## **ASSEMBLY INSTRUCTIONS**

## **STEP 1: SLIP SLEEVES**

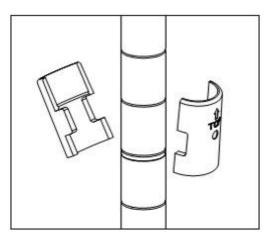
For easiest assembly, do not attach the TOP (B) and BOTTOM (A) POLES until instructed. Once connected, these will be the posts for the rack.

Note that each POLE (A+B) has slight horizontal line indentations at 1" intervals. Each SLIP SLEEVE (D) has raised horizontal lines inside designed to lock them in place on the POLE (A+B).

On the BOTTOM POLE (A), place 1 pair of SLIP SLEEVES (D) at the desired level. Please make sure the arrow faces up and that the word "TOP" is right side up. Do this for each BOTTOM POLE (A) and make sure that the heights are identical for BOTTOM POLE (A).

Slide the pair of SLIP SLEEVES (D) until you hear a click to confirm the pair is locked onto the BOTTOM POLE (A). DO NOT place more than one pair on each POLE (A) at a time.

A (4) D (8)



\* For safety and stability, the lowest SHELF (C) should be lower than the 3<sup>rd</sup> notch from the bottom. \*\* Note: There will be a very small gap in-between the SLIP SLEEVES (D)—this is normal.

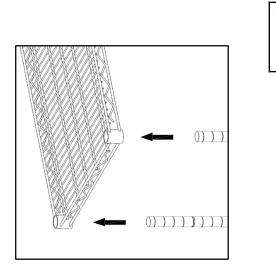
### **STEP 2: INSTALLING BOTTOM SHELF**

Place SHELF (C) on its side and slide the (4) BOTTOM POLES (A) through the holes in the SHELF (C). Make sure that the SHELF (C) corner cylinders are positioned over the SLIP SLEEVES (D).

Stand the unit upright.

\*Note: The level side of the SHELF (C) is the TOP side (the corner cylinders should be right-side up.)

\*\*Use a rubber mallet, if needed, to secure the SHELF (C).





C(1)

### **ASSEMBLY INSTRUCTIONS**

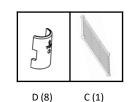
### **STEP 3: INSTALLING SHELVES**

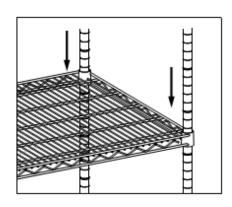
On POLE (A), place 1 pair of SLIP SLEEVES (E) at the desired distance between SHELVES (C). Please make sure the arrow faces up and that the word "TOP" is right side up. Do this for each POLE (A), and make sure that the heights are identical for each POLE (A).

Lower SHELF (C) over the BOTTOM POLES (A) so that the corner cylinders of the SHELF (C) are positioned over the SLIP SLEEVES (D).

Repeat Step 3 to install other SHELVES (C) as desired.

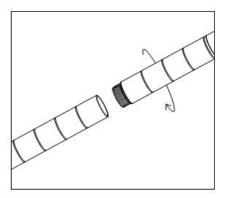
\*\*Use a rubber mallet, if needed, to secure the SHELVES (C).





### **STEP 4: INSTALLING TOP POLES**

Screw the TOP POLE (B) into the BOTTOM POLE (A). The tops of these poles are indicated by the BLACK END CAP.





B (4)

3

## **ASSEMBLY INSTRUCTIONS**

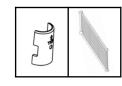
## **STEP 5: INSTALLING SHELVES**

On POLE (A+B), place 1 pair of SLIP SLEEVES (D) at the desired distance between SHELVES (C). Please make sure the arrow faces up and that the word "TOP" is right side up. Do this for each POLE (A+B), and make sure that the heights are identical for each POLE (A+B).

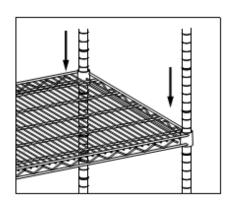
Lower SHELF (C) over the TOP POLES (B) so that the corner cylinders of the SHELF (C) are positioned over the SLIP SLEEVES (D).

Repeat Step 5 to install other SHELVES (C) as desired.

\*\*Use a rubber mallet, if needed, to secure the shelves.







# **STEP 6: FEET LEVELERS**

The Feet Levelers are already screwed into the BOTTOM POLES (A) and you can adjust as needed to ensure your Shelving Rack is level.

