

ASSEMBLY INSTRUCTIONS

DESK

ASSEMBLY

2 HOURS

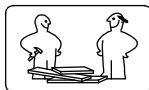
2 -Person Assembly

Tools Required (Not Provided):

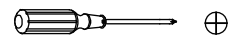
REQUIREMENTS

Assembly Time

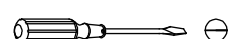
(Approximate)



Phillips Screwdriver



Flat Head Screwdriver



Thank you for purchasing our product!

Please refer and use this assembly instruction to assemble the product.
Contact our customer service department in case there are any missing or damage parts or hardware.

We appreciate your business!

ASSEMBLY PREPARATION

1. Remove all packaging materials, staples and packing straps from the carton.
2. Refer to Parts and Hardware Lists. Ensure all the parts and quantities are correct before assembling the product.
Contact customer service for missing parts.
3. Place all wooden parts on a clean, flat and soft surface (e.g. carpet or rug) to prevent parts from getting scratched.

SAFETY PRECAUTION:

1. KEEP ALL HARDWARE PARTS OUT OF REACH OF CHILDREN.
2. DISPOSE PLASTIC PACKAGING MATERIAL IMMEDIATELY TO AVOID ANY RISK OF SUFFOCATION TO CHILDREN AND ANIMALS.

TIPS FOR ASSEMBLY:

1. Allow ample room for assembly and in close proximity to where product will be placed.
2. Assemble the product on a surface that does not scratch or damage the exterior gloss and finish of the furniture.
3. Identify all of the parts, hardware and quantities required for each step.
4. During assembly, do not over-tighten any fittings as this may cause damage.
5. DO NOT USE POWER TOOLS TO ASSEMBLE THIS PRODUCT.
6. Always place the product on a flat, level surface.
7. Do not sit or stand on the partially assembled product; only use the product for which it is intended.

CARE AND MAINTENANCE

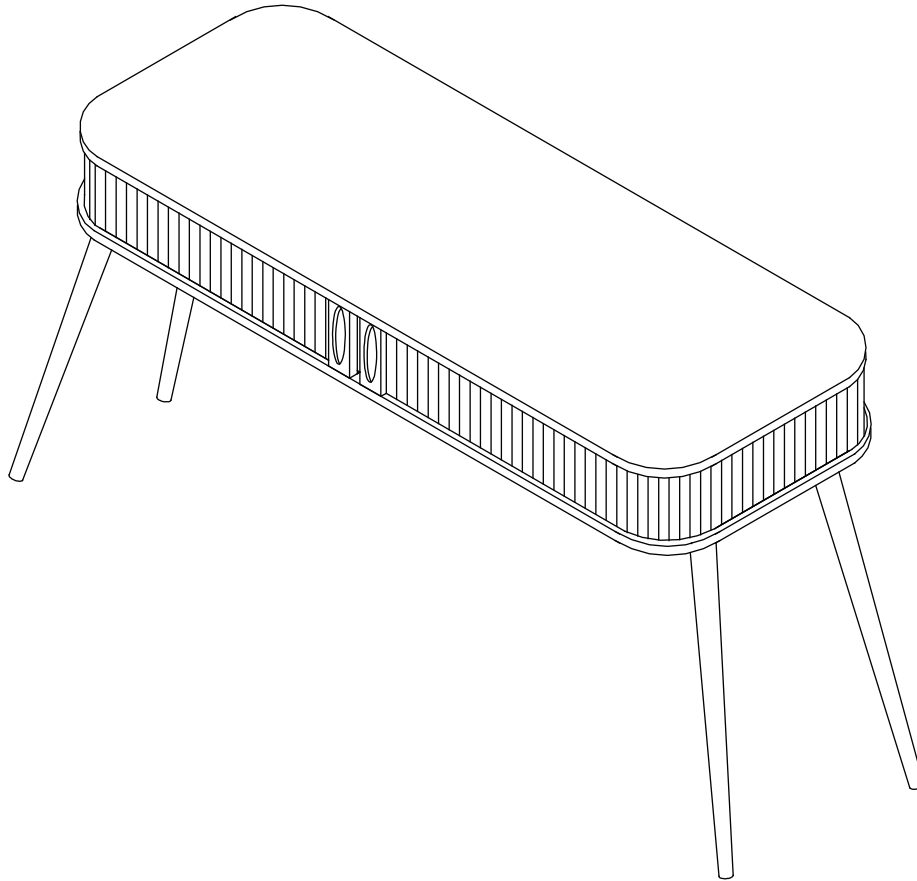
- Use a slightly damp cloth to clean the product. Do not use bleach or abrasive cleaning material.
- Check all the fittings periodically and re-tighten as necessary. Do not use the product if any of the parts is damaged or broken.
- Never allow any kind of liquid to remain on your furniture. Absorption can cause wood to warp or delaminate.
- Do not place hot items (e.g. hot drinks) directly onto the wood surface.
- Do not drag and/or pull the furniture.

