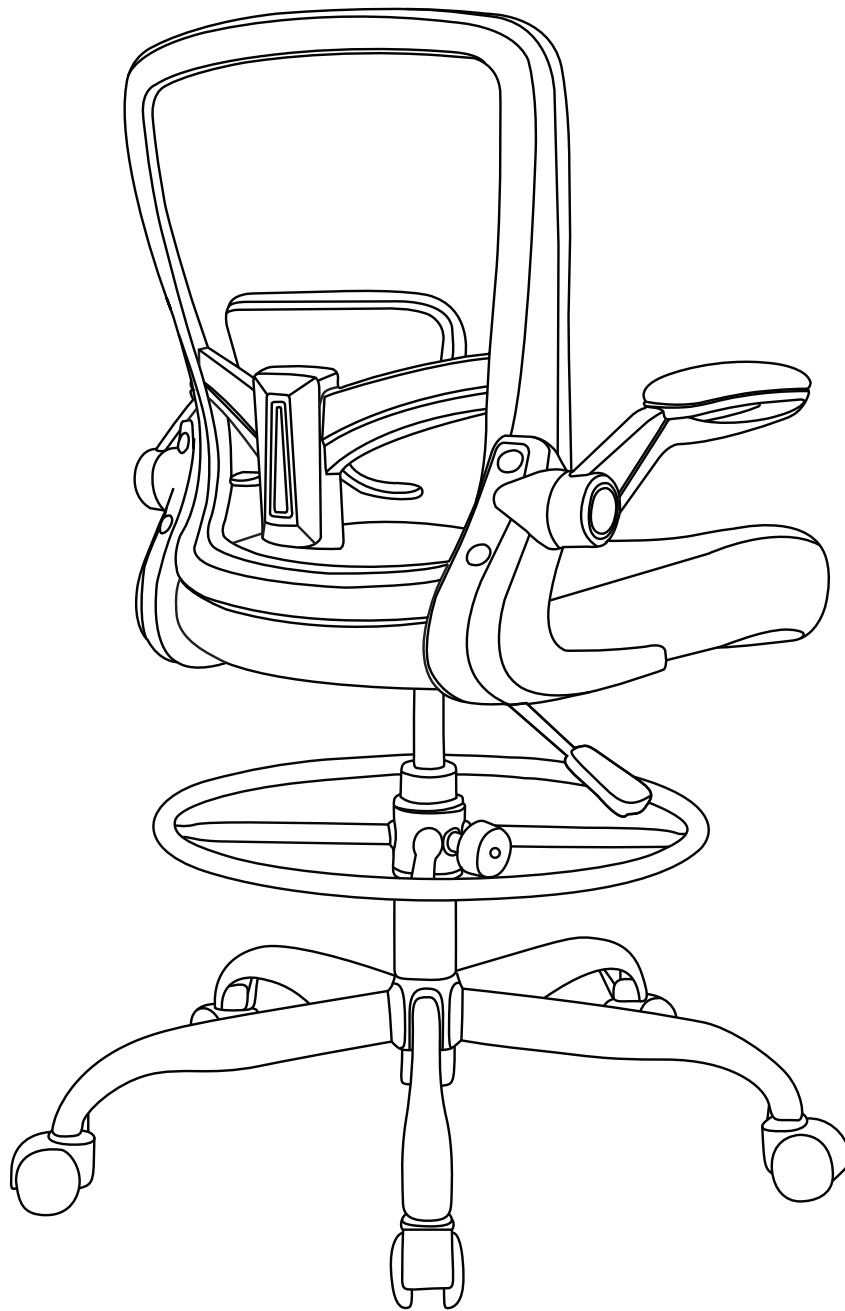


Office Chair

Instruction Manual

918W-Z



Customer Service

✉ cs@cubewalk.com ☎ +1(573) 763-2733

Thank you for choosing our office chair and welcome as a valued customer.

