

Assembly Manual

OFFICE CHAIR

2504H

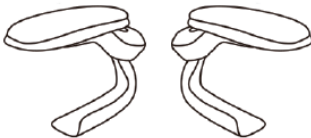
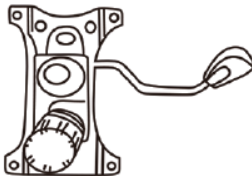
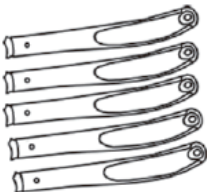
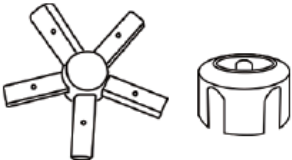


Please read this manual carefully before any operation and keep it properly for future use.

Product Overview



Accessories List

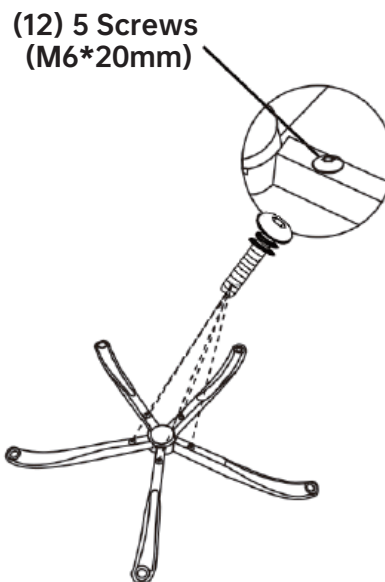
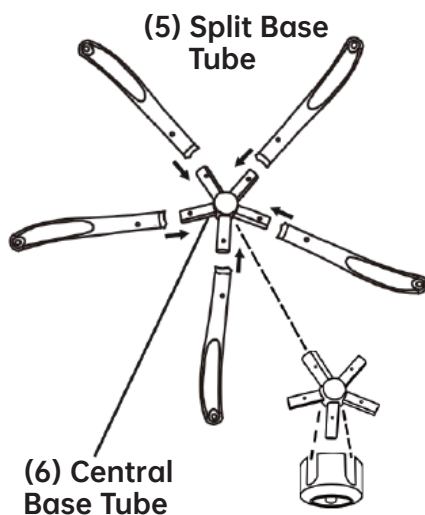
(1) Backrest 	(2) Seat Cushion 	(3) 2 Armrests 	(4) Mechanism 
(5) Split Base Tube 	(6) Central Base Tube 	(7) Gas Lift 	(8) 5 Castors 
(9) 6 Screws (M6*25mm) 	(10) 4 Screws (M6*35mm) 	(11) 4 Screws (M6*20mm) 	(12) 5 Screws (M6*20mm) 
(13) 4 Flat Gaskets 	(14) 2 Beveled Decorative Covers 	(15) 2 Flat Decorative Covers 	(17) Headrest 
		(16) Allen Driver 	

Assembly Instruction

STEP 1

Assemble the Five-Star Base

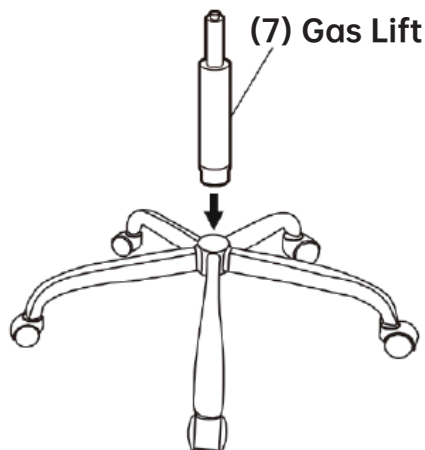
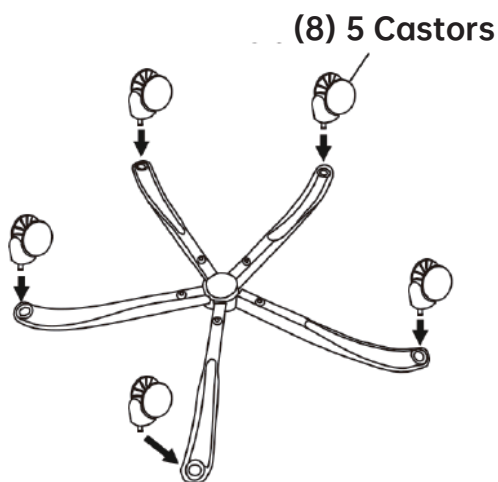
Place the central base tube (6) on the floor. Align the five split base tubes (5) with the slots on the central base tube (6). Use five screws (12) and the Allen wrench (16) to tighten them securely.