This product is for indoor and household use only - not for commercial use.







Made In China

ASSEMBLY INSTRUCTIONS

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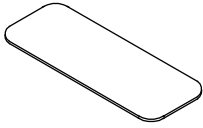
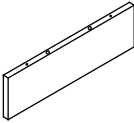
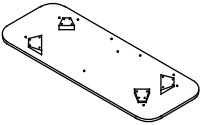
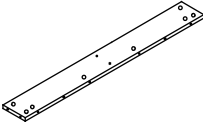
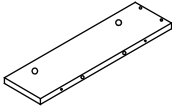
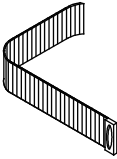
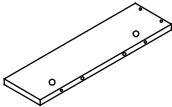
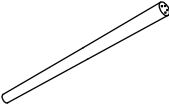
Hardware List

ITEM	DESCRIPTION	PART	QTY	ITEM	DESCRIPTION	PART	QTY
A	Cam-bolt	 6*35mm	16 pcs	D	Screw	 4*25mm	16 pcs
B	Cam-lock	 15*12mm	16 pcs	E	Screw	 4*35mm	26 pcs
C	Wood Dowel	 8*30mm	16 pcs	F	Metal Base Plate		4 pcs

ASSEMBLY INSTRUCTIONS

DESK

Parts List

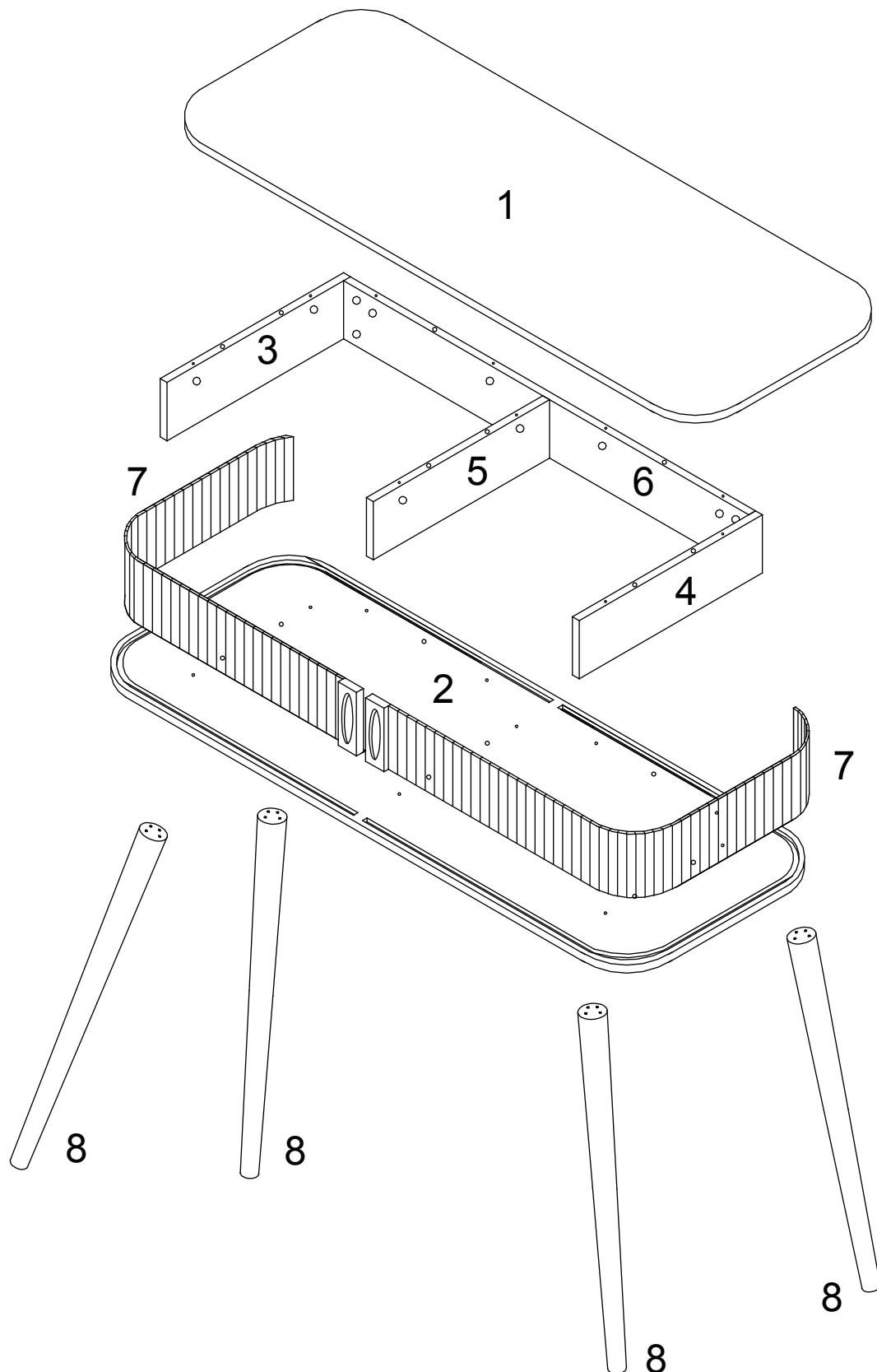
ITEM	DESCRIPTION	PART	QTY	ITEM	DESCRIPTION	PART	QTY
1	Top Panel		1 pc	5	Divide Panel		1 pc
2	Bottom Panel		1 pc	6	Back Panel		1 pc
3	Left Side Panel		1 pc	7	Slide Door		2 pcs
4	Right Side Panel		1 pc	8	Leg		4 pcs

