



3 Drawer File Cabinet w/ Shelf

Assembly Instructions



Save these instructions.



A buddy is helpful for assembly.



50 minutes



Phillips Screwdriver needed. Not Included.

Thank You for your Purchase

- This user manual contains important and useful information to accompany your purchase. This product is intended for indoor, household use only. Failure to follow the instructions outlined may result in personal injury or damage to the product which the manufacturer or vendor cannot be held responsible.
- Please ensure you keep the instruction manual in a safe place so you can refer to the instructions at any time in the future. Adult assembly required. During assembly, children should always be kept away due to possible risk of injury. Please use caution and care when lifting the product to avoid personal injury and/or damage. Please ensure that you have enough space and people to assemble your product safely. Do not stand on the product or use as a stepladder.
- For ease and speed of assembly, we recommend that you identify all parts required for that step before begin. All items are to be assembled near the area which they will be placed in use to avoid moving the product unnecessary once assembled.
- For the protection of your furniture, we recommend that the product be assembled on a protected surface to prevent any damage. During assembly please take care not to over-tighten any fittings, as this may damage the product. Always place the product on a flat and stable surface.

Safety Precautions

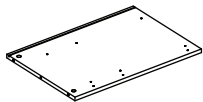
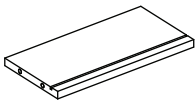
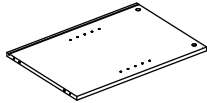
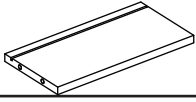
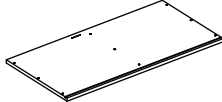
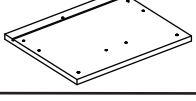
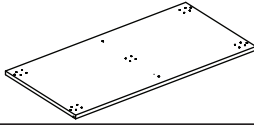
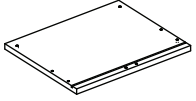
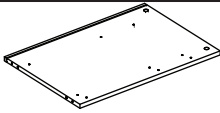
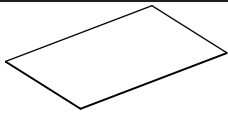
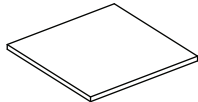
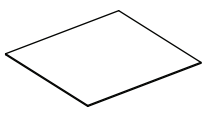
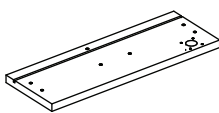
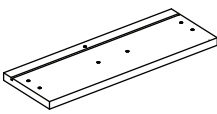
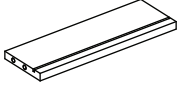
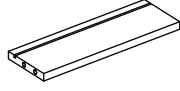
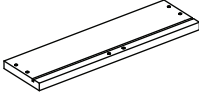
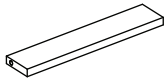


- **READ ALL INSTRUCTIONS BEFORE ASSEMBLING PRODUCT FOR INDOOR, RESIDENTIAL USE ONLY ADULT ASSEMBLY REQUIRED**
- **DO NOT** throw away packaging material before you finish assembling to ensure that parts are not thrown out by mistake
- **DO NOT** use accessories or attachments that are not provided or recommended by manufacturer.
- **NEVER** force any parts or hardware into place when assembling.
- **KEEP CHILDREN** well away from plastic bags and packing materials this item was shipped in.
- **SAVE** these instructions for future reference.
- **DO** anchor product on the wall with at least 1 anchor in contact with stud
- **DO** not place items, such as toys and remote controls on top of dressers, TVs and other large furniture. Also, make sure that all cords are out of the reach of children. Visit <https://www.anchorit.gov/> for more information.



Parts

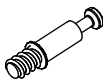
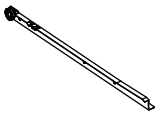
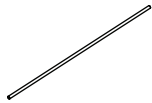
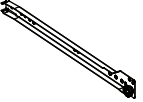
Removing your **File Cabinet** from the carton is best accomplished with help from a friend. Gently lay the cart on on its side, preferably on a carpeted floor. Remove all packaging material and set aside. Make sure all parts and hardware are present before assembly . 2 person assembly is recommended.

PART	NAME	Q'TY	PART IMAGE	PART	NAME	Q'TY	PART IMAGE
A	LEFT PANEL	1		M	LEFT DRAWER PANEL	1	
B	RIGHT PANEL	1		N	RIGHT DRAWER PANEL	1	
C	TOP SHELF	1		P	FRONT DRAWER PANEL	1	
D	BOTTOM SHELF	1		R	BACK DRAWER PANEL	1	
E	MIDDLE PANEL	1		Y	BACK PANEL	2	
F	ADJUSTABLE SHELF	1		Z	DRAWER BOTTOM	3	
G1	FRONT DRAWER PANEL (LOCK)	1					
G2	FRONT DRAWER PANEL	1					
H	LEFT DRAWER PANEL	2					
I	RIGHT SUPPORT BAR	2					
J	BACK DRAWER PANEL	2					
K	DRAWER SUPPORT BAR	3					



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Hardware

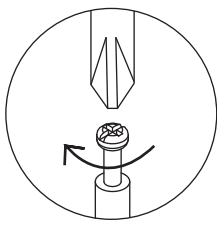
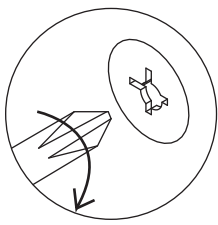
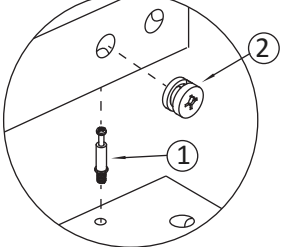
PACKAGE	NAME	Q'TY	IMAGE	PACKAGE	NAME	Q'TY	IMAGE
1	CAM BOLT	33		12	METAL DRAWER SLIDE DL (300MM)	3	
2	CAM LOCK	33			METAL DRAWER SLIDE DR (300MM)		
3	SCREW M5 X 40MM	12		13	ALUMINIUM ROD Ø6 X 310MM	2	
4	SCREW M3.5 X 12MM	12		14	BACKPLY	12	
5	EURO SCREW M5 X 8MM	18		15	ROLLER WITH LOCK (BLACK)	2	
6	SCREW M3.5 X 16MM	38		16	ROLLER (BLACK)	3	
7	WOOD DOWEL M6 X 30MM	9		17	SQUARE LOCK	1	
8	HANDLE(BLACK)	3					
9	HANDLE SCREW M3.6 X 19MM	6					
10	SHELF NUT	4					
11	METAL DRAWER SLIDE CL (300MM)	3					
	METAL DRAWER SLIDE CR (300MM)						

We have included extra piece of Part type of screws

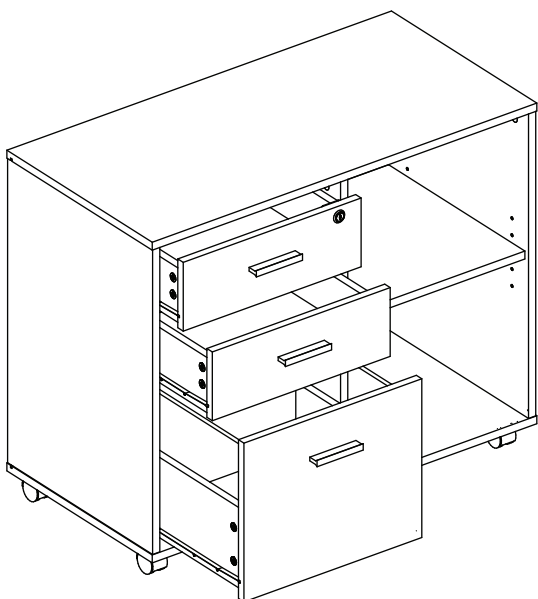


Save these
instructions.