Please read

1. Do not discard any of the packaging until you are certain that you have all the necessary parts for the assembly.
2. Please ensure that the packaging is disposed of in a safe and environmentally responsible way.
3. During assembly, tighten screws by hand only. Once all screws are in place, you may tighten all screws completely.

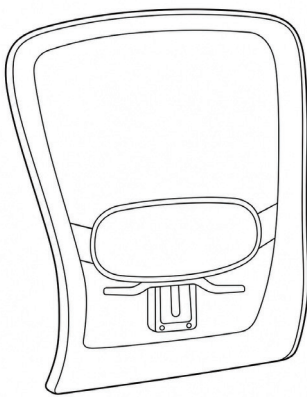
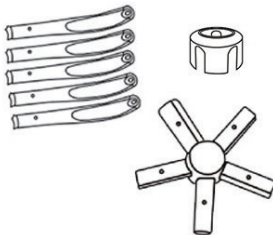
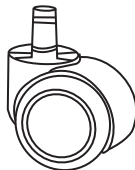
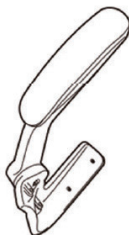
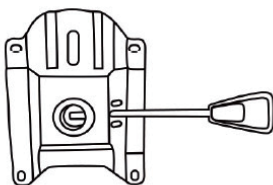
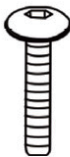
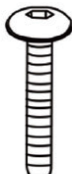
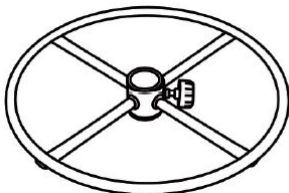
Caution

1. Never use this chair as a step ladder.
2. Check that screws have not become loosened every 6 months.
Retighten if necessary.
3. Do not allow children to play with or operate the mechanism.
4. Keep hands and feet clear of mechanism.
5. Only the occupant should operate mechanism.

Usage Troubleshoot

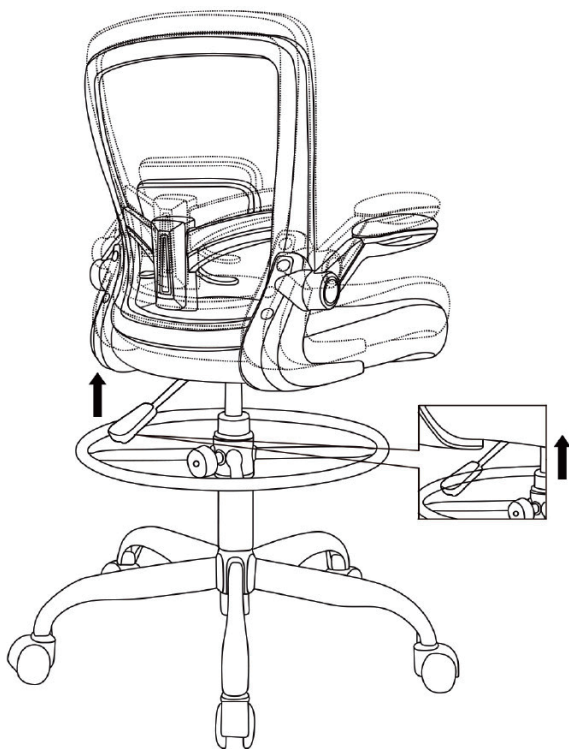
- Adjust the height of the chair to suit your height. If it is not suitable for you, please contact us for help.
- If the chair is tilted to one side or forward, make sure the screws the seat plate are tightened, make sure the chassis is not upside down, and contact us if the problem cannot be resolved.
- If the fabric of the chair is torn or stained when you receive it, please contact us to get the replacement part or compensation.
- If the chassis is broken, please contact us for a replacement or partial refund, please contact us for help.
- If part is missing, please contact us and provide the picture of the missing part, we will replace it.