ASSEMBLY INSTRUCTIONS

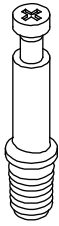
DESK

Parts List

Assembly Overview



Instructions For Fastening CAM-BOLT AND CAM-LOCK

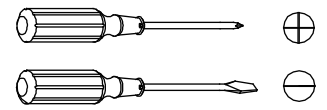


CAM-BOLT

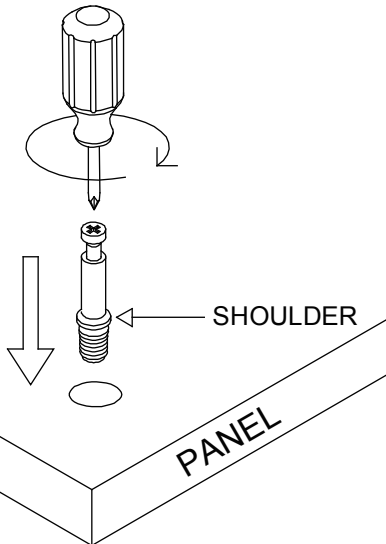


CAM-LOCK

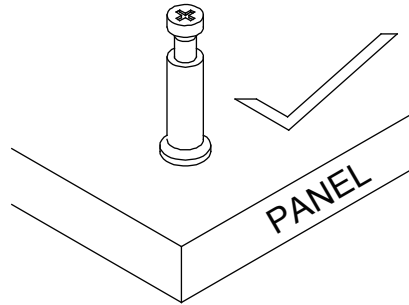
Tools Required



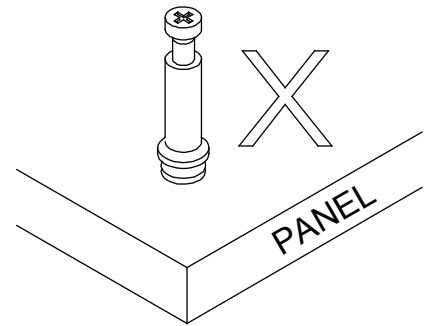
INSERTING AND TIGHTENING CAM-BOLT



Place Cam-bolt on pre-drilled hole and screw in vertically.



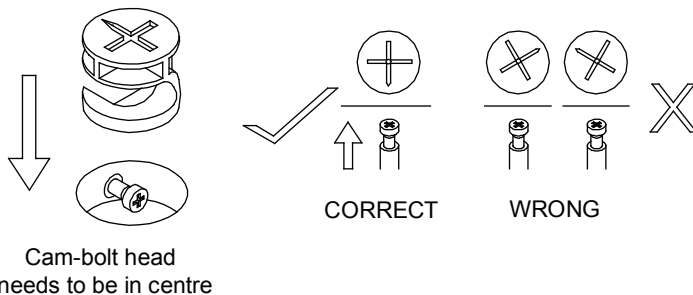
Shoulder is flushed (on the same level) with the panel.



Shoulder is above the panel.

Place Cam-bolt to the designated pre-drilled holes on the panel. Use a Phillips Screwdriver to tighten Cam-bolt vertically until shoulder is flushed (on the same level) with panel. Do not over-tighten or under-tighten.

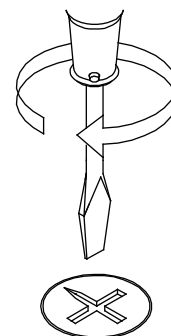
INSERTING CAM-LOCK



Cam-bolt head needs to be in centre

Align the arrow on the Cam-lock to the Cam-bolt head and insert the Cam-lock. Ensure it is flushed with the panel.