Safety Precautions

	Step 1	Step 2	Step 3
 Risk of damage or injury. Cam Lock and Bolt system is a multi steps process. Please follow these directions closely. Hidden Cams must be completely tightened. Hidden Cams that are not completely tightened may loosen and parts may separate.	 Gently screw Cam Bolt into the threaded anchor at the specified location. Tighten with a Phillips screwdriver until threads are not visible	 Gently insert Cam Lock in the pre-drill holes at the specified location with arrow pointing toward the receiving hole or toward the closest edge. Use a Phillips screwdriver to turn as needed. Make sure Cam Lock is flushed with the board	 Insert Cam Bolt into the predrilled hole on the side of the Cam Lock board. Turn Cam Lock to engage the locking system

Specifications



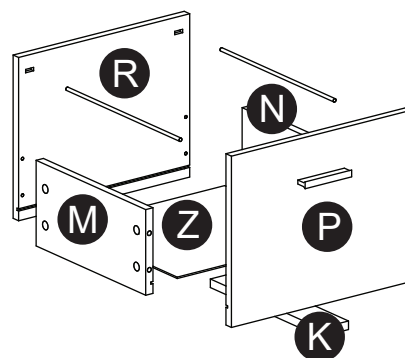
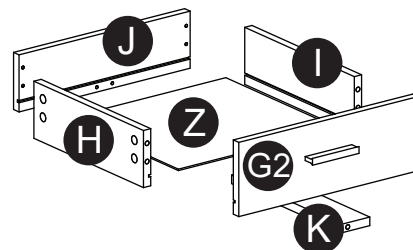
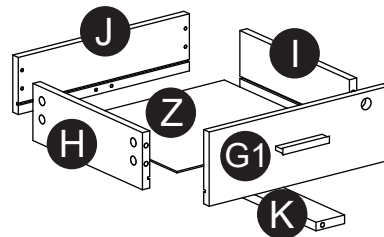
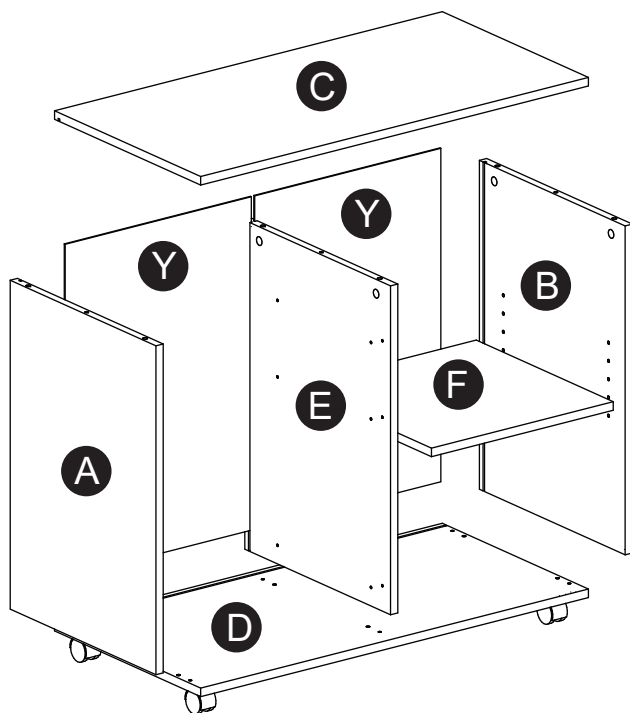
Maximum load capacity as follows:

PART	NAME	Maximum Weight Capacity
C	TOP SHELF	83 lbs
Z	DRAWER BOTTOM	15 lbs
F	ADJUSTABLE SHELF	11 lbs



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Parts



Save these
instructions.

Assembly Instructions

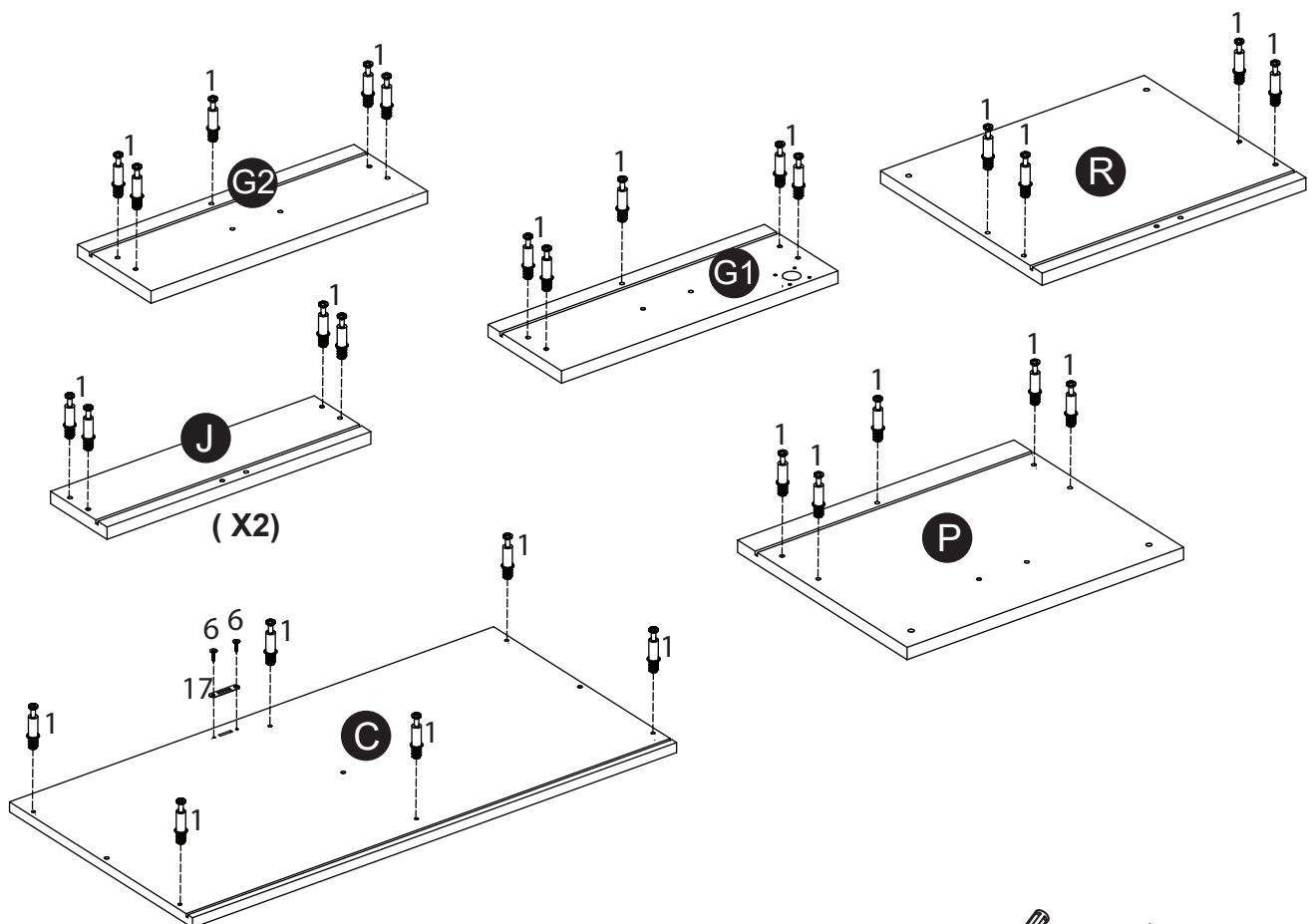
ASSEMBLY TIPS:

1. Remove hardware from box and make sure all your parts are there, prior to assembly.
2. To avoid damage to parts and components, layout and assembly should be done on a flat surface.
3. Please check and distinguish each part before assembly.
4. This product is intended for home use only and not intended for commercial establishments.
5. **DO NOT** attempt to repair or modify parts that are broken or defective. Please contact customer service immediately

Step 1

Build Cam Bolts

- Tighten 33x Cam Bolts (1) to top shelf (C), front drawer panel (G1), (G2), (P), drawer back panel (R) and 2x drawer back panel (J) at the specified locations using a screwdriver.
- Fasten metal lock stopper (17) on top shelf (C) with 2x screws (6) at specified location