Accessories List

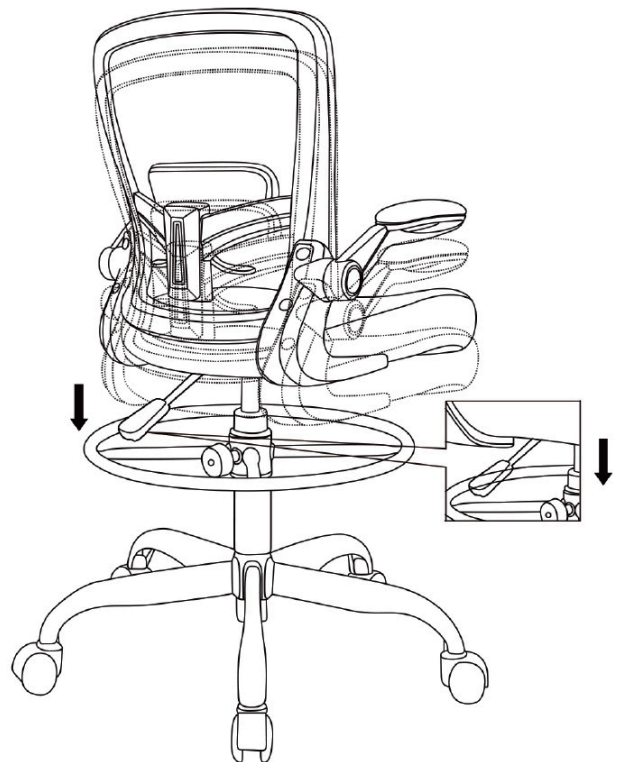
(A) Backrest 	(B) Seat Cushion 	(C) Foot Stool 	
		(D) 5 Castors 	
(E) Air Rod 	(F) 2 Armrests 	(G) Base Plate 	(H) 4 Screws (M6X30mm) 
(I) 4 Screws (M6X35mm) 	(J) 4 Screws (M6X18mm) 	(K) 5 Screws (M6X20mm) 	(L) Hexagon Wrench 
(M) 4 Decoration Caps 	(N) 4 Gaskets 	(O) Foot Ring 	

An L-shaped hex wrench can tighten screws more effectively. It is recommended to use it on the last few turns of each screw.