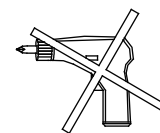
TIGHTENING CAM-LOCK



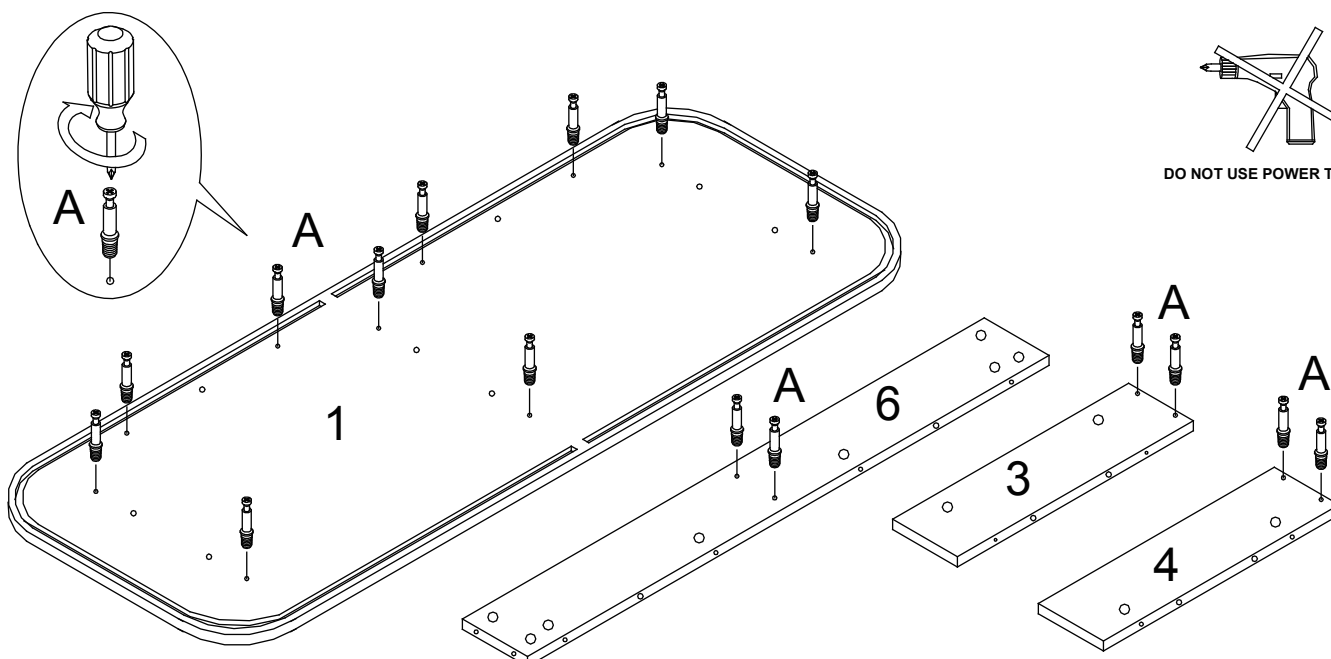
Use a Flat-head Screwdriver to turn Cam-lock clockwise so it locks onto the head of the Cam-bolt. Turn until it is snug (about one half of a turn) -- over-tightening could damage Cam-lock or/and Cam-bolt.

STEP 1

A		16 pcs
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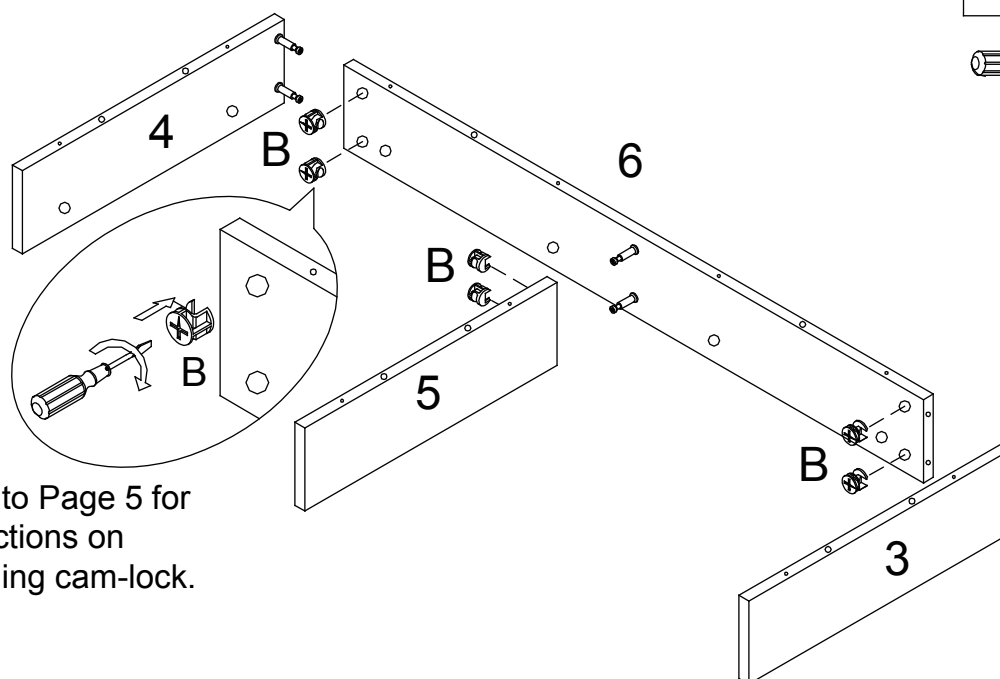
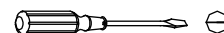
DO NOT USE POWER TOOLS



