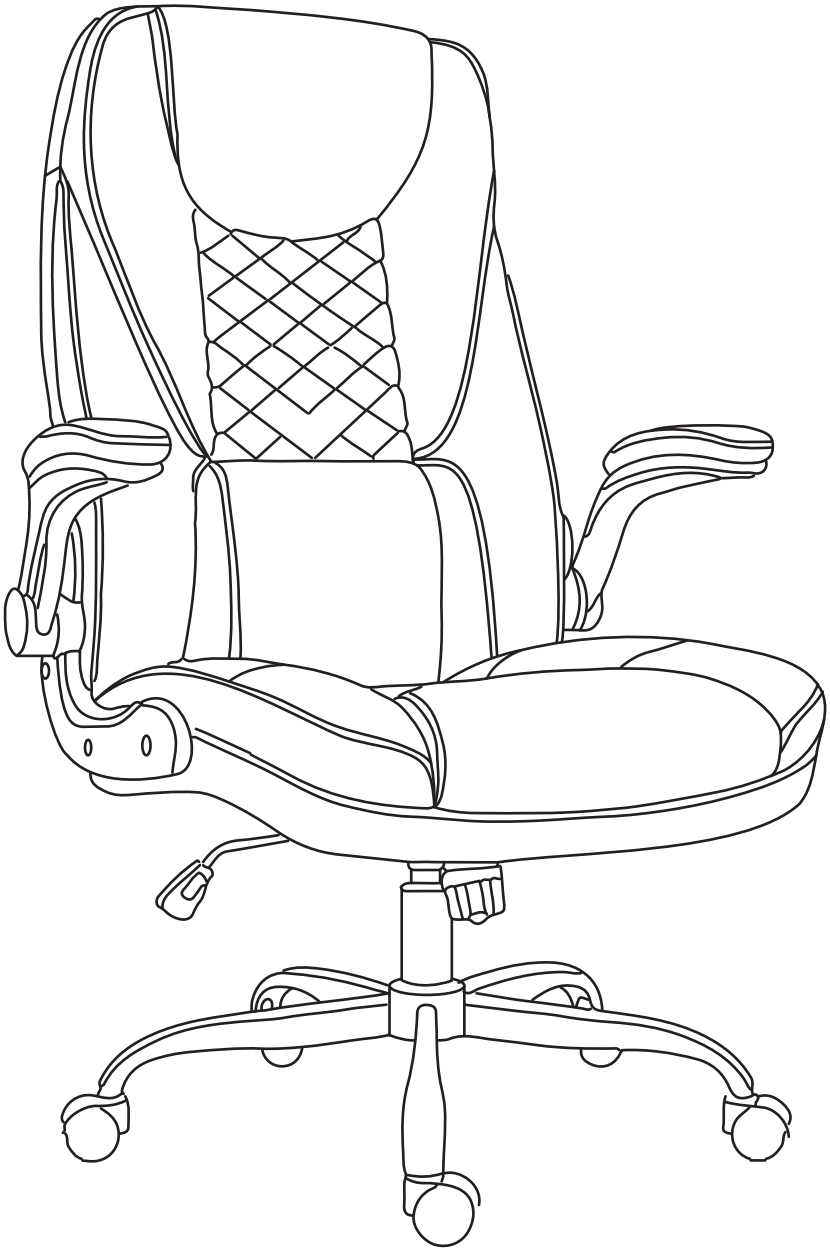
Office Chair
Instruction Manual

SDA022



cs@cubewalk.com
+1(573)763-2733

Thank you for choosing our office chair and welcome as avalued customer.

Please read

1. Do not discard any of the packaging until you are certain that you have all the necessary parts for the assembly.
2. Please ensure that the packaging is disposed of in a safe and environmentally responsible way.
3. During assembly, tighten screws by hand only. Once all screws arein place, you may tighten all screws completely.