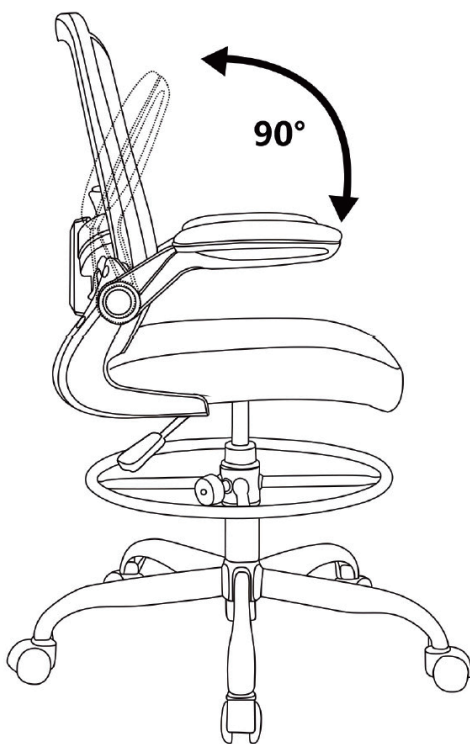
Instruction of Use



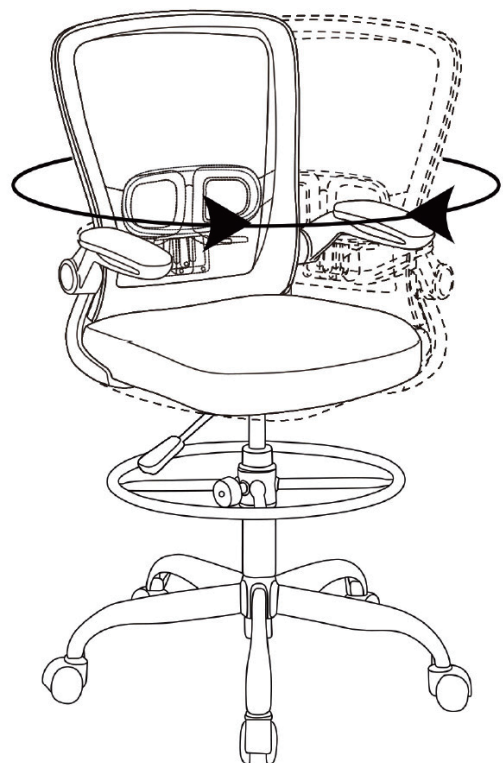
Upward adjustment



Downward adjustment



Armrest adjustment

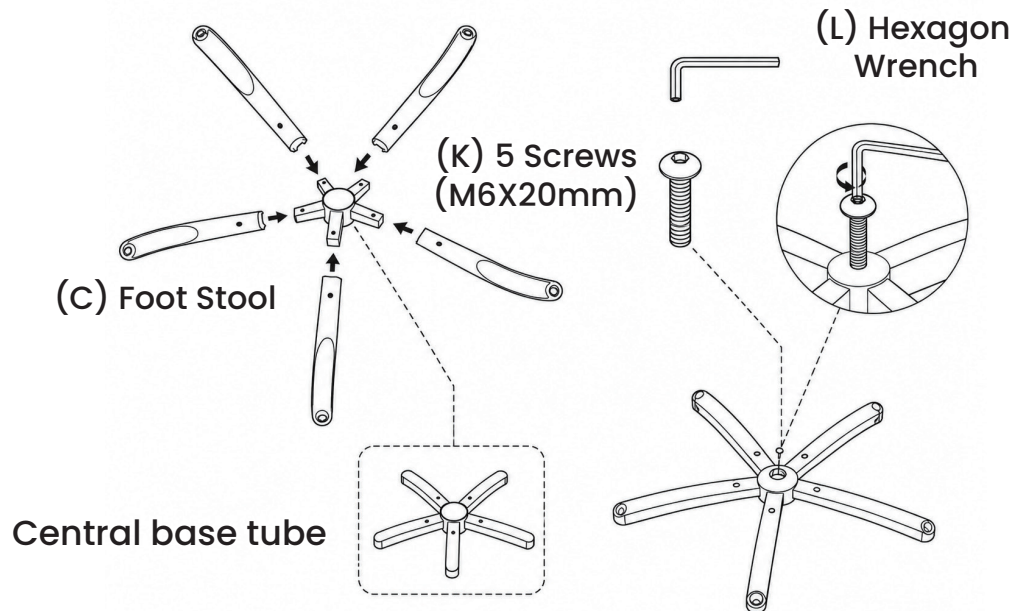


360° Rotatable

Thanks for purchasing our products. Please read this manual before assembly. And please assemble in order. After the assembly, keep the instruction properly. Make sure all the parts are included.

