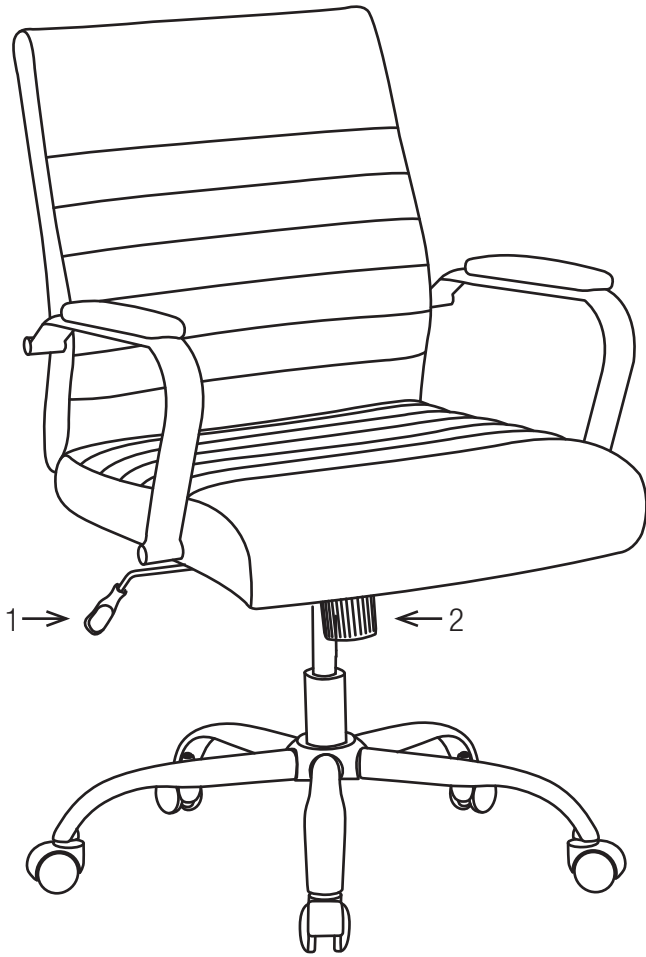

MID-BACK OFFICE CHAIR



Assembly Instructions - Important:

Carefully unpack and identify each component before attempting to assemble. Refer to parts list. Please take care when assembling the unit and always set the parts on a clean, soft surface.



FEATURES

• PNEUMATIC SEAT HEIGHT ADJUSTMENT

To raise seat remove pressure from seat and pull lever (1) up. To lower seat, sit on chair and pull lever (1) down.

NOTE: It is normal for chair to slightly lower under body weight.

• LOCKING TILT ADJUSTMENT

For individual comfort, this chair has been equipped with an adjustment that will allow the user to change the tension of the tilting feature. Turn knob (2) clockwise to increase tension and counter-clockwise to decrease or ease the tension. To lock, return chair to the upright position and push lever (1) in. To unlock, pull lever (1) out.

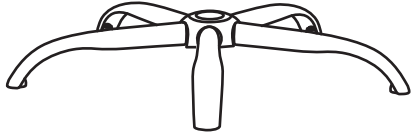
NOTE: Do not loosen back tilt adjustment knob completely.

1. Do not use this product unless all screws and bolts are securely tightened.
2. Check that all screws and bolts are tight every three months or as needed.
3. Dispose of packing material properly. Do not use plastic cover as head covering. It may cause suffocation.
4. Do not use this product as a stepladder.
5. Use this product for its intended purpose only.
6. **FOR INDOOR RESIDENTIAL USE ONLY.**