Screwdriver

6	X2	17	X1	1	X33

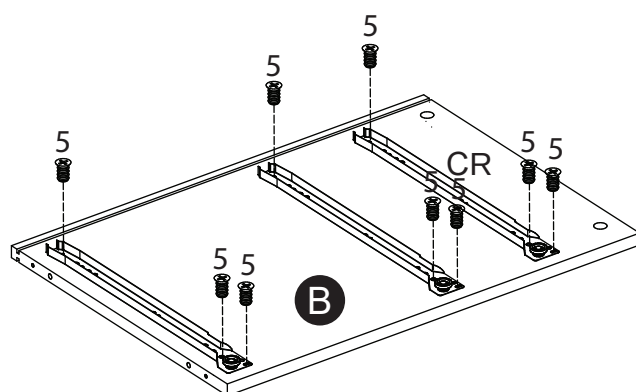
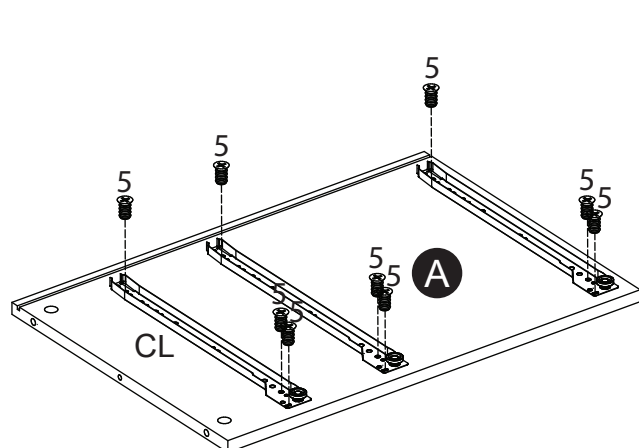
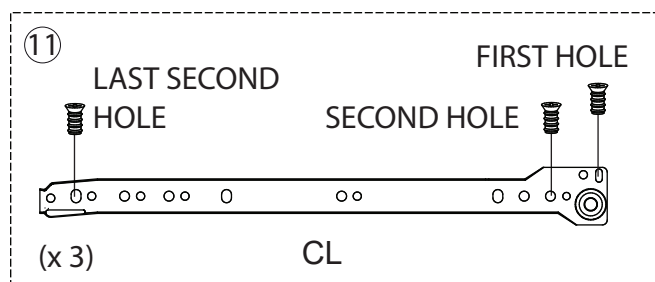
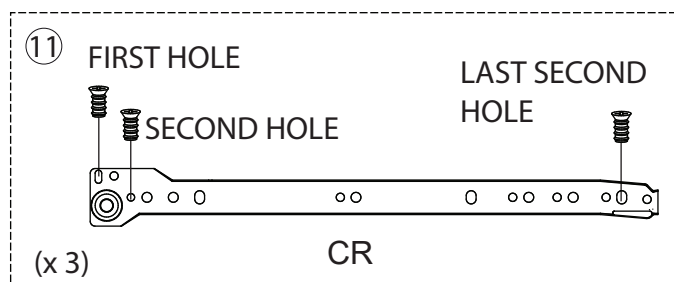


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Step 2

Assemble Drawer Slide

- Identify left drawer slide (CL) and right drawer slide (CR) following below diagram.
- Fasten right drawer slide (CR) to right panel (B) with 9x Screws (5) and tighten with a Phillips screwdriver
- Fasten left drawer slide (CL) to left panel (A) with 9x Screws (5) and tighten with a Phillips screwdriver.



Phillips Screwdriver

11	X3	5	X18

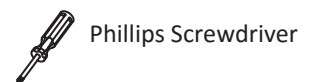
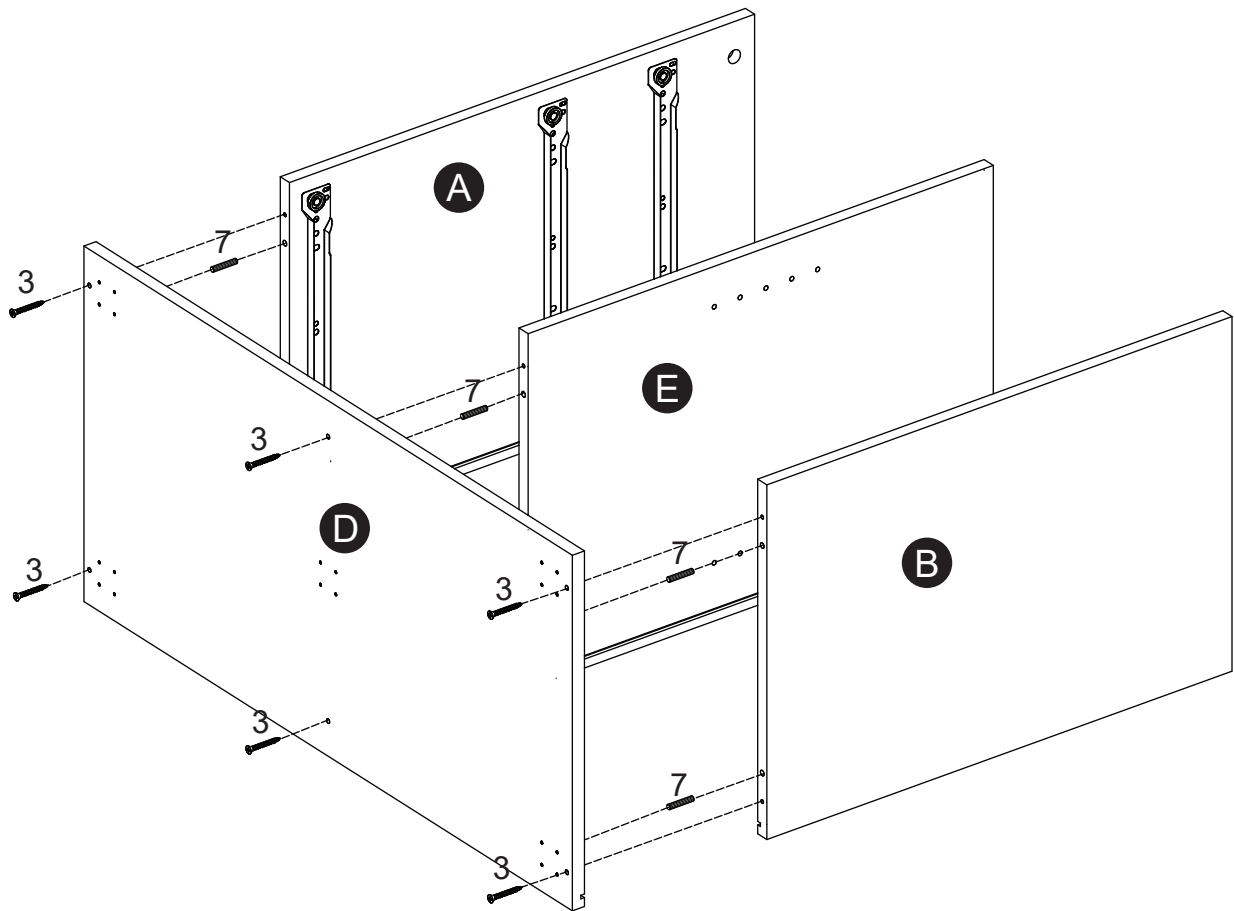


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Step 3

Build Bottom Shelf

- Insert 6x wood dowel (7) to left panel (A), right panel (B) and middle panel (E) at the specified locations.
- Fasten bottom shelf to left panel (A), right panel (B) and middle panel (E) with 6x Screws (3) and tighten with a screwdriver.