Caution

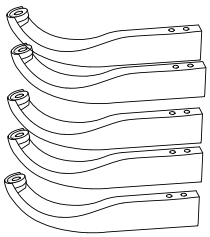
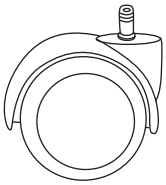
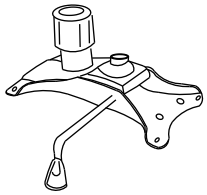
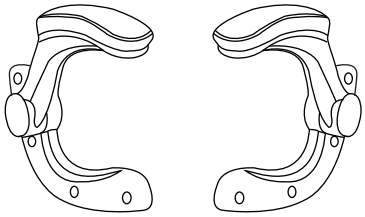
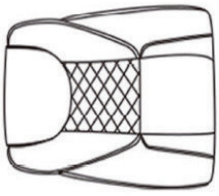
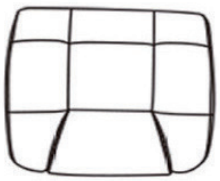
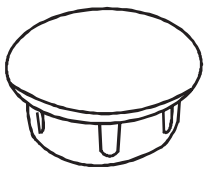
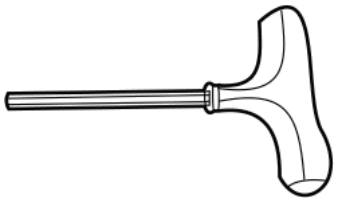
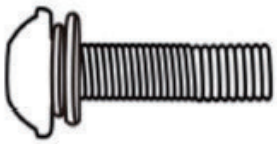
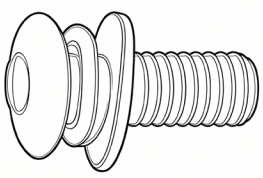
1. Never use this chair as a step ladder.
2. Check that screws have not become loosened every 6months. Retighten if necessary.
3. Do not allow children to play with or operate the mechanism.
4. Keep hands and feet clear of mechanism.
5. Only the occupant should operate mechanism.

Usage Troubleshoot

- Adjust the height of the chair to suit your height. If it is not suitable for you, please contact us for help.
- If the chair is tilted to one side or forward, make sure the screws the seat plate are tightened, make sure the chassis is not upside down, and contact us if the problem cannot be resolved.
- If the fabric of the chair is torn or stained when you receive it, please contact us to get the replacement part or compensation.
- If the chassis is broken, please contact us for a replacement or partial refund, please contact us for help.
- If part is missing, please contact us and provide the picture of the missing part, we will replace it.

Accessories List

If any part is missing, please contact our customer service email: cs@cubewalk.com

(A) Central Base Buckle   Central Base Buckle (A) is placed on top of Central Base Tube (B)	(B) Central Base Tube   Central Base Buckle (A) is placed on top of Central Base Tube (B)	(C) Split Base Tube 
(D) 5 Casters 	(E) Air Rod 	(F) Base Plate 
(G) 2 Armrests 	(H) Backrest 	(I) Seat Cushion 
(J) 8 Decoration Caps 	(K) Hexagon Wrench 	(L) Screws M6x25*4pcs  (with washer)
(M) Screws M6x25*10pcs  (with flat & spring washer)	(N) Screws M6x30*8pcs 	

T-shaped Hexagon Wrench hex wrench can tighten screws more effectively. It is recommended to use it on the last few turns of each screw.

Instruction of Use



Upward /Downward adjustment



Armrest adjustment

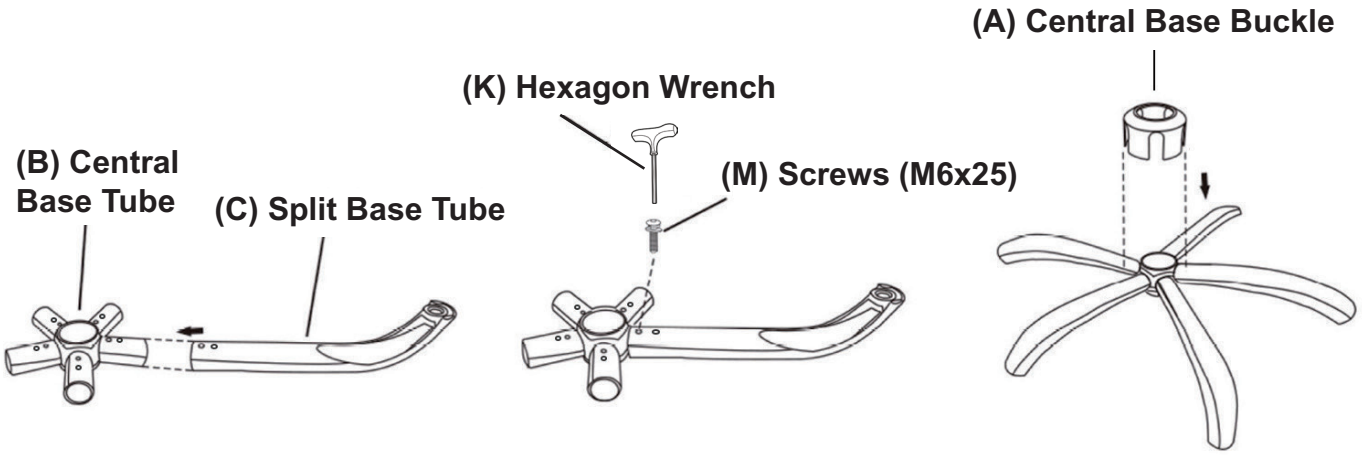


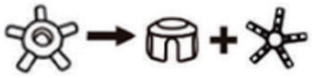
135°Rocking function

Thanks for purchasing our products. Please read this manual before assembly. And please assemble in order. After the assembly, keep the instruction properly. Make sure all the parts are included (12 kinds in total).