STEP 2

Install Casters and Gas Lift

Insert each caster (8) into the holes at the ends of the base legs. Important: Press down firmly with your hand until each caster is fully inserted. Insert the gas lift (7) into the center hole of the base, with the thinner end facing upward.



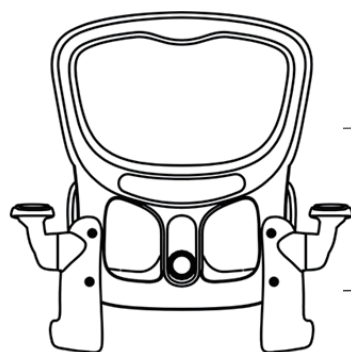
Assembly Instruction

STEP 3

Attach the Seat Cushion and Decorative Covers

Follow the diagram to attach the decorative covers to the seat cushion using the listed components.

(15) 2 Flat Decorative Covers



(1) Backrest

(3) 2 Armrests



(9) 4 Screws (M6*25mm)

(14) 2 Beveled Decorative Covers



STEP 4

Attach the Armrests

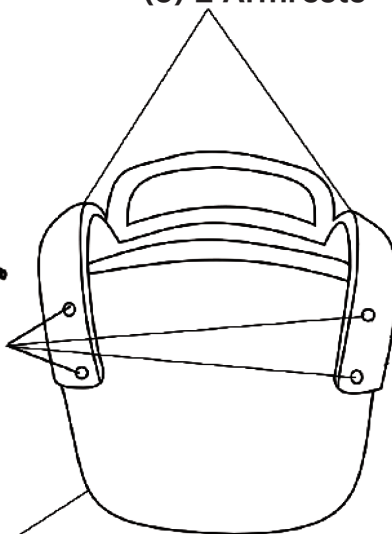
Align both armrests (3) with the designated screw holes on the seat. Secure them using screws (10) and flat washers (13).

(3) 2 Armrests

(10) 4 Screws (M6*35mm)

(13) 4 Flat Gaskets

(2) Seat Cushion

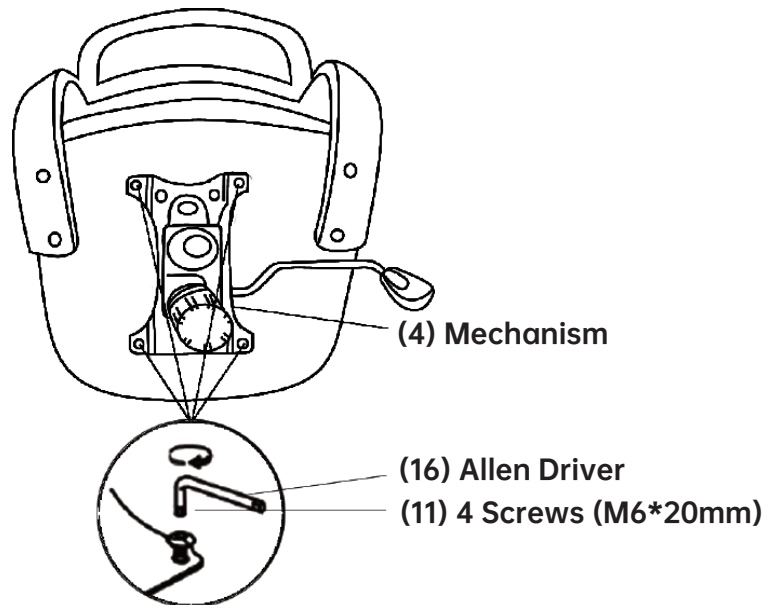


Assembly Instruction

STEP 5

Install the Lifting Mechanism

Place the lifting mechanism (4) onto the underside of the seat cushion (2). Secure it using four screws (11) and tighten them firmly with the Allen wrench (16).



STEP 6

Assemble the Chair Body

Place the fully assembled upper part (seat cushion, armrests, and lifting mechanism) onto the gas lift (7), aligning the hole at the bottom of the mechanism with the top of the gas lift. Press down firmly until the seat is securely fixed. Then, align the connectors at the bottom of the backrest (1) with the screw holes at the rear of the mechanism, secure the backrest using two screws (11), and press the angled decorative covers (14) over the screw holes to completely conceal them.