LIMITED WARRANTY

We warrant to the original purchaser that this product will be free from defects in material and workmanship as described below. We will repair or replace, at its option, without charge to the original purchaser only, defective products or parts for one (1) year from the date of purchase. Replacement parts can only be supplied if parts are available. Items out of production may be unavailable. This warranty shall be effective for the applicable time period beginning from the date of purchase as shown on your original sales receipt. This warranty is your sole remedy for product defects and excludes defects due to or arising in connection with product abuse or misuse, use modification of, or attachments to the product, and products or parts not used, maintained, or installed in accordance with the company's installation, maintenance and/or applicable guidelines. There are no other warranties, express or implied, other than those specifically described, including without limitation any implied warranty of merchantability or of fitness for a particular purpose. We will not be responsible for incidental or consequential damages. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations or exclusions may not apply to you. This warranty gives you specific legal rights and you may also have other rights which may vary from state to state. Our quality standards are among the highest in the industry. Sometimes, no matter how hard we try, there are times when parts are damaged or missing. Our Parts Department will do everything possible to promptly remedy the problem.

PARTS



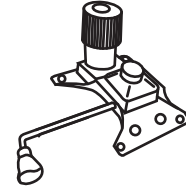
(A) Base (1 PC)



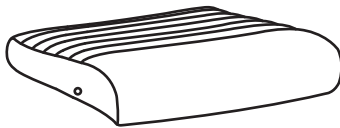
(B) Caster (5 PCS)



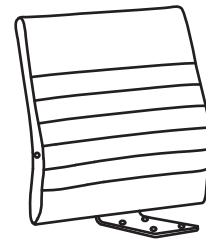
(C) Pneumatic Cylinder (1 PC)



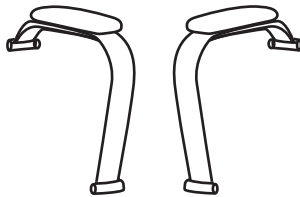
(D) Seat Plate (1 PC)



(E) Seat Cushion (1 PC)



(F) Backrest (1 PC)

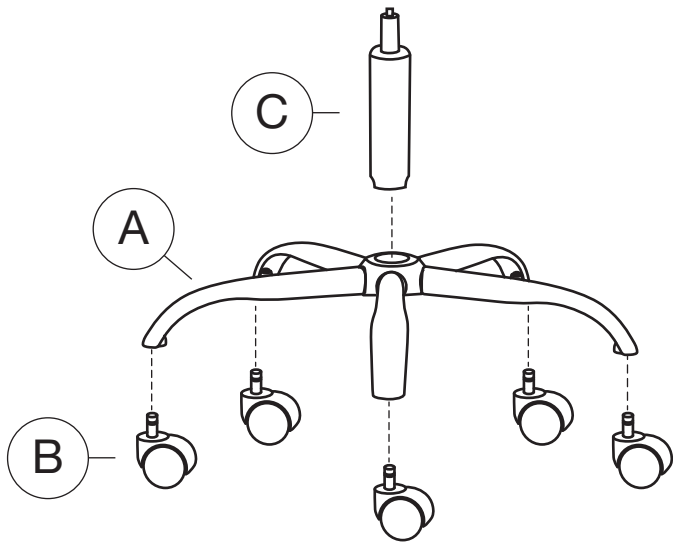


(G) Arm (2 PCS)

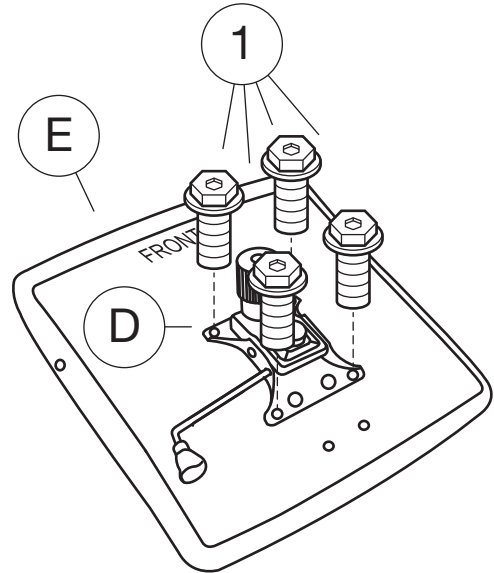
HARDWARE

NO	DRAWING	DESCRIPTION	QUANTITY
1		Allen Bolt	4 PCS
2		Allen Bolt	4 PCS
3		Allen Bolt	4 PCS
4		Plastic Cap	4 PCS
5		Allen Key	1 PC