Step 1

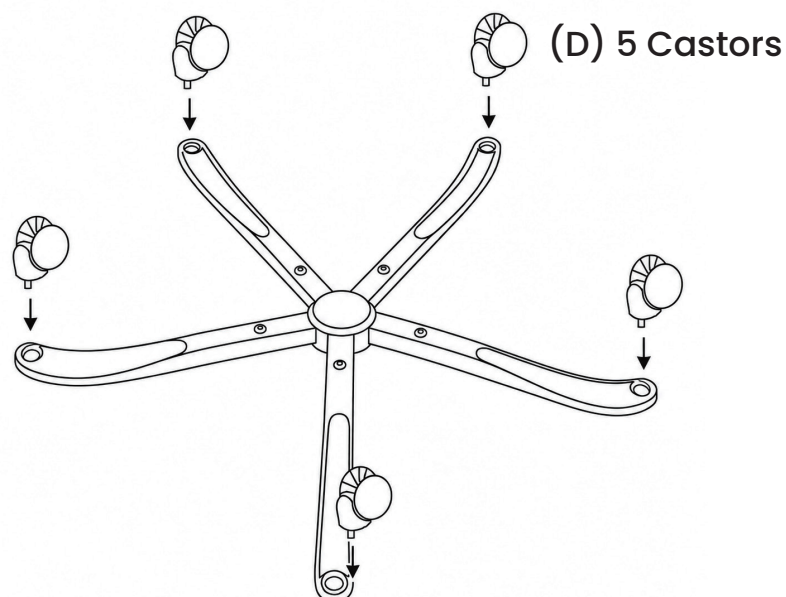
Insert 5 Split Foot Stool (C) into the central base tube as shown. Align with the holes on both sides, tighten 5 Screws M6X20mm (K) with Hexagon Wrench (L).



Step 2

Insert the 5 Castors (D) into the footstool installed in step one and press them in firmly.

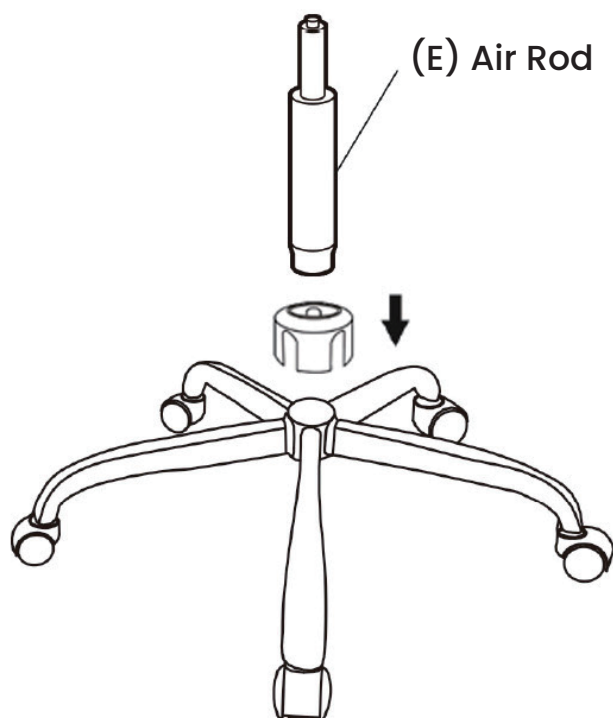
*** Caution: Confirm Castors (D) must be inserted deeply. Otherwise, the Castors could easily fall out and the chair could fall down.**



Step 3

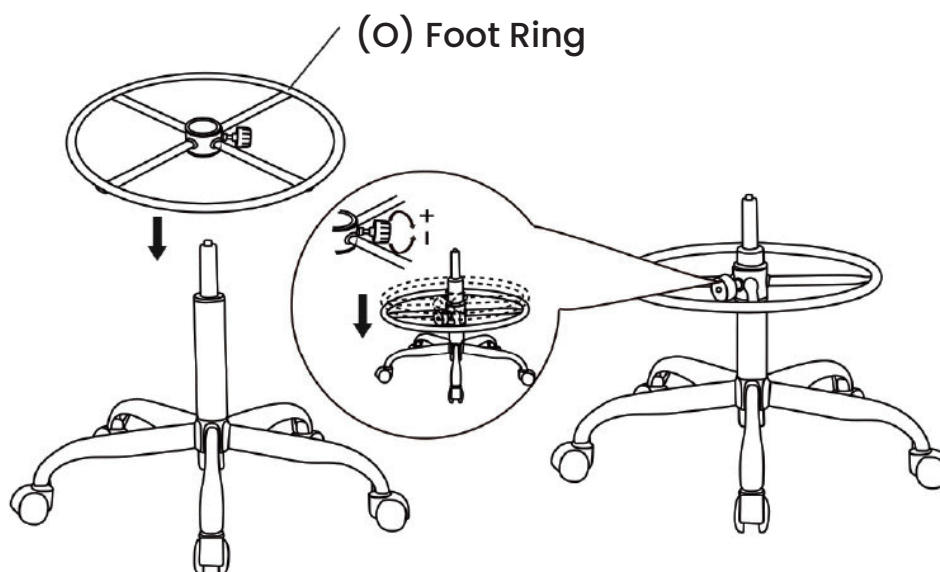
Put Air Rod (E) into the hole of the central base tube as shown.