7	X6	3	X6
			

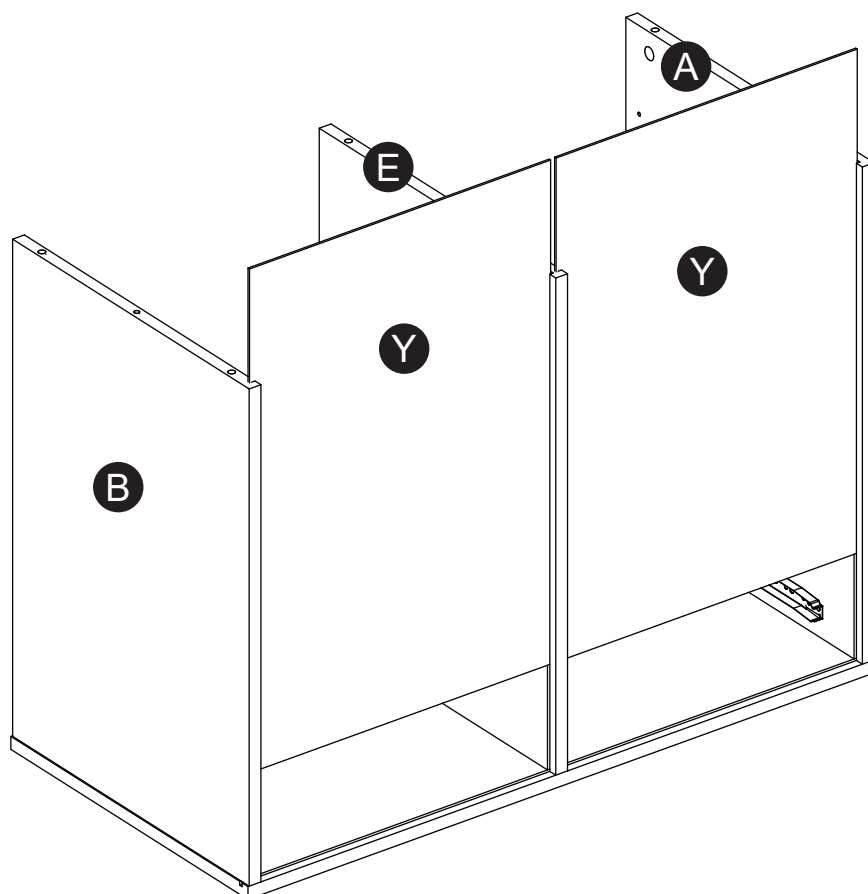


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Step 4

Assemble Back Panel

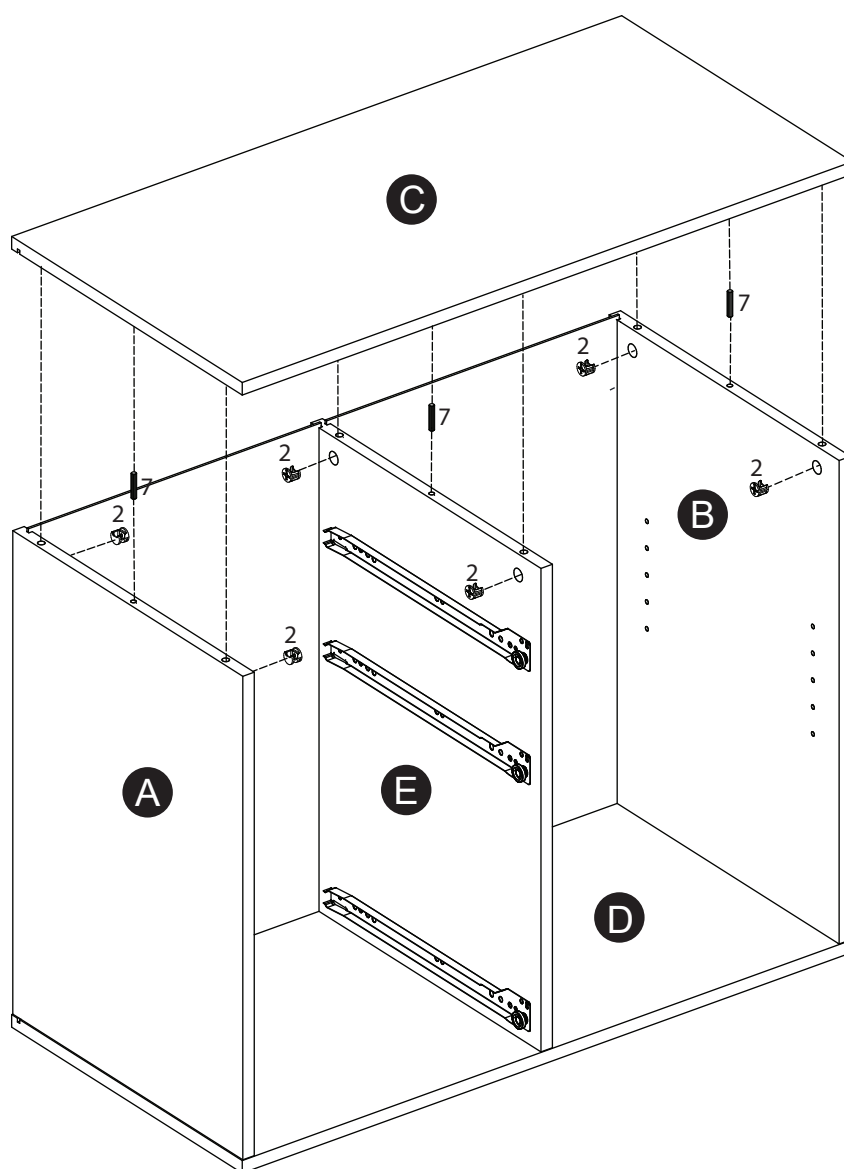
- Insert 2x back panel ① to the grooves at left panel ②, right panel ③ and middle panel ④.



Step 5

Connect Top Shelf

- Insert 3x wood dowel (7) to left panel (A), right panel (B) and middle panel (E) at the specified location.
- Insert 6x cam locks (2) to left panel (A), right panel (B) and middle panel (E) at the specified location.
- Carefully align wood dowel (7) to pre-drill holes, cam bolt (1) to cam locks (2).
- Attach top panel (C) to left panel (A), right panel (B) and middle panel (E) by turning all cam lock to engage. Following cam lock safety precautions.



Phillips Screwdriver
needed. Not Included.