STEP 1

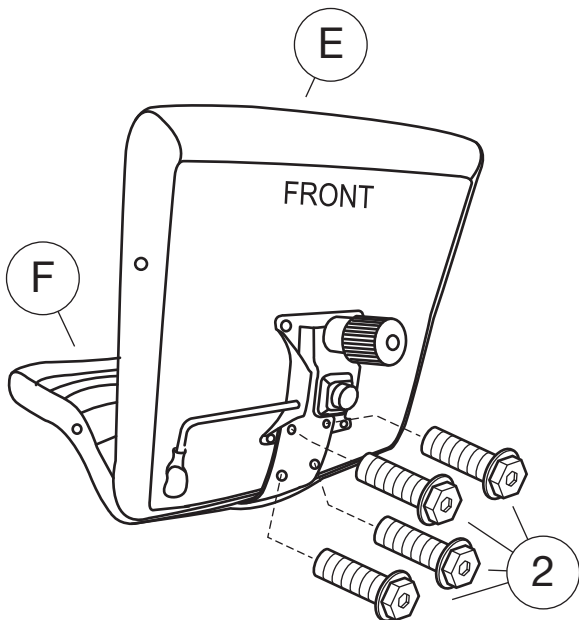


STEP 2



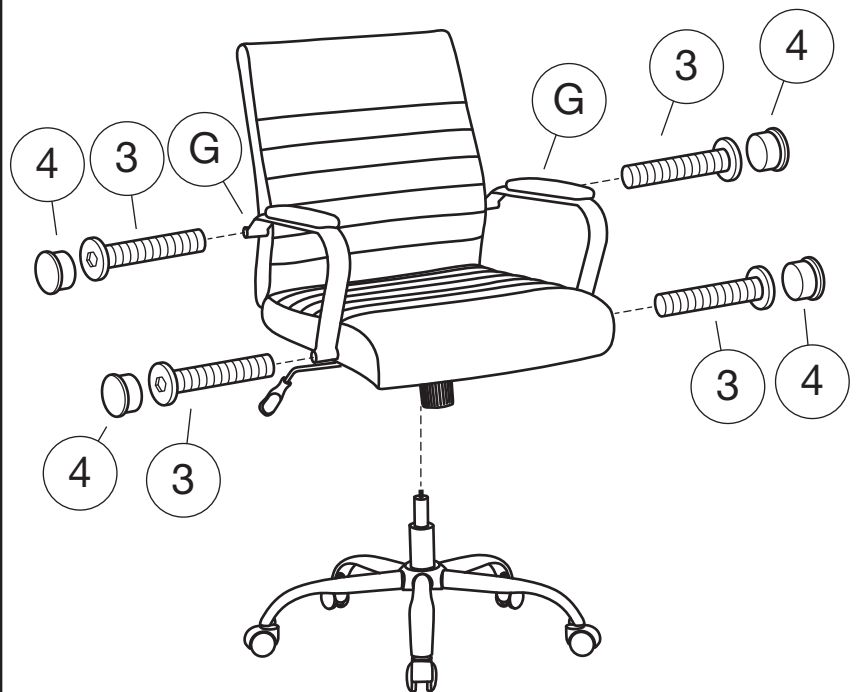
FULLY TIGHTEN ALL BOLTS

STEP 3



DO NOT FULLY TIGHTEN BOLTS

STEP 4



**APPLY FIRM PRESSURE TO ALIGN,
& FULLY TIGHTEN ALL BOLTS**