* Caution: Please insert Air Rod (E) straightly, and then press Air Rod (E) firmly into Foot Stool (C).



Step 4

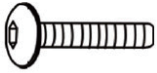
Insert the Foot Ring (O) into the assembled Air Rod (E) at your desired height. But at least one inch from the top of the outer circle of the Air Rod (E) as shown. Please follow the shown direction of the arrow to tighten the knob by hand on the Foot Ring (O). Then put it aside and we will use it in Step 8.



Step 5

Tighten the Screws M6X30mm (H) with Hexagon Wrench (L) to fix 2 Armrests (F) to the back of the Backrest (A). Tighten the 4 screws firmly and then cover the screws with 4 Decoration Caps (M).

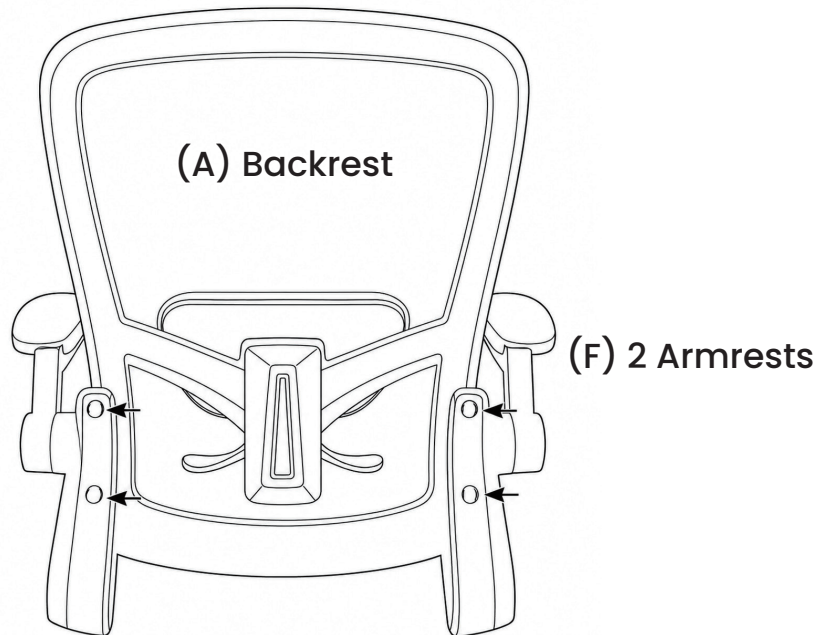
(H) 4 Screws
(M6X30mm)