- Lay Top Panel (1) bottom-side up, and for the Left Side Panel (3), Right Side Panel (4) and Back Panel, lay the inside-surface facing up as shown on a material that does not scratch the parts.
- Place Cam-bolt (A) on the designated pre-drilled holes on (1), (3), (4) and (6) as shown. Use a Phillips screwdriver to drive cam-bolts. Refer to Page 5 for Instructions on fastening Cam-bolt.

STEP 2

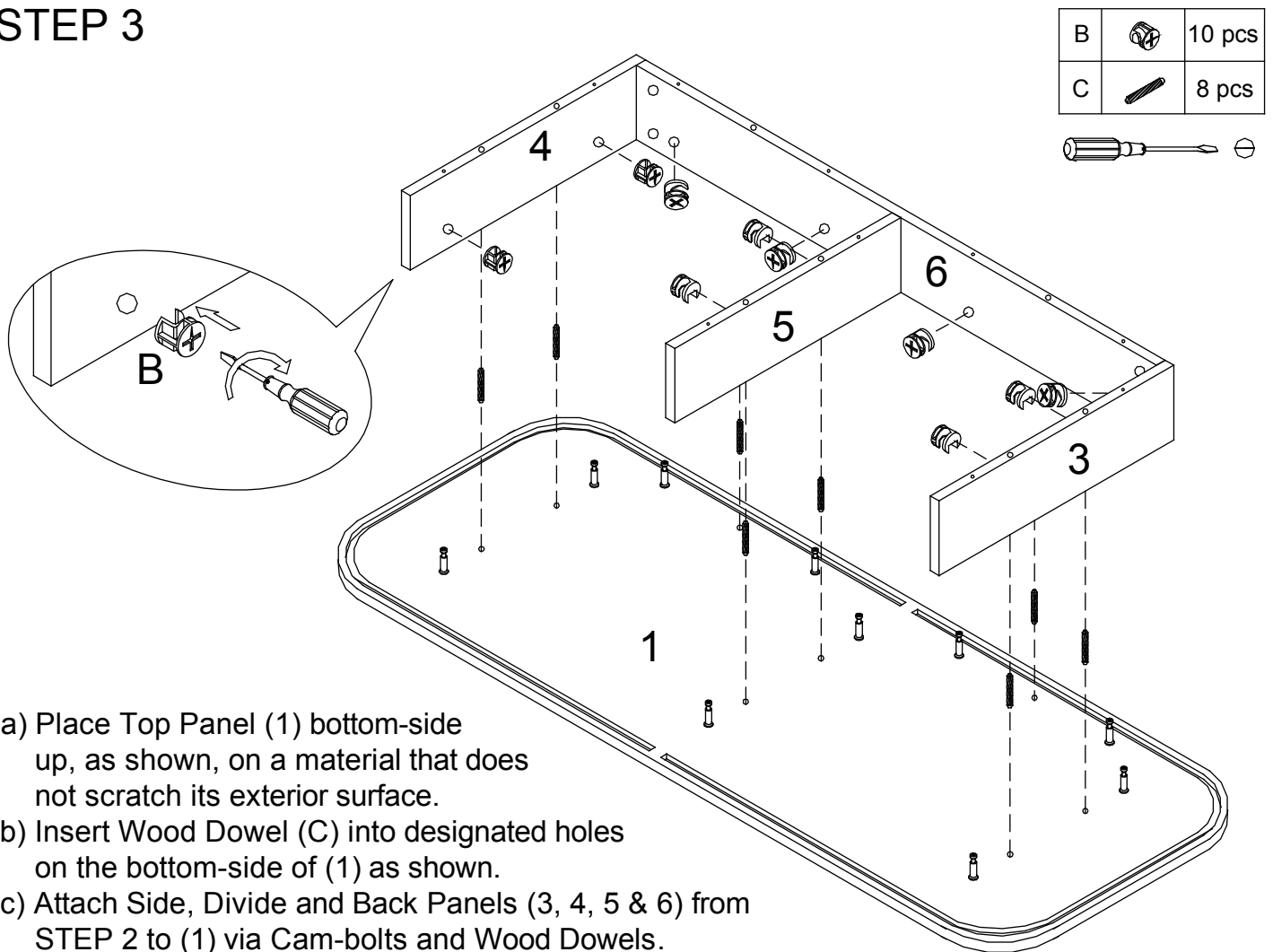
B		6 pcs
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Refer to Page 5 for instructions on fastening cam-lock.