Step 1

Take out Split Base Tube (C), Central Base Tube (B) and Central Base Buckle (A). Insert Split Base Tube (C) into Central Base Tube (B) as shown. You can see there are screw holes, Align with the holes, tighten Screws M6X25 (M) with Hexagon Wrench (K) to fix 5 Split Base Tube (C) to Central Base Tube (B), Repeat it 5 times. Finally, attach the Central Base buckle (A) to the Central Base Tube (B).



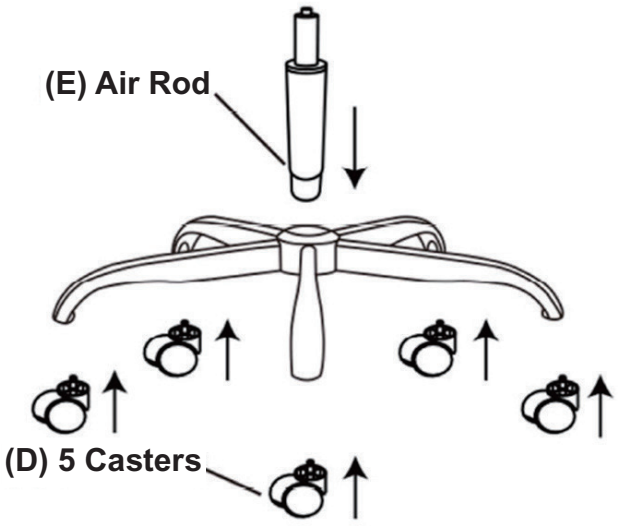


Central Base Buckle (A) is placed on top of Central Base Tube (B)

Step 2

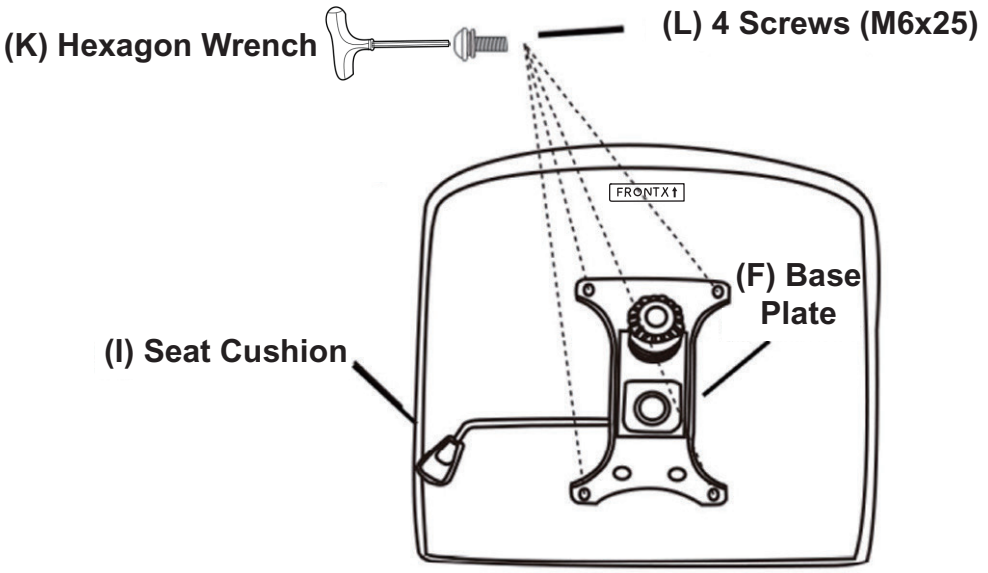
Take out Casters (D). Insert Casters (D) into part of Step 1 as shown. There are 5 Casters (D) need to be inserted.

* Caution: Confirm Casters (D) must be inserted deeply, Otherwise the castors could easily fall out and the chair could fall down,Take out Air Rod (E) Put Air Rod (E) into the hole of Central Base Tube (B) as shown. Put it aside and we'll use it in Step 5.



