. The LED on the remote will flash green and all connected fans will beep to indicate the message has been received. All lights will turn off. This will bring all fans controlled by the remote into sync.

Fan Direction: Press and hold  button for 4 seconds. The LED on the remote will flash green and all connected fans will beep to indicate the message has been received. All fans will be set to summer mode (CCW rotation). This will bring all fans controlled by the remote into sync.

11. Reset

If advised by fan support, you can reset your fan to factory settings by referring to (Fig. 12A) or (Fig. 12B).

NOTE: If you change your Wi-Fi settings (SSID or Security Passphrase) you will require a Wi-Fi reset. Refer to Fig. 12 and then use the Modern Forms app to connect your fan to the new network.

12. Breeze Mode

Breeze Mode mimics the natural ebb and flow of winds in nature by varying the fan speed.

NOTE: Breeze Mode always rotates your fan in the Summer direction.

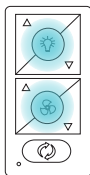
1. To start Breeze Mode, press  and  for 4 seconds. The LED will blink green and the fan will beep.
2. To exit Breeze Mode and return to standard fan mode, press  and  for 4 seconds. The led will blink green and the fan will beep. Your fan will return to the direction and speed it was set to prior to entering Breeze Mode.

13. Application

In addition to the included remote control, you can control your fan with a wall control (sold separately) or through the Modern Forms app. To use the Modern Forms app, download it for free from the App Store or Google Play.

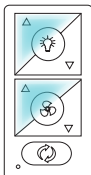
1. Open the app to create your account. You can also log in using your Facebook or Google account.
2. To set up a Wi-Fi connection you will need the SSID and Wi-Fi password for the network you wish to connect to.
3. You will receive a prompt to name your fan device and upload an optional picture of it if you choose.
4. The Modern Forms app allows you to perform normal fan functions, as well as create schedules, set sleep timers, invite other users, create groups, and use smart features such as Adaptive Learning. Integrate with smart home systems you already own including Amazon Alexa, Google Assistant, Samsung SmartThings, Control 4, and more.

11C



Pairing

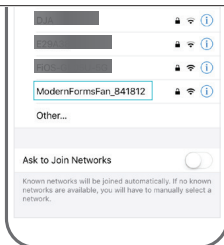
Press and hold buttons for 10-15 seconds.



Unpairing

To purge, press and hold buttons for 4 seconds.

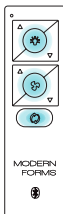
12



Fan Wi-Fi Reset

Press and hold the  and  for 10 seconds until LED blinks green and receiver emits 2 long beeps

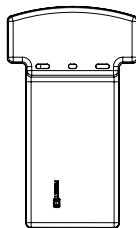
12A



Factory Reset

Press and hold buttons for 10 seconds

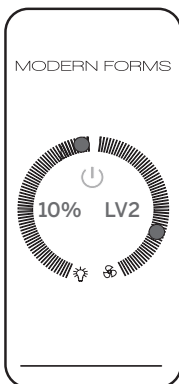
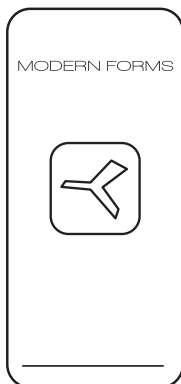
12B



Receiver Factory Reset

Press the reset button on the receiver until the receiver beeps

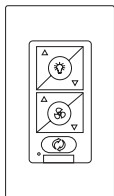
Scan and follow prompts for multilingual instruction options and Smart Fan FAQs:



For detailed
Instructions
and Smart
Home Device
Integration

14. Accessories

personalize your experience

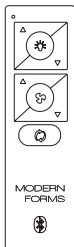


Bluetooth Wall Control

Dims light to 1% | ON/OFF

6 fan speeds | Sold separately

F-WCBT-WT White



Bluetooth Remote Control

Dims light to 1% | ON/OFF

6 fan speeds

F-RCBT-WT White

14. Troubleshooting

My Fan Will Not Start

1. Check main and branch circuit fuses or circuit breakers.
2. Check line wire connections to fan and switch wire connections in the switch housings.

 **CAUTION:** Make sure the main power is turned off!

My Fan is Noisy

1. Allow for 24-hour break-in period. Most noises associated with a new fan will go away during this time period.
2. Check to make sure the screws which attached to the blades (and blade arms when applicable) are tight.
3. Check to make sure all screws in motor housing are snug.
4. Make sure light cover is tightened and/or glass is snug.
5. Tighten the hanger bracket screws and make sure the outlet box is secured.
6. Your wire connectors may be rattling against the fan's canopy.
7. Make sure you have a cUL/UL approved outlet box and it is installed correctly.

My Fan is Wobbling

1. Make sure the fan blades are properly aligned and securely fastened to the motor housing assembly/blade arms.
2. Make sure the gaps between the blades are evenly distributed or make sure you are using an approved cUL/UL listed outlet box and it is installed correctly.