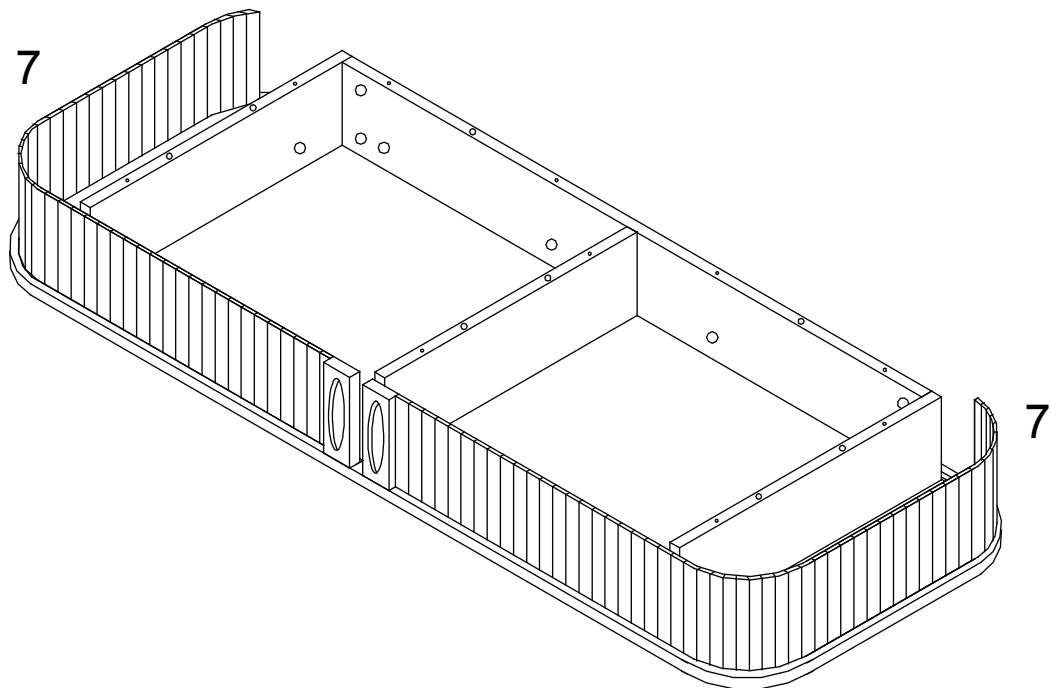
- Attach Left Side Panel (3), Right Side Panel (4) and Divide Panel (5) to Back Panel (6) via Cam-bolts as shown. (Note: all the holes for wood dowels and screws are on the top edge of each part as shown.)
- Insert Cam-lock (B) into designated holes and turn clockwise to lock Cam-bolt to fasten (3), (4) and (5).

STEP 3





- Place Top Panel (1) bottom-side up, as shown, on a material that does not scratch its exterior surface.
- Insert Wood Dowel (C) into designated holes on the bottom-side of (1) as shown.
- Attach Side, Divide and Back Panels (3, 4, 5 & 6) from STEP 2 to (1) via Cam-bolts and Wood Dowels.
- Insert Cam-lock (B) into designated holes on (3, 4, 5 & 6) then turn clockwise to lock onto Cam-bolt.