Step 3

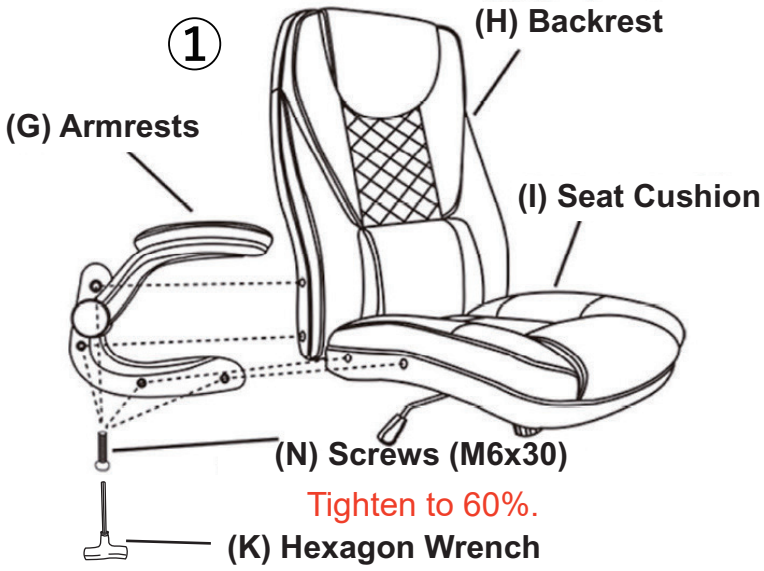
Fix Base Plate (F) to the bottom of Seat Cushion (I). Tighten the Screws M6X25 (L) with Hexagon Wrench (K) firmly.



Step 4

Align the holes of the Armrest (G) to the Seat Cushion (I) and Backrest (H). Use Hexagon Wrench (K) to tighten the Screws M6x30 (N) to 60%. After all the screws are in the position, tighten them to 100%.

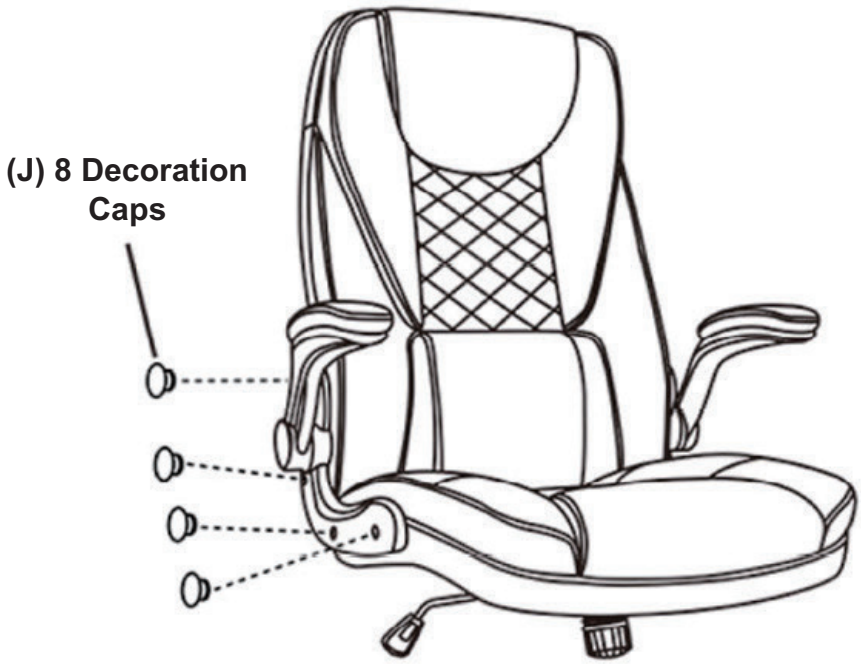
Caution: Do not tighten the bolts before the armrest is fully assembled, only tighten to 60%





Step 5

Insert the Decoration (J) into the holes of the armrest.



Step 6

Pick up the Step 2's Air Rod (E) and Central Base Tube (B). Insert the Air Rod (E) into Step 3's Base Plate (F). There's a hole in the middle of Base Plate (F). Press the Seat Cushion (I) from top to bottom, use your whole body's strength to insert it firmly, the assembly is complete now.

Caution: If the Air Rod (E) doesn't insert to Base Plate (F) firmly, it's likely to fall off when the chair rises up.

Caution: After the product is fully assembled, check the screws for tightening.





Safety Information



INSTRUCTION MANUAL

Model: SDA022

cs@cubewalk.com

+1(573)763-2733