Follow the Cam Lock
safety precautions

7

X3



2

X6

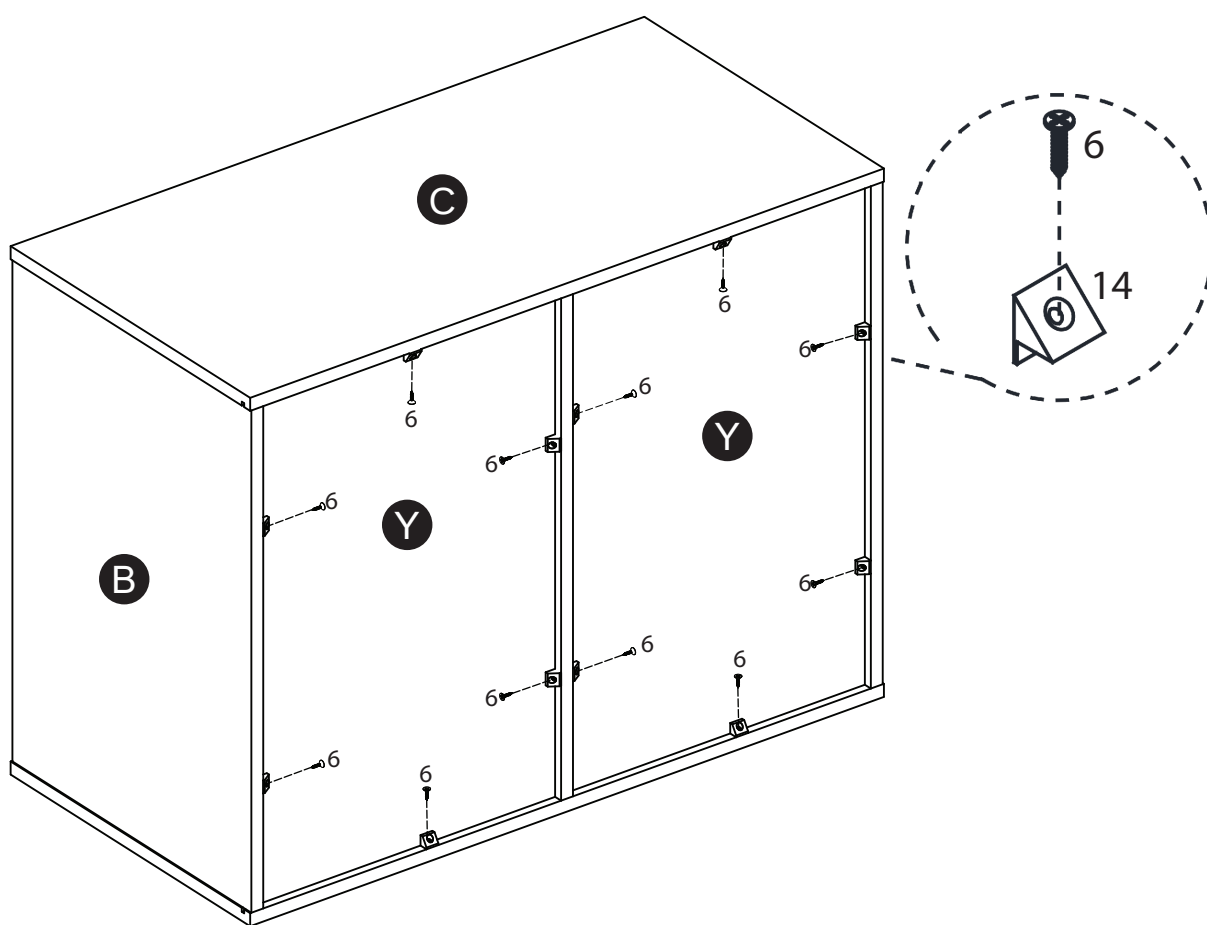


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Step 6

Fasten Backply

- Fasten 12x Backply (14) to cabinet back with 12x screws (6) and tighten with a Phillips screwdriver.



Phillips Screwdriver
needed. Not Included.

6	X12	14	X12

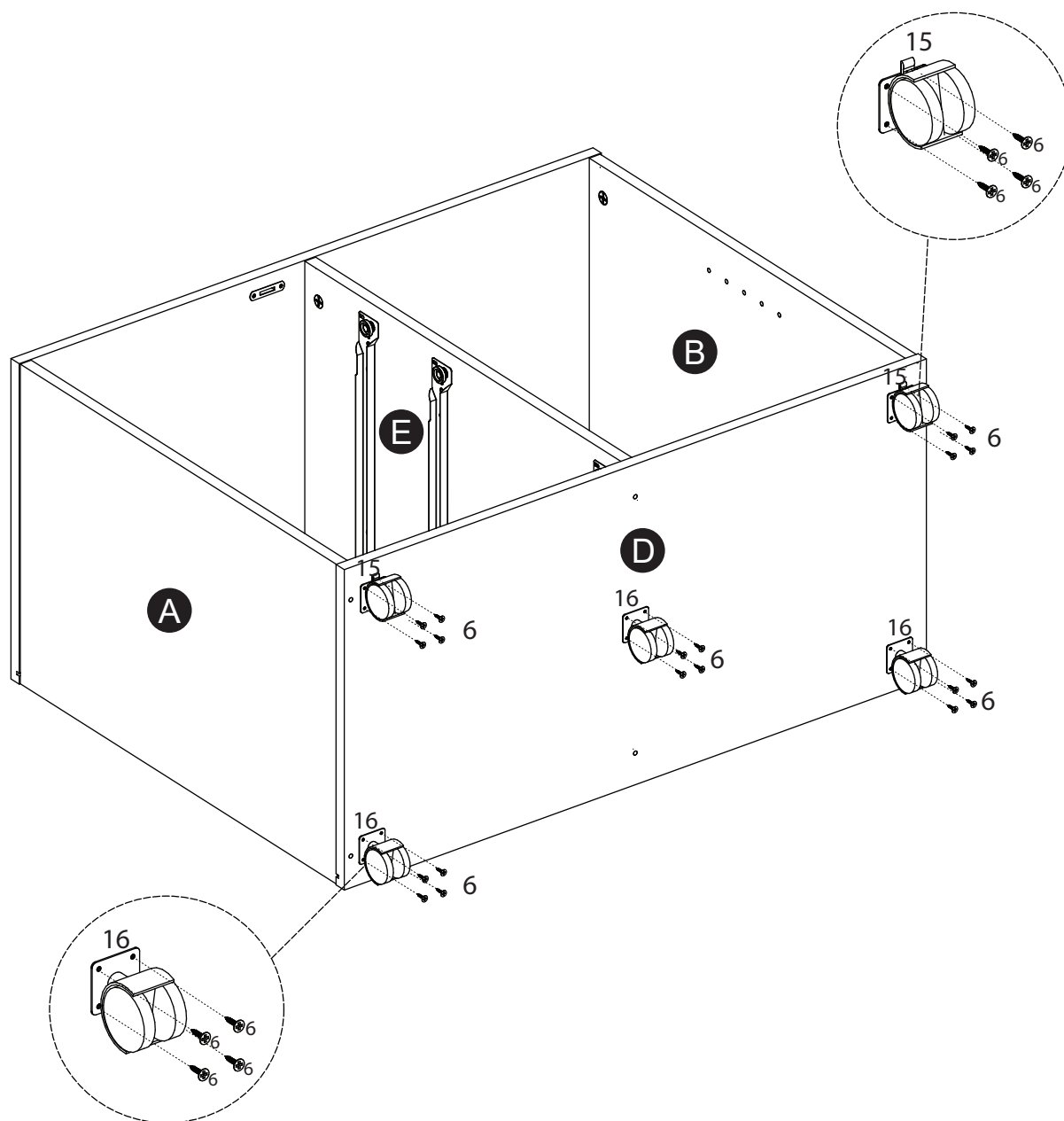


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Step 7

Build Roller

- Fasten 2x Roller with lock (15) to the front of bottom shelf (D) with 8x screw (6) and tighten with a Phillips screwdriver.
- Fasten 3x Roller (16) to bottom shelf (D) with 12x screw (6) and tighten with a Phillips screwdriver.



Phillips Screwdriver
needed. Not Included.