(L) Hexagon
Wrench



(M) 4 Decoration
Caps

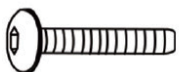


Step 6

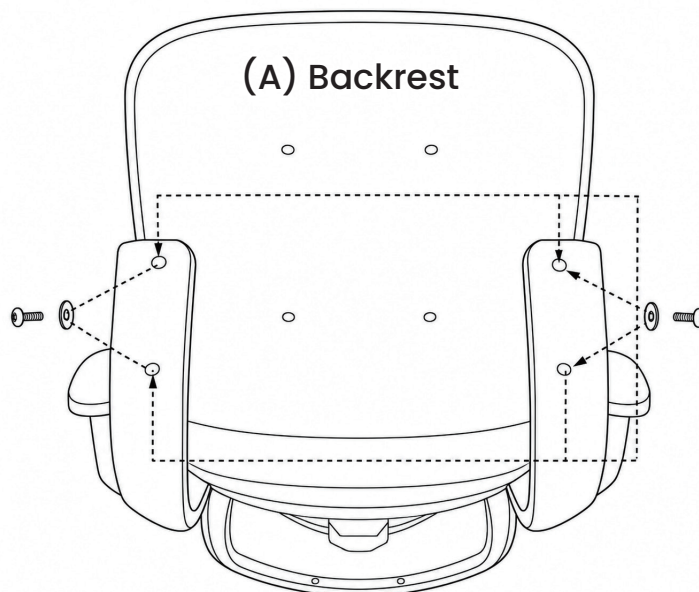
After Step 5, fix the bottom of the Armrests (F) to the back of the Seat Cushion (B). Tighten the 4 Screws M6X35mm (I) and 4 Gaskets (N) with Hexagon Wrench (L) firmly.

* **Caution:** There is a FRONT sticker on the front of the Seat Cushion (B).

(I) 4 Screws
(M6X35mm)



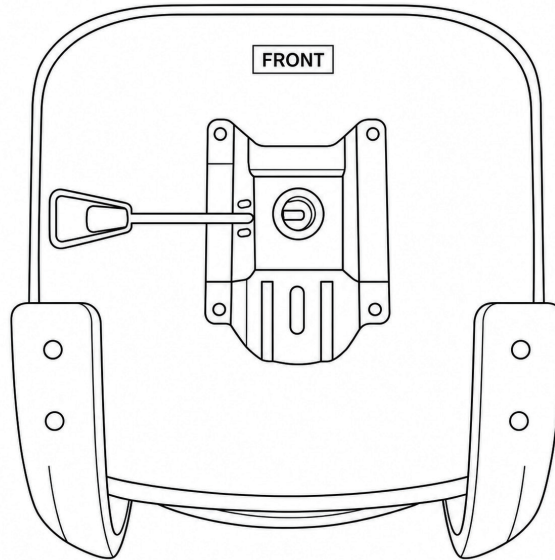
(N) 4 Gaskets



Step 7

Fix the Base Plate (G) to the bottom of the Seat Cushion (B). Tighten the Screws M6X18mm (J) with Hexagon Wrench (L) firmly.

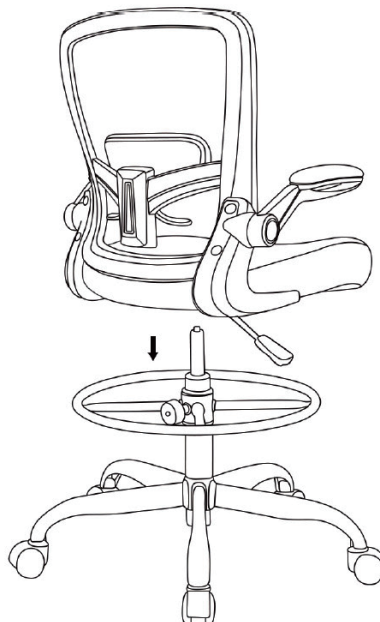
* Caution: There is a FRONT letter print on the front of the Base Plate (G)



Step 8

Pick up the Step 4's Air Rod (E) and Foot Stool (C). Insert the Air Rod (E) into Step 7's Base Plate (G). There's a hole in the middle of the Base Plate (G). Press the Seat Cushion (B) from top to bottom, and use your whole body's strength to insert it firmly the assembly is complete now.

*Caution: If the Air Rod (E) isn't inserted into Base Plate (G) firmly, it's likely to fall down when the chair raises up.



Safety Information

INSTRUCTION MANUAL

Model: 918W-Z