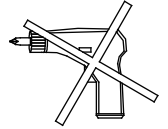
STEP 4



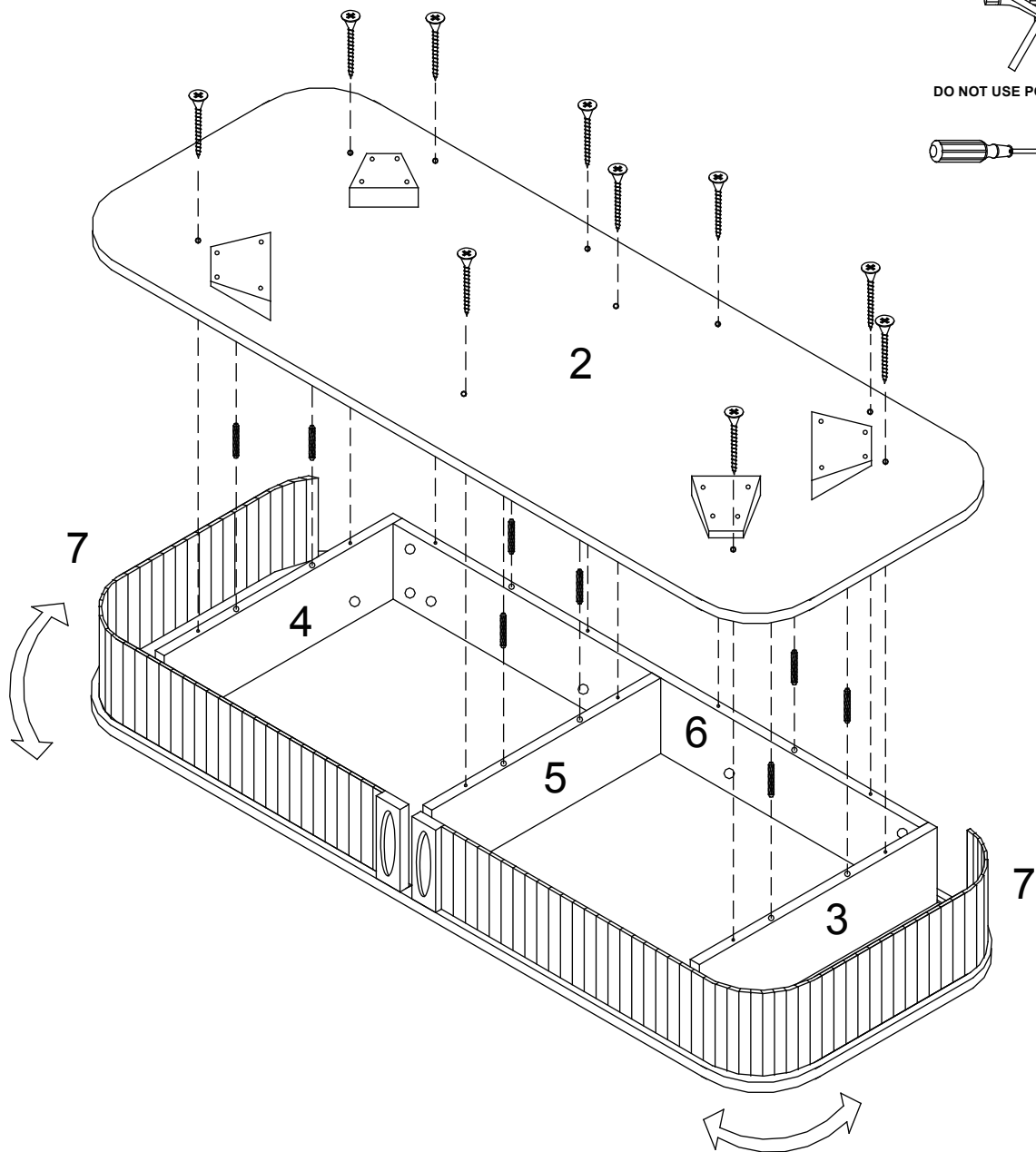
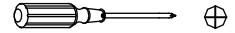
Fit Slide Door (7) into the groove on bottom-side of Top Panel (1) as shown.

STEP 5

C		8 pcs
E		10 pcs



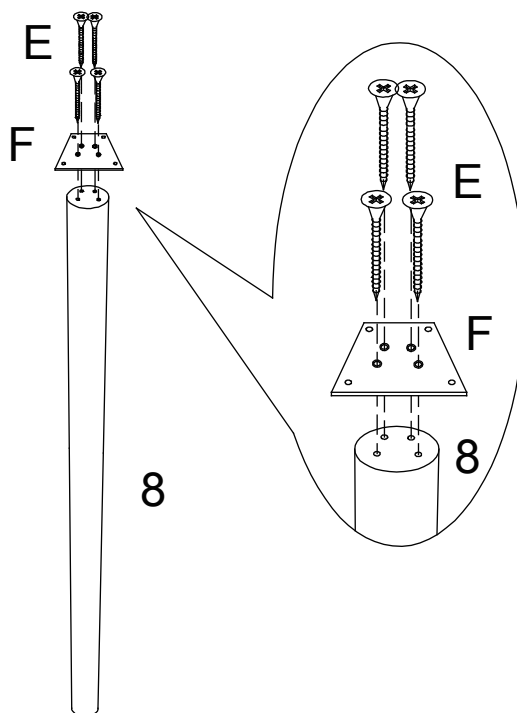
DO NOT USE POWER TOOLS





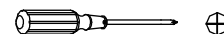
- Insert Wood Dowel (C) into designated holes on top edge of Left & Right Side Panels, Divide Panel and Back Panels (3, 4, 5 & 6) as shown.
- Attach Bottom Panel (2) bottom-side up to (3, 4, 5 & 6) via Wood Dowels, and also fit Slide Door (7) into the groove on the under-side of (2). Note: sliding (7) backwards and forward can help it to be inserted into the groove.
- When Slide Door (7) is fully in place, use Screw (E) to loosely fasten (2) to (3, 4, 5 & 6).
- Tighten (2) completely when all the screws are in place.