16	X3	15	X2	6	X20
					

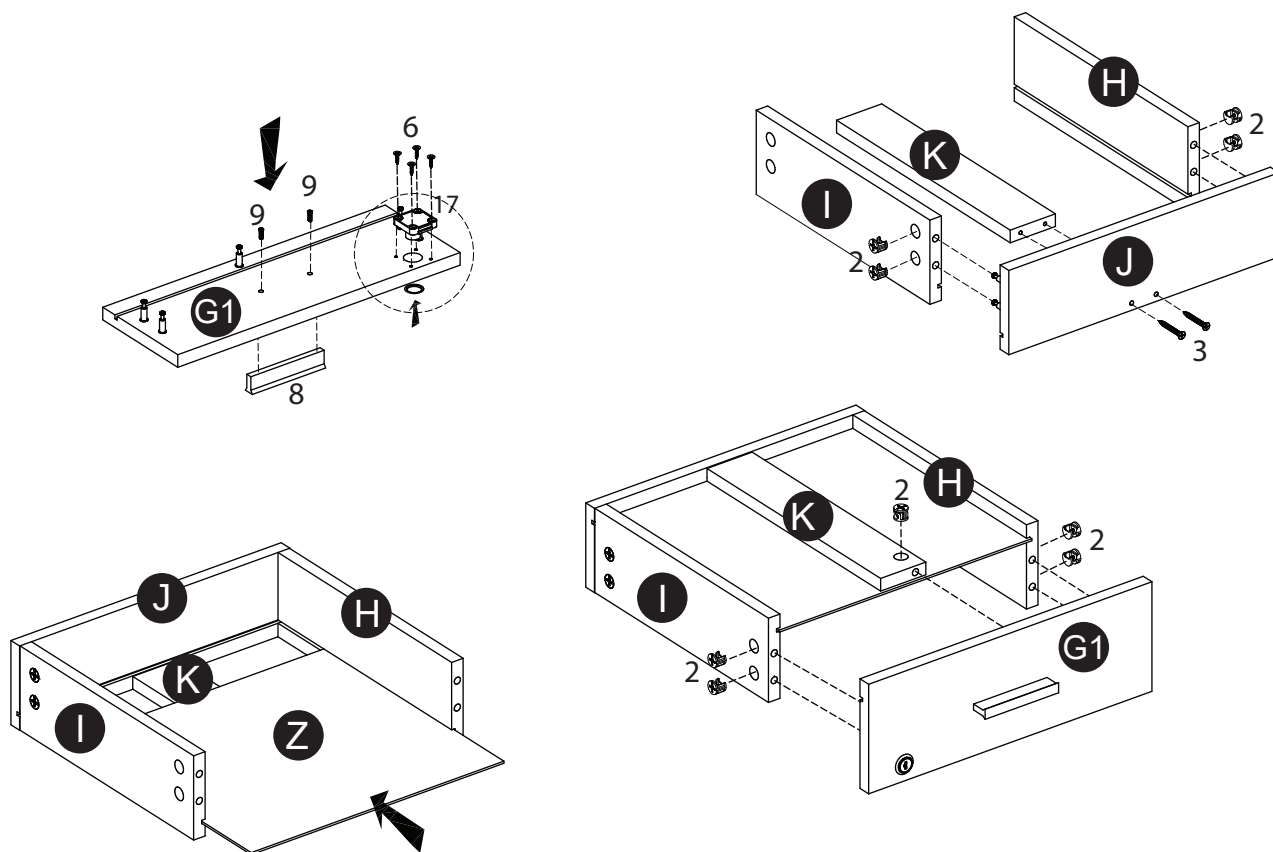


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Step 8

Build Drawer

- Fasten handle (8) to front drawer panel (G1) with 2x screws (9) and tighten with a Phillips screwdriver.
- Insert the lock washer into the lock opening, then install the square lock (17) into the front drawer panel hole, fasten square lock to front drawer panel with 4x screws (6).
- Insert 4x cam locks (2) to left drawer panel (H) and right drawer panel (I) and connect to back drawer panel (J) by turning all cam locks to engage.
- Fasten 1x drawer support bar (K) to back drawer panel (J) with 2x screws (3) and tighten with a Phillips screwdriver. Insert drawer bottom (Z) to the grooves at back drawer panel (J), left drawer panel (H) and right drawer panel (I).
- Insert 5x cam locks (2) to left drawer panel (H), right drawer panel (I) and 1x drawer support bar (K) at the specified locations.
- Connect front drawer panel (G1) to left drawer panel (H) and right drawer panel (I) by turning all cam locks (2) to engage. Following Cam Lock safety precautions.



Phillips Screwdriver
needed. Not Included.



Follow the Cam Lock
safety precautions

6	X4	8	X1	9	X2	3	X2	17	X1	2	X9

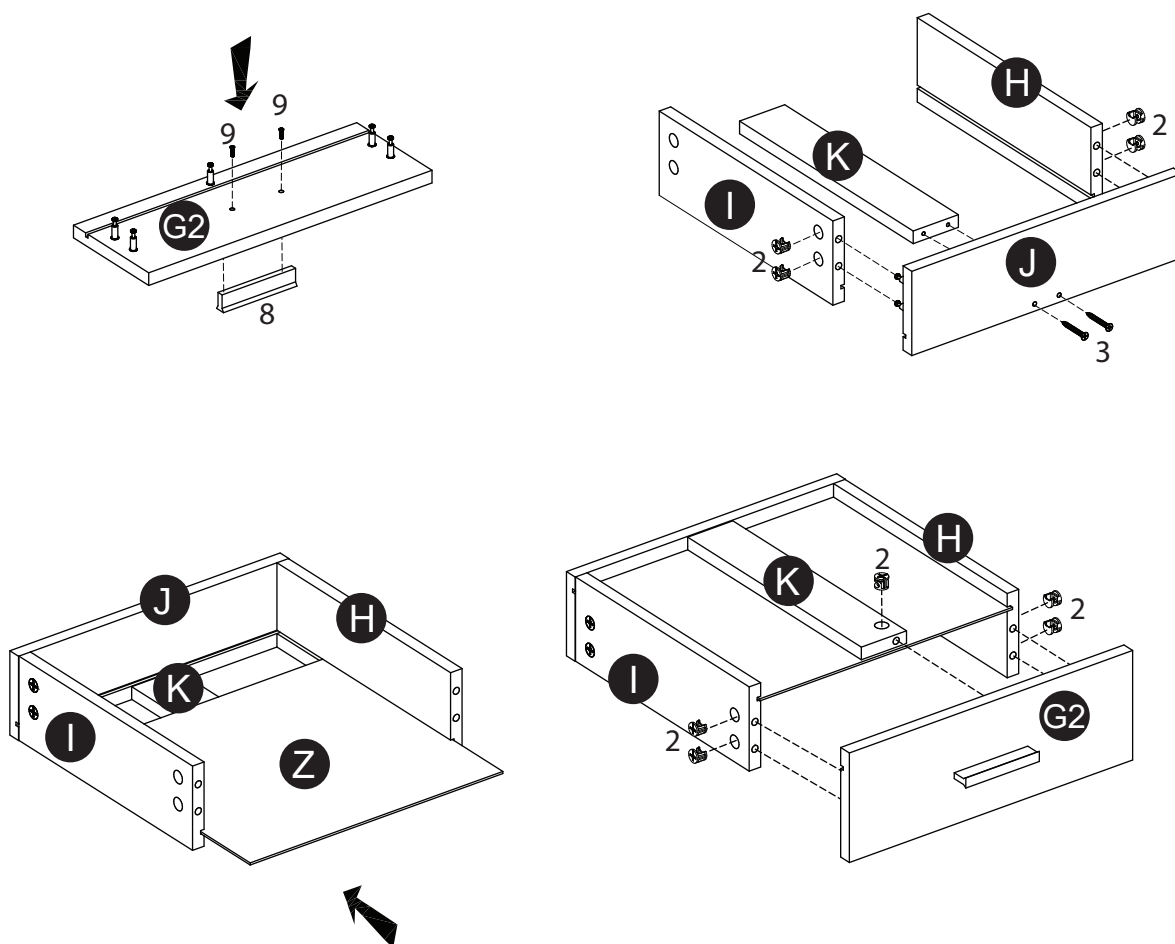


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Step 9

Build Drawer

- Fasten handle (8) to front drawer panel (G2) with 2x screws (9) and tighten with a Phillips screwdriver.
- Insert 4x cam locks (2) to left drawer panel (H) and right drawer panel (I) and connect to back drawer panel (J) by turning all cam locks to engage.
- Fasten 1x drawer support bar (K) to back drawer panel (J) with 2x screws (3) and tighten with a Phillips screwdriver. Insert drawer bottom (Z) to the grooves at back drawer panel (J), left drawer panel (H) and right drawer panel (I).
- Insert 5x cam locks (2) to left drawer panel (H), right drawer panel (I) and 1x drawer support bar (K) at the specified locations.
- Connect front drawer panel (G2) to left drawer panel (H) and right drawer panel (I) by turning all cam locks (2) to engage. Following Cam Lock safety precautions.



Phillips Screwdriver
needed. Not Included.