14. Troubleshooting cont.

My remote or wall control is not controlling my fan

Verify that the fan is receiving power by power cycling the fan.

To do this:

1. Cut power to the fan via standard On/Off wall switch, or the breaker if standard wall switch is not applicable.
2. Wait at least 10 seconds, and then restore power.
3. The fan will power on in Pairing mode for 3 minutes.
4. Press and hold  and  buttons on remote control for 10-15 seconds.
5. When the LED indicator remains solid green, and three (2) audible beeps are heard, the pairing process is complete.

I don't see my fan's WiFi (ModernFormFan_XXXXXX) in my phone's list of available WiFi networks.

1. If your fan had been previously paired the Wi-Fi radio will be off.
2. To turn on Wi-Fi, press and hold fan speed up and fan speed down buttons on your remote control or wall control for 6 seconds.
3. The fan will beep and you will see its Wi-Fi network available for connection.

My home Wi-Fi network is not showing up in the app's list during setup.

1. Your fan supports connection with 2.4GHz 802.11b/g/n networks. Confirm your network is compatible by checking your router settings or contact your router manufacturer.
2. Make sure your network's SSID is not hidden.
3. Your fan does not support 5 GHz network connectivity connection.

My Fan failed to join the Wi-Fi network

1. Make sure you entered the correct Wi-Fi password and your mobile device is connected to the same network you attempted to connect the fan.
2. Make sure you are within the router manufacturer's specified range. If all of these steps have failed - please power cycle your fan and router and retry.

What is power cycling and how do I power cycle my fan?

Power cycling is the act of temporarily removing the power source for your fan. If the fan is powered through a wall switch, turn the switch off for 10 seconds and back on. Alternately, you can use the circuit breaker the fan is connected to by toggling it off for 10 seconds and back on. If your fan is wired through a Modern Forms wall control (P/N: F-WCBT-WT) pull the Air-Gap Switch on your wall control, wait 10 seconds, and re-insert.

What is Adaptive Learning?

Adaptive learning is an exclusive feature that allows your fan to learn your daily/weekly habits and automatically recommend scheduled activity through the Modern Forms app. This feature can be toggled on or off.

What is Breeze Mode?

Breeze Mode mimics the natural ebb and flow of winds in nature by fluctuating your fan's speed.

What Is Pairing?

Pairing is the process of connecting your Modern Forms remote or wall control to your fan. Your fan comes pre-paired to your included remote control. However, if you want additional controls for your fan or if you're replacing a control, refer to the pairing and unpairing section of the instructions.

What Is a Factory Reset?

Factory Reset is a restore of the fans original settings. This can be achieved from the control or by pressing and holding the small button on the receiver until you hear three audible beeps or by holding down the fan toggle, light toggle, and season toggle buttons on your paired remote or wall control for 10 seconds.

NOTE: You will need to re-pair your remote or wall controls to the fan following a factory reset. A factory reset will also disconnect the fan from your home Wi-Fi network and will require you to add the fan using the Modern Forms Smart Fans app.



Please refer to the FAQ section of our app for further guidance. For all other questions, please contact our dedicated Fan Support specialists. Contact information can be found at the front of the instructions.

Certificate of Warranty

Congratulations on your new purchase.

Your new Modern Forms Smart Fan is engineered to make life easier every day. Modern Forms creates future-forward fans and luminaires that provide energy savings and outstanding efficiency. Our dedication to doing things the right way goes beyond our love for amazing products. Modern Forms Smart Fans™ warrants any of its outdoor rated ceiling fan products that they are to be free from defects in material and workmanship for a period of one (1) year from the date of purchase; outdoor painted finishes are warranted for two (2) years; LED light modules and electronic components are warranted for five (5) years; DC motors and stainless steel finishes are warranted for lifetime under normal use to the first non-dealer purchaser.

Although Modern Forms uses the best available materials and does extensive testing for finish endurance, some fading or chalking may occur and is considered normal. For coastal locations, some corrosion and/or deterioration is considered "normal wear" in this environment. Therefore, any finish claim due to coastal environment conditions is not applicable to our warranty. If a product is defective, all efforts will be made to correct the problem in the field. If the problem cannot be resolved, an RGA number will be issued. Modern Forms obligation is expressly limited to repair or replacement, without charge, at the Modern Forms factory after prior written return authorization has been granted. Modern Forms obligation under this warranty shall not extend beyond the distributor's initial purchase price of the product and accordingly any consequential damages or labor costs arising out of a defect are expressly excluded. This warranty shall not apply to products that have been altered, improperly installed, mishandled or misused. Notice of a defect in writing must be received by Modern Forms within five (5) years from the date of purchase (or according period of time as outlined by material). Excluded from warranty are any 3rd party component which carries its own manufacturer's warranty. Note: Modern Forms product warranty applies only to purchases from authorized Modern Forms distributors. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. The Bluetooth® word mark and logos are registered trademarks owned by Bluetooth SIG, Inc. and any use of such marks by Wangs Alliance Corporation is under license. Other trademarks and trade names are those of their respective owners.

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