STEP 6

- Align the 4 inner screw holes on Metal Base Plate (F) to designated screw holes on Leg (8).
- Fasten Metal Base Plate (F) to Leg (8) using Screw (E). Do not tighten (E) completely until all the screws are in place.

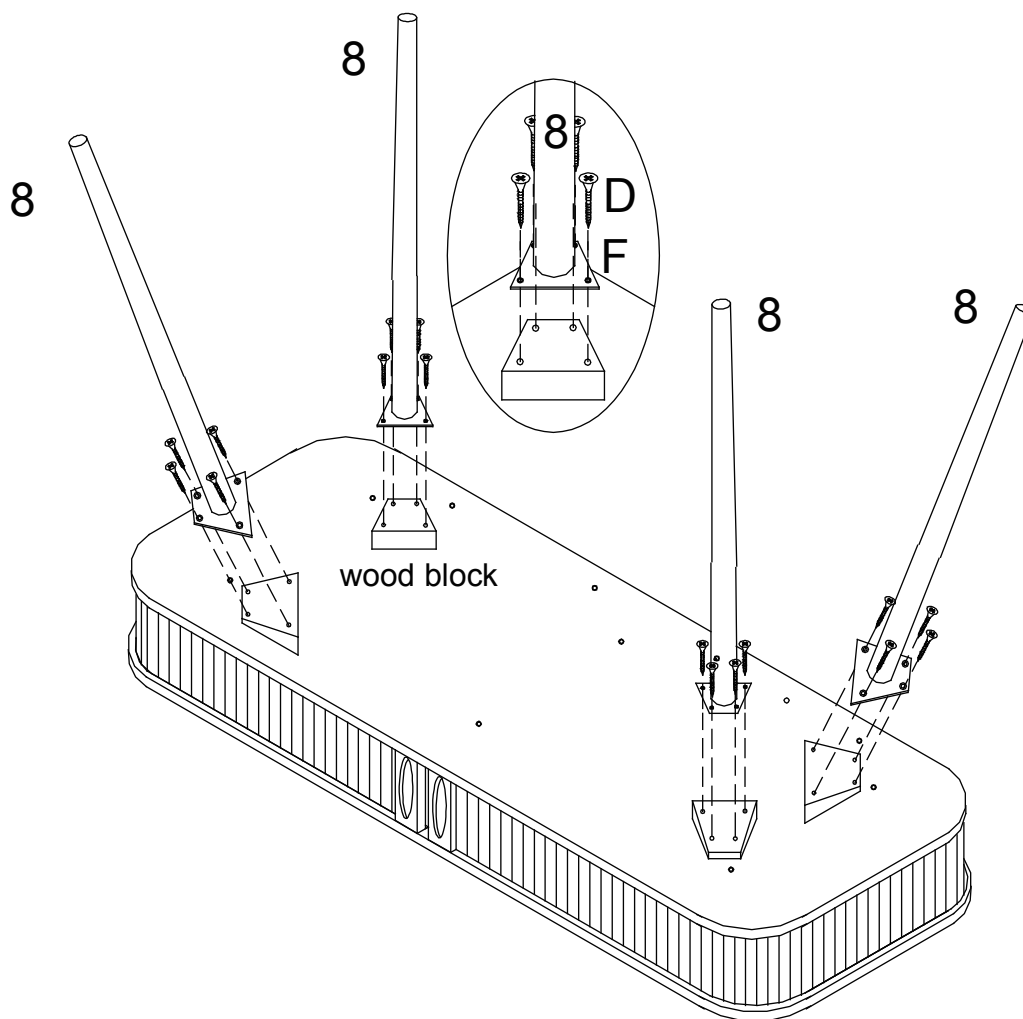



E		16 pcs
F		4 pcs

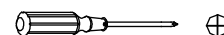


X 4

STEP 7



D		16 pcs
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- Align screw holes on Metal Base Plate (F) to designated screw holes on wood block.
- Fasten Leg (8) to wood block via with Screw (D). Do not tighten (D) completely until all the screws are in place.
- Turn the desk right-side up.

The assembly of the desk is complete.