Follow the Cam Lock
safety precautions

8	X1	9	X2	3	X2	2	X9

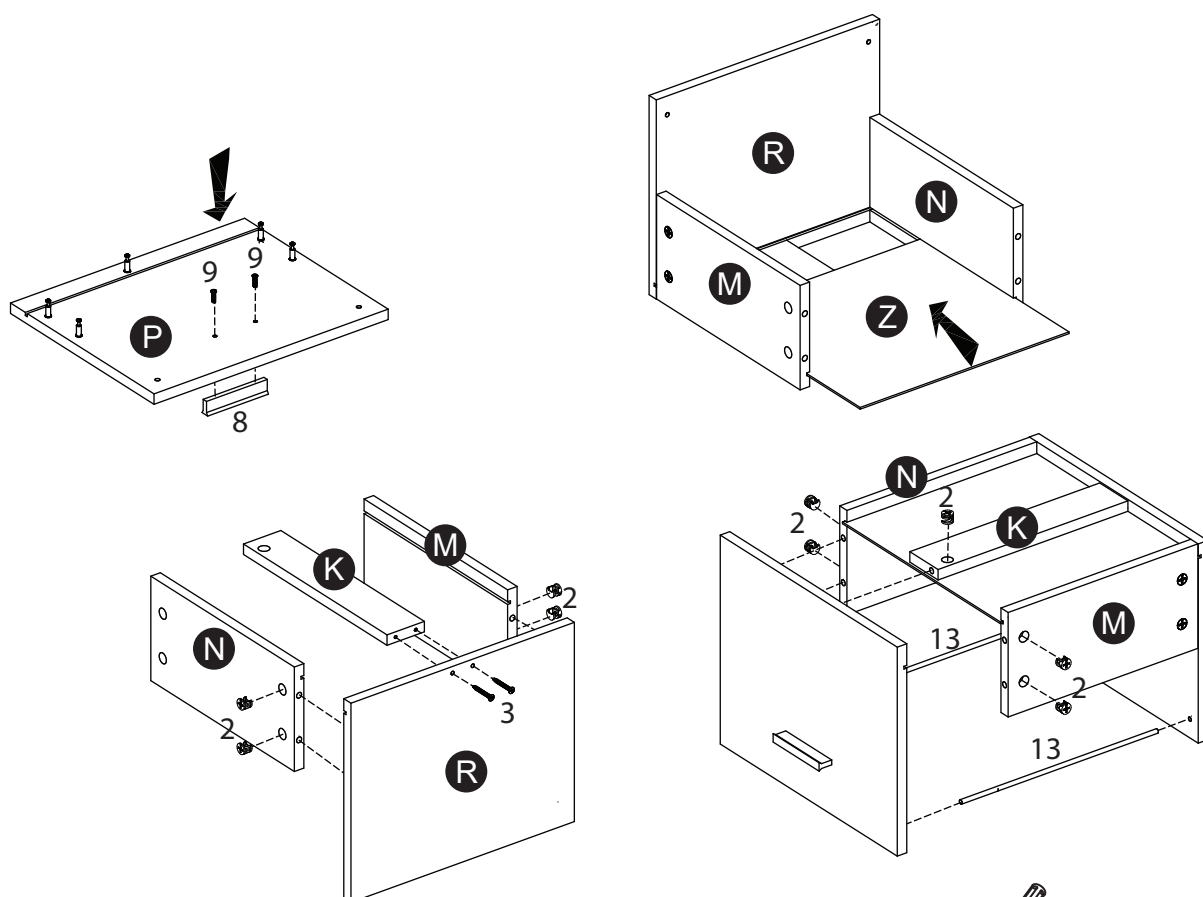


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Step 10

Build Drawer

- Fasten handle (8) to front drawer panel (P) with 2x screws (9) and tighten with a Phillips screwdriver.
- Insert 4x cam locks (2) to left drawer panel (M) and right drawer panel (N) and connect to back drawer panel (R) by turning all cam locks to engage.
- Fasten 1x drawer support bar (K) to back drawer panel (R) with 2x screws (3) and tighten with a Phillips screwdriver.
- Insert drawer bottom (Z) to the grooves at back drawer panel (R), left drawer panel (M) and right drawer panel (N).
- Insert 5x cam locks (2) to left drawer panel (M), right drawer panel (N) and 1x drawer support bar (K) at the specified locations.
- Insert aluminium rod (13) to the hole on front drawer panel (P) and back drawer panel (R). Connect front drawer panel (P) to left drawer panel (M) and right drawer panel (N) by turning all cam locks (2) to engage.



Phillips Screwdriver
needed. Not Included.



Follow the Cam Lock
safety precautions

13	X2	8	X1	9	X2	3	X2	2	X9

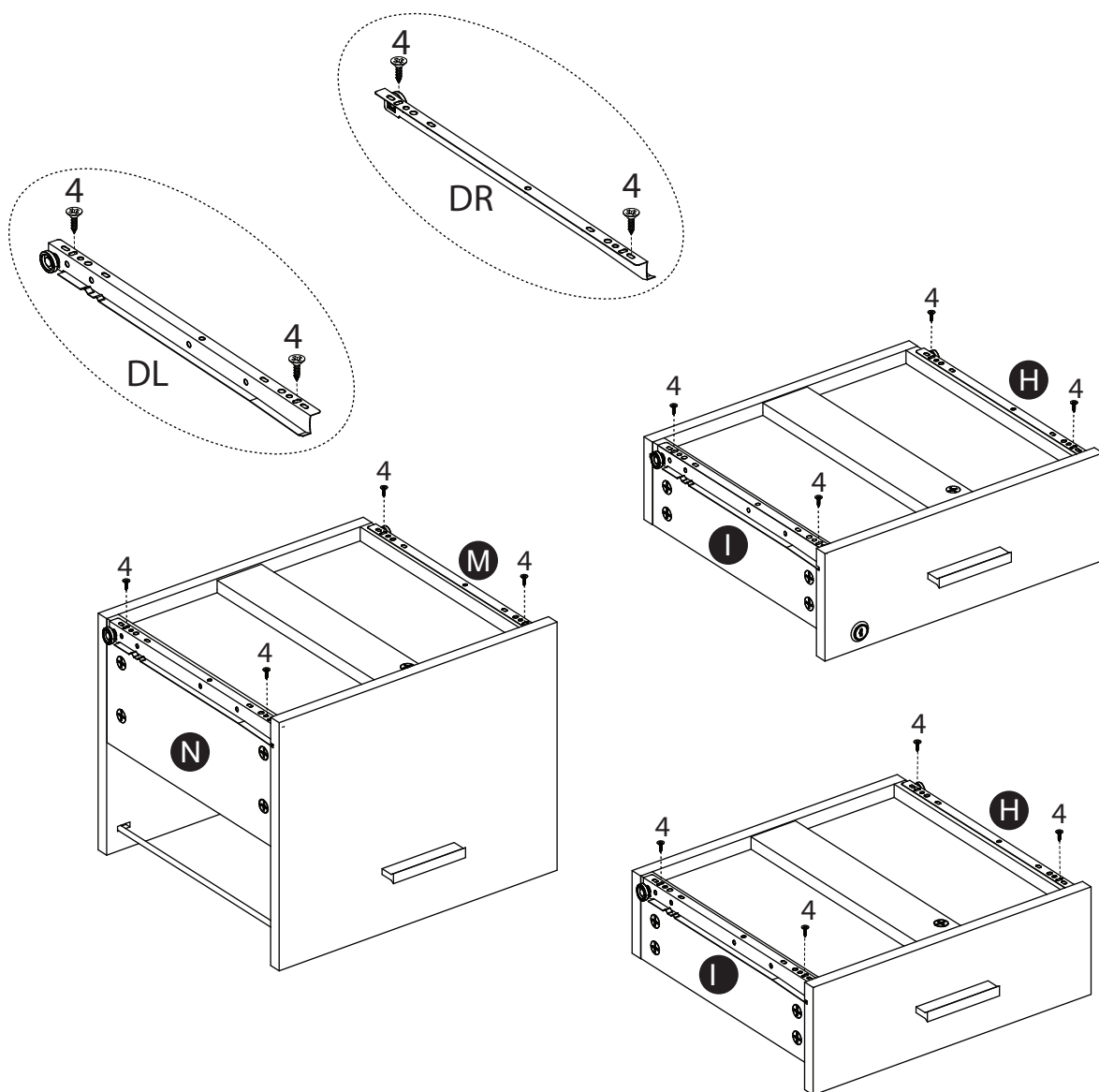


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Step 11

Build Drawer Slide

- Identify Left drawer slide(DL) and Right drawer slide(DR) following below diagram.
- Fasten Left drawer slide(DL) and Right drawer slide(DR) to left drawer panel (H), (M) and right drawer slide (CR) to right drawer panel (I), (N) with 12x screws (4) and tighten with a Phillips screwdriver.



Phillips Screwdriver
needed. Not Included.

4	X12	12	X3

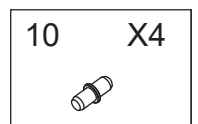
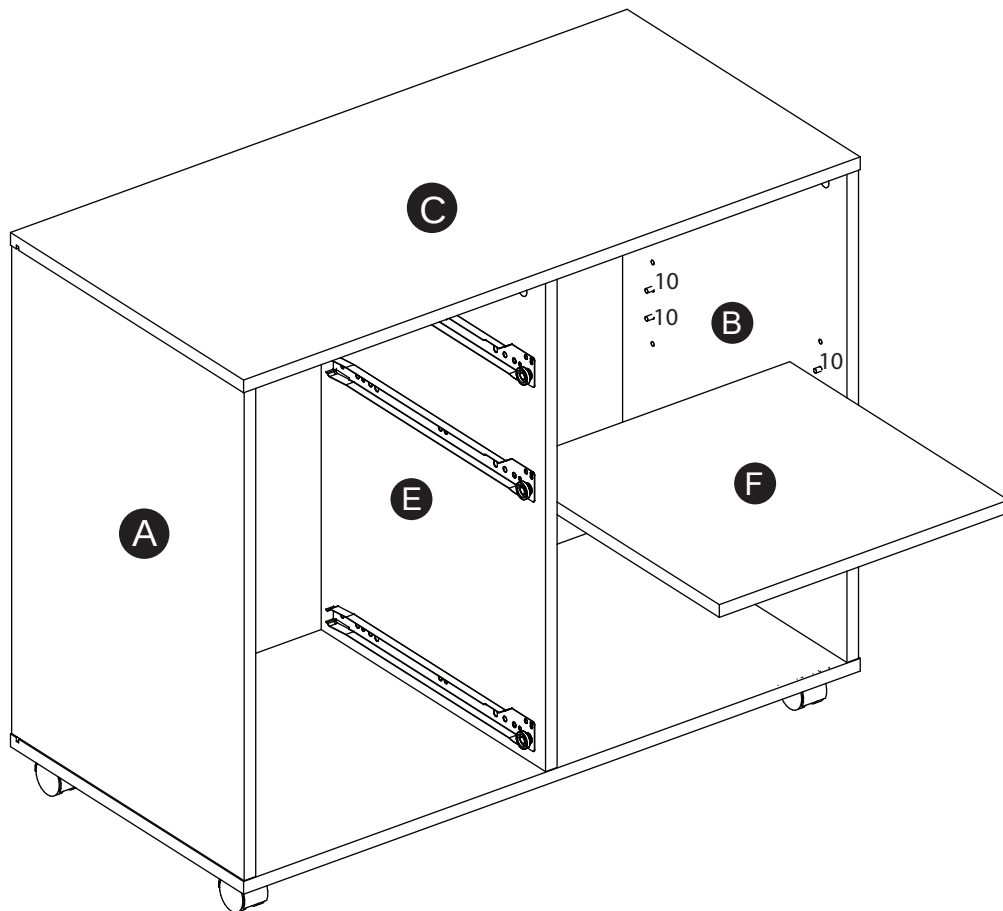


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Step 12

Build Adjustable Shelf

- Insert 4x shelf nuts (10) into the right panel (B) and middle panel (E) at your desired location.
- Insert adjustable shelf (F) to the cabinet.

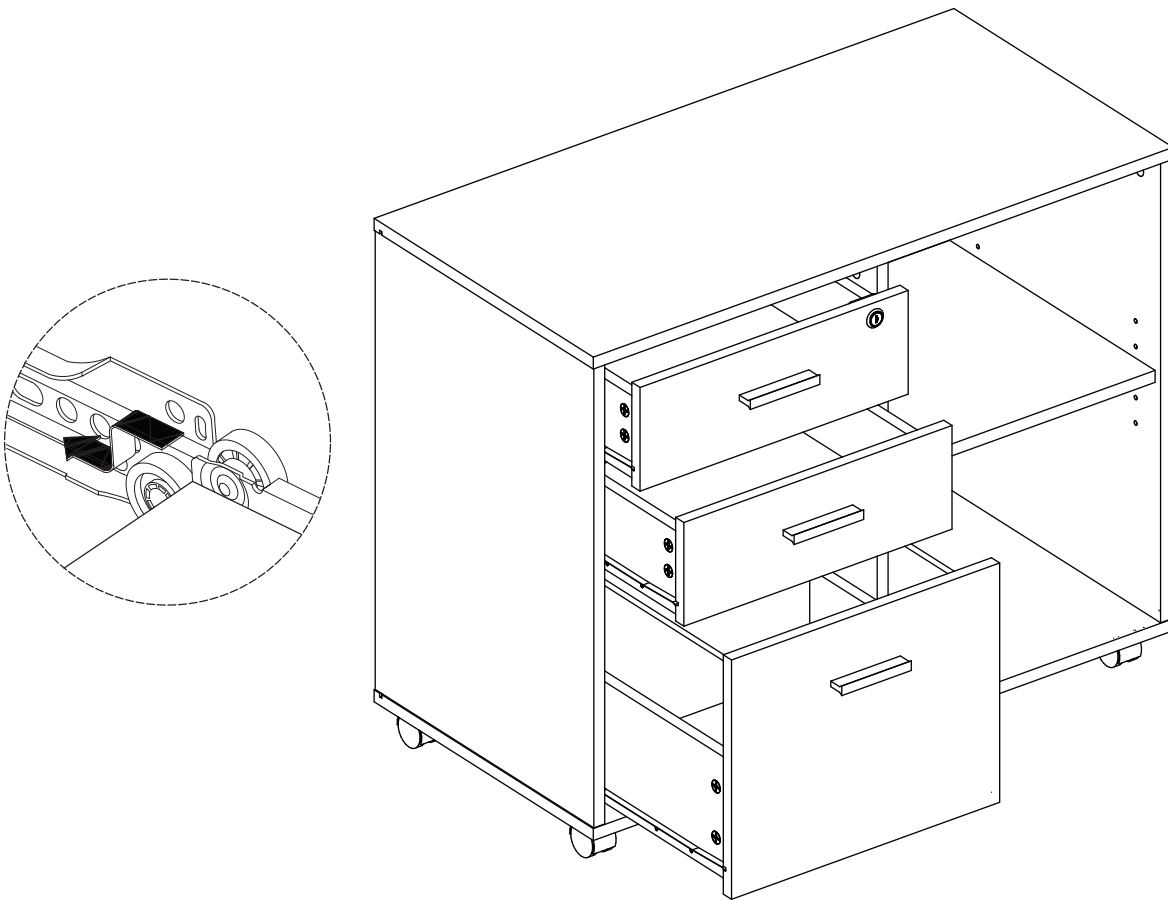


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instructions.

Step 13

Assemble Drawer

- Insert the drawer into assembled unit, lift the front of the drawer up and slide it into the unit.



Care & Maintenance

- Regularly check all fastenings to ensure that they are properly tightened.
- Clean with a damp soft cloth, then use a soft lint free cloth to dry.
- Hot or wet items should not be placed directly on the furniture surface.
- Do not clean furniture with harsh cleaners or polish.
- Do not place furniture in direct sunlight or near heating/cooling vents.
- To protect the surface, use a pad when writing on top of the furniture.
- For indoor residential use, do not place furniture outside.
- Do not stand on the product or use as a step ladder.
- Children should not climb on